

**NOMINATIONS ARE NOW BEING ACCEPTED
FOR THREE (3) BOARD MEMBER POSITIONS**

The terms for three (3) Board Member positions are expiring this year. We are now accepting nominations for Secretary, Coyote Committee Chair and Registrar.

POSITION DESCRIPTIONS:

SECRETARY(voting): The Secretary shall have custody of the corporate seal; issue notices of all meetings of the Members and the Board; keep the minutes of all such meetings in books provided for such purpose; and after each meeting, distribute a copy of the minutes thereof to each Director. The Secretary shall make such reports as the Board may require and shall have such other powers and duties as the Board may authorize. The Secretary shall have such other powers and duties as may specifically have delegated by the Board. The election of the Secretary to shall occur in even numbered years.

REGISTRAR(voting): The Registrar shall be responsible for (i) organization and maintenance of Membership and player information and birth certificates; and (ii) filing all required membership forms, including IMR Forms and other materials required to be filed with USA Hockey, AHAI, SSSL and ISHL. Keeping payment records for membership. Preparing AHAI back ground check documents. Providing the executive board, a monthly membership payment status report. Distribution of dues notices and recordation of dues payments. The Registrar shall have such other powers and duties as may specifically have delegated by the Board. The election of the Registrar shall occur in even numbered years.

COYOTE COMMITTEE EXECUTIVE BOARD CHAIR (voting): The Coyote Committee Chair is responsible for overseeing the day to day management of all Coyote teams. The Coyote Chair is expected to attend all NWHL meetings held monthly in Franklin Park as well as host regularly scheduled Coyote Committee meetings. The Coyote Chair should ensure that the Coyotes are compliant with all KYHC, NWHL, AHAI & USA Hockey rules and regulations. The Chair will give the Coyote Report & NWHL updates at all KYHC board meetings and will report to the Coyote Committee updates from the most recent KYHC board meetings. The Coyote Chair is the club's liaison to the KVPD and is responsible for obtaining and distributing all game and practice slots to the appropriate teams. The Coyote Chair is also responsible for the content and maintenance of the Coyote Den. The election of the Coyote Chair shall occur in even numbered years.

REQUIREMENTS:

To be considered for a Board position, interested persons must be a member in good standing for a minimum of two fall seasons, routinely be up to date on fees, and not have had any disciplinary actions taken against them. Ideal candidates will be professional, enthusiastic, and organized. The reputation of the Kankakee Youth Hockey Club is your responsibility to uphold.

***All interested candidates should email a letter/email of interest on or before February 23rd to
marmstrong644@gmail.com***

Voting will take place at the Annual Meeting being held on March 19th at 7:00 pm

Thank you,
KYHC Board