

Fraud Policy Statement

The purpose of this policy is to make Board members and Members 1) aware of their personal responsibilities in relation to their conduct at the Washington Canoe Club and 2) aware of what action they should take if they become aware of fraud, corruption or theft.

Fraud is the intentional distortion of financial statements or other records by persons internal or external to the organization which is carried out to conceal the misappropriation of assets or otherwise for gain.

Corruption is the offering, giving, soliciting or acceptance of an inducement or reward which may influence the action of any person.

Theft is the act of stealing: the unlawful taking away of another's property.

Washington Canoe Club will not tolerate fraud, corruption or theft. When discovered and investigated, the form of action taken will depend on the level and circumstances of each case.

Whistle-blowing Action

For Board Members & Members:

- If the inappropriate activity involves another board member, the activity should be documented the action should be taken directly to the Chairman of the Board.
- If the inappropriate activity involves a member, the activity should be documented and reported to the Membership Chair. If the Membership Chair is un-available then the matter should be taken to the Board Chair.