

Tender
Minnedosa Minor Arena Association

Will be accepting tenders for the operation of the Concession at the Minnedosa Arena.

The candidate should possess the following skills:

1. Customer service skills
2. Strong organizational and problem solving skills
3. Knowledge of kitchen management

Duties:

1. Schedule, train and supervise volunteers and paid staff in canteen
2. Manage accounts and payments as required for canteen operation
3. Schedule, train and supervise entrance gate workers for games and tournaments
4. Monthly reports to the Board (via email) in provided format and attend Board meetings as required

It is expected that the canteen operator will put in approx. 40 hours per week to successfully operate the canteen. Staff hired to complete the duties of the Concession Manager in their absence should be paid directly by the Concession Manager to honour the 40 hours a week tender.

Tender is for the period of October 1, 2019 to March 31, 2020.
(In the event that the hockey season extends past March 31, the successful tender holder will be expected to submit their hours and be paid the per hour rate indicated in the tender.)

Detailed position description available at www.minnedosaminorhockey.com

For more information contact Brad Kingdon at 204-874-2372

Tenders to be submitted to:

Brad Kingdon

Box 475

Minnedosa, MB

R0J 1E0

or: bradtric@xplornet.ca

Tender closes April 18, 2019
Lowest or any tender not necessarily accepted.