

WADENA HOCKEY CLUB
REGULAR BOARD MEETING MINUTES
December 11, 2017 PM

1. Call to Order/Roll Call: Amy Kine, BJ Meyer, Carrie Lunde, Erik Ness, Mac Nelson, Mark Lunde, Paul Mithun, Paul Warren, Steve Davis, Tabby Swenson, Wendy Irons
2. Approval of Agenda: Motion to approve agenda by Carrie Lunde. Second by Tabby Swenson. Motion carried unanimously.
3. Approval of Minutes: Motion to approve minutes by Paul Mithun. Second by Carrie Lunde. Motion carried unanimously.
4. Treasurer's Report: Amy Kine presented the monthly reports from QuickBooks. Motion to approve the Treasurer's Report by Carrie Lunde. Second by Erik Ness. Motion carried unanimously.
5. Reports:
 - A. Ways & Means Committee:
 - i. Tabby Swenson updated the Board on the planning for Blue Line Bids. Donation letters will be going out this week to businesses.
 - ii. Currently we have approximately 150 raffle tickets that still need to be sold. The Board needs to start thinking about how to sell those tickets. Please bring any ideas or incentive plans that you might have to the January board meeting.
 - iii. The Board would like to thank Nettie Nelson for doing a fundraiser for the association using her "31" business which raised over \$100.
 - B. Marketing/Advertising Committee:
 - i. Invoices have gone out to business for their advertising banners at the arena. Mac Nelson is working with Hilltop Lumber to give the concession stand a "face-lift".
 - C. Public Relations and Communications: No Report
 - D. Newsletter:
 - i. Carrie Lunde will add information on the following items to the Newsletter:
 - a. Ice Cold Cash Raffle Tickets
 - b. MN Wild Tickets the association has for sale
 - c. Concussion Information
 - d. Officiating Information to encourage players to get certified
 - e. Ask for equipment donations
 - f. Keeping the arena and locker rooms cleaned
 - E. Building/Equipment Committee:
 - i. Railings have been installed behind the bleachers. Thank you to all who helped make that possible. The group is still working on getting counter tops installed.

- ii. There was a child who got hurt from a bolt sticking up out of the concrete. Discussion was held on getting the bolt cut down so that nobody else gets hurt.
- iii. Player locker rooms have been left full of garbage by visiting teams. We will need to start checking the locker rooms before visiting teams leave the building.
- iv. Menahga Ice Rental has been leaving the arena a mess, furniture is not getting moved back; garbage is left all over the lobby etc. BJ will be talking to them to let them know if this doesn't stop immediately they will not be welcome back to the arena. BJ will also let them know that our score clock and music systems are not to be used by anyone renting the ice. That is for Wadena Hockey Association use only.
- v. Steve Davis has some smaller sizes of skates that he is willing to donate to the association.
- vi. Locker room codes have been changed. Matt Lunde is also working on getting new keys made. The safe sport representative for each team will receive a new key. All Wadena Board Members have received a code to get into the locker rooms that is specific to board members. If you are a Board Member and have not received that code please contact BJ Meyer to get that code.

F. Concessions: No Report

G. Registrar:

- i. We currently have 152 kids registered with Wadena Hockey Association. This number is up from 125 last year. The Varsity and JV teams currently have 22 players total.

H. Scheduler: No Report

I. Referee: No Report

J. Hockey Director/Coaches Committee:

- i. Mike Berquist and Scott Wright are unable to complete the training required to continue as a coach because of scheduling conflicts. They will no longer be coaching after December 31st. We would like to thank both of them for their help coaching our teams.
- ii. Player evaluation reports went out to parents. Mark Lune received several phone calls with questions about what the items on the evaluation mean. Discussion was held that going forward Mark will put together a general description of what each evaluation area means and what coaches are looking at when evaluating the players.

K. Mite Director:

- i. An email went out today stating that any volunteers helping out on the ice need to complete a background check, be registered with USA Hockey and have complete the Safe Sport training requirements. If this has not been done volunteers are not to be on the ice except for during open skate times.
- ii. Scott Woods has put a sign-up sheet in the varsity locker room asking players to sign-up to help out with practices. Scott will let the coaches

know prior to practices when there will be varsity players helping out6.
Public Forum: No Report

6. Public Forum: No Report

7. Old Business:

- A. Northland Fire gave us a bid for \$2,051 for fire extinguishers which would be installed upstairs in the storage area, in the concession stand, the Zamboni room the mechanical room and the compressor room. Tabby Swenson will check with Shawn Swenson to see if the Wadena Fire Department would be able to either donate or find a cheaper price for us. This was tabled until the January Meeting.
- B. BJ met with Wadena Deer Creek High school regarding the lease agreement for the arena. This year they will pay \$6,000 but next year the cost will increase to \$8,000.
- C. BJ Meyer and Steve Davis will work together to plan a CPR class for our coaches and check to make sure all the pieces in our AED are up to date.
- D. The hockey arena insurance has been renewed.
- E. BJ Meyer has had several requests to have an adult “Learn to Skate Program” so that parents can take their children skating. Mac Nelson will talk with Dana Pavek to see if Community Education and the WHA could team and offer this.
- F. Mac Nelson will check on getting the signage to let everyone coming into the arena that they are on camera.
- G. Shawn from LiveBarn is working on installing the program to stream our games.
- H. ACS is looking at replacing our wireless router as we are having problems with the current router.

8. New Business:

- A. Goalie practices are required for any goalie that has gotten a discounted registration.

9. Adjourn: Our next meeting will be held on January 8th at 7:00pm at the arena.
Motion to adjourn by Tabby Swenson. Second by Carrie Lunde.