

Hockey Director (Two Positions)

(Voting Board Members)

Person is voted onto the board by the association and appointed into this position by the current voting board members.

Major Role: As a member of the association's board, you are a representative of the general hockey public, working in the best interest of the entire youth organization. You will attend board scheduled meetings to provide status, input and direction related to the areas of responsibility defined within this description.

Responsibilities:

This position works together with the other voted Hockey Director, and is responsible for:

- Work with the President to define the Coaching Committee at the beginning of each new season
- Leading discussions with the Coaching Committee to define the association's tryout process at the beginning of each new season
- Leading discussions with the Coaching Committee to review applications and select head coaches and assistant coaches for each level of play
- Ensure all coaches are certified for their appropriate level
- Meet with association coaches to discuss problems and solutions, when needed
- Perform evaluations on coaches during games and practices and provide constructive criticism to improve the association
- Recruitment and training of new coaches to the association
- Create and administer coach evaluation forms at the end of each season
- Provide updates on coach status, issues, complaints, etc. to the board as needed
- Seeking out new, innovative methods to continually improve the defined areas of people, skills, processes and practices to improve the association
- Develop an ongoing relationship with the high school coaching staff, build common development practices to bridge the youth and high school programs
- Respond to association, board, or other general emails and phone calls within a reasonable time (within 3 days under normal circumstances)
- Participate openly in any and all conversations related to the hockey association and provide constructive input on all things related to the association
- Support the overall goals of the association and its practicing members

Functional Areas:

Team Coordinators	Goalie Coordinators	Association Coordinators
Coaching Committee		

Key Competencies:

- Hockey – playing, coaching, etc. and/or business knowledge
- Interpersonal skills, ability to collaborate and interact with many people while building strong relationships
- Ability to negotiate and resolve conflict and provide constructive feedback
- Good organization and facilitation skills
- Self motivated and takes initiative to improve the functions of the association
- Ability/experience with speaking with multiple people in a group setting

Job Requirements:

- Contribute required time that may include weekends and evenings throughout the year
- Ability to interact via email on a regular basis with both board and association members and coaches
- Must attend BBLHYHA board and membership meetings as scheduled

Time Needed for Position:

- This is a 12-month position, re-appoints on an annual basis. This position requires approximately 4+ hours a week, based on the time of the year and current level of activities. Requirements may increase to 10+ hours per week during peak activity times.