

CURRENT OPEN POSITIONS:

To apply [click here](#).

Concession Stand Coordinator

\$500 stipend

Application Deadline - July 15, 2021

Oversee concession stand supplies, order products, request service repairs for leased equipment, work with assistant concession stand coordinator to determine meal specials, food products, cleaning protocols. This person will also work with families that need training on how to work in the concession stand. Identify new menu items, be budget conscious and work to improve overall profit.

MITE Coordinator

\$300 stipend & 70 volunteer points

The MITE Coordinator positions works with coaches, families, and the hockey president to coordinate activities related to the MITE program. This can include:

- Working with Recruitment and Retention Coordinator to create new opportunities for potential youth hockey players in our area.
- Attend annual District 10 MITE Meeting
- Work with MITE Jamboree Coordinator on logistic and details of C/D and B Jamborees
- Communicating with MITE Managers about upcoming events, games/practices, equipment hand out, etc.
- Work with MAYRA Board and/or Hockey President to discuss new and/or review any concerns throughout the season.

MITE Jamboree Coordinator

\$300 stipend & 70 volunteer points

The MITE Jamboree Coordinator is responsible for the overall coordination of the two MITE Jamborees held annually in early January of each season. This position includes:

- Registration of away team
- Jamboree game schedule
- Volunteers coordination/schedule
- Outdoor Concessions
- Team gifts, and awards.

This position has support from MITE Coordinator and MITE Managers. The coordinator has access to previous records and information that makes this role much easier.

Fundraising Coordinator

\$150 stipend & 20 points

This position includes hockey fundraising: Pizza, Poinsettias and That's Italian. There is currently a member that is willing to continue working on the pizza, and poinsettia fundraisers so

the main objective of this role is to coordinate That's Italian our annual Pasta Dinner Fundraiser held the Friday before the Vasaloppet Ski race. This position includes:

- Contacting Kev's Depot to reserve room space
- Working with food vendor to order food
- Coordinating volunteers
- Advertising/Promoting event
- Working with sponsorship coordinator to involve community businesses for silent auction items/baskets.
- Prepare a profit and loss balance sheet thirty days after the event for the MAYRA Board of Directors.

DIBs Data Coordinator

\$300 stipend

This position is responsible for handling the DIBs information that parents receive as well as entering information on the DIBs software platform for all open volunteer positions in the hockey portion of the MAYRA organization. The current coordinator is willing to mentor the new coordinator. Computer aptitude is essential and must be able to respond to emails and update DIBs site consistently.

This position also works with game schedulers, tournament organizers, and/or others to enter volunteer times and positions into the DIBs system. The coordinator will also assist parents/guardians with obtaining their DIBs sessions.

Recruitment and Retention Coordinator

\$300 stipend and 70 points

This position helps develop programming that helps recruit new players to our hockey program and retain the existing ones. This position includes:

- Coordinating events during the hockey season with the High School programs (boys and girls)
- Utilize MN Hockey resources to positively promote the game of hockey through a variety of avenues.
- Use recruitment tools for those in surrounding communities - Hinckley, Milaca, Ogilvie, Braham.
- Coordinate Try Hockey for Free (fall/spring), Learn 2 Skate (fall), Learn to Play (winter) with help from the MITE Coordinator and Hockey President.
- Share social media ideas, reach out to schools to promote activities - backpack flyers, open house events, early childhood programs, etc.
- Recruit volunteers to help with events and promotions.

Volunteer Coordinator

Stipend pending; 70 points

This position works to recruit and retain volunteers for all open positions within MAYRA/Mora youth Hockey. Coordinator will review applications for coordinator positions and other open volunteer positions and make recommendations to the board of directors to fill each position.

The coordinator will work with the board of directors and others to identify potential candidates for volunteer positions.

This position works collaboratively with the DIBs Coordinator to make sure points are allocated accordingly

Equipment Coordinator

Stipend pending; 40 points

This position is responsible for the inventory of all MAYRA/Mora Youth Hockey equipment. This position also includes:

- Working with MITE Coordinator & Hockey President to insure dates/times are set up for youth equipment check out
- Purchase new equipment as needed (as approved and/or with grant funding)
- Order jerseys and socks for each team as needed.
- Clean, organize and maintain the equipment room.
- Receive and return deposit money for season rental.
- Receive funds for out-of-season equipment rental.
- Maintain records of equipment rental and return.
- Periodically, if necessary, wash and dry equipment.
- Work with managers, coaches and PDC members to ensure needed equipment is available for practices, tryout/evaluations, games, etc.