



Timothy James
630-779-2497
tj@officialfinders.com
www.officialfinders.com

Statement of Intention to Hire a Minor

When school is in session, minors 12-13 years of age may:

- Work a maximum of 3 hours per day
- Work a maximum of 10 hours per week
- Not work later than 9 pm

When school is not in session, minors 13 years of age may:

- Work a maximum of 4 hours per day
- Work a maximum of 10 hours per week
- Not work later than 9pm

When school is in session, minors 14 and 15 years of age may:

- Work a maximum of 3 hours per day
- Work a maximum of 2 school days per week
- Work a maximum of 24 hours per week
- Not work later than 9pm

When school is not in session, minors 14 and 15 years of age may:

- Work a maximum of 8 hours per day
- Work a maximum of 6 consecutive days in any one week
- Work a maximum of 48 hours per week
- Not work later then 9pm or later than 10pm during summer vacation

No alcohol served and or permitted at these events. If you have any questions regarding this position, please feel free to contact me at, 630-779-2497 or email at tj@officialfinders.com.

Parents please fill out the information below and turn it in to the appropriate office.

Student's Name _____
 Address: _____
 Phone: _____
 Date of Birth: _____
 County of Birth: _____
 Date Employment Begins _____
 Signature of Parent _____

Sincerely,
Timothy James
Owner/President
201 Sophia St. West Chicago, IL 60185