

April 13, 2022, Board Meeting

I. Call to Order

- A. Meeting called to order by Adam R. at 6:31 pm.

II. Attendance

- A. Present
 - Adam Respecki, President
 - Michael Hutchens, Vice President
 - Meghan Powell, Secretary/Registrar
 - Jennie Carr, Scheduler
 - Nick Powell, Coaching Director/ADM
 - Tara Spillane, P.R/Fundraising
- B. Absent
 - Emily Barber, Treasurer
 - Stephanie Hutchens, U12 & Older

III. Agenda Additions & Deletions

- A. Add Chuck Lawhorn under new business, closed session, Vacant seat of equipment room manager

IV. Introduction of Guests

- A. Heather Rossi, Daniel Rossi, Miranda Bailey-Quick, Stephanie Clark, Chuck Lawhorn

V. Board Meeting Conduct of Business and Expectation

VI. Public Comment

- A. All guests introduce themselves and which positions they are interested in obtaining on the board.

VII. Approval of Meeting Minutes

- A. February 9th Board Meeting Minutes, Meghan motions for approval, Tara seconds, all in favor, no one opposed. Minutes are approved
- B. March 9th Board Meeting Minutes, Michael motions for approval, Tara seconds, all in favor, no one opposed. Minutes are approved.

VIII. Treasurer's Report

- A. Provided by Adam in Emily's absence
 1. Banner/Tablecloth has been ordered
 2. Received the 1 goal grant reimbursement
 3. Growth report has been submitted
 4. Foundation Grant has been submitted
 5. Pizza kit credits were issued
 6. Coaching reimbursements were mailed.
 7. Adray Stipends were mailed.
 8. Google form for reimbursements will close 4/16. Emails previously sent. Tara will post a reminder on Facebook.
 9. Fiscal year will end 6/30/22, New one will begin 7/1/22
 10. Emails were changed for the new positions

11. No P&L provided

IX. Registrar's Report

A. Meghan has access to everything.

X. Old Business

1. Banner and Tablecloth have been ordered by Emily.

XI. New Business

A. The board went into closed session. Back to open session at 1901.

1. 10U and under rep-Miranda Bailey-Quick
2. Equipment room manager-Chuck Lawhorn
3. Growth Coordinator(non-voting)- Heather Rossi

B. Reflection of the season

1. Adam:

- a. Pictures were well received with the editing, thanks Tara
- b. Good Parent Support
- c. Klash at Kaine's hiccup-problem resolved and new policy in place
- d. Continue player of the week or change to every 2 weeks
- e. Split ice practices went well
- f. Coaching duties need improvement
- g. Locker room rules need tighter enforcement
- h. Consider a parent orientation/informational meeting
- i. Need to improve recruitment efforts
- j. Increase sponsorship possibilities and avenues
- k. The kids seemed to have fun!!!
- l. Parent involvement is on the rise!

2. Michael:

- a. Find coach's earlier, especially for Peewee and Bantams
- b. More advertisement for drop-in skates
- c. Increase Marketing-partner with other associations
- d. Sponsorship banners
- e. Billing/late payments: We need to stick to the policy!
- f. Communicate the scholarship opportunities
- g. Summer Event?
- h. Increase support from non-board members

3. In general, we cannot over communicate to our members

C. Scheduling of Workshops

1. Intended for focused, planned efforts at a specific task
2. No voting or motions can be conducted at these meetings.
3. Ideas include Review of bylaws, review of rules and regulations, Recruitment & retention strategy/plan, and 2022-23 registration plan and strategic efforts
4. 90-minute time limit
5. First workshop will focus on registration and will be 5/2/22 at 6pm

D. Committees and Roles

1. Executive Committee (chair: Adam, Michael, Meghan, & Emily): form a strategic plan that can be used to build our program for 2023
 2. Finance Committee (Chair: Emily, Adam, Tara, Nick, & Jennie): Identify available fundraising dollars; identify 2022-23 costs; appropriate funds for equipment upgrades, cost reduction, advertising/recruitment; create concrete billing protocols; plan for scholarship promotion
 3. Promotions/Fundraising Committee (Chair: Tara, Chuck, Michael: identify sponsorship program; how do we recognize our sponsors; identify fundraisers and their timing; identify target audiences and a plan of how to reach them; create a list of possible activities/avenues to attract area and surrounding youth to OCHA
 4. Coaching Affairs Committee (Chair: Nick, Jennie, Miranda, Stephanie): identify and confirm coaches for the 2022-23 season, identify elective coaching needs for next season; come up with potential ways to attract new refs to the sport; establish a concrete list of coaching expectations/duties; create a list of ways coaches can involve parents within the team
 5. Player Affairs Committee (Chair: Meghan, Nick, Miranda, Stephanie): identify needs of players not being met create player recognition program; create/improve team manager training program (more than 1 meeting); create a list of ways to bring more players from other associations and/or new to hockey; create a list of "excitement" things/activities for players to receive or be involved in; consider any possible new elements to OCHA that could increase attraction to our organization
- E. Co-op interests with other local athletic programs
1. Conversations with other local sports (baseball, soccer, football, basketball) about combining forces to create a promotional drive to make our sports known to the local public. Share advertising costs, do common registration days, maybe a combination of open houses at several locations/times of the year.
 2. Other sports are interested.
- F. Coach Identification:
1. Possible Coaches for the 2022-23 season
 - a. IP: Lyle Johnson?
 - b. 6U:?
 - c. 8U: Derek Quick?
 - d. 10U: Nick Powell
 - e. 12U: Joe St. John
 - f. 14U: Ron Carr?
- G. Consider Summer Hockey Activity
1. Parent/player game
 2. BBQ
 3. Street Hockey
- H. Consider Spring Competition Team
1. Consider forming teams that may only do a tournament or 2.
 2. We have strong coaching here.

3. Could possibly draw in kids from other associations.
- I. Improving promptness
 1. Return phone calls, emails promptly
 2. Questions in person that need follow-up should be done ASAP
 3. Our duties need to be done in a timely manner to support the association
- J. Parent volunteers
 1. Lisa Szajner
- K. Red Wings Update
 1. Event will not take place

XII. Committee Reports

- A. Nothing to report

XIII. Board Member Reports

- A. Nothing to report

XIV. Adjourn

- A. Nick P. motions to adjourn. Michael H. seconds the motion.
 1. All in favor, no one opposed.
 2. Meeting adjourned at 8:27 pm.