



OPDL FREQUENTLY ASKED QUESTIONS

Team Officials

Q: How do I add a team official to my team?

To activate their team official account, each Team Official should go to the “My Team” tab and click on the “Activate” menu option. The activation code is generated by each respective Licence Holder and should be obtained from the Licence Holder’s staff directly.

Once activated, the Team Officials are auto-generated in the MySoccer App. As long their accounts are activated, they can be selected and added to the Game Day Roster in the MySoccer App.

Q: How many Team Officials have to sit on the team bench?

The OPDL rules mandate the presence of a minimum of 2 Team Officials on the team bench at all times. A Head Coach must be present for all games, along with either an Assistant Coach or Goalkeeper Coach. Conversely, a maximum of 5 Team Officials is permissible on the team bench.

Q: Are Team Managers required to sit on the team bench?

Team Managers are not required to sit on the team bench. If the individual will not sit on the team bench, they will not be required to be listed on the game sheet. If the Manager chooses to sit on the bench, they will be required to be listed on the Game Day Roster, and bring their registration book/card. In the event that only a Head Coach is present for the game, it is advisable for the Manager to sit on the bench in order to have appropriate supervision during the game. However, the presence of the Manager would not negate any instance of Non-Compliance Type 1.8 – Less than 2 Qualified Team Officials.

Q: Am I permitted to sit on the team bench for simultaneous games at the same venue?

Many OPDL Coaches are actively involved with multiple teams. In the event that an individual coaching multiple teams has simultaneous games at the same venue; where they could monitor both games concurrently, it is not advisable to do so. The coach should concentrate their efforts on 1 game rather than attempting to monitor both teams. Coaches are expected to remain with their team for the duration of the game.



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Rosters

Q: Are injured players permitted to sit on the team bench?

Players not participating in a match due to injury are permitted to sit on the team bench, provided they are listed on the Game Day Roster and have their Player ID. They must be marked as Injured on the Game Day Roster and if they are on the bench, their name should be present on the Game Day Roster.

Q: Can I add players to my roster?

Players can be added to the full-time roster up to the annual mid-season break, inclusive of the developmental roster. The window to make any such changes expires at the conclusion of the mid-season break and will remain closed until December 31st.

Q: How many developmental roster & play-up permits can I use in a game?

OPDL Development Rosters may hold any amount of players that the Technical staff views as appropriate. Where more than 20 development players are rostered on theopdl.com, there will be a \$100 admin fee applied. On game day any OPDL roster may feature up to 20 players. Therefore, the usage of developmental players & play-up permits shall be limited to amount of roster spots remaining after all participating full time OPDL players have been included. Please note that Development Players can only play up to a maximum of six (6) games in an OPDL season.

Game Day Roster & Line-Ups

Q: Can I manually add players to the game sheet if they were missed when the game sheet was generated?

Players or Team Officials mistakenly omitted on the Game Day Roster for any OPDL match can be added on the Game Day Roster, in order for them to participate in the game, but will incur a standard Non-Compliance fine for OPDL Non-Compliance Type 3.5 – Incomplete Game Sheet. It is recommended that ALL eligible players are listed on the Game Day Roster and be removed, should they not attend the game.

Q: Can I make manual changes to the uniform number of a player in special instances, such as the player playing in goal for part of the match?

In specific instances, manual changing and/or addition of uniform numbers on the Game Day Roster may be acceptable. Situations such as a uniform being ruled unsafe by the Referee, due to the presence of blood, or a player playing in goal for part of the match may warrant this. In these cases, consult with the OPDL Venue Coordinator and note the update the new uniform number, in the MySoccer App. The Venue Coordinator will make a note in the Post-Game Form of the changes.

Q: How do I indicate starting 11 & Goalkeepers, and can this information be altered if changes occur?

On the Game Day Roster, each player's position can be identified. Goalkeepers on the roster are designated using this function during the creation and publication of the Game Day Rosters.



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Once the Game Day Roster has been created and saved, the line-ups can be set. A total of 11 players (U14–U17) or 9 players (U13) must be selected and published. If changes are required, they can be made using the three-dot (:) menu next to the player's name.

If any changes are necessary after the Game Day Roster has been submitted, please contact the OPDL Venue Coordinator and advise them of the required updates.

Q: What is the maximum number of players we can list on a Game Day Roster?

All OPDL teams have the ability to roster up to 20 players on game day for U14-U17 Age Divisions, and up to 18 players for U13 Age Divisions.

Q: Are there any restrictions with regards to uniform numbers?

The OPDL League Management System accepts only natural numbers starting at 0. Any numbers inputted as 00, 01 or 0002 will be read as 0, 1 and 2 accordingly.

Play Up Permit/Sub-Roster

Q: Who can I call up for my team and how does it work?

In accordance with OPDL eligibility rules, the teams may call up players from the younger OPDL team to participate in any game as per the following guidelines:

- U13 OPDL Team -> U14 OPDL Team
- U14 OPDL Team -> U15 OPDL Team
- U15 OPDL Team -> U16 OPDL Team
- U16 OPDL Team -> U17 OPDL Team

Teams will request use of call-ups through the "Play Up Permit" function on the "My Team" tab. The Team Official completing the request will follow the outlined process. Pending requests will be reviewed and either approved or declined by the Licence Holder. Once approved, the player will be eligible for selection on the corresponding game. Without an approved Play Up Permit a player will not be eligible to play up for any team.

Q: What do I need to consider when using call-up players?

When preparing your team's documentation for the weekend, note that play-up permit players do not automatically appear on the team's roster in the selection stage of the Game Day Roster generation; they will be added for the game in question through the "Add from Club" function. Once you have completed the Game Day Roster, you'll notice that no uniform number is showing for these players. Uniform numbers will need to be added. As the player will be registered to another team, it will be important to ensure that you have obtained their Digital ID. Not being able to present the player's Team Roster Report with their photo on it would result in the player not being eligible to participate in the match.



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Q: Will uniform numbers for play-up permit players conflict with players of the team they are playing up to?

Teams shall not have duplicated numbers. If the player(s) have a uniform number which conflicts with that of a player on the team they are playing up to, player must be assigned a different number.

Q: Is there a limit of minutes that a player, with a Playing Up Permit (PuP), can play?

Yes – within 48 hours, all OPDL players shall be limited to play a maximum of 135 minutes (U17), 135 minutes (U16), 120 minutes (U15), 115 minutes (U14) and 115 minutes (U13) at the respective age group that the player is officially registered to Full-Time. Teams shall not have duplicated numbers.

Substitution Forms

Q: Where do I obtain the substitution form?

The Official OPDL Substitution form is available on www.theopdl.com. Once logged in as a Team Official, click on the “My Team” tab. A page will appear detailing information for the team’s upcoming game. On the left hand side, locate the menu option titled “Substitution Sheets”. After clicking on the menu option, select the game for which the substitution form is required. Once selected, a new tab will open with the corresponding Substitution Form. Print this page directly from the internet browser and bring to the game.

Q: How does the substitution process work?

On game day, substitutions require planning & consideration. When the substitution is due to take place, 1 Team Official will bring the substitution form, with jersey numbers of players entering and leaving the game indicated, to the OPDL Venue Coordinator. Once the form has been submitted, the player entering the game will wait at the Administration table until the Referee authorizes the substitution. At this time, the OPDL Venue Coordinator will note the time of substitution & initial, enter into the MySoccer App before returning the form to the team, to complete the substitution. This procedure will also be followed for substitutions taking place during an intermission.

Q: How does the concussion substitution work?

If a player sustains a suspected head injury during the game, the player leaves the game to be assessed by the on site OPDL Medical Staff. A temporary substitution can enter the games while the injured player is being assessed by the Medical Staff. If the injured player is cleared by the OPDL Medical Staff to continue to play in the game, the player must re-enter the field of play for the substitution not to count. If the player is diagnosed with a concussion by the Medical Staff, a single substitution is permitted outside of the allotted 8 substitutions per game.



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Video Recording Device Set-Up

Q: Where can I set up my team's video recording device?

Video recording devices may be set up on the bench side of the field and must be supervised at all times. The camera should not be set up on a high tri-pod in inclement or gusty, windy weather.

Q: I am the away team, can I set up my VEO camera?

Only one recording device may be utilized during any given OPDL match. Any additional cameras to be used require prior written approval from Ontario Soccer.

Game Duration

Q: Why are U13 & U14 players playing four (4) twenty (20) minute periods rather than two 40 minute halves?

- Equal playing time on both halves of the field in relation to weather conditions.
- Additional coaching touch point opportunities for players from technical staff.
- Extended playing time to 80min but with appropriate recovery
- Additional touch points for match officials and assessors/mentors
- Reduced need for water breaks
- Following best practice identified within many professional academies

Non-Compliance

Q: What is the process for Non-Compliance?

Following each weekend, Substitution Sheets and Sign-In Sheet are to be submitted to Ontario Soccer by OPDL Venue Coordinators. These documents and the Post-Game Form are then assessed for completion and adherence to stipulated standards. Venue Coordinator reports are assessed for any issues.

After documentation review, notices are sent to Licence Holders with relevant information attached. For the first 2 weeks of the season teams are granted a grace period, during which notices will be sent but without fines.

Q: What constitutes late arrival to a scheduled OPDL match?

As per OPDL regulations, teams are required to arrive a minimum of 45 minutes prior to kick-off for any match. This includes the entire team, barring any unexpected circumstances. Upon arrival 1 Team Official will notify the Venue Coordinator accordingly. If the team will arrive less than 45 minutes prior to kick-off, notify the Venue Coordinator as early as possible.



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Q: My team's uniform does not match any readily available base layer/compression product – what are we able to wear?

Undershirts must be the same colour as the main colour of the shirt sleeve; undershorts/tights must be the same colour as the main colour of the shorts or the lowest part of the shorts – players of the same team must wear the same colour. In case where the undergarment is of different colour, the use of additional layer to match colour of the uniform is recommended.

Q: Who do we notify if we need to change our uniform for an OPDL match?

Uniform change requests must be submitted to Patricia Koutoulas – pkoutoulas@ontariosoccer.net a minimum of ten (10) days prior to the game for which the change is required. This will allow appropriate time for adjustments to be made on the OPDL League Management system. The requested change will need to be approved by Ontario Soccer. Failure to request a uniform change through Ontario Soccer will result in the designated uniform colours standing as the required uniform to wear on the given match day.



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