

IDAHO AMATEUR HOCKEY ASSOCIATION POLICIES & PROCEDURES MANUAL

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Board of Directors, Idaho Amateur Hockey Association

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IDAHO AMATEUR HOCKEY ASSOCIATION

1.1 IAHA MEMBERSHIP

All players shall register and maintain good standing with Idaho Hockey as a condition for participation in IAHA programs and functions.

A team, league, or local association may become a member in the Idaho Amateur Hockey Association (IAHA) by being accepted by the board of directors and paying the required registration fees, which also includes membership fees to USA Hockey and any required fees to the Rocky Mountain District of USA Hockey.

Membership shall be renewed annually upon receipt of the registration fees and acceptance by IAHA and USA Hockey.

All teams are required to complete and submit a roster (USA Form-1T) each year. The form must be sent to the USA Hockey Associate Registrar along with the appropriate fees.

To have a roster approved and signed, all associations must provide to the State Registrar a copy of the Birth Certificate or Passport within 60 days of claiming a NEW registered youth player. The only applies to NEW players. (May 2011 Mtg.)

Annual dues to USA Hockey are required to be paid at the time of registration.

Additional requirement for teams and associations are defined below.

1.2 IDAHO AMATEUR HOCKEY MEMBER ASSOCIATIONS

Qualifications for Association membership in the IAHA are contained in the IAHA By-Laws. General requirements are:

- The association must have liability insurance coverage (USA Hockey Director Liability Insurance or equivalent).
- The association must have a constitution and bylaws consistent with the requirements of USA Hockey.
- The association must have 40 registered participants plus 10 participants in three different age classifications.
- Associations desiring membership in the IAHA shall submit their request in writing with supporting documentation (bylaws, board of directors, mission statement), to the president of the IAHA for subsequent board action.

- No team, association, league or any other entity under the purview of the IAHA shall be allowed to use “Idaho” in their name, logo, or on a uniform, etc., without executive committee approval. Festival teams selected at the IAHA Player Development Camp are exempt. Also exempt are place names such as Idaho City, Idaho Falls, etc. (May 2006 Mtg.)

The above is a summary of the requirements as stated in more detail in the IAHA By-Laws.

1.3 AMATEUR PLAYER DEFINED

For the purposes of USA Hockey and IAHA competition, an amateur hockey player is one who is registered with the National Association Governing Amateur Hockey (USA Hockey) and is not engaged in playing organized professional hockey under contract to a professional club. Any player having completed his/her contractual obligations to any professional club may apply to the USA Hockey for reinstatement of his/her amateur status. It is recommended that no team or league in the IAHA award any player any type of prize, award, or equipment (including jackets) which may be valued at more than \$15.00.

1.4 MEMBER PRIVILEGES for SINGLE TEAMS

Single teams formed for competition in the winter games, exhibition, or for travel to other cities and are not affiliated with any local association are also eligible for IAHA membership as long as all coaches and players are members in good standing with USA Hockey and IAHA but are not afforded voting or post season tournament privileges.

1.5 “AUTHORITY” DEFINED

The proper “authority” or governing body will normally be the association or league of the team. This authority is obtained when the association, league or team receives their unique identification number from the Idaho associate registrar. For an independent team, the team is registered under the affiliate and the affiliate becomes the proper authority and governing body for that team. Any action or penalty imposed by an association can be appealed to the IAHA according to USA Hockey By-Laws.

1.6 GEOGRAPHIC JURISDICTION for LOCAL ASSOCIATIONS

All USA Hockey registered players (High School, Midget and younger) within the boundaries of the State of Idaho shall be subject to this rule.

Local associations have the right to establish rules to protect their players.

Players need a release from their home association to transfer to another association. Players must not owe home team money or have any unresolved disciplinary issues. Receiving team

needs a copy of the release. Each association is allowed to govern if they allow players to transfer. (Sep. 2009 Mtg.)

1.7 USA HOCKEY PREEMINENCE

The IAHA, an Affiliate of USA Hockey, shall abide by and act in accord with the Constitution, By-Laws, Rules and Regulations of USA Hockey, and USA Hockey's decisions shall take precedence over and supersede all similar governing documents and/or decisions of the IAHA. Further, the IAHA shall assist USA Hockey in the administration and enforcement of the provisions of the By-Laws, Rules and Regulations and decisions of the Board of Directors of USA Hockey, within and upon its members and/or within its jurisdiction.

The IAHA shall abide by the terms of the current Affiliate Agreement between USA Hockey and the IAHA. Additional emphasis shall be placed on the prevention and control of physical and sexual abuse as mandated by the USA Hockey Annual Guide.

1.8 INDEMNIFICATION

The IAHA, an Affiliate of USA Hockey, shall indemnify and hold harmless USA Hockey, the Board of Directors of USA Hockey and each member thereof, the Executive Committee of USA Hockey, and each member thereof, committees of USA Hockey and each member thereof, and all other elected, appointed or employed representatives of USA Hockey from any and all liability, judgments, costs, charges and expenses whatsoever, which USA Hockey or its representatives sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against USA Hockey, or its representatives, for and in regard to any act, deed, matter, decision or thing whatsoever made, done or permitted to be done about or in relation to the local affairs of the IAHA, except such costs, charges or expenses as are occasioned by USA Hockey or its representatives by and through willful neglect or default. Further, the IAHA understands and acknowledges that USA Hockey and its representatives, either elected, appointed or employed, have assumed such assignment, function, office or capacity upon the express understanding, agreement and condition that USA Hockey and each of its representatives, their heirs, executors, administrators, estates, assigns and others, shall from time to time, and at all times, be indemnified and save harmless out of the funds of the IAHA, accumulated or to be accumulated, for the acts or conditions described above.

USA Hockey shall cooperate with the Affiliate in any litigation and provide support, including but not limited to, data, research, advice, testimony, etc.

The Affiliate shall insure the obligation set forth herein, name USA Hockey as an additional insured under the terms of the liability insurance policy purchased or provided for this purpose, and provide evidence thereof to USA Hockey, if requested.

2. IDAHO AMATEUR HOCKEY ASSOCIATION POLICIES

2.1 ZERO TOLERANCE POLICY

IAHA emphasizes the USA Hockey Zero Tolerance Policy as outlined in the Policy section of the USA Hockey Annual Guide

2.2 SEXUAL ABUSE POLICY

In accordance with USA Hockey, it is the policy of the Idaho Amateur Hockey Association (IAHA) that sexual abuse of any participant involved in any of its sanctioned programs, its training camps, hockey clinics, referee clinics, District and National Tournaments, or other USA Hockey or IAHA events by an employee, volunteer, or independent contractor shall not be tolerated. Sexual abuse of a participant occurs when an employee, volunteer or independent contractor touches or has inappropriate discourse with a minor participant for the purpose of causing the sexual arousal or gratification of either the minor participant or the employee, volunteer, or independent contractor. Sexual abuse of a participant also occurs when a participant touches an employee, volunteer or independent contractor for the sexual arousal or sexual gratification of either the participant or the employee, volunteer, or independent contractor, if the touching occurs at the request or with the consent of the employee, volunteer or independent contractor.

Consent of the participant to the sexual contact, mistake as to the participant's age, nor the fact that the sexual contact did not take place at a hockey function are not defenses to a complaint of sexual abuse. Upon proof of violation of this policy, the violator will be permanently banned or suspended from IAHA, its sanctioned programs and/or the programs of its member associations

2.3 PHYSICAL ABUSE POLICY

It is the policy of the IAHA that there shall be no physical abuse of any participant involved in any of its sanctioned programs, its training camps, hockey clinics, coaches' clinics, referee clinics, District and National Tournaments or other IAHA events by an employee, volunteer or independent contractor. Physical abuse means physical contact with a participant that intentionally causes the participant to sustain bodily harm or personal injury. Physical abuse also includes physical contact with a participant that intentionally creates a threat of immediate bodily harm or personal injury.

Physical abuse does not include physical contact that is reasonably designed to coach, teach or demonstrate a hockey skill. Permitted physical conduct may include, but is necessarily limited to, shooting pucks at a goaltender, demonstrating checking and other hockey skills, and

communicating with or directing participants, during the course of a game or practice, by touching them in a non-threatening, non-sexual manner.

2.4 SCREENING POLICY

As a condition of IAHA's affiliation with USA Hockey, IAHA adopts the USA Hockey screening policy as outlined in the Policies Section of the Annual guide and further provides procedures for implementation.

All Associations are required that all adults involved have successfully completed Safesport and Background screening prior to any contact with a youth hockey player. The IAHA Registrar will not sign-off on any roster until mandatory screening, Safesport, and age specific modules are completed. (May 2014 Mtg.)

2.4.1 Intent of Rules

The intent of these rules is to reduce the risk to Idaho Amateur Hockey Association (IAHA) youth players from becoming victims of sexual or physical abuse.

It is the policy of Idaho Amateur Hockey Association that it will not allow participation or sanction any volunteer or employee who refuses to consent to be screened by (IAHA) for any inappropriate behavior or prior activities that would disqualify the person from any contact with participants in any IAHA program or function. Further, it is the policy of IAHA that it will require its affiliates to adopt this policy as a condition of affiliation with the IAHA.

2.4.2 Applicability of Rules

For purposes of these screening rules, the **personnel** required to be screened shall collectively be referred to as "**participants**" and "**administrators**" **Participants** and **administrators** are defined as anyone who will have or who will probably have access to IAHA youth hockey players. IAHA associated organizations shall identify at the association level, the **participants** and **administrators** to be screened. At a minimum, each associated organization must ensure screening of the following:

- Adult on and off-ice officials (individuals over the age of eighteen (18)) who officiate any games for IAHA teams
- Coaches
- Team managers
- Officers & members of boards of directors

- Coaching or referee instructors, whether or not they receive compensation for their services.
- Other **personnel** may be included at the discretion of the IAHA Screening Committee.

For purposes of these screening rules, IAHA associated organizations shall include, but not necessarily be limited to, the officers and directors of IAHA, affiliated hockey associations, teams of affiliates, affiliated girl's programs, all teams or organizations registered with IAHA, Team Idaho, USA Hockey, Inc./IAHA festivals and development camps.

All **participants** and **administrators** shall be screened at a minimum of every two (2) years, absent special circumstances requiring more frequent screening. Such circumstances requiring discretionary screening would include, but would not be limited to, a situation in which IAHA or an IAHA associated organization becomes aware that a **participant** or **administrator** has recently been convicted of a crime which may render that person ineligible to participate in activities of IAHA and its associated organizations.

A **participant** or **administrator** who does not consent to be subject to the application of these screening rules shall not be allowed to participate in the activities of IAHA or organizations associated with IAHA.

2.4.3 Screening Procedure

- 1) The IAHA Risk Manager shall provide to all Associations the Web link needed by **participants** and **administrators** to consent to the screening process.
- 2) Each **participant** or **administrator** shall complete the online form that allows IAHA's designee organization perform a background check to determine whether the signer is the subject of any reported criminal conviction.
- 3) The Risk Manager of IAHA shall regularly during the season compile a list of names of all the **participants** and **administrators** and who have been successfully background checked. Association boards are responsible for seeing that all **participants** and **administrators** in their organization have successfully completed their background check by December 31st.
 - a. Associations whose **participants** or **administrators** seek a background check after December 31st, will be assessed One Hundred Dollars (\$100.00) for each consent submitted on or after January 1. (Sept. 2010 Mtg.)
 - b. IAHA associated organizations which run spring or summer programs must comply with the above provisions on a timely basis.

- c. The IAHA Screening Committee will confer with the Associate Registrar to confirm the identity of those coaches and team officials listed on the official USA hockey team roster on an ongoing basis. If it is determined that any coach or team official whose name appears on the roster for which there is not a signed consent form presented to or on file with the IAHA Screening Committee, the coach or team official shall be stricken from the team roster and prohibited from participating in his capacity as coach or team official for the season in question.

2.4.4 Screening Committee.

The Screening Committee shall consist of a chairperson and two other individuals nominated by the IAHA President and ratified by IAHA. The Screening Committee shall:

- Collect all verified lists of **members** to be screened and signed consent forms, and construct a computer data base of all **members**
- Promptly forward to the Idaho Bureau of Criminal Identification (BCI) or applicable vendor all information and fees required to obtain criminal background checks
- Receive and review the information provided by the BCI or applicable vendor
- If relevant information, as referenced in Section 2.14.5 of these rules is received concerning a **member**, promptly review and discuss the information, and determine whether the **member** is eligible to participate in activities of IAHA or its associated organizations
 - If the Screening Committee unanimously determines that the member is disqualified and prohibited from participating in the activities of IAHA or its associated organizations, its Chair shall notify in writing the **member**, the member's affiliate and the Associate Registrar that the **member** is not eligible to participate in the activities of IAHA or its associated organizations
- Maintain and update the data base to indicate when the criminal background check was made on each member, and all information received
- Safeguard all information, so as to comply with all statutory data privacy requirements and the member's rights to privacy
- Seek better methods of implementation of these rules, and with the approval of the IAHA Board of Directors, audit affiliates to gather data in compliance with these rules
- The screening committee may employ persons or companies to assist it in the review of the information received, but such persons or companies shall observe standards of strict

confidentiality concerning his, her or its work, and shall reveal the screening information only to the Screening Committee

The screening committee will provide each associated organization with a list of approved coaches and/or officials on a periodic basis, including those coaches and/or officials who have been successfully screened for that organization in the past two years.

2.4.5 Standard for Participation

A **member shall be** disqualified and prohibited from participating in the activities of IAHA or organizations associated with IAHA, if he/she has been convicted of any “**Background Check Crime**” or its current statutory equivalent, as follows:

- Murder in the first, second or third degree; Manslaughter in the first or second degree; Assault in the first, second, third or fourth degree;
- Arson in the first or second degree;
- Criminal sexual conduct in the first, second, third, fourth or fifth degree;
- Controlled substance crime which constitutes a felony, or which involves distribution to persons under the age of eighteen;
- Great bodily harm caused by distribution of drugs;
- Kidnapping;
- Abduction;
- Solicitation of children to engage in sexual conduct;
- Malicious punishment of a child; or Neglect or endangerment of a child.
- Domestic violence (Assault and Battery)

A person **may be** disqualified and prohibited from participating in the activities of IAHA or organizations associated with IAHA if:

- The **member** has been convicted (including crimes the record of which has been expunged and pleas of “no contest”) of any crime of violence against minors not described above, or any crime which indicates the person may pose a risk to the safety and well-being of players under his/her discretion or stewardship, including but not limited to all felonies not described in A. above, domestic assault, indecent

exposure, and multiple convictions for operating motor vehicles or watercraft while under the influence of alcohol or controlled substances; or

- It is determined that he/she has been adjudged liable for civil penalties or damages involving sexual or physical abuse of children, is subject to any court order involving sexual abuse or physical abuse of a minor, including, but not limited to, domestic orders of protection, has had his/her parental rights terminated for reasons involving sexual or physical abuse of children; or iii. IAHA or any of its affiliates comes into possession of verified information that he/she has a history with another organization (as a volunteer, employee or otherwise) of complaints of physical or sexual abuse of minors, resigned, been terminated or been asked to resign from a position, whether paid or unpaid, due to complaint(s) of sexual or physical abuse of minors.

2.4.6 Appeals

Members who are determined to be ineligible to participate in the screened activities may petition in writing for a hearing of the Screening Committee within 10 days of receipt of the notice of ineligibility. The petition shall be in writing addressed to the Chair of the Screening Committee, at the address given in notice of ineligibility.

The Screening Committee, or its designees, shall hear all such petitions within 30 days of receipt of the written petition. The petition shall be heard at a place and time determined by the Screening Committee, and shall be conducted in accordance with the practices of IAHA and USA Hockey as set forth in Article 10 of the USA Hockey By-Laws. The petitioning **member** shall be given reasonable notice of the time and place of the hearing, and shall be invited to attend. A decision on the petition of the Committee's majority ruling shall be given in writing, signed by the Chair of the Screening Committee (or his designee), and shall be rendered within 10 days of the hearing.

A **member** whose petition to the Screening Committee results in an adverse ruling may appeal to the Screening Appeals Committee of IAHA within 10 days of the receipt of the adverse ruling by the Screening Committee. The Screening Appeals Committee shall consist of 3 persons, who shall be the IAHA President and two individuals appointed by the IAHA President. The appeal shall be in writing addressed to the IAHA President.

The Screening Appeals Committee shall hear such appeal within 30 days of the receipt of the written appeal. The appeal shall be heard at a place and time determined by the Screening Appeals Committee, and shall be in accordance with the rules and practices of IAHA and USA Hockey, as set forth in Article 10 of the USA Hockey By-Laws. A decision on the appeal shall

be given in writing, signed by the President of IAHA, and shall be rendered within 10 days of the hearing.

2.4.7 Complaints of Sexual and/or Physical Abuse

Complaints concerning violations of the provisions of these rules and/or of IAHA's Sexual and Physical Abuse Policies shall be in writing addressed to the President of IAHA, and shall be signed by the complainant. The complaint shall state in full and complete detail the basis of the complaint concerning the alleged violations.

Upon receipt of such written complaint, the President shall refer the matter to the Screening Committee for its review. All credible complaints of sexual and/or physical abuse shall be referred to the appropriate law enforcement officials by the President after the Screening Committee review.

The Screening Committee or its designee, in its discretion, initiate administrative action against the member against whom the complaint was made pursuant to the applicable sections of the By-Laws and policies of IAHA, including these rules.

The **member** may appeal any adverse decision or other action of the Screening Committee in writing within ten days of the receipt of the decision to the Screening Appeals Committee. Such appeal shall be processed in accordance with Section V.C. of these rules. A written decision signed by the Chair of the Screening Committee (or his designee) shall be considered *prima facie* evidence of the facts stated therein, and the burden of proof as to why the **member** should become eligible for participation in the activities of IAHA or its associated organizations shall be upon the appealing **member** in any hearing before the Screening Appeals Committee.

2.4.8 Awareness Program

IAHA shall incorporate into its various literature and programs education/awareness information as developed by the Screening Committee or by USA Hockey, or other authoritative sources as pertinent information on the subject matter of these rules becomes available.

2.5 SAFESPORT

The safety of its participants is of paramount importance to USA Hockey. This includes not only on-ice safety, but also off-ice safety in any part of USA Hockey's programs.

USA Hockey has ZERO TOLERANCE for abuse and misconduct.

USA Hockey SafeSport is a program that includes, and is focused on, the organization's off-ice safety efforts.

The USA Hockey SafeSport Handbook addresses the following:

- Policies prohibiting the following:
 - sexual abuse
 - physical abuse
 - emotional abuse
 - bullying, threats and harassment
 - hazing

Other policies included addressing areas where misconduct can occur and are intended to reduce the risk of potential abuse, including:

- a locker room policy
- an electronic communications policy
- a travel policy
- a billeting policy
- an education and awareness training policy
- Education and awareness training
- Screening and background check program
- Reporting of concerns of abuse
- Responding to abuse and other misconduct
- Monitoring and supervision of the SafeSport Program

A USA Hockey member or parent of any member who (1) violates any of the SafeSport policies or (2) fails to consent to, and pass a screening and background check in compliance with the Screening and Background Check Program, may be denied eligibility within any USA Hockey program and is subject to appropriate disciplinary action including, but not limited to, suspension, permanent suspension, and/or referral to law enforcement authorities.

For the complete USA Hockey SafeSport Handbook, visit usahockey.com/safesport.

2.6 CODE OF ETHICS

In order to serve the best interest of the amateur athletes entrusted to us, the members of the Idaho Amateur Hockey Association agree to:

- Recognize, and encourage recognition by the all the participants, that the primary goal of amateur hockey is to provide a recreational program that strives to assist all officials and players to promote the physical, mental, moral, social and emotional well-being of the participants.
- Encourage awareness on the part of the participants that participation in amateur hockey is part of their total growth experience.
- Emphasize by example the proper ideals of sportsmanship, fair play and good citizenship.
- Strongly encourage the development of proper health habits; especially, including the non-use of drugs, alcohol, tobacco and all mood -altering substances.
- Develop a working awareness, familiarity and understanding of both the letter and intent of the rules and guidelines that govern amateur hockey.
- Avoid any activity that endangers the safety, welfare or well-being of the participants.
- Encourage players to participate in other activities or sports.
- Display proper self-control at all times.
- Refuse to disparage an opponent, official, administrator, or spectator at any time.
- Encourage everyone involved in the program to judge the success of the program on the basis of the development and attitude of the participants rather than on the basis of winning or losing.

2.7 COACHING ETHICS CODE

All USA Hockey coaches (head, assistant and instructors) must abide by the USA Hockey Coaching Ethics Code, and understand that violations may result in full or partial forfeiture of coaching privileges in the programs, at sites or events under USA Hockey s or the IAHA s governance. The Ethics Code Agreement states that the coach and/or instructor has read and will abide by USA Hockey s Coaching Ethics Code.

Coaches and instructors need only have to sign this document once and it will be valid for the duration of the coach's or instructors participation with US Hockey programs. All coaches have an obligation to be familiar with USA Hockey s Coaching Ethics Code, or as it may be amended

from time to time. Lack of awareness or misunderstanding of an ethical standard is not itself a defense to a charge of unethical conduct. (See USA Hockey Coaching Ethics Code Booklet).

As of August 1, 1997, all registered USA Hockey coaches (head and assistant) and instructors of USA Hockey programs must sign the Coaching Ethics Code Agreement in order to be eligible to coach or instruct in any regular season activities (tryouts, practices, clinics, games, tournaments, etc.), State, District, or Regional Playoff, National Championships or in the USA Hockey Player Development Program.

Coaches and instructors will receive the Coaching and Ethics Code and Sign the ethics agreement through their respective association and/or Registrar. Each coach and instructor must have a signed agreement properly filed prior to the start of the season. Each association is responsible for enforcing and tracking signed ethics code agreement for their coaches.

2.8 PLAYERS MOVING to ANOTHER AGE CLASSIFICATION

The local association can approve a youth division player to play-**up** one age classification. A player may play-up only one year above his/her given age. Only players in the second year of a division may move up to the next division. (May 2012 Mtg.) However, associations may submit a play up waiver for a player who is 2 years below the next age group. The waiver request will be submitted to the panel of up to 5 members that is geographically diverse. The panel will make a recommendation to the board for final approval through either an e-vote or regularly scheduled meeting.

The District Registrar is the only person that can approve a player to play **down** an age classification. Waivers to play down an age classification are granted for medical reasons and not for lack of playing ability or skills level experience. If a waiver is approved, the player would not be allowed to play in any State, Regional or National Championships. In order for a waiver to be approved, the following documentation is required:

- A letter from the parents requesting the waiver.
- A letter from a medical doctor stating the medical reasons for the waiver.
- Approval letter from the Local Association.
- Approval letter from the State affiliate

The above documentation package should be sent to the Rocky Mountain District Registrar for consideration and approval.

No youth will be allowed to play on an adult team. (May 2006 Mtg.)

2.9 MANDATORY USE OF BLUE PUCKS

It is mandatory for all Idaho teams playing at the squirt level and below level to use the blue lightweight pucks during games and practices within Idaho.

2.10 GAME MISCONDUCTS

In accordance with USA Hockey rule 404 (b), any game misconduct assessed to a player or coach must be served in the next game of the team for which the penalty was assessed at the next scheduled game of that team. In the event that players are registered on more than one team, each association must closely monitor this situation. The following provisions must be followed in serving game misconducts:

- If the game misconduct is assessed against a competitive (travel) player or coach rostered on a competitive team during a competitive, sanctioned game; the penalty must be served in the next scheduled, sanctioned, competitive game involving that team.
- If the game misconduct is assessed against a competitive (travel) player or coach rostered on a recreational/house team during a recreational/house sanctioned game; the penalty must be served in the next scheduled, sanctioned, recreational/house game involving that team.
- Recreational/house player or coach: If the game misconduct is assessed against a recreational/house team player or coach rostered on that team during a sanctioned game; the penalty must be served in the next scheduled game involving that team.
- Tournament Games: If the game misconduct is assessed against any registered player or coach during a sanctioned tournament game, the penalty must be served in accordance with the Tournament Rules and/or Disciplinary Committee recommendations. A player or coach assessed a game misconduct must serve the suspension in the next scheduled sanctioned game of that team.

In no case shall a game of any team be scheduled solely to satisfy any suspensions as imposed by USAH, tournament, or local rules.

3. IAHA PROCEDURES OF PLAY

3.4 REGISTERING/HOSTING AN INVITATIONAL TOURNAMENT

The choice of tournament venues will take place during the Spring IAHA meeting. (May, 2011, Mtg.)

In order to host an Invitational Tournament at any age level, an affiliate or association must comply with procedures established in the USA Hockey Annual Guide under Rules & Regulations, Operating Procedures, Section X as well as the following:

- 1) Complete and submit an Individual Tournament Application, (USA Hockey Form 3-T), with appropriate entry fees and other monies at least 7 days prior to the start of the tournament to USA Hockey through the IAHA Registrar
- 2) Publish rules and regulations governing the tournament including disciplinary issues. Rules must include the following statements: *“All on-ice officials (referees and linesmen) are currently and properly registered and in good standing with USA Hockey, and their respective State Association.”*
- 3) Indicate that a Credentials Committee will be in place and **will** in all cases; determine the eligibility of each player to participation. The Credentials Committee shall review and certify the following and that the information is true and correct:
 - i) Each participating player is currently a member of and in good standing with USA Hockey and his/her home Association and Affiliate.
 - ii) Each participating player has a valid membership card from USA Hockey or has a valid Individual Membership Registration.
 - iii) Each team has a valid and USA Hockey approved Team Membership Roster (USA Hockey Form 1-T), certified by the appropriate Affiliate Registrar
- 4) Invitational Tournaments that include Teams from countries other than the United States and Canada must submit USA Hockey Form N-2 to the IAHA Registrar for approval and a check for \$100 made out to USA Hockey, at least 60 days prior to the start of the Tournament.
- 5) An Affiliate or Association failing to register an Invitational Tournament through the IAHA Registrar and USA Hockey shall be subject to the following sanctions:
 - i) For the first offense, a fine of \$150 dollars shall be imposed. The funds shall payable to USA Hockey and shall be used at its’ discretion;
 - ii) For the second offense, the Affiliate or Association will not be permitted to host Invitational Tournaments at that age level, (Pee Wee boys, Bantam girls, etc.), for that season and the next full season

- iii) For the third and subsequent offenses, the Affiliate or Association will not be permitted to host any Invitational Tournaments at any age level, girls or boys, for season and the next full season.
- 6) Scheduled league games and league playoffs are not to be considered Invitational Tournaments for purposes of this policy unless; one or more of the teams participating in the playoffs were not/are not member(s) of the league at the time of the playoffs.

3.5 FORFEITURE NO/SHOW RULES FOR IN-STATE COMPETITION

These rules/procedures establish the obligations and responsibilities of associations/teams regarding participation in home and away games, tournaments, and USA Hockey playoffs.

- After committing to participate in a USA Hockey sanctioned event (home & away, IHL, USA Hockey tournaments, etc.) all association teams are obligated to attend and complete play in the event. A commitment is considered binding when all fees and/or ice time charges are paid.
- All fees (ice time, etc.) for in-state competition are due and payable seven days prior to the event after which cancellations and no-shows shall forfeit all monies paid.
- Forfeit/no-shows can be excused by the host team only in the event of weather and other acts of nature. In this case the fees shall be remitted to the team/association unable to attend.
- Exceptions to the above requirements can be negotiated on a case-by case basis with final resolution by an IAHA ad-hoc resolution committee.

3.6 PICK-UP GAMES

Pick-up games may not be officiated by USA Hockey-sanctioned officials. Such officials must remove the current USA Hockey Officials crest prior to officiating any such games.

3.7 IAHA SANCTIONED EVENTS AND RULES

The IAHA sponsors events to foster competition among associations and provide a venue and format for players to compete in statewide events with their peers. The IAHA sanctions a Player Development Camp (PDC), an IAHA Championship Tournament, a State High School Championship Tournament, and Tier Playoffs. If the need ever arises, the IAHA may add other sanctioned events. Any IAHA member association in good standing may bid to sponsor any of the IAHA events.

All Mite-level games, tournaments, and jamborees will be played using a half-ice or cross-ice (small area game) format. (May 2012 Mtg.)

3.7.1 IAHA Player Development Camp

The IAHA shall sponsor an annual Player Development Camp for all age groups as defined by USAH. Age groups can be combined for on ice sessions when a sufficient number of players are not available. The IAHA Coach-in-Chief shall organize and conduct the camp with assistance by a committee representing all associations within Idaho. The camp is designed to provide a player development function as well as a player evaluation process.

The player evaluation process is structured to select players to advance to the RMD camp. The development aspects involve providing the player the opportunity to learn and compete with his peers in an intense atmosphere that is designed to tax and extend the player's individual and team skills.

Based on the player's performance in the camp, several players in each age group are selected to advance to the district camp. Not only is it the responsibility to select the best eligible player from the Affiliate to advance, that player has to meet certain standards imposed by the district. The advancing players must be at or approaching the average skill level of all selected players invited to the district camp. They are expected to at least be capable of competing at an upper level of play, i.e. at the Tier II or Tier I level. The RMD camp has very similar objectives and criteria for advancement to USAH Festival camps.

The selections for advancement are made by a group of independent evaluators. No person should evaluate a group in which he/she has a related player. Similarly, coaches are encouraged not to evaluate any age group that has players that he/she has coached and /or is familiar with.

The preference is that all players attend the Idaho State Camp. Idaho players that are playing out of state and cannot attend the Idaho Camp should follow the exemption policy that is outlined in the camp announcement. The Camp Director will set up a five (5) person committee to evaluate all applications for exemption. (May 2014 Mtg.)

The venue and dates for the camp shall be established by the IAHA Board of Directors at the annual spring meeting. The "Blackout Rule" applies to the Player Development Camp. (May 2014 Mtg.) Any request for a waiver for the "Blackout Rule" must be considered by the Board of Directors. (May 2013 Mtg.)

3.7.2 IAHA and High School Championship Tournaments

3.7.2.1 Participating Teams and Players for IAHA Championship Tournament

If the IAHA Board of Directors decides that the IAHA Championship Tournament will include only "A" Division Association Championships, then Associations are free to enter multiple teams in each division as long as each team meets the 5/10 roster requirement.

If the IAHA Board of Directors decides that the IAHA Championship Tournament will include an “A” Division Association Championship and a “B” Division Association Championship, the following rules apply.

Each IAHA Association is entitled to field one (1) team in each of the “A” Division Association Championships. Associations meeting the requirements of the “A” division may also field one (1) team in the “B” division if they have a team represented in the “A” division that year. Associations that must register in the “A” are those that register more than 125 players. Associations having less than 125 players will be eligible to enter a team in the “B” division without entering the “A” division. “B” division Associations may enter a team in the “A” division if they so desire. **AND** Tier Teams are eligible to participate in the “A” division of the Association Championships. Individual players associated with other Tier teams not participating in the Association playoffs are ineligible to participate in the tournament. Furthermore, a player can only play on one team participating in the state tournament regardless of his/her rostering during the current USAH season. (Sep 2006 Mtg.) If there are two or more Tier Teams, they can have a Tier Playoff the weekend before the Division Association Championships to determine which team moves on to the District Tournament. In which case, they shall conduct their playoff according to the requirements of the Section below, titled “Tier Playoffs”. If these Tier Teams wish, they can also elect to enter the Division Association Championships in the “A” Division. The IAHA does not sponsor Association Championships in the Peewee, Squirt, or Mite age groups. All teams must declare their intentions by December 15th. Tier teams must declare their intention on or prior to November 15th of the year preceding the playoffs. Tier teams may use the “A” division competition as the venue to decide the IAHA representative to the RMD Playoffs. Tier teams must meet the eligibility requirements as stated in the Section on the Tier Playoffs.

3.7.2.2 Participating Teams and Players for State High School Championship Tournament

High school players have four (4) years of eligibility. 8th grade players are not eligible to play on a high school team. All high school rosters must be accompanied with a letter from the coach verifying that all players are in 9th, 10th, 11th, or 12th grades. (May 2012 Mtg.)

Any Idaho high school -public, private or parochial -shall be entitled to enter a team, either a Declared Team or a Non-declared Team as defined below, subject to meeting all requirements for participation in the State High School Championships. To be eligible to play in the IAHA HS Championships, each team must be properly registered with the IAHA registrar and must have played at least ten(10) games and each player must have played in seven(7) of those games. The State High School Championships shall be the qualifying tournament to determine the IAHA s representative to the National High School Playoffs, with the Declared Team (see below) finishing highest in the tournament advancing as Idaho’s representative to the National High School Playoffs. The IAHA recognizes that a participating team may not be recognized as a

representative of its' high school by the school's administration, however, such recognition shall not be a requirement for participation.

3.7.2.2.1 Declared Team

A Declared Team is a team properly registered with USA Hockey by December 31st preceding the upcoming National High School Playoffs that has declared, in writing or via email to the IAHA President, its intention to qualify for the National High School Playoffs. A Declared Team must consist of players, none of whom may have reached the age of nineteen (19) prior to September 1st preceding the date of the State High School Championships and each of whom must be enrolled in 9th, 10th, 11th or 12th grade, attending the same high school or junior high school or middle school within the geographic attendance boundaries of said high school. In addition, a player is considered "attending the same high school" if he/she is home-schooled, is registered as a home-schooled student with said high school, junior high school or middle school, and lives within the geographic attendance boundaries of said high school. A Declared team must also meet any eligibility requirements of USA Hockey. To qualify for the National High School Playoffs, a private or parochial school team must meet the same criteria as above.

3.7.2.2.2 Non-declared Team

A Non-declared Team is a team not meeting the requirements for a Declared Team. No player on a Non-declared Team may have reached the age of nineteen (19) prior to September 1st preceding the date of the State High School Championships. Players on a Non-declared Team may be drawn from more than one high school or from one high school that enrolls students from a large geographical area that may cross the geographical boundaries of more than one high school. Each player on a Non-declared Team must be enrolled in 9th, 10th, 11th or 12th grade. Each player on a Non-declared Team must be properly registered with an IAHA local association.

3.7.2.3 USA Hockey and IAHA Registration Requirements

Each team wishing to participate must be properly registered with USA Hockey and the IAHA.

3.7.2.4 Location and Dates

The IAHA Board of Directors shall determine the dates and venue for each of the IAHA tournaments at its annual spring meeting. The venue for each sanctioned IAHA tournament should follow a rotation from association to association. The association having gone the longest without hosting a sanctioned tournament should have priority unless the IAHA Board determines compelling reasons to the contrary. If multiple locations are approved by the IAHA for the Association Championships, all Association Championships should be played within two weeks of each other. Tournament hosts may recommend host hotels for IAHA events, but they may not

require them (May 2010 Mtg.), and IAHA is not accountable for the revenue received by the hosting association. (Sept. 2010 Mtg.)

Each team wishing to participate must verbally express its tentative commitment to do so at the annual Fall Meeting of the IAHA that precedes the date of the upcoming Championships.

3.7.2.5 Deadline for Final Commitment

Each team wishing to participate must declare in writing or via email to the IAHA President its final commitment to participate in the Championships no later than December 15th preceding the date of the upcoming Championships.

3.7.2.6 Entry Fees

Each team in an age classification, including the host team, must pay the same entry fee. Entry fees for committed teams shall be due and payable to the host venue no later than two (2) weeks before the start of the Championships. A \$500 deposit is due by Dec 31st. If associations fail to turn in credentials books by deadline (2 weeks before tournament), the teams will forfeit the deposit. Teams will also forfeit their deposit if they pull out of tournament or fail to declare by Dec.31st. (May 2009 Mtg)

3.7.2.7 Tournament Director

The President of IAHA or his/her designee shall serve as the Tournament Director. The Tournament Director shall not be related (by blood or law) to any player or team official that is participating in the Championships. The Tournament Director shall not be related (by blood or law) to or employed by the host rink's operators. Tournament Director has the ability and authority to work within his/her discretion to make the Tournament function after making a best effort to follow the pre-determined rules of the tournament. (Sep 2006 Mtg)

3.7.2.8 Traveling Trophies

The winner of the Championships in each age classification shall receive the Championship Traveling Trophy for the age classification.

The winner of the previous year's Championships Traveling Trophy for each age classification shall be responsible for getting the trophy to the rink hosting the current year's Championships prior to the start of the first game of the Championships. The host association shall, if possible, display the Championship Traveling Trophies at the host rink and keep the trophies secure throughout the Championships.

3.7.2.9 Credentials Requirements

The IAHA Registrar shall appoint a Credentials Committee to verify each team's eligibility to participate in the Championships in accordance with the rules set forth in the USA Hockey

Annual Guide. Fourteen (14) days prior to the first game of the Championships, each participating team must furnish the Credentials Committee, at a time and place established by the Registrar, the items required by the Committee to determine eligibility of the team to participate in the Championships, including the following items:

- A completed Credentials Verification Sheet for District/Regional/National (Form 1-C), which can be obtained from the local association's registrar who can get it from the Cyber Sport registration software.
- Signed IAHA Birth Certificate Affidavit (Sep 2009 Mtg)
- A certified Player Roster Registration (Form 1-T) as approved and provided by the IAHA Registrar. USA Hockey Coaching Education Database will be used to determine if a coach is at the proper CEP level.
- A signed Waiver of Liability Release and Assumption of Risk and Indemnifying Agreement for each participating player, coach and team manager. (Not required for USAH online registrants)
- Copies of sanctioned game score sheets to verify the team's and each player's compliance with the number of games requirement (see minimum requirement for a team to be eligible below). Game score sheets must be numbered to correspond with games as listed on the Credentials Verification Sheet (Form 1-C). If a team has played more than the required number of games, it is recommended that extra games be listed in case a problem with a listed game(s) should arise.
- A signed USA Hockey Consent to Treat Form for each player, coach and team manager.
- A USA Hockey Individual Membership Registration Form (IMR) or a copy of the current USA Hockey membership card for each player and coach, or, if a team registered electronically, a Player Roster Form showing each player and coach registered with USA Hockey. If a team registered electronically, IMRs or membership cards are not required.
- A signed USA Hockey Code of Conduct for each player, coach and team manager.
- For each non-US citizen, proof of legal residency and a release and transfer from the player's home country's ice hockey federation, if required.

Credentials must be submitted to the Committee in a three-ring binder, with each form or set of sheets for an individual player enclosed in a plastic sheet cover, arranged in the following order in the binder:

- 1) Completed Credential Verification Sheet (Form 1-C).

- 2) Game score sheets (in plastic sheet cover(s)).
- 3) Player Roster Registration (Form 1-T).
- 4) Signed IAHA Birth Certificate Affidavit (Sep 2009 Mtg)
- 5) Information for each player, in this order: Waiver of Liability Release; Consent to Treat Form; Code of Conduct; and, for a foreign player, proof of legal residency and release and transfer from his/her home country s ice hockey federation. Player information packets should be inserted in the binder in alphabetical order, by player's last names.

The Credentials Committee may refuse from any team credentials that are not presented in a neat and organized fashion, as specified above. A team shall not be eligible to participate in the Association Championships until the Credentials Committee has verified its credentials.

The minimum requirement for a team to be eligible to participate in the Championships is that it must have played at least ten (10) games during the current season prior to the start of the Championships and each player on the team must have played in at least five (5) of those games, except in the girls age classification(s), where the requirements are seven (7) and five (5) games, respectively and the High School division where the requirements are ten (10) and five (7) games respectively.

Challenges to decisions made regarding credentials shall be reviewed by the IAHA Registrar and the Tournament Director. Their decisions will be final.

3.7.2.10 Back-up Goaltender

It is strongly recommended that each team have at least two (2) goaltenders qualified to play. A team without a back-up goaltender may request a back-up goaltender from the Tournament Director. If the requested back-up goaltender is registered on another team participating in the Championships, the team on which the back-up goaltender is registered has the right to approve or deny the request for its goaltender to be borrowed.

As another option, if a team has only one (1) registered and qualified goaltender, it may roster and use a back-up goaltender who is registered with its Association. This goaltender must be from the team's Association and must be of the same age classification or one age classification younger than the age classification of the team that is in the Championships.

No team is permitted to use a goaltender, back-up or otherwise, who is registered on a Tier Team.

A back-up goaltender as defined in this section, i.e., a back-up goaltender who is not registered and qualified under the qualifying rules, can only play if the team's registered goaltender is ill or injured.

If necessary, the Tournament Director, will also place each back-up goaltender, as defined herein, in the pool of back-up goaltenders available to be borrowed.

Any registered and qualified goaltender that has been replaced by a back-up goaltender from the pool must return and participate in as soon as he/she is able.

If a team loses its goaltender as result of disciplinary actions approved by the Tournament Director, that team may use a back-up goaltender(s) from the pool for the duration of the Championships.

3.7.2.11 Discipline Committee

The Tournament Director shall appoint a Discipline Committee, which shall be responsible for deciding any action, suspension or otherwise, to be taken against a player or team official receiving a match or game misconduct penalty. Game misconduct penalties and subsequent game suspensions, according to USA Hockey rules, are not subject to appeal. In accordance with USA Hockey rules, the Tournament Director shall report each match penalty directly and promptly to the State President and Rocky Mountain District Referee-in-Chief. Hearings regarding match penalties and actions in response to same can be initiated only by the authority of the IAHA President.

3.7.2.12 Protest Committee

The Tournament Director shall appoint a Protest Committee, which shall review and act on, in a timely manner, each properly documented and submitted protest. Each protest must be in writing and submitted to the Tournament Director not later than one (1) hour subsequent to the end of the game or incident triggering the protest. The party filing the written protest must accompany the protest with a non-refundable fee of \$100. The Tournament Director will not accept a protest contesting a referee's judgment call or the playing rules of the Championships.

3.7.2.13 Intentional Forfeit

A team that in the judgment of the Tournament Director intentionally forfeits a game shall be disqualified from the Championships. Upon such disqualification, the results of each game that said team had won or tied in the Championships prior to its disqualification for the intentional forfeit will be revised to show said team the loser of each of those games by the score of 1-0. For each game that said team had lost in the Championships prior to its disqualification for the intentional forfeit, the final score as recorded for each of those games will stand as the official score.

This rule is not intended to be enforced for unintentional forfeits caused by travel, weather or factors beyond the control of the team. The Tournament Director shall make the final decision regarding forfeits.

3.7.2.14 On-ice Officials

In the State and High School Championship Tournaments the semi-final and final games shall use a four-person on-ice officiating system (Sept. '15). The IAHA's "Supervisor of Referees" or his/her designee shall assign all officials to Championships games. Unless expressly authorized by the IAHA's Supervisor of Referees, to be eligible to officiate in the Championships, an official must be certified by USA Hockey at the level required for the age classification for which he/she officiates. An official shall not officiate a game, either as referee or linesman, in which a relative (blood or legal) participates as a player or coach. In addition, a referee shall not officiate any game in an age group in which he/she has a relative (blood or legal) participating as a player or coach.

3.7.2.15 Coaches Meeting

The Tournament Director or his/her designee shall convene a mandatory meeting for all head coaches or their designees no later than four (4) hours before the start of the first game of the Championships. If a team fails to have a representative present at this meeting, the team's head coach shall be suspended from the team's first game of the Championships. The Tournament Director shall have the discretion to allow exceptions to this provision, if, in his/her judgment, the team's failure to have an attendee at this meeting occurred as a result of circumstances beyond the control of the team in question and its officials.

3.7.2.16 Scheduling of Games and Rest Periods

Each team shall have a minimum two-hour rest period between the end (final buzzer) of one game and the beginning (puck drop) of its next game played on the same day. Each team shall have a minimum twelve-hour rest period between the end of a game played on one day and the beginning of a game played on the next day. The Tournament Director is the only person authorized to waive rest periods and shall do so judiciously, based on time restraints, ice time shortages or other viable reasons. No waiver of the rest period shall be granted for a championship game, unless the team giving up its' rest period consents to the waiver and notifies the Tournament Director of such. Games must be scheduled to assure that no team playing its second game of the day shall be required to play the championship game against a team playing its first game of the day.

3.7.2.17 Format of Championship Games

The Championships shall be conducted according to the following formats. For situations not covered by the following formats, the Tournament Director will establish a format. For the High

School Championships, the highest placing Declared Team shall advance as Idaho's representative to the Nationals.

Teams	Format	Games
2	Best two out of three (no ties)	3
3	Single Round Robin With Championship	4
4	Single Round Robin With Championship	7
5*	Single Round Robin With Championship	11
6	Two Three-Team Round Robin Divisions (Blind Draw) W/Championship	7

If five (5) teams register, the Tournament Director shall attempt to secure one (1) additional team to compete in the age classification, first from the host Association, then from any other Association participating in the Championships.

3.7.2.18 Format For Eight-team Championships

Establish two (2) pools with four (4) teams in each. Rank the teams 1-8 based upon Association population and disperse teams 1,3,5 & 7 into pool "A" and teams 2,4,6 & 8 into Pool "B". The schedule of games in each pool will be set by a blind draw. Each pool will play a round robin and the top two teams of each pool will advance to the semi-final round. In the semi-final round, the top finisher of each pool will play the 2nd place finisher of the opposite pool. The winners of the semi-final round games will play each other for the championship.

3.7.2.19 Format for Ten-Team Championships

Establish an "A" pool with four (4) teams; and "B" and "C" pools, with 3 teams each.

The "A" pool shall include teams from the four (4) Associations with the fewest number of players registered with the IAHA. The "B" and "C" pools shall include the remaining teams, distributed by a blind draw into the two pools.

"A" pool teams will play a round robin and the winner of this round robin will advance to the semi-final round. Each "B" pool team will play each "C" pool team once in a modified round robin and the top three (3) finishers from this set of "B"/"C" games will advance to the semi-final round.

The schedule of games in each pool will be set by a blind draw. In the semi-finals, the 1st place finisher from the "B"/"C" pools will play the semi-finalist from the "A" pool, and the 2nd and 3rd place finishers from the "B"/"C" pools will play each other.

The winners of the semi-final round games will play each other for the championship.

3.7.2.20 Modified Formats

An Association may request that an alternative or modified format be used in the Championships. To do so, an IAHA Director from said Association must submit a written request for such changed format to the Tournament Director not later than thirty (30) days before the start of the Championships.

Alternative Association Championships formats will be at the discretion of the Tournament Director.

3.7.2.21 Round Robin Points System

The standings of teams at the completion of round robin or modified round robin play shall be determined by a point system, with the teams ranked from first to last, based on most to fewest points earned during round robin or modified round robin play. A team shall earn two (2) points for each win in a round robin or modified round robin game; one (1) point for each tie; and zero (0) points for each loss. If at the completion of round robin or modified round robin play, two (2) or more teams have an equal number of points; positions in the standings shall be determined by the tie-breaking formulas set forth in the USA Hockey Annual Guide for the current playing season.

3.7.2.22 Time of Periods

Each game in each age classification shall be stop time, with a two (2) minute break between each regular period and any necessary overtime period(s), as follows:

Division	Time of Periods
Peewee	13 minutes
Bantam	14 minutes
U-14 Girls	14 minutes
Midget/High school	15 minutes
U-19 Girls	15 minutes

The Tournament Director is the only person who may authorize running time for any game.

3.7.2.23 Timeouts

Each team shall be allowed one (1) thirty-second (30-second) timeout in each game of the Championships. Notwithstanding the foregoing, if a game is declared a curfew game at any point, then neither team shall be allowed a timeout subsequent to the declaration of curfew.

3.7.2.24 Ice Cuts

The ice shall be cut before the start of each game. There shall be no ice cut(s) before the start of any overtime period(s) or Shootout.

3.7.2.25 Use of Overtime Periods and Shootouts

There shall be no Overtime or Shootout for any game in the round robin or modified round robin portion of the Championships. The only game in each age classification requiring Overtime or a Shootout is the championship game.

3.7.2.26 Methods for Determining a Champion

A Champion shall be determined by the procedures set forth in the USA Hockey Annual Guide for the current playing season.

3.7.2.27 USA Hockey Rules

Official USA Hockey playing rules and the USA Hockey Annual Guide shall govern play in the Championships.

3.7.3 Tier Playoffs

IAHA teams opting for National playoffs at the Tier I or Tier II level shall satisfy all USA Hockey requirements for participation. Tier playoffs will be administered using the same procedures as the IAHA and High School Championships with the following exceptions:

3.7.3.1 Participating Teams

Any IAHA team may declare and register as Tier I or Tier II with the intent of representing the IAHA in the National Playoffs, subject to meeting all requirements for participation in the IAHA Tier Playoffs. Tier teams may elect to participate in a playoff to be held prior to the IAHA Championships, in which case the winner will advance to the National playoffs, irrespective of the eventual standings in the IAHA Championship Tournament.

3.7.3.2 Deadline for Final Commitment to the Tier Playoffs

A Tier Team must declare, in writing or via email to the IAHA President, its intention to participate in the Tier Playoffs no later than November 15th preceding the date of the upcoming Tier Playoffs.

3.7.3.3 Fees and Commitment

Each team in an age classification, including the host team, must pay the same entry fee. Entry fees for committed teams shall be due and payable to the host venue no later than two (2) weeks before the start of the Tier Playoffs.

In addition to paying all the USA Hockey fees, an additional fee of \$1,500 shall be placed in escrow with the treasurer of IAHA by December 31st by all teams committing to National playoffs. (These fees are in addition to pre-tournament fees required to USA Hockey, if any).

In the event that the team that has opted and been chosen to represent Idaho at the National playoffs decides to not participate, the \$1,500 fee shall be forfeited to IAHA and the team and association shall be liable for any additional tournament costs incurred by USA Hockey and the National playoff host. Additionally, their association will be suspended from committing teams to National playoffs for three years, beginning the season following the offense. The deposit is refunded to the team/teams not chosen to advance. In the event the team attends and participate the \$1,500 fee shall be returned to the team. Forfeited money will go to the second or subsequent place team if they choose to participate in the National playoff tournament; however, second and subsequent choice teams are not obligated to participate.

Sanctions imposed according to these rules can be appealed to an ad hoc committee of the IAHA appointed by the president. Appeals are only allowed and considered due to extenuating circumstances.

3.7.3.4 Location and Dates of the IAHA Tier Playoffs

The IAHA Tier Playoffs shall be played in the same location and on the same days as the IAHA Championships. Notwithstanding the foregoing, if none of the teams in the IAHA Tier Playoffs is a member of the Association hosting the IAHA Championships, then the Tier Playoffs will be played at a venue mutually agreed upon by the participants; and the finish date of the Tier Playoffs shall normally be at least three and one-half (3½) weeks prior to the start of the National Playoffs.

3.7.3.5 The IAHA Tier Playoffs as the Rocky Mountain District Qualifying Venue

If more than one team in any age classification declares as a Tier Team and opts to try to qualify for the National Playoffs, then the IAHA Tier Playoffs shall be the qualifying venue to determine the IAHA representative in the National Playoffs.

3.7.3.6 Credentials Requirements

The minimum requirement for a team to be eligible to participate in the Tier Playoffs is that it must have played at least twenty (20) games during the current season prior to the start of the Tier Playoffs and each player on the team must have played in at least ten (10) of those games.

3.7.3.7 Schedule of Games: Two (2) Teams Participating

If two (2) teams are participating in an age classification, then the winner of a best-of-three series between the two teams will be declared the IAHA representative to the National Playoffs. In this format, each game must be played, including overtime(s) if necessary, until a winner is

determined; i.e., there shall be no tied games in this format. As soon as one of the participating teams wins two (2) games, the Tier Playoffs shall be declared over; i.e., it is not required by the IAHA to play the third game of the series if one team wins the first two games.

3.7.3.8 Schedule of Games: Three (3) or More Teams Participating

If three (3) or more teams are participating in an age classification, then the participating teams shall play a round robin tournament in which each team plays each other team once and the team that finishes first in the round robin standings is declared the IAHA representative to the District Playoffs. The winner of this round robin shall be determined by a point system, with the team earning the most points declared the winner of the tournament and the IAHA's representative to the National Playoffs. In this round robin format, a team earns two (2) points for each win; one (1) point for each tie; and zero (0) points for each loss. All round robin games shall be declared over at the end of regulation time; i.e., there shall be no overtime periods or shootouts. If at the completion of round robin play, two (2) or more teams are tied with the most points, the winner -and the IAHA's representative to the District Playoffs -shall be determined by the tie-breaking formulas set forth in the USA Hockey Annual Guide for the current playing season.

3.7.4 Host/Tournament Chairman Checklist

- 1) Obtain from IAHA the number of teams for each age group that will be attending by the previous December 15th.
- 2) The Tournament Director (IAHA President or his designated alternate) shall prepare the schedule and distribute it at least four weeks prior to the tournament. Issue the schedule to the teams through the association's presidents. Date the schedule and any subsequent changes. Ensure the Idaho Referee Supervisor gets the schedule.
- 3) Assure that Idaho Referee Supervisor has obtained sufficient officials two weeks prior to the games. Idaho Referee Supervisor shall work with the host association referee supervisor (if they have one) and assigns all officials for the games.
- 4) Assure ice facility is clean and broken boards, fixtures, benches, etc. are repaired.
- 5) Burnt out lighting in buildings and scoreboards are replaced
- 6) Assure ice making equipment (zamboni, compressors, etc.) is working properly.

3.8 WAIVERS AND CHANGES TO THE ABOVE

Invariably it will be necessary from time to time to modify or seek waivers to certain of the rules as they apply to tournaments and other state play. In this instance, onetime waivers may be approved by a majority email vote of the board members present at the last IAHA meeting.

Waiver/change requests shall be directed to the IAHA President who in turn will direct the issue to the eligible board members for the email vote. The vote shall be tabulated and reported by the IAHA Secretary.

4.0 MISCELLANEOUS

4.1 Officiating Level Standards

IAHA mandates the use of the Officiating Level Standards, as established by USA Hockey for all games. Any association found having knowingly used the wrong level referees shall not be in good standing. Associations have two years from this date for 100% compliance (2015-16 season). (May 2013 Mtg.)

4.2 Whistleblower and Record Retention Policies

The Whistleblower and Record Retention Policies, as required by USA Hockey, are adopted and implemented by IAHA. (May 2013 Mtg.)

4.3 “Good Standing”

The President will be allowed the authority to withdraw an Association from “membership-in-good-standing,” 30 days after the delivery of a Notice of Infraction and Request for Compliance. Associations will have 30 days from the date of notification to comply. (May 12 Mtg.)