



**Thief River Falls Amateur Hockey Association
Board Meeting Agenda
Monday, December 18, 2017
6:00pm City Auditorium Basement**

Present: Ross, Chuck, Jon B, Jon H, Kip, Amber, James, Roz, Rick, Bryan, Jeremy (Late),
Chanc (Late, left early), Lief (Late, left early)

Absent: Tim B, Brett J,

1. **Call Meeting to Order** – Kip called meeting to Order at 6:00 PM
2. **Review and Approve Agenda** – 1st Jon H, 2nd Jon B; No Discussion-- Unanimous
3. **Requests to Appear** -- None
4. **Approve Minutes of Previous Meeting** – 1st Jon H, 2nd James; No Discussion -- Unanimous
5. **Treasurer's Report/Finance Committee**
 - a) November Financial Report
 - a. Added Coaches Expenses Estimation
 - b. Payable are High everything is paid off.
 - c. Receivable are Payment plan and Concession Profit
 - d. Still have a 150 coupon books to sell
 - e. Need to keep an eye on Old Arena labor because of extra time of operation.

1st Jon H, 2nd Leif, No Discussion, Unanimous
 - b) Approve Checks and Bills
 - a. Nothing unusual, large # of checks because it is hockey season.

1st Jon B, 2nd Chanc, No Discussion, Unanimous
 - c) Approve Loan Advance
 - a. Outstanding balance \$70,972 of \$80,000
 - b. Suggestion to pull out remainder of loan to pay of HCR

Motion to approve to pull remainder of loan to pay HCR -- 1st Jon B, 2nd Ross, No Discussion, Unanimous

Motion to approve installation of Battery Backup and Surge Protector, Mid-Season Maintenance for approx. \$2800.00 -- 1st Chuck, 2nd James; Discussion of Insurance coverage of new equipment, Things are working well with new equipment, Unanimous

- d) Approve USA Hockey Fee Reimbursement –
 - a. Everybody fee has been reimburse that is coaching
 - b. What about people who are not coaching a team.

Motion to Approve reimbursement to individuals not coaching teams. 1st Jon H, 2nd Amber; Discussion – The individuals that went through the process did this in good faith, they might be called on in the future to coach -- Passes 6-0 (Jon B, Leif, Chuck Abstain)

- e) November Ice Time Recap
- f) Tournament Financial Reports
- g) Summer Camp Update –
 - a. Lease for summer ice is done, have had conversation about upcoming ice.
 - b. Asked for a hand shake agreement by Feb 1.
 - c. June would coordinate with other Ice Users.
 - d. City would like us to use Ralph.
 - e. Reached out to Burgraff Skating, They would like to talk after holidays.

6. Gaming Report

- a) Gayle Schmitz Gaming Audit
 - i. Report Provided
 - ii. Despite decrease in sales, things still looked good.
 - iii. \$83,000 was donated back this year, down but because of the loss of The Nail

Approve Gaming Audit -- 1st Ross, 2nd Chanc, No Discussion, Unanimous

- b) Approve October and November 2017 Gaming Report
Approve 1st James, 2nd Amber; No Discussion, Unanimous
- c) Approve December 2017 Allowable Expenses-LG-1004
- d) Approve December 2017 Lawful Expenses-LG-1004
 - i. 1st Jon B 2nd Jeremy, No Discussion, Unanimous
 - ii. Paid RV sports for prizes, no money moved to account

7. Administration

- a) Committee Reports and Assignments
 - i. Master Schedule
 - 1. 1st tournaments went off with no complaints.
 - 2. Mites Schedules being completed – HOC would like to stay with USA Hockey Recommendations
 - 3. March 16 -18 Issue of finding workers for finding workers 15UA State Tournaments – Something to be aware of. Usually a Banquet or meal is held. Rick does recommend a meal but not a meal.
 - 4. Girls Tournament is on for 12U – 5 Teams
 - ii. Third Ice Sheet Committee
 - iii. Safe Sport Committee
 - 1. Locker Room Policy Random Checks
 - 2. Locker Room Monitor ID's
 - iv. Tournament Committee

- v. Gaming Committee
- vi. HOC Committee
 - 1. 11/29/17 HOC Meeting Report
 - Ask for Mike F to help with SQB Black
 - Ask Joel Rude move to help with Bantam A

Motion to Approve 1st James 2nd Jon H, No Discussion, Unanimous

- 3 Mites teams 1 all 2nd years
- 1 8U teams
- In house seems to be positive so far,
- Question about how squirt kids are being mixed during.
- Level 2, 3 Coaching shortage, especially with 8U breaking up to practice on their own
- Brett J has been staying in contact with 8U parents,
- Hallock would like to play as mite in-house with us. Still discussing. Feeling that this is for our kids.. How would this work.
- Anything to bring back ... Survey to see how the in-house program is going
- Should Mite parents be given a chance to give input on # of Games.

- vii. Old Arena Lease Addendum
- viii. The Huck Report
- ix. Other Committees and Committee Assignments

8. Old Business

- a) Mega Raffle Report
 - Golf Cart is at Ralph no 4-Wheeler yet, Lawnmower on way, Stihl package is on way, Fish house in at Erls.
 - Gift certificates can be grabbed closer to date
 - Feed Back about holding event – Seems to be more positive
 - Table at Norskies, and Prowlers game with presence and DIBS
- b) Tryout Feedback Survey Report
 - 50+ responses. Seemed that Parents would like more tangible feedback. Back and Forth on whether parents being at tryout was a good or bad thing
- c) Player Drop-out Policy
 - Questions about return of equipment and concessions, Return to Jan 1
- d) Open Hockey Policy
 - Jeremy came up with a form to clarify for employees, Return to Jan 1
 - What about High Schoolers
 - What about Sunday's, Open Hockey looks good.

9. New Business

- a) Concession Agreement
Motion Approval to negotiate for 2 year extension 1st Jon H, 2nd Jeremy;
Discussion Lease Over July 30 - Unanimous

- b) Concession Stands Policy
 - i. Situation that came up in Nov. was that parents that signed up for a DIBS that was cancelled. Parent was upset and wanted credit.
 - ii. Parents that left early were reminded that wait until end of game. Parent who wanted credit from before also left early.

- c) Summer Ice Agreement
- d) Dry Floor Approval Ratification – Ratified 1st Jon B 2nd Jeremy; No Discussion Unanimous
- e) Squirts In-house Referee Approval – 2 officials one on each ½ . \$25 per Ref, 1st Jon B, 2nd Ross; No Discussion, Unanimous
- f) Prowler Buddy Night – Talked with Janet Myers, and Kristy Lane – Asking for a team to go out on the ice for introductions. Doing Mega Raffle game Feb 1st. James and Jeremy will work with GM.
- g) Broom Ball with St. Paul Schools at OA. Weekend of Jan 20th Jon B will coordinate
- h) Other – Point of Contact for Norskies to skate between periods.

10. **Adjournment** – 1st Jon H, 2nd James No Discussion, Unanimous

Assignments

With a large turnover in board members and other positions, many assignments will be open. Below is a list of assignments. If any are not listed, please let me know and I will add.

Note the President is a de facto member of all committees whether listed or not.

Potential Assignments (Current Members)

Gaming Manager (Roz)
HOC (Rick Looker, Corey Poole, Mike Roff, Kaine Martell, and Greg Bottem)
Game Scheduler (Rick)
Third Ice Sheet (Brian, James, Chuck, Kaine, Kevin Sorter, Jon Bushy, Joel Rude)
Equipment (Mike Roff, Jenny Roff, and Nathan Anderson)
Referee Scheduling (Jeremy)
Website and Social Media (Jeremy and James)*
Tournament (Jeremy and Rick)*
Old Arena (Leif)
Budget/Finance (Chuck and Kip)

* - Suggest another individual get involved to backup and learn to fill the duties next year.

Assignments TBD (Current Members)

Practice Scheduler (Jon B.)
Registrar (Kacie Artl)

Concessions Scheduling (Jeremy)
Concessions (James)
Mega Raffle (James and Brian)
Summer Camp (Brian)
Safe Sport (Leif, Jon H., and Kim)
Gaming (Jon, Leif, and Roz)
Handbook/Bylaws (Brian)
Marketing (Ross and Brian)
GM Coordinator (Jeremy)
Ad Sales (None)