



Utah Amateur Hockey Association Requirements for Membership

The Utah Amateur Hockey Association (UAHA) is an affiliate of USA Hockey (USAH). When you become a UAHA Member Association, you have all the rights and privileges of USA Hockey and are governed by the Bylaws and rules of both USAH and UAHA.

UAHA has adopted a set of criteria that all prospective member associations must have to be considered for membership. These criteria are as follows:

1. You are required to fill out and submit the UAHA Membership Application Form. Please return the application with the requested information and fee.
2. You are required to submit a nonrefundable \$50 application fee per team (effective 2018 – 2019 season). Applications submitted after the due date must submit a \$250 application fee per team.
3. You are required to specify the official contact person for your entity. This person will be considered to be the person with the authority to give binding answers on UAHA matters. Please include this information on the application, including contact numbers such as work, home, cell, and e-mail.
4. Your entity must have and maintain at least 15 players per team being registered during the course of the regular season (September through April). Player and Team registrations during the off-season (May through August) do not count towards the minimum. Please submit a copy of all rosters for the organization from the previous USA Hockey season. If the application is for a new organization, include a statement describing the purpose of the new association, the need for the organization and its impact on hockey in the area.
5. Your entity must have adequate ice to service your organization. Please submit a statement detailing where you intend to contract/use ice and if that ice is currently being used for other recreational purposes. This statement should declare whether ice has been secured with a contract or how the ice will be made available to the organization.
6. Your entity must be incorporated (or other appropriate registered business entity) and in good standing with the State of [Incorporation] formation, have By-Laws and Officers. Please submit a copy of your registered **Articles of Incorporation**

(Formation), a copy of your By-Laws and a list of your current officers.

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7. If your entity is incorporated as a not-for-profit entity, it is recommended that you provide Directors and Officers Insurance (D&O).
8. If the application is for a new organization, submit a letter of recommendation from an Association in good standing with UAHA that supports your organizations application for membership.
9. Declare your organization's intended (sustainable) development plan for developing hockey and the type of players/teams you intend to support. (This declaration should indicate if the organization has a specific purpose such as to provide an association intended for high school age players and teams, adult teams or youth recreation hockey.)
10. Declare the Association name for which all teams will be called.

Please also include any information that you feel the UAHA Board would need to better understand your entity's plans and goals and that would be of benefit in considering your application. If the application is for a new organization, and if your application is accepted, you will remain a member until such time as these minimum requirements are no longer being met and according to the provisions of the Member Association Agreement; however UAHA will annually require at all organizations resubmit applications for teams in order to balance the number of teams to the number of players at each age division, and each level of play. If you are applying for membership, or if you already are a member and do not meet all of the requirements, you **may** be given conditional status with the stipulation that you have one year to meet such requirements, and your failure to meet all of the requirements within a year will cause you to lose your member association status. All organizations seeking UAHA membership or renewal as an Association must meet the following deadlines:

1. Application and associated documentation submitted on or before **January 15th** of each calendar year for organizations seeking to field teams during the upcoming season in the **Tier I** category; and **February 1st** for all **Tier II and House/Recreation** USA Hockey Classification category and intending to play in UAHA recognized travel leagues or USA Hockey sanctioned tournaments.

PLEASE NOTE: Acceptance is not guaranteed, nor is it a right afforded to any member or potential member. The UAHA Board has sole discretion over the addition of new Member Associations, and the continued operation of existing organizations, and will determine the acceptance of associations based on a number of factors, including but not limited to: location, organization and governance structure, player pool, coaching staff and fees.



MEMBERSHIP APPLICATION

Email to: Utah Amateur Hockey Association Attention:

- UAHA VP of Travel, Dewey Reagan, dewey@reaganusa.com (for all Tier Applications)
- UAHA VP of Youth, Melissa Huber, mlssahuber@gmail.com (for all House/Rec Applications)
- UAHA VP of High School, Jason Sims UAHAVPHS@gmail.com (for all High School Teams)
- UAHA President, Kathleen Smith utahamhockey@gmail.com (copy for ALL teams)

OFFICIAL NAME OF ENTITY: _____

DBA (Nickname) OF ENTITY: _____

STATE OF INCORPORATION: _____

TYPE OF INCORPORATION: _____

ADDRESS OF ENTITY: _____

City: _____ State: _____ Zip: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

City: _____ State: _____ Zip: _____

WORK PHONE: _____

CELL PHONE: _____

E-MAIL: _____

WEBSITE URL: _____

SAFE SPORT COORDINATOR _____

E-MAIL: _____

Non-High School Teams Declared/Applied for:

	18/19U	16U	15	14U	12U	10U	8U	6U
Tier I	_____	_____	_____	_____				
Tier II	_____	_____		_____				
House/Rec (Travel)	_____	_____		_____	_____	_____	_____	_____
House/Rec (D1)	_____	_____		_____	_____	_____	_____	_____
House/Rec (D2)	_____	_____		_____	_____	_____	_____	_____

Non-High School Teams Declared/Applied for:

[App info Pending]

UAHA Association Membership Approval Process

When an organization is applying to UAHA for membership as an Association the approval process is as follows:

Roles and Responsibilities

UAHA President

- Distributes Association Application Package to interested group
- Oversees Association Membership process
- Reviews Association Application with UAHA Board of Directors for formal approval

UAHA Vice President of Travel

- Accepts applications from existing and new proposed Tier organizations
- Reviews applications with Travel (Tier) Committee and solicits recommendations for acceptance or denial
- Forwards recommendations from Travel (Tier) Committee to UAHA President for review and consideration of the UAHA Board of Directors

UAHA Vice President of Youth

- Accepts applications from existing and new proposed House/Rec organizations
- Reviews applications with House/Rec Committee (if one is established) and solicits recommendations for acceptance or denial
- Forwards recommendations from House/Rec Committee (if one is established) to UAHA President for review and consideration of the UAHA Board of Directors

Utah Registrar — USA Hockey

- Notifies USA Hockey of the new Association membership

Approval Process

Upon receipt of the complete Association Application Package, the UAHA VP of Travel, or the UAHA VP of House will review for completeness. If necessary, the UAHA VP of Travel, or the UAHA VP of House will contact the organization making the application and schedule a time to review the application package in detail prior to submitting the package to the committees and UAHA President. Once the UAHA President has had the opportunity to review the Association Application Package, he/she will make a determination if the applying organization has met the intent of the UAHA Association Membership Requirements and *may* grant tentative approval of Association status. In any event, the final approval is not granted until the UAHA Board of Directors meets at their next scheduled meeting to vote on extending or approving the Association membership. The UAHA Board of Directors may permit or prevent the acceptance of a new or existing association; in their discretion the new or existing association would or would not be in the best interests of Utah Amateur Hockey.

Annual Declaration

Each year UAHA will solicit all member Associations to declare the number of teams they intend to field during the upcoming season on or before April 1st. This declaration will be used to assist in monitoring an Associations continued participation and compliance with the UAHA Membership Requirements.

Membership Continuation

Each UAHA Association is expected to maintain their ability to meet each requirement listed in the UAHA Association Membership Requirements. Failing to do so may result in immediate cancellation of Association Membership. The UAHA Executive Board maintains the right to cancel an Associations membership, at any time it is deemed necessary, when the organization fails to meet the intent of the membership requirements or any of the requirements.