

## 2019 OVA Beach Satellite Event Hosting Opportunities

### What is a satellite event?

A satellite event is a designated tournament that is sanctioned by the OVA. These events are typically smaller than regular OVA tournaments, thus can be organized in smaller facilities throughout Ontario. The tournament host must be a member of the OVA to ensure compliance with OVA policies and procedures. Satellite events can be run by hosts approved by the OVA but must not conflict with OVA events (satellite events will not conflict with OVA Tour events if the location of the satellite event is **200 km or less** from the OVA Tour event – or as deemed reasonable by the OVA). The OVA will avoid scheduling satellite events on the same date for the same division and gender if locations are under 100kms of each other.

### How much does it cost to sanction a Satellite event?

OVA satellite event fees will depend on the number of teams registered for the event. The fees are as follows:

- \$150 + HST fee for 0-12 teams registered
- \$275 + HST fee for 13-24 teams registered
- \$450 + HST fee for 25-48 teams registered
- \$675 + HST fee for 49-75 teams registered
- \$825 + HST fee for 76+ teams registered

Your OVA satellite sanctioning fee will cover the following:

- Event promotion on the OVA Beach Tour Schedule (online, print material, etc.)
- Use of OVA online registration through NRS
- The OVA will create the event ranking(s) for the host
- The OVA will create and send the schedule(s) to the host
- Assignment of OVA referee (scheduled by the OVA)

### As a tournament host, do I need to supply my own equipment?

- Yes, you are required to supply your own equipment (eg. volleyballs, nets, lines, antennas, scoreboards, additional prizing, etc)
- If you are found in breach of this requirement, the OVA has the right to cancel future sanctioned events at your location

### As a tournament host, what other costs will I have?

- Cost of the venue
- OVA referee(s) (1 official for every 3 finals)
- NRS registration fees (NRS fees are 5.2% per team registration)
- Medals for 1<sup>st</sup> and 2<sup>nd</sup> place for each gender and division (will be provided by OVA and will be shipped to tournament host, \$2/medal used + shipping will be deducted during reconciliation)
- Additional prizes
- Athletic Trainer or First Aid staff. (1 medical staff minimum per 50 teams)

- Additional staff

### **How do we hire an official?**

- The OVA will assign a referee for your event. Referees will be assigned based on the number of finals, maximum 3 finals per official per day.
- The host is required to pay the referee's fee of \$150/day + travel and accommodation if necessary. The OVA will invoice the host for the cost and pay the referee on behalf of the host.
- The OVA will do their best to reduce the mileage cost of the assigned referee. However, experienced referees from further distances are sometime required to maintain the quality of the event.

### **Are OVA points awarded at satellite events?**

- Points will be awarded at satellite events and the breakdown of points awarded can be found in the OVA Beach Tour Handbook.

### **How do teams register for a satellite event?**

- All satellite event registrations will be completed via the National Registration System (NRS).
- Tournament fees are determined by the host, thus can be set at whatever price necessary to cover costs. It would be ideal to keep fees in line with OVA beach tour fees which is \$92 + HST.
- The tournament registration deadline will be the Monday before the weekend event at 11:59PM. Deadlines will not be extended. The OVA can add teams if there is space after the deadline. If you do not want to accept teams after the deadline, please let the OVA office know.
- A division must have a minimum of 4 teams to run

### **What are the requirements for OVA to sanction a satellite event?**

- OVA satellite events are expected to maintain the same level of professionalism as the OVA Beach Tour. Thus, the following criteria must be met without exception:
  - Equal prize distribution between genders
  - OVA referee(s) present
  - First Aid staff on site (at least 1/50 teams)
  - Provide the OVA with a signed Satellite Application Form (see attached)
  - Results must be submitted by the Tuesday after the event by 9am. \$100 fine for each tournament day will be sanctioned if results are not submitted on time. Results may be submitted by sending a picture of the completed tournament bracket.
- If the stated criteria are not met, the OVA reserves the right to enforce any or all of the following penalties:
  - Refuse any future satellite event hosting requests,
  - Refuse to award participation credit to participating teams, and
  - Fine the host a maximum of all earnings of the event in question.

### **How are revenues distributed?**

- All satellite event registrations will be completed via the National Registration System (NRS) and tournament registration fees will be collected by the OVA
- Payment to Host = Total Registration Fees Collected - Sanction Fees - NRS fees (5.2%) - Referee Fees/Expenses – Medals (\$2/medal + shipping cost)
- The OVA will pay the host by cheque. Two (2) payments will be made throughout the summer with no exceptions:
  - All events prior to July 1<sup>st</sup> will be paid between July 2<sup>nd</sup> – 5<sup>th</sup>
  - All events after July 1<sup>st</sup> will be paid between August 19<sup>th</sup> – 23<sup>rd</sup>

### **When are satellite applications due?**

- Initial satellite applications are due by February 25<sup>th</sup>, 2019 to Suzanne Wallace, Manager of Beach Programs [swallace@ontariovolleyball.org](mailto:swallace@ontariovolleyball.org)
- All beach satellite applications will be reviewed and offered at the OVA's discretion.
- Higher ranked facilities (see attached facility ranking table) will be given priority if too many applications are received for the same weekend.

For more information regarding beach satellite events please contact:  
Suzanne Wallace, Manager of Beach Programs (416) 426-7396 or [swallace@ontariovolleyball.org](mailto:swallace@ontariovolleyball.org)

**OVA Beach Satellite Tournament Host Application Form**

Tournament Director: \_\_\_\_\_

OVA Member (please circle): Yes / No      Valid PRC/VSS within last 3 years: Yes / No

Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Start Time: \_\_\_\_\_

(Please note that teams will be asked to start checking-in an hour before the start time)

Tournament Location: \_\_\_\_\_

Registration Cost Per Team (before HST): \_\_\_\_\_

Tournament Date(s) & Divisions (dd/mm/yy):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Divisions offered:**

- |  |  |
|--|--|
| <input type="checkbox"/> 12UG              |  |
| <input type="checkbox"/> 13UG              | <input type="checkbox"/> 13UB            |
| <input type="checkbox"/> 14UG              | <input type="checkbox"/> 14UB            |
| <input type="checkbox"/> 15UG              | <input type="checkbox"/> 15UB            |
| <input type="checkbox"/> 16UG              | <input type="checkbox"/> 16UB            |
| <input type="checkbox"/> 18UG              | <input type="checkbox"/> 18UB            |
| <input type="checkbox"/> Youth Open Female | <input type="checkbox"/> Youth Open Male |
| <input type="checkbox"/> Adult Female      | <input type="checkbox"/> Adult Male      |

## Facility Ranking

Please complete the following table:

Facility Name:		FOR OVA USE ONLY
# of Courts		1 to 4 courts: 10 points 5 to 8 courts: 15 points 9 to 12 courts: 20 points 12+ courts: 30 points
Antennaes for every court?	Y / N	15 points
Scoreboards for every court?	Y / N	15 points
Parking?	Y / N Free / Paid	Free parking: 20 points Free & paid parking: 10 points Paid parking only: -10 points
Concessions?	Y / N	5 points
Medical/First Aid person on site?	Y / N	10 points
Change rooms?	Y / N	10 points
Washrooms?	Y / N	15 points
Power source?	Y / N	5 points
Sound system?	Y / N	5 points
Tournament Fee		\$92 or less: 10 points >\$92: -10 points
Indoor/back up facility?	Y / N	20 points
Shaded/covered rest area?	Y / N	10 points

## Prizing

Please provide a list of prizing per gender. Please note that all prizing must be awarded on the day of the tournament once playoffs have been completed. OVA will send medals for first and second place for every gender and division.

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**Other Information:**

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The OVA relies on the information provided by the tournament host applicant to award satellite locations. Please ensure all information provided is specific as possible and accurate. If information provided is not accurate, the OVA has the right to remove the satellite tournament from the Beach Tour schedule.

I verify, as the Tournament Host, that the above statements and venue information provided are true.

Submitted by (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

OVA Use Only:

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_