



**AC Girls High School Hockey  
Booster Club Meeting Minutes  
Tuesday, November 5, 2024  
Meeting Room 1, 7:00 pm**

**Attendance:**

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	x	Susan Otto-	Treasurer	x	Erinn Staples x
Lisa Reberg	Vice President	x	Jackie Thoennes	Secretary	x	Erica Cooper x
Matt Cook	Head Coach					Aaron Zimmerman x

**November Agenda:**

1.  Approve October 2024 Meeting Minutes- post.
2. **Special events/games:**  **2024-2025 Special Events Schedule - Erica Cooper**
  - a. Add a link for sign up on the website and email to all parents? [AC Girls Booster Club: Special Events AC Girls Hockey 2024/25](#)
  - b. Youth Night: 12/14/24- Laura Hansen leading Youth Night; Bonnie Ducharme Photos [Planning Youth Night 2024\\_25 season - Google Docs](#)
    - i. See above link
    - ii. Budget \$75.00/snacks
  - c. Alumni Game: 12/20/24- need to get email out to alumni- [Alumni Night Planning 2024 - Google Docs](#)
    - i. See above link
    - ii. Budget- \$300.00; pizza's
    - iii.  Rick SEND email to alumni for game.
  - d.  Rick sending out link with QR code- link for sign up and also bus info
  - e. Team Pasta Feeds-
    - i. 11/18/24- Meeting Room #1- PUB42 meal 40 players picking up at 5:45pm Lisa picking up and waters
    - ii. 12/16/24- Meeting Room #1- PUB42 meal 40 players picking up at 5:45pm Lisa picking up and waters
    - iii. 01/27/25- Otto's Hosting- TBD
  - f. Team Breakfast- on calendar
    - i.  Jackie- add address 11/09/24- Cooks @ 9:30am 3115 Vista Dr, Golden Valley, MN
    - ii. 12/04/24- Macks @ 9:30am
3. **November bus trip:**
  - a. Discuss any final arrangements that are needed
    - i. How many? Do we need all 15 rooms or more.
    - ii. Food, Ann? She need cc card-Jackie has Susan card will give to Ann
    - iii. Cash for tips- bus driver etc Susan will get cash - \$250.00
    - iv.  Rick has all waivers players/team managers. Need to give copies to players not at the meeting.
    - v.  Jackie pay hotel and confirm party room/number of rooms
    - vi.  Rick- asking Ava to send message to players for dietitian diets/needs
    - vii.  Rick emailing out BUS TRIP agenda.
4. **On-ice Team Photos: 11/05/24 at 3:30-5pm- NO SHOW, thank you Bonnie Ducharme for taking pictures**
  - a.  Rick & Matt - Reschedule- during practice 11/25/24
5. **HOLIDAY CLASSIC 12/26-28/2024 Chair: Jackie Thoennes**
  - a. Tournament Team met 10/30/24, next meeting 11/20/24
  - b. Photographer for 1st day- check with Bonnie? or??
  - c. Update webpage- Erinn-
  - d.  Jackie update tournament page- bottom
  - e. Block rooms stay/play at Hilton Garden Maple Grove
  - f. Keeping admission same price- AC youth in for free
    - i. Susan- accept payments- VENMO/cash/check
  - g. Sponsors-  Lisa, coupons in the program, PUB?  Matt- Wahlbergers?
  - h. Captains going to Brueggers, Cub, Jets, Dunkin, Duffners
  - i. Tourney App-  Erinn Staples has set up need to make payment around \$100.00

- j.  Lisa checking with Kendell to be announcer and which games will work for her- sent text to Jackie with info
- k. Getting donations for fundraiser/baskets= raffles- will announce winners Saturday AM, not at end of tournament
  - i. Frost Tickets- PWHL- 4 tickets= Thank you Erinn and Checking with other professional teams
  - ii. Checking with other business- Jen
  - iii. Pickleball basket- Anne getting donations
  - iv. Paid- contracts been signed- Cottage Grove/Hastings/Bemidji/Bloomington (short \$50.00),  Rickcheck with Rebecca/Larry- Confirm teams  Jackie reach out to teams haven't paid
  - v. 2023- \$5000.00 (not correct was \$1115.00 for silent auction)- fundraiser/silent auction = \$1000.00- programs

#### 6. **Booster Communications- topics**

- a. Center Ice- Aaron sent email out 11/04/24- for sign up
- b. Little Wings- Natasha Lavoie?
- c. Game Day
- d. Programs- rosters- AD/school
- e. How do fans pay- pay at rink
- f. Add sign up Genius for Special Events/Center Ice- Zimmerman.
- g. Anne Mack LRM snacks

**Start here w/ revisions for December agenda (remove done items and add any new items)**

### **President Report: Rick**

#### **New Business:**

- 1.  Rick DONE- Signage for hospitality room- sign up for food- will start putting together, Aaron game stuff
- 2. Locker room remodel package

#### **Old Business:**

- 1.  Rick DONE **Future/2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

### **Vice President Report: Lisa Reberg**

#### **New Business:**

- 1.  Lisa- Camp Bow Wow- on warm up jerseys
- 2.  Lisa- update sponsorship on website
- 3. **Future/2024-2025 season:**  Lisa sending out email reminder- Fundraising idea: Frankies, needs to know timing- 3 weeks to get frozen pizza, after order, begin sales November- December 19 pizza delivery to rink and pickup

**CONFIRMED** - 10-28-24 to 11-18-24 turn in date delivery date 12-19-24

- 4. Suggest to voluntold parents/guardians to assign for game duties etc
- 5. Away meals: who/what/when/where

#### **Old Business:**

- 1. Stick stickers- on order as of 11/05/24

### **Treasurer Report: Susan Otto**

#### **Bank Status:**

- 1. P & L Balance: \$8279.04
- 2. Current Bank Balance 11/05/24: \$31,852.09
- 3. Incoming since last meeting: fundraising & donations & Holiday Classic team payments

Funds In				
Entity	Amt	Paid	Date	Check #
Pub 42 (Palm Entertainment LLC)	\$1,500.00	\$1,000.00	10/13/2024	1428
VFW Post 494	\$1,000.00	\$500.00	10/26/2024	
Nelson Electric	\$500.00	\$0.00		
Frankies Pizza (JTO Frozen Foods)		\$200.00	10/23/2024	2035
New Hope Bowl	\$500.00			
Robeck Industries - Steve O's	\$0.00			
New Hope Lions	\$500.00	\$500.00	8/13/2024	11785
Kenlawn	\$250.00	\$0.00		
JLG Architects	\$200.00	\$300.00	11/4/2024	50946
Michele Rausch	\$50.00	\$0.00		
Total Dog Company	\$300.00	\$0.00		
Paskey	\$300.00			
City of new hope	\$500.00	\$500.00		186622
Merrilee Riley - Morgan Stanley	\$200.00			
Lindgtrens Tax	\$100.00			
NW Family Physicians	\$300.00	\$500.00	11/4/2024	210799
Brooklyn Center Amer Legion Post 630	\$500.00			
Kurths Auto	\$500.00			
Ann Burke	\$500.00			
West Metro fire	\$1,000.00			
Other	\$300.00			
Stieglbauer LLC (Bowwow)		\$500.00		358
<b>Total</b>	<b>\$9,000.00</b>	<b>\$4,000.00</b>		

#### New Business:

1. **Coaches** salary- budget cuts-
2. Sponsorships- not getting like last year under, as of 11/05/24 we are \$5000.00 less than this time last year.
3. **15 families** paid so far as 11/05/24

#### Old Business:

1. **Budget items to note:**

### **Coach Report: Matt**

#### New Business:

1. Not present 11/05/24 meeting
2.  Matt: book bus for November Team Trip- quote \$2583.56 Voigt Motor Coach Travel

#### Old Business:

1. 2024-25: new equipment needs:
  - i. Need to wait for Fall to place the order, need roster names and numbers
  - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
    - i. New bags
    - ii. CCM Parkas (need to get jacket order done early in the summer)
    - iii. New gloves (down to 3 in size 12 and need more of them)
    - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
    - v.  Lisa: checking with sponsors regarding warm up jersey
2. 2024-25 Game Schedule
  - a.  Home Game (vs OPC) scheduled for 12/14: need to adjust time of game to fit into Youth Night schedule??
3. 2024 Holiday Tourney: Hastings took Princeton's spot, all 7 teams signed contracts (*Larry/AHS AD will deal with the contracts*)
  - a. Next year's Dates: 12/26 - 12/28/2024 (dates are on the calendar, need 2024-25 season tags added)
  - b.  JACKIE-Raised fee to \$1250, two teams have paid- Jackie checking-email Larry- no response as of 08/05/24

### **Future/2024-25 Season:**

1. Next year's bus trip: Rock Ridge (Eveleth area) and Hibbing, November 22- 23, 2024
  - a.  Jackie- hotel *Need Player and Parent Hotel coordinator-*
  - b. *Needs to be added to calendar*

### **Secretary Report: Jackie**

#### **New Business:**

1. How many teams paid for the Holiday Classic ( see above)
2. Sign up genius for volunteer game duties etc- discuss Nov 5th meeting-

#### **Old Business:**

1. **Updates to Google Shared Contacts lists (Allison)**
2. Conduct training session on managing the website
  - a. tags and getting upcoming season added to the tag list
  - b. managing pages based on what's happening in the season
  - c. Updating pages in a timely manner
  - d. Adding links for in-season photos (social media person) to main page- Erinn
  - e. adding monthly minutes (secretary) to Booster Board page
3.  Timetable for transitioning out of secretary role> work with Jackie
4.  Allison set up new 2024-25 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))
5. Review hotels reservation list for player/parents November trip- booked Team staying at Quality Inn in Virginia on 11/22/24 and parent hotel block rooms reserved at AmericInn in Virginia on 11/22/24

#### **Future Items:**

1. Suggestions to the city:
  - a. Fix rink heaters on the bleachers side of the south rink.

### **Social Media/Website: Erinn**

#### **Website/Pages/Calendar updates**

- 1.

#### **Social Media posts**

### **Next Month - August Agenda :**

#### **Future agenda items:**

1. **May/June** booster schedule: pick the date for the alumni game on December 12/20/24. The rink mgmt wants us to ask for this ice in June/July) and book meeting room 1 for the after skate pizza party
  - a. Contact Youth Association Webmaster to get 2024-25 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

**CURRENTLY SELECTED TAG(S):**

Armstrong Cooper Youth Hockey Association

Armstrong Cooper Girls High School Program    AC HS Girls V (2023-2024)    AC HS Girls JV (2023-2024)

Select All Tags    Clear All Tags

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**Teams**

Armstrong Cooper Girls High School Program

    Armstrong Cooper Girls Varsity (All Seasons)

AC HS Girls V (2023-2024)

AC HS Girls V (2022-2023)

AC HS Girls V (2021-2022)

AC HS Girls V (2020-2021)

- b.
2. **June:**
  - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
  - b. Decide on fundraisers;
    - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd Monday due to holidays, b/c youth meets in room 1 on those days)
  - a. Add dates to the 2024-25 schedule for the season
4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
5. Add pasta feeds/breakfast to calendar
6. The NEW Cooper Activities Fair need tri-fold- by Aug 14, 2024 Sept 3, 9am-noon

## 2024-2025 season:

### Submissions for Hennepin County Grant, needs to be submitted by City, need to get info together for proposal

Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
    - a. Future improvements:
      - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
      - ii. Rolling carts for Sparks machine, tape, etc.
      - iii. New stalls
      - iv. New stick racks
      - v. New weight rack in JV room
  2. **Project Progress:**
    - a. July 2023, Rick drafted proposed plan for remodeling
    - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
    - c. 1/8/24: No more spending on this topic this season
      - i. Rick got numbers back from contractors.
      - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
  3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
    - a.  Lisa Reberg will look at grants when plans are more finalized
    - b. *LR, MC and RM to meet and review plan and get overall budget together*
- b. **Event Coordinator:** manage and organize events during the season, direct volunteers.- Erica Cooper, is yes.
  - c. **Volunteer/Game Day Ops Coordinator:** set up and manage SignUp Genius shifts for Game Day Ops and events.- Aaron Zimmerman is yes.
  - d. **Update on 2024-25 game schedule added:**
    - i. 11/30/24 game vs Shakopee-away
    - ii. 12/14/24 [Youth Day](#)  Jackie talked to Norm 05/19/24 and he told me this is a yes.
    - iii. 12/20/24 [Alumni Game](#)
    - iv. 01/16/25 [Teacher Night](#)
    - v. 02/04/25 [Senior Night](#)

**Last week Sept 28 starts Captain Practice-**

**Meeting adjourned: 8:50pm**