



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)
Board Meeting Minutes – September 18, 2017
VRC – Blue Line Room
7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Michelle Fontaine @ 7:00 pm

2.) **Roll Call/Introductions:**

*= present; ^= by phone for closed session only

Board Members	
Cordell Mack	<i>President</i>
*Mike Newman	<i>Vice President – Hockey Operations</i>
*Michelle Fontaine	<i>Vice President – Administration</i>
*Dawn Rodell-Riley	<i>Treasurer</i>
*Lindsay Yates	<i>Secretary</i>
*Chad Curtis	<i>Jr. Gold</i>
Dan Diminnie	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
*Jeff Campbell	<i>Upper Mites</i>
*Jon Johnson	<i>Lower Mites</i>
*Jeffrey Peltier	<i>U10, U12, U14</i>
*Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coordinator</i>
*Lori Hill	<i>Accounting</i>
*Tammy Lueck	<i>Registrar</i>
*Mike Colleran	<i>Equipment</i>
*Janice Schutter	<i>StormHawk Awards</i>
*Dave Anderson	<i>Golf Tournament</i>
*Ty Uhlenkamp	<i>SafeSport</i>

List of Members at Large in Attendance:

- Molly Diethelm, Ryan Herman, Dale Mint

3.) **August Minutes Approval:** Approved unanimously in off-cycle Board vote (Motion; Yates, 2nd Rodell-Riley). Minutes will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- None



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5.) Standard Agenda:

A. Executive Updates

- i. President – Cordell Mack (absent) VP Michelle Fontaine reporting.
 - Charitable Gambling
 - The accounting function and payroll has been established with Burke, Wheeler & Associates.
 - Riane Imdieke, Gambling Manager, is enjoying her position and believes there is a lot of long term potential in this market.
 - President Cordell Mack is continuing his work on and staying involved in the process of the charitable gambling license applications.
 - City of Chaska Meeting
 - President Mack, VP Newman, and Treasurer Rodell-Riley met with the City of Chaska to discuss contracts and other items.
 - A 2017-2018 season Ice contract is still in the works.
 - Regarding concessions, the CCC has expressed no interest in taking it on at this time, so operation of the concession stand at CCC will remain with the CCHA.
 - The CCHA is looking to develop a more routine communication with the City of Chaska and hopes to begin quarterly meetings, for example, to stay connected.
 - Concessions
 - Regarding the CCHA's involvement in the concession stand at CCC, it is being taken on in a very strategic and limited way this season. At the end of 2017-2018 the Board will revisit whether concessions will continue under the CCHA umbrella at both CCC and Victoria Rec. Center.
 - Brenda Redden has resigned the position of Concessions Coordinator - CCC for the 2017-2018 season. Lindsay Yates, Concession Coordinator - VRC, will take over Brenda's position as she believes she can streamline responsibilities to cover both locations efficiently and at a lower cost to the association.
 - Junior Gold Commissioner - Welcome
 - Welcome Chad Curtis who has accepted the role of Jr. Gold Commissioner for the 2017-2018 season.
 - Jr. Gold Sunday night "Pre-skate" information was reviewed and questions regarding teams and coaching were asked and discussed.
 - Girls Tryout Document
 - An off-cycle motion was made by President Mack to approve the 2017-2018 Girls Tryout Document. 2nd by Commissioner Girard. Vote to approve the motion – Unanimously approved.



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- ii. Vice President- Administration – Michelle Fontaine
 - Volunteer committee
 - A listing of all current, open, and proposed Key Volunteer positions was given to the Board and it was asked that the Board consider these roles and provide their feedback regarding the current needs of the Board and of the association.
 - A plan to review and reconsider stipend amounts and volunteer hours given for these roles was laid out; further work will be done regarding this with the volunteer committee and recommendations will be brought back to the Board.
 - The volunteer committee is also reviewing the process for requesting volunteer hours and how they are posted through Dibs. A form is being developed that will be sent to Commissioners and Key Volunteers to be used when they are requesting volunteer hours.

- iii. Vice President –Operations – Mike Newman
 - D6 report
 - Rob Shuman, Asst. Director of D6 Operations, reported during their meeting that in the past many of the Squirt level games have not been competitive. It was discussed that the Squirt level move to a tiered system (A, B1, B2, C) for the 2018-2019 season. In the interim and regarding the 2017-2018 season, it is being discussed at the D6 October meeting whether to move to a tiered schedule for Squirts where, for example, smaller associations play smaller associations.
 - D6 has asked for Board feedback on two items which will be voted on at their October meeting: 1.) For upper levels icing will be called during a penalty kill if the puck is iced. 2.) Move to 90 second penalties for D6 games. The CCHA is not in favor of either and has asked VP Newman to provide our feedback as such at the upcoming D6 meeting.
 - Pee wee B2 and C goalies are needed at Bloomington Kennedy. Commissioner Jay Girard has been notified and will reach out to our Pee wee level goalies to see if anyone is interested in playing with Kennedy this season.
 - Mandatory coaches meetings have been scheduled for Sept. 17, 2017 (Girls) and Sept. 19, 2017 (Boys). Julie Eklund will be in attendance to explain how ice is scheduled. If there are complaints from coaches about ice time once the season is underway, those complaints need to be directed to the level commissioner first.
 - A standardized process to address waivers needs to be formed. There has been much discussion with MN Hockey and D6 regarding waivers. Commissioners have been asked to notify VP Newman and President Mack as soon as possible if they hear of players wanting to waiver in or out of the CCHA.
 - An off-cycle motion was made by President Mack to support the development of a standing waiver committee that will meet on an ad hoc basis. 2nd by Commissioner Girard. Vote to approve the motion – Unanimously approved.



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- iv. Treasurer – Dawn Rodell-Riley
 - No report.
- v. Secretary – Lindsay Yates
 - No report.

B. Updates to the Board

- Registrar – Tammy Lueck
 - Ms. Lueck reported that she continues working with Upper Level coaches and attempting to track down who still needs training and those who have worked to complete all requirements in order to be ready to coach for the 2017-2018 season.
 - 150 potential coaches have been identified and contacted. All of the information needed for coaches to be current with their requirements has been listed on the coach's page of the CCHA website.
 - Commissioners will help to track down coaches who have not yet met the requirements.
- Accounting - Lori Hill
 - As of the time of tonight's meeting 596 players have registered to play for the 2017-2018 season.
- Recruitment Committee – Jon Johnson
 - Try Hockey for Free
 - An average of 12 kids for each of the Saturday sessions have attended.
 - There has been a much wider range of ages of those attending.
 - Mite Camp picked up 5 – 7 players to date after Try Hockey for Free attendance.
 - There has been an interest in the CCHA providing rental equipment to players to be used during the season.
 - Little Wild Program
 - Feedback has been very good. The MN Wild has been well organized. 65 players participated and it brought in a large number of fans.



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- Equipment – Mike Colleran
 - Game jerseys, practice jerseys, and pinnys have been received and are being inventoried.
 - It was suggested that practice jerseys and socks from last year be available to be used during tryouts if a player is in need or is not color compliant. These items will be in the Blue Line room during tryouts if needed.
 - It has been proposed that we sell our remaining 2016-2017 jerseys in the concession stands for \$10.
 - Through recruitment we have received a \$250.00 credit from Pure Hockey for a limited set of items. Among these items are scrimmage vests, which is what is being recommended we purchase with our credit. It was agreed that 5 sets of 12 vests will be purchased using our Pure Hockey credit.
- Ice Planning and Utilization – Julie Eklund and Dawn Rodell-Riley
 - Discussion was held regarding the amount of ice time needed to accommodate all levels of the Mite program this season.
- SafeSport – Ty Uhlenkamp
 - MN Hockey and D6 have been contacted to make sure we are all on the same page regarding locker room monitors, as the impact may be that we need to ask every member to obtain a USA Hockey number and background check in order to be in the locker room. VP Newman will bring up the questions and concerns discussed tonight regarding this at the D6 meeting in October.
 - A SafeSport page will be added to the CCHA website which will house required documents and forms as well as the Return to Play form. These forms should be turned in to Ty when completed.
 - It was discussed that all coaches should have the Return to Play forms on hand and that this information will be added to the upcoming coaches meeting.
- CCHA Golf Tournament – Dave Anderson and Ryan Herman
 - By all accounts it was a successful event with good attendance and participation.
 - Information was presented to the Board on what was done differently from last year and how it impacted the overall profit.
 - The Board thanked Dave and Ryan for a job very well done.



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- StormHawk Awards – Janice Schutter
 - Notes were given regarding the 2017 StormHawk Awards.
 - Discussion was held regarding changing the date of the awards night from April to March. Dawn Rodell-Riley will work with District 112 to see if we can secure a space in March.
- Sponsorship – Jeff Campbell and Jesse Parker
 - Work is continuing on a document/package with sponsorship levels in order to organize and make it easier for businesses to donate to the CCHA for tournaments, raffle, jerseys, etc.
- Branding – Michelle Fontaine
 - Greg Erickson is bring brought on to update the CCHA website with the new logo. He and VP Fontaine will work together on creating letterhead templates, etc. as the new logo is rolled out.
 - Our new logo and jerseys will be displayed during tryouts at Victoria Rec Center. A pull-up banner has been purchased to be used for this as well and can be used in the future during CCHA hosted tournaments or when otherwise requested. Window clings with the new CCHA logo have been purchased and will be handed out to families at the required parent meetings.
- Jon Johnson – Lower Mite Commissioner
 - Rookie Mites age classification
 - A proposal was presented to accommodate some underage Rookie Mites by opening a new and separate registration for players who will be 4 years of age at the beginning of the season. Discussion was held and concerns were raised about the administrative impact of making this change.
 - A motion was made by Commissioner Johnson to adopt his proposal as written as a pilot program for the 2017-2018 season. 2nd by Commissioner Campbell. Vote to approve the motion – 9 votes yes, 2 votes no. Motion carried.
- Jeff Campbell– Upper Mite Commissioner
 - An idea for an optional water softener salt and/or furnace filter fundraiser was presented with Commissioner Campbell asking the Board for feedback on whether this would be feasible for the 2017-2018 season. The Board encouraged Mr. Campbell to pursue further information and to report back to the Board when able.
- Tony Sommerfeld – Lower U Commissioner
 - No report



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- Jeff Peltier – Upper U Commissioner
 - There will be 2 teams for 10U and 2 teams for 15U.
 - StormHawk Coach Todd Johnson ran the coaches on ice meeting and is very engaged and involved with the CCHA girls program.
 - Team levels for the Girls program will be discussed at a later date once recruitment is completed.

- Jesse Parker – Squirt Commissioner
 - Squirts are all set for tryouts with 7 teams being planned for the 2017-2018 season.

- Jay Girard – PeeWee Commissioner
 - Peewees are all set for tryouts with 8 teams being planned for the 2017-2018 season.

- Dan Diminnie – Bantam Commissioner (absent)
 - No report

- Chad Curtis – Jr. Gold Commissioner
 - Sunday night Pre-skates are going well with a great group of enthusiastic players in attendance.
 - A Jr. Gold coach's clinic needs to be scheduled.

6.) Next Meeting – Monday, November 20th @ 7 pm, VRC Blue Line Room

Motion to Adjourn: By: VP Newman; 2nd by VP Fontaine; Vote, unanimous.

End Time: 9:19pm