



**South Carolina Scholastic Hockey  
Association**

**Jamboree After Action Review Meeting Minutes**

Date: August 19, 2025 7:00pm - Teams

**I. Call to Order**

The 2025 Jamboree after action review meeting of the SC Scholastic High School Hockey Association (SCSHA) was called to order at 7:01pm by President Kirby Brownfield, in accordance with the bylaws of the organization.

**Executive Board:**

- President: Kirby Brownfield
- Vice President (VP): Ginnette Romkey
- Treasurer: Beth Davis
- Registrar: Karen Barber
- Secretary: Amber Orr
- Coaching Coordinator: *vacant*

**Other Members and Representatives:**

Matthew Epstein, Norm Eberle, CIHRA Representatives

**Team Members:**

- **Columbia:**
  - Laurie Gammons, National Team Manager (TM)
  - Alyssa Mehlretter, Palmetto TM
- **Fort Mill:**
  - Tara Calder, National TM
- **Greenville:**
  - National TM – Janelle Kujat-Dow
  - Christina Anderson, High School Liaison
  - Brian Gombash, Palmetto TM
- **Charleston:**
  - Aiko Thompon, Mariners TM
  - Susan Dittman, Holy City Rebels TM
  - Starr Jordan, Ice Raiders TM

### **New introductions:**

- President Kirby Brownfield made a motion to elect Amber Orr as the SCSHA Secretary.
  - Laurie Gammons seconded the motion and it passed unanimously.

A quorum was declared present.

### **II. Approval of Minutes**

- The minutes of the July 2025 Declaration meeting were distributed via email prior to the meeting.
- \* Motion to approve the July minutes as presented was made by Kirby Brownfield, seconded by Laurie Gammons and Beth Davis, and passed unanimously without amendment.

### **III. Treasurer's Report**

- The current balance is \$16,662.23
- All teams have submitted their dues.
- Jamboree gate fees totaled \$5147.00
- SCSHA is still waiting on the Jamboree ice bill.
- President Kirby Brownfield suggested a deadline for Jamboree fees, it will be 9/1/25.

### **IV. Registrar's Update**

- Google Sheets will be used for all roster updates and volunteers. Please also notify Karen Barber when you add someone.
- There are currently 12 volunteers missing information. Volunteers missing SafeSport or background check are not able to coach or work directly with players. (Penalty Box volunteers do not need SafeSport or Background Check)
- The Coaching Director position is still vacant.

### **V. Team Updates**

- Tabled until September.

### **VI. Vice President's Report**

- Disciplinary report.
- Team managers must report all 5 minute penalties, match penalties and suspensions to Vice President Ginette Ramkey within 24 hours of the incident. It must also be entered into GameSheet.
- All games must be closed in GameSheet at the end of the game. Prior to submitting the game, have the opposing team manager look it over for accuracy.
- There will be zero tolerance for misconduct this year, VP Ginnett Romkey asked that all team managers share this with the players.
- Sports Engine is still not working properly. It will hopefully be fixed as soon as possible.

### **VII. New Business / Jamboree After Action Review**

- Kirby Brownfield stated he believed the Jamboree went flawlessly.
- Janelle Kujat-Dow stated Greenville wished the Jamboree schedule would have been published earlier.
- Tara Caulder said it would have been helpful to have skate sharpening available at the Jamboree. Kirby Brownfield stated that the Sparx machine that is usually available was out of service, however Mr. Gammons brought his personal machine for Friday night. Flight also offers sharpening.
- Alyssa Mehlretter stated an issue she noticed was volunteers not showing up for scheduled gate shifts. Aiko Thompson stated that one of her volunteers was absent for their shift due to scheduling issues and nobody being available to cover it. Kirby Brownfield covered the shift.
- Payment was provided out of the cash box for clock and GameSheet. Kirby Brownfield shared the spreadsheet with cost breakdowns and will send it out to the group.
- All teams need 10 regular season games to be able to participate in the end of season tournament.
- Norm Eberle reminded the group that referees do not want to work on holidays/holiday weekends. Ginette Romkey stated the only conflict regarding holiday scheduling would be Labor Day weekend, many teams had games scheduled that Friday. Norm was asked to reach out to referees to see if any would be available to work 9/5 before canceling those games.
- All currently scheduled games have been uploaded into GameSheet and player standings will be updated soon.

## VIII. Officiating Update

- CIHRA Representative Norm Eberle stated there were a few incidents over the weekend at the Jamobree, one of which has been sent to CAHA.
- Norm Eberle asked team managers to make sure their players are aware of the 3 words that are never acceptable to say to another player, coach, or officiant.
- Kirby Brownfield has asked Norm Eberle to make sure referees are aware and diligent when games start getting chippy.

Next meeting: September 16, 2025 at 7:00pm on Teams.

Motion to adjourn the meeting at 8:16pm was made by Kirby Brownfield, seconded by Beth Davis, and passed unanimously.

Respectfully Submitted,

Amber Orr, Secretary