

LONDONDERRY ATHLETIC AND FIELD ASSOCIATION BYLAWS

ARTICLE -NAME OF CORPORATION

In accordance with the charter granted by the State of New Hampshire, the name of this Organization shall be the Londonderry Athletic and Field Association (LAFA).

ARTICLE II -PURPOSE

Section 1

The purpose of the organization is:

a. To firmly implant in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority so that they may be well adjusted, stronger and happier youth and will grow to be decent, healthy and trustworthy adults. Directors, officers and members shall bear in mind that stressing exceptional athletic skills or winning of games is secondary. The type of leadership extended to the participants is prime importance.

b. *To provide baseball and softball programs for the youth of Londonderry, New Hampshire. This will be provided through the Babe Ruth organization (Baseball and Softball) and Cal Ripken (Baseball) as a Division of Babe Ruth.*

Section 2

This organization is not conceived for pecuniary benefit and shall not make or declare dividend. This corporation is organized exclusively for charitable and educational purpose within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1054. No part of the net earnings shall benefit any private shareholder or individual.

ARTICLE III -MEMBERSHIP

Section 1 - Eligibility

Any adult displaying an interest in the activities of the organization, as well as a willingness to actively participate in its programs is eligible to become a member of the association.

Section 2 - Term of Membership

The Board of Directors shall establish organizational procedures for membership requirements, including voting rights.

Section 3 - Benefits

Membership entitles the individual to attend meetings, vote within the organization, work on committees, run for office, coach and participates in all programs of the association.

Section 4 - Player Members

Any child who resides within the Town of Londonderry, New Hampshire or *league boundaries established by the governing bodies stated in section 1* and is properly registered shall be eligible for participation but shall have no rights, duties or obligations in the management or in the property of LAFA

ARTICLE IV -MEETINGS

Section 1- Annual Business

The annual business meeting for the election of officers and directors and for the transaction of other business relative to the affairs of the organization shall be held no later than October of each year. The secretary shall notify the membership of the annual meeting at least 10 days in advance of the meeting. Candidates for the Board of Directors shall inform the league of their intention to run no later than five days before the election. Officers and Directors elected at the meeting take office immediately.

Section 2 -Board of Directors

The President shall preside at meetings of the Board of Directors and of the membership. The majority of the Board shall govern if a quorum is present.

Section 3 -Meetings

- a. There shall be at least one (1) meetings of the general membership each year at a time and place designated by the Board of Directors.
- b. A special meeting may be held at any time upon the authorization of the Board of Directors or be written request of 25% of the membership.
- c. The secretary shall notify all members as to the time and place for regular or special meetings at least seven (7) days in advance Of each meeting using one OR more of the following methods:
 - 1) Notice in the newspaper,
 - 2) by telephone,
 - 3) by E-mail
 - 4) Posting on the LAFA Web page
 - 5) Posting at the LAFA complex during the regular season
 - 6) any other means of communication .

Section 4 - Voting

- a. As established by the Board of Directors, only regular members shall be entitled to vote at any general membership meeting of LAFA.
- b. Unless otherwise specified, a majority vote shall govern whether a quorum is present.
- c. If requested, secret ballots must be used for elections only.

- d. All elected positions are for a term of one (1) year. *President is for a period of (2) two years.*
- e. All appointed positions are for a term of one (1) year.

ARTICLE V - THE GOVERNING BODY

Section 1- Board of Directors

- a. The Elected Board of Directors shall consist of the
 - President,
 - Executive Vice-President Baseball
 - Executive Vice-President Softball
 - Vice President of Baseball and Softball Individual leagues above instructional (9+)
 - Treasurer
 - Secretary
 - Vice President of Administration
 - Vice President of Facilities
 - Director of Concessions
- b. The Board of Directors shall manage the affairs and assets of the organization. A majority of the Board present shall approve all expenditures. In case of dissolution of the organization, the Board shall relinquish the assets to the Town of Londonderry. In the event the Town of Londonderry is unable or unwilling to receive the assets, they will be distributed for one of the exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.
- c. The Board may adopt such rules and regulations for the conduct of its meetings and the management of LAFA as it may deem proper.
- d. The Elected Board will appoint voting positions to the board as needed to run the organization. Current positions that are appointed are:
 - Director of instructional Baseball
 - Director of instructional Softball
 - Director of Sponsorships and Fundraising
 - Equipment Manager

ARTICLE VI-OFFICERS

Section 1- General

- a. The officers of the organization shall be the President, Baseball and Softball Executive Vice President(s), Vice President of Administration, Vice President of Facilities, Program Vice President(s), Secretary, and Treasurer, *Director of Concessions*
- b. All officers shall be elected for a one (1) year term. *President is for a term of two (2) years.*

Section 2 - Duties

- a. The President shall be the Chief Executive Officer of the organization. He/she shall preside at the meetings of the organization and its Board of Directors and call such meetings of the Board, as he/she deems necessary. It shall be his/her duty to exercise general supervision over the activities and welfare of the organization. He/she will present a yearend report at the annual meeting. He/she is a voting member of the Board of Directors.
- b. Executive Vice Presidents for Baseball and Softball shall be responsible for the proper coordination and operation of the Baseball and Softball programs. In the absence of or during the incapacity of the President, The board will nominate which member shall perform all duties and assume all responsibilities of the President relating to their league as determined by the Board of Directors and until the Board of Directors shall revoke such authority. He/she is a voting member of the Board of Directors. *To be elected to this position you need to be a voting member of the LAFB Board the prior year. In the event the position cannot be filled with these criteria the board may approve a candidate.*
- c. The Program Vice President(s) shall be responsible for the proper coordination and operation of each of the organization programs. He/she is a voting member of the Board of Directors.
- d. The Treasurer shall receive and disburse funds of the organization. He/she shall keep and preserve proper vouchers and books of accounts, which shall be open to inspection by the Board of Directors. No reasonable request by the membership for access to the books shall be denied. The Treasurer shall deposit funds of the organization in such banks as may be recommended by the Board of Directors. The Treasurer shall submit periodic financial reports to the Board of Directors for approval. Shall submit annually a budget prepared jointly with the Board of Directors to the general membership. The Treasurer is a voting member of the Board of Directors.
- e. The Secretary shall take the minutes and record attendance at all Board of Director's meetings and membership meetings. All records except for: financial and committee records shall be under his/her control. The Secretary shall be responsible for all LAFB correspondence. The Secretary is a voting member of the Board of Directors.
- f. The Vice President of Administration is responsible for maintaining a file of the correct names and addresses of all members. He/she is responsible for all player registration, player files and team rosters. He/she is, furthermore, responsible for ensuring that all facets of the program are covered by insurance. The Vice President of Administration is a voting member of the Board of Directors.
- g. The Vice President of Facilities is responsible for the maintenance and upkeep of the complex. He/she is a voting member of the Board of Directors.
- h. Director of concessions is responsible for the operations and staffing of the "Perkins Café". They are a voting member of the board.

Section 3 - Expulsion from Office

Any officer or director may be removed from office by a three-fourths (3/4) majority vote of the membership of the Board of Directors. This vote must be ratified by a vote of the membership (exclusive of the Board of Directors) at the next regular or special meeting.

Section 4 -Mid-Term Appointments

Should an officer or director resign or be expelled from office, the Board of Directors by a majority vote elect a replacement for the remainder of the term.

ARTICLE VII-ACQUISITION AND MANAGEMENT OF PROPERTY AND FUNDS

Section 1-Management

The Board of Directors shall be responsible for the management and control of the property of the organization.

Section 2 -Budget

The President jointly with the Treasurer shall submit an annual budget for approval by the Board. of Directors They will be responsible for implementation of the budget. The fiscal year shall extend from October 1st to September 30

Section 3 – Funds

- a. Funds may be raised in any manner recommended by the Board of Directors.
- b. All funds received shall be deposited in a general account in a bank recommended by the Board of Directors and all disbursements made by check shall be signed by the Treasurer or President.
- c. The treasurer will oversee all accounts associated with LAFA.
- d. *All league expenditures (recreational account) from \$250 - \$499 can be approved by league president. All Expenditures in excess of \$500 needs board approval. Approval can be granted via in person meeting or email vote.*

Section 4 -Expenditures Not Included in the Budget

The Board of Directors may approve reasonable and or necessary expenditures not included in the annual budget.

Section 5 - Debits/Liabilities

The organization shall never pay, assume or become responsible for the personal or unapproved debits or liabilities of any individual in the organization. The Board of Directors shall not permit the solicitation or contribution of funds in the name of LAFA unless all funds are placed in the LAFA treasury. The Board of Directors shall not permit the disbursement of LAFA funds for purposes other than the conduct of LAFA activities.

ARTICLE VIII - COMMITTEES

The President, with the approval of the Board of Directors, shall annually appoint the Chairman of the committees as required. The President shall select the necessary number of members to complete the committee, with the approval of the Board of Directors.

Section 1-Rules Committee

The Rules Committee shall act as the interpreter of the playing rules and procedures. The Rules Committee shall act on complaints against organizational personnel for abusive conduct such as the use of profanity, prolonged arguments and disruptive conduct.

ARTICLE IX - MANAGERS, COACHES, UMPIRES AND OTHERS

Section 1 - Managers and Coaches

The Executive Vice President of Baseball and Softball will select team head coaches in conjunction with the league Vice-President. Prospective coaches will need to express their interest in coaching during the league registration process. Coaches will be selected based on experience coaching, league experience and based on interview with the league Vice-Presidents.

The Executive Vice President of Baseball and Softball shall recommend managers and coaches selections for the Tournament teams to the President for approval. The Manager is responsible for their conduct on the field. Selection of teams is done by a committee of coaches and league officials by secret ballot.

Formal complaints about a manager or coach need to be submitted in writing to the league Vice-President or Director who will present the complaint to the full board for review where a recommendation on next steps will be made. In the event of a conflict of interest the board member that the complaint is in reference to will recuse themselves from the matter and that will be handled by the next ranking executive board member.

All Coaches will have to submit to a background check every two years or timeframe deemed appropriate by the governing bodies (Baberuth, Cal-Riken)

Section 2-Umpires

The President shall appoint, with the approval of the Board of Directors the Umpires-In-Chief. The Umpire-In-Chief shall be responsible for the training, assignments, and conduct of the umpires on the field.

Section 3 - Other Positions

The President shall appoint, with the approval of the Board of Directors, other positions as deemed necessary for the operation of LAFA.

Section 4-Dismissal

The Board of Directors can dismiss organizational personnel by a three-fifths (3/5) majority vote.

Section 5 - Miscellaneous

All officers and directors shall be allowed to manage coach or umpire in any LAFA program.

Section 6 -Misconduct of Organizational Personnel

Abusive conduct by organizational personnel will not be tolerated. Members in violation will be reported to the Rules Committee for appropriate action. The Rules Committee may recommend reprimand, censure, or dismissal to the Board of Directors for action.

ARTICLE X -LOCAL RULES AND PROCEDURES

Section 1-Playing Rules

The official playing rules and regulations as published for Babe Ruth Baseball and Softball shall be used. Local playing rules may be adopted by the Board of Directors Local playing rules shall supersede or change the official playing rules as needed to meet local conditions.

Section 2-Organizational Procedures

The Board of Directors shall establish the necessary procedures to implement the requirements of these bylaws.

ARTICLE XI-RESTRICTIONS

This organization shall be non-racial, non-partisan, and non-sectarian and shall abstain from any political or labor affiliations or endorsements for public office.

ARTICLE XII-INSURANCE

The organization shall purchase adequate medical and liability insurance coverage for all players, volunteers, officers and directors.

ARTICLE XIII -QUORUM

Section 1-Membership Meeting

One-fifth (1/5) of the members of the organization constitutes a quorum at any meeting or special election. A two-thirds (2/3) vote of the Board of Directors and the members present may waive this rule if the meeting has properly noticed.

Section 2 -Board of Directors

Three-fifths (3/5) of the Board of Directors shall constitute a quorum.

ARTICLE XIV - PROCEDURE FOR AMENDING BYLAWS AND LOCAL RULES AND PROCEDURES

Section 1 - Bylaws

Proposed amendments to these bylaws must be submitted in writing to the secretary by any member of the organization at least twenty (20) days prior to any meeting. The secretary shall notify all members of the proposal at least ten (10) days prior to the meeting. Changes in bylaws require a two-thirds (2/3) vote of the membership in attendance.

Section 2 – Local Rules

League rules will be determined by the league governing body. LAFA has the right to create league rules for the enjoyment and safety of registered players. Rules will be determined by the league Vice-Presidents and President.