

CONSTITUTION AND BYLAWS

Revised May 2024

ARTICLE 1 NAME

This organization shall be known as the Fort Frances Minor Hockey Association.

ARTICLE 2 AUTHORITY

- a) Fort Frances Minor Hockey Association operates under the authority of Hockey Canada and Hockey Northwestern Ontario.
- b) This Association has full and complete jurisdiction over all Minor Hockey in the Town of Fort Frances and surrounding district not covered by another recognized association.
- c) This Association shall have full jurisdiction in the following, including all Representative Teams:
 1. Under 7 (U7)
 2. Under 9 (U9)
 3. Under 11 (U11)
 4. Under 13 (U13)
 5. Under 15 (U15)
 6. Under 18 (U18)

ARTICLE 3 OBJECTIVE

- a) The objective of the Fort Frances Minor Hockey Association is to form, operate and improve organized Under 7, Under 9, Under 11, Under 13, Under 15, Under 18, hockey in the town of Fort Frances, under the authority of "Hockey Canada" and "Hockey Northwestern Ontario".
- b) To maintain and increase the interest in the game of hockey.
- c) To have and exercise general care, supervision and direction over the playing interests of its teams, players and game officials.
- d) To adjudicate on all questions arising from and pertaining to minor hockey.
- e) To foster among its members, supporters and teams, a general community spirit.

ARTICLE 4 AMENDING THE CONSTITUTION

Amendments or alterations can be made to the articles of this constitution only at the Annual Meeting of this Association. The annual meeting will be held prior to June 1st of each year. Written notice of proposed alterations shall be made to the secretary at least ten (10) days prior to the Annual Meeting. The amendment of the constitution shall be made only at an Annual meeting and by a two-thirds (2/3) majority vote. (See By-Law 4)

ARTICLE 5 AMENDING THE BY-LAWS

The by-laws of this Association may be amended, revised, repealed or adopted at any annual, special or Board of Directors meeting by a two-third (2/3) majority vote. The President shall communicate such changes to each member of the Association within the next ten (10) days of their adoption.

ARTICLE 6 MEMBERS

The Fort Frances Minor Hockey Association shall consist of:

1. Honorary/Life Members
2. Elected Officials
3. Board of Directors
4. Other Elected and Appointed Officials

BY-LAWS

BY-LAW 1

The Executive Officers shall consist of:

1. President
2. Vice-President
3. Immediate Past President
4. Secretary
5. Registrar
6. Treasurer
7. Ice Convenor
8. Public Relations Coordinator
9. Development Coordinator
10. Lottery and Sponsorship Coordinator

The Executive Officers shall be elected at the Annual Meeting and serve a designated term of two (2) years.

DUTIES AND POWERS OF EXECUTIVE OFFICIALS:

PRESIDENT

The President, within the jurisdiction of the Association, shall have all the powers of the President of the Branch.

The President shall:

- Sign as a signing official of the Association.
- Call regular meetings of the Executive and/or Board of Directors.
- Preside at all meetings of this Association and the Executive Committee.
- Sit as an ex-officio voting member of all committees.
- Perform the duties usual to the office of President and may at his discretion order the calling of meetings of this Association or its Committees. Exercise the powers of the Board in case of an emergency, such action shall be subject to ratification by the executive committee at the next scheduled meeting.
- The President or his official designate shall have the power to temporarily suspend any player, coach, manager, parent or persons directly connected with hockey within the Association, for inappropriate conduct or behavior on or off the ice, for abusive language or infractions toward any official in respect to any incident which occurs in connection with any minor hockey associated activity. It is understood that as many on-ice incidents as possible will be dealt with by the Head Referee in charge of the game. Such suspensions will remain in effect until such time as dealt with by the Disciplinary Committee who shall prepare a report to the Branch. (see By-Law 7)
- Has the right to attend or appoint a person to attend meetings that pertain to Fort Frances Minor Hockey Association.

VICE PRESIDENT

The Vice President shall:

- In the absence of the President, have all the powers and perform all the duties of the President.
- Sign as a signing official of the Association.
- Organize and assist in events that will provide support for the Association.
- Be responsible for keeping an up to date inventory of those trophies in the Association's possession.
- Keep all trophies in good order.

SECRETARY

The Secretary shall:

- Record all minutes of all executive meetings, general meetings, and special meetings, excluding committee meetings.
- Records will be kept in the Fort Frances Minor Hockey Association's office at the Fort Frances Sports Centre.
- Issue notices of all meetings, including committee meetings.
- Sign as a signing official of the Association.
- Shall be custodian of all books, papers, records and documents and other instruments belonging to the association.

- Handle all liability claims, seeing that they are properly processed and settled. Perform such other duties as shall be necessary for the good and welfare of the Association.

TREASURER

The Treasurer shall:

- Keep a record of all monies received and disbursed.
- Receive all monies payable to the Association and keep same on deposit in a chartered bank or Credit Union as directed by the Executive Committee.
- Arrange for the preparation of the Annual Financial statement and will report at the Annual General Meeting.
- Sign as a signing official of the Association.
- Prepare a financial report for each meeting. Receive and record all accounts payable by Fort Frances Minor Hockey Association and with the approval of the Board of Directors pay all such accounts by checks. Two signatures are required for all transactions to be processed.
- Be part of fund-raising endeavors.
- Arrange and control all major purchases.
- Be bondable.

REGISTRAR

The Registrar shall:

- Be responsible for the co-ordination of Fort Frances Minor Hockey Registration.
- Be responsible for the registration of all minor hockey players in the Fort Frances Minor Hockey Association.
- Maintain a registry of all players within the Fort Frances Minor Hockey Association.
- Complete and maintain all team rosters with-in Fort Frances Minor Hockey Association as per Hockey Northwestern Ontario's guidelines.
- Communicate with the Executive and Board of Directors on all relevant matters relating to the registration of players, teams and team officials.
- Shall approve all out of Town, exhibition and tournament games for all teams within the association.
- Present a report of the season's registration at the Annual Meeting.
- Sanction and reconcile all Fort Frances Minor Hockey Association tournaments.

PUBLIC RELATIONS COORDINATOR

The Public Relations Coordinator shall:

- Arrange for publication in the newspaper and social media platforms of the notice of the Annual meeting at least two (2) weeks before the date of the meeting.
- Maintain social media platforms.
- Be responsible to notify all parties with vested interest in FFMHA and the broader public with information regarding all meetings, minutes of the Board of Directors, Financial statements, schedules, standings, statistics and other pertinent information.

DEVELOPMENT COORDINATOR

The Development Coordinator shall:

- Co-ordinate the hockey skills and drills night and conditioning camp at the beginning of the season.
- Preside at the preseason meeting of all Coaches and Conveners.
- Coordinate the training of coaches to satisfy the demands of the Association.
- Make relevant resource materials available to coaches. E.g. drills, films, brochures, booklets, apps, etc.

ICE CONVENOR

The Ice Convenor shall:

- Negotiate and arrange with all arenas the ice allotment required for Fort Frances Minor Hockey Association.
- Assign ice as required by Fort Frances Minor Hockey Association.
- Communicate with the Referee in Chief all referee requirements.
- Maintain records and report ice times as required to the Association
- Report to the Executive at the monthly meetings including any changes in the master schedule.

SPONSORSHIP AND LOTTERY COORDINATOR

The Sponsorship and Lottery Coordinator shall:

- Be responsible for pursuing, maintaining and building the associations sponsorship program.
- Suggest to the Board of Directors various money-raising activities that might be undertaken by the Association.
- Provide leadership in organizing, coordinating and finalizing approved fund-raising endeavors.
- Be the custodian of lottery licences for all participant levels including representative teams.
- Sign as a signing official of the association

IMMEDIATE PAST PRESIDENT

The Past President may (if completed a full term as President):

- Participate in the deliberations of the Association.
- Assist the incoming Executive in the transition period following the Annual Meeting.
- Study the Executive duties annually and recommend changes if necessary.
- Be head of the Annual Meeting Nominating Committee.

BY-LAW 2 BOARD OF DIRECTORS

The Board of Directors shall consist of the Executive officers, six (6) Elected Directors and the Referee in Chief.

A quorum of the Board of Directors shall consist of a majority of such members.

The Board of Directors shall have power to fill any vacancies which may occur and appoint a successor in their place to hold office until the next Annual General Meeting.

SPECIFIC DUTIES OF ELECTED DIRECTORS

The Elected Directors shall:

- Shall not have an affiliation with their division
- Preside over their designated participant level including associated representative team.
- Attend all meetings of the Association and shall have full power to make and vote on motions.
- Sit on and chair various committees as may be required.
- Will have the term of one (1) year.
- Act as a liaison between the Board and the Convener, team officials, players and parents of their designated participant level.
- Preside over evaluations, team draft and player rating system in accordance with approved FFMHA procedures of their designated participant level.
- Assist in the planning and coordination of the home tournament including providing the necessary documentation to the registrar upon completion of the tournament.
- If an elected director resigns or relinquishes their position as a director on the FFMHA board they will be exempt from running for a director's position the following year.

REFEREE IN CHIEF

The Referee in Chief shall:

- Appoint the referees for all local and representative team games; exhibition and tournament games given sufficient notice. Their appointment of referees shall be final.
- May appoint an assistant and have the authority to dismiss an assistant deemed incompetent.
- Prepare a list of suitable referees willing to provide their services for the pending year and submit this list to the Board of Directors for their approval and support.
- Appoint a referee other than on the list only when they cannot secure the services of one for special reasons considered in the interest of the Association.
- Shall have the power to recommend dismissal of any referee deemed incompetent.
- Deal immediately with any referee who misses an assignment.
- Serve on the Disciplinary Committee when directed.
- Present a written or verbal report at each meeting.
- Through the aid of clinics, train and supply sufficient referees to satisfy the demand of the Association.

BY-LAW 3 MEETINGS

- a) A quorum is required for the transaction of FFMHA business.
- b) All meetings of the Board of Directors shall be at the call of the President, except as outlined under item c) below.
- c) At the request of three (3) Board Members the President shall call a special meeting. No subject shall be discussed or considered at any special meeting except that specified in the notice.
- d) The public is welcome to attend any regular meeting of the Association. They may voice their opinions or questions, but may not make or vote on any motions.
- e) No bylaw changes can be made at current monthly meeting when they are first proposed. A notice of motion will be entertained at next monthly meeting.
- f) No member at large will be permitted to speak more than twice on the same subject, without permission of the chair.
- g) When a motion is under debate, no other motion will be entertained, except an amendment or an amendment to an amendment.
- h) An amendment which entirely changes the subject of the original motion will not be entertained.
- i) A decision shall be by the majority of votes cast.
- j) The Annual Meeting shall be held on or before the 1st day of June annually.
- k) Any or all Directors may participate in a meeting of the Board or of a Committee of the Board by any remote communications option that permit all persons in the meeting to effectively communicate with one another, as agreed by those Directors present at the meeting. A Director participating in a meeting by such means is deemed to be present at the meeting.

BY-LAW 4 VOTING

- There shall be no proxy votes.
- Voting shall be by show of hands unless the meeting decides on a ballot.
- No person shall have more than one vote.

The following shall be eligible to vote at the annual meeting:

1. Life/Honourary Members
2. Executive Officers
3. Elected Directors
4. Members of the public, 18 years of age or older, is a participant, or the guardian of a participant, is registered with the Association, in good standing, and has agreed to abide by the FFMHA bylaws, policies, rules and regulations.

BY-LAW 5

Each person shall have the privilege of nominating a representative for each office of the Association.

The new Executive will accept office immediately after the election at the Annual Meeting.

Those to Be Elected:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Registrar
6. Ice Convener
7. Development Coordinator
8. Public Relations Coordinator
9. Lottery and Sponsorship Coordinator
10. Six (6) Directors (yearly)

Referee in Chief will be elected by the Board of Directors prior to the AGM.

ODD YEAR	EVEN YEAR	YEARLY
President	Vice-President	Directors
Registrar	Secretary	
Ice Convener	Treasurer	
Public Relations Coordinator	Development Coordinator	
Sponsorship and Lottery Coodinator		

All Adhoc Committees will be appointed from the Board of Directors.

6 Conveners to be appointed by the Board of Directors as follows:

- U7 Convener
- U9 Convener
- U11Convener
- U13 Convener
- U15 Convener
- U18 Convener

The duties of the Conveners are many and varied. Conveners should attend Board of Director’s meetings and report on all league activities. Conveners may speak to issues at meetings but do not have the right to make motions or vote.

Convener’s primary function is to see that the constitution, rules, regulations, and procedures are carried out in accordance with the Associations policies. The Convener is the direct contact with the coaches, managers, the public and game officials. The Association is judged by the Conveners organizational abilities, handling, and solving problems and meeting the needs of their divisions.

Public relations and tactfulness are of the utmost importance.

- a) Conveners may recommend the appointment of an Assistant Convener for their division.
- b) Conveners shall assist the Association in registration of players and teams for their divisions.
- c) Conveners shall conduct pre-season meetings with coaches and managers.
- d) Conveners shall have the authority to enforce all rules, regulations and procedures.
- e) Conveners may participate and assist in the league player's draft.
- f) Conveners shall have the power to recommend dismissal by the Executive of Coaches and all those deemed incompetent.
- g) Conveners shall attend Board of Director Meetings with prepared interim reports.
- h) Conveners shall submit a report in writing for their division at the Annual meeting.
- i) Conveners shall sit on the Discipline Committee whenever the player involved is from their division.
- j) Conveners shall handle any team protest as outlined.

BY-LAW 6 SUSPENSIONS AND THE DISCIPLINARY COMMITTEE

- a) The President, or his official designate shall have the power to temporarily suspend any player, coach, manager or persons directly connected with hockey within the Association, for ungentlemanly conduct on or off the ice, for abusive language or infractions toward any official in respect to any incident which occurs in connection with any regularly scheduled game, any exhibition game or tournament game. It is understood that as many on-ice incidents as possible will be dealt with by the Head Referee in charge of the game. Such suspensions will remain in effect until such time as dealt with by the Disciplinary Committee who shall prepare a report to the Branch. (See By-Law 7)
- b) During the temporary suspension the person suspended shall not take part in any Fort Frances Minor Hockey Association games either home or away. The player will be allowed to practice with his team. (This suspension will not include suspension from refereeing unless the Disciplinary Committee so decides.)
- c) The President or his designate must, as soon as practicable, notify the suspended person and the Disciplinary Committee of the nature of the infraction and of the time and place of a meeting of the person suspended and the Disciplinary Committee to have a hearing. The hearing shall be held as soon as practicable after the infraction.

BY-LAW 7 DISCIPLINARY COMMITTEE

- a) The Disciplinary Committee shall have the right to suspend from playing and/or refereeing or discipline any player, coach, manager or persons directly connected with hockey within the Association, for ungentlemanly conduct on or off the ice, for abusive language or infractions toward any official in respect to any incident which occurs in connection with any regularly scheduled game, any exhibition game or tournament game. It is understood that as many on-ice incidents as possible will be dealt with by the Head Referee in charge of the game.
- b) The Disciplinary Committee shall consist of four to six (4-6) members of the Board of Directors.
- c) The Directors shall be elected by the Fort Frances Minor Hockey Association.
- d) Two additional Directors shall be elected by the Fort Frances Minor Hockey Association to attend a Disciplinary Committee meeting in the place of one or both who are unable to attend or who are ineligible because one or both are manager, or coaches or parents of a player or players involved with either of the teams involved in the game in question.

- e) No member of the Disciplinary Committee shall, acting as a member of the Disciplinary Committee, attend the Disciplinary Committee meeting or make recommendations to a Committee member regarding discipline if he is coach, manager or parent of one of the players of either of the teams involved in the case.
- f) All members of the Committee or their alternates must be present to constitute a quorum. In the event that sufficient designates or alternates are not available in order to avoid conflict of interest as coach, manager, parent of player, referee, the President shall appoint a replacement from the Executive.

SPECIFIC DUTIES OF THE DISCIPLINARY COMMITTEE

- a) In the case of a major penalty being assessed in a home game, the referee in charge of the game shall notify the Referee in Chief or his assistant, the Director and the President, as soon as possible and not later than 24 hours after the infraction. The President, in consultation with the Referee in Chief, and Director will decide whether or not there should be further consideration of the matter by the Disciplinary Committee. If the President, Director and Referee in Chief decide that the minimum penalty as provided in the rules and regulations is sufficient, a written explanation shall be sent to the following people within 24 hours; the player and his parents, the referee in charge of the game, the Referee in Chief, and the Secretary of the Fort Frances Minor Hockey Association.
- b) If either the President (or his designate) or the Referee in Chief (or his designate), or the Director (or their designate), decides that the matter deserves further consideration, the President or his designate will notify the Disciplinary Committee, the player and his parents as soon as practicable. This notice will be followed by a written explanation to the same people and will precede by 24 hours the meeting of the Disciplinary Committee which will take place within no more than 72 hours of the infraction. (In the case of an away tournament, these time restrictions will be waived, although it is understood that the matter will be dealt with as soon as is practicable).

BY-LAW 8 APPEALS

Any person, player, team or combination thereof, feeling aggrieved by a decision of any persons of the Executive Committees under the Constitution, regulations and Rules of Competition of the Fort Frances Minor Hockey Association, may appeal the decision.

Any appeals by any member must be accompanied by a \$100.00 deposit within a 48 hour period of said incident to the Secretary. Appeals will be heard by a 3 member panel and shall follow the guidelines of the HNO appeals process.

The appeal shall be in writing addressed to the President, stating precisely the alleged grievance.

The President shall within 24 hours, notify the aggrieved and the FFMHA of an appeals meeting to be held within 72 hours of receiving the appeal. At said meeting the Disciplinary Committee shall present the cause to the FFMHA and the aggrieved will have the opportunity to present his appeal. As soon thereafter as it is practicable the President shall forward, before the next meeting to the following people the decision of the FFMHA and reasons for it: the aggrieved; the members of the Disciplinary Committee. The decision of the Appeals Committee shall be binding and shall be recorded as such.

BY-LAW 9 HONOURARY MEMBERS

- a) The position of a Honourary Member is complimentary.
- b) A Honourary member may attend and speak at meetings but does not have the right to make motions or vote.
- c) May hold an active office within the Association while a Honourary Member.

BY-LAW 10 LIFE/Honourary MEMBER

Life/Honourary membership is the highest honour that can be bestowed by this Association and it is awarded only for very distinctive services to the Association. Lifemembers shall be elected by the Board of Directors by a two-thirds (2/3) majority of the members voting thereon. It is a perpetual honour and does not cease upon death unless the honour is rescinded. May hold an active office within the Association while a Honourary Member. A life/honourary member shall have full voting rights at all regular and annual meetings.

BY-LAW 11 COMMITTEES

CONSTITUTION COMMITTEE

Appointed by the Executive Committee, it shall consist of three (3) members with approval to review the constitution and bring forth amendments one month prior to the annual meeting.

TROPHY, AWARD AND BANQUET COMMITTEE

They shall be appointed by the Executive Committee and be responsible for all Fort Frances Minor Hockey Association trophies/awards and planning of the annual awards banquet.

EQUIPMENT COMMITTEE

- a) They shall submit a list of equipment required for each division.
- b) Shall recommend the equipment needed, considering the quality and safety factor.
- c) Shall advise the Association of equipment inventory, arrange for handling, storage, repair and cleaning of equipment.

PLANNING AND CANADIANS COMMITTEE

Shall consist of at least 3 members with the direction to bring recommendations to the board and planning the following season of FFMHA. They will also oversee the FFMHA Canadians AA program at all divisions.

COACH SELECTION AND EVALUATION COMMITTEE

Shall consist of at least 3 members who shall be responsible for selecting FFMHA head coaches and overseeing evaluations.

BY-LAW 12 SIGNING AND MOVEMENT OF PLAYERS

1. Since the philosophy states that the players must develop within their own individual needs and abilities if the Association sees a need for restricted movement beyond the artificial classification, the restricted movement will occur under the following circumstance:
 - a. A player with the ability desires to play ahead of his age classification.
 - b. A player with the ability significantly in advance of his age classification makes the decision to play at a non-rep level.
 - c. A player with the ability significantly below his age classification desires to play behind his age classification.
2. The rule shall read:
 - a. In order for a player who has received parental consent and desires to participate in a category which is one or two above his age group, the Executive must approve the move based on the player's overall ability.
 - b. In order for a player who desires to participate at the non-rep level but has abilities significantly in advance of his age group, participation will be allowed provided the

player is placed in a category which is above his age classification. Movement shall be recommended by the Executive.

- c. In order for a player with abilities significantly below his age group to be allowed to participate in a category one or more below his age classification, placement of the player shall be recommended and approved by the Executive.
- d. Any request for movement of the above nature must be in written form to the President and made by the date indicated: Prior to January 10th.

3. No player, without the consent of his coach, may play for a team of higher category if it interferes with his own regularly scheduled game.

BY-LAW 13 REGULATIONS AND GUIDELINES

The Fort Frances Minor Hockey Association members, teams, shall abide by the rules of the Association as defined by the Branch and Hockey Canada's Constitutions and By-Laws. Every player, coach, or manager acknowledges the authority of the Association and undertakes to abide by the rules and regulations of the Association.

BY-LAW 14 REGISTRATION AND PLAYING CERTIFICATES

- a. All representative teams are subject to the Association rules and regulations.
- b. All players and coaches must be properly registered with the Association before participating with any Fort Frances Minor Hockey Association team. Any player or coach failing to comply with this rule shall not be permitted to participate until a registration form has been recorded and approved by the President. The coach and manager shall assume the responsibility for their players.
- c. All players registered with the Association shall be registered to a Hockey Canada player's roster to be sent electronically to Hockey Northwestern Ontario.
- d. Players shall register at an appointed time and location and pay a registration fee to be set annually.
- e. All players registering after the registration dates shall be placed by the President, Registrar and Director.
- f. All teams wishing to participate in affiliated tournament or exhibition games outside of FFMHA scheduled games are responsible for obtaining travel (game) permits, and their associated costs.
- g. February 10th is the final date for Hockey Canada's registration.
- h. All refunds will be processed as per FFMHA's refund policy as amended.

BY-LAW 15 PROOF OF AGE

- a) Satisfactory proof of age, Birth Certificate, Baptismal Certificates, or other proof as may be satisfactory to the Hockey Canada, must be submitted upon registration.
- b) All players must, on request, provide proof of age within fourteen (14) days of such request or be automatically suspended until dealt with by the Executive Committee.
- c) Any team found guilty of playing a player over the age limit permitted in the category in which the player is participating shall forfeit all points obtained, and the coach and manager may be suspended for a period of up to one (1) year.
- d) Any team, club, or team official, or player found guilty of allowing false information to appear on the registration certificate or who knowingly makes false representation to the Association shall be suspended for a period of time to be determined by the Executive.

BY-LAW 16 EXHIBITION AND TOURNAMENT GAMES

- a) Any team wishing to play exhibition games must have written permission of the Association and the Branch.
- b) Any team wishing to travel to any tournament must have the necessary travel permit from the Branch and pay any costs associated with the permit.
- c) Any team hosting a tournament must obtain a tournament sanction certificate, and must pay all fees as laid out by the Branch.
- d) All ice, referees, or other expenses re exhibition and tournament games are the sole responsibility of the teams involved.
- e) The number of travel tournaments permitted for House League (A level) teams will be dictated by the FFMHA Travel Tournament Policy as amended.

BY-LAW 17 REPRESENTATIVE OR TRAVELING TEAMS

- a) Representative teams shall be found for each division through public try-outs, with all players given an equal opportunity to make the teams.
- b) Representative teams are under the full jurisdiction of the Fort Frances Minor Hockey Association, subject to all rules and regulations.
- c) No player shall play for more than one (1) representative or travelling team in anyone season.
- d) All representative teams shall be self funding, and must supply a financial statement at the end of each season or as requested by the board or Canadians Planning Committee.
- e) The number of travel tournaments permitted for Representative teams will be dictated by the FFMHA Travel Tournament Policy as amended.
- f) Any player participating in try outs for representative teams must pay a predetermined try out fee.

BY-LAW 18 EQUIPMENT

The Fort Frances Minor Hockey Association will be responsible for equipment purchased on approval of the Executive. All equipment used by ordering an official function of the Fort Frances Minor Hockey Association becomes the sole property of the Association and is subject to all rules and regulations.

EQUIPMENT DISTRIBUTION

- a) The team manager of his designated authority must sign an equipment release form when acquiring equipment for any reason.
- b) Equipment required by the local league teams for any reason, provided it is available, must be obtained from their home arena at a convenient time and returned promptly at the completion of the hockey season.

PROTECTIVE EQUIPMENT

- a) All players, including goal tenders in the Association shall wear C.S.A. approved helmet, face mask with the chin strap properly fastened and visible, and as suitable, properly fitted B.N.Q. neck protector during all games, practices and warm up sessions.

- b) The Fort Frances Minor Hockey Association wishes to encourage the use of protective equipment that does not prove a hazard to other players; however, it will from time to time indicate that type of equipment which in its opinion is not desirable.
- c) A one hundred (\$100) dollar damage deposit is required for any player wishing to use FFMHA goalie equipment.

BY-LAW 19 SUBSTITUTION RULE

- 1. The Fort Frances Minor Hockey Association ensures all its players equal playing time in exhibition, league, and tournament play. There are two (2) types of substitutions:
 - a. By position
 - b. By player rotation disregarding position

Failure to abide by this rule will warrant a warning from the Director, who shall refer the coach to the Executive for further action as necessary.

- 2. In case of a team having two (2) goaltenders, each shall dress and play half the game.

BY-LAW 20 GAME TIMES

All games shall start on the official starting time as laid down by the league schedule. If a team fails to ice a starting line-up within fifteen (15) minutes after the official starting time, it shall forfeit the game to the opposing team.

A scheduled house league game time will consist of three (3) straight time periods. The periods shall be 12 minutes, 12 minutes and 15 minutes if time permits.

BY-LAW 21 RESPONSIBLE OFFICIALS

The coach and manager shall assume responsibility for the conduct of their players and team officials.

BY-LAW 22 PUBLIC BUILDINGS

All teams and officials are warned relative to unbecoming conduct and causing damage to arenas in which they play. Team or officials offending in this respect will be barred from further competition and also be assessed with the expense.

BY-LAW 23 SMOKING

Smoking or vaping by team officials and players is prohibited in the dressing rooms and on the player's bench.

BY-LAW 24 ALCOHOLIC BEVERAGES AND DRUGS

The use of alcoholic beverages or drugs by team officials or players prior to or during an official function of the Fort Frances Minor Hockey Association is prohibited.

Any team official or player found in violation of the above shall be subject to a suspension of up to one (1) year.

BY-LAW 25 PROMOTIONS

Any Fort Frances Minor Hockey Association team or group wishing to raise funds must submit a request to the Executive for approval. All funds raised or collected shall be controlled by a committee made up of at least one team official and one responsible parent. A financial statement must be submitted if so requested.

BY-LAW 26 INJURIES

Team officials or their delegated authority shall be responsible to see that injured players receive medical attention and in the care of a serious injury that a report in writing is forwarded to the President immediately.

BY-LAW 27 TROPHIES

All major trophies must be approved by the Executive before they are awarded for competition.

BY-LAW 28 SPONSORSHIP

All equipment purchased by or for a sponsor shall become the sole property of the Association subject to all rules and regulations and be of a type and standard approved by the Association.

Purchase of goods may be made by the sponsor or through the Association as the sponsor desires, subject to the Sponsorship Regulations.

The Association undertakes to maintain all equipment in a proper state of repair, cleanliness and storage.

All colour combinations, designs, qualities and quantities must have the approval of the Association.

BY-LAW 29 ARENA USE

All regularly scheduled games shall take place in the arena building.

Any team securing ice time for practices, exhibition or tournament games are responsible for any cost incurred.

Any damage to dressing rooms or arena properties shall result in disciplinary action as well as any cost for damages against the officials involved.

BY-LAW 30 REFEREES

All referees shall be under the full jurisdiction of the Fort Frances Minor Hockey Association.

The pay schedule for referees shall be set by the Association at its first fall Meeting annually.

Any coach may referee in any league except in which he coaches.

All officials who wish to officiate tournaments or play down games must be members of the Hockey Canada Referees Division and must hold at least a level III certification.

BY-LAW 31 SCHEDULES

All schedules will be posted to the FFMHA website and Facebook page.

The schedules for U11, 13, U15 and U18 shall incorporate practice times in the regular schedule.

BY-LAW 32 COMPLAINTS AND GRIEVANCES

As per the FFMHA Conflict Procedure Policy as amended.

BY-LAW 33 U7 PROGRAM

Fort Frances Minor Hockey Association shall adopt and follow a standardized progression, or a step by step approach, to teaching the fundamentals of hockey, otherwise known as the Hockey Canada Initiation Program Curriculum.

BY-LAW 34

The Fort Frances Minor Hockey Association reserves the right not to accept for membership any person if it has reason to believe that such acceptance would be prejudicial to the fulfillment of the beliefs as stated in this constitution.

The Fort Frances Minor Hockey Association reserves the right to revoke the membership at any time of any person who conducts himself in a manner that is prejudicial to the maintenance of a wholesome environment which the game of hockey can grow and be an asset to those who enjoy playing the game. Such action may result in player or team official being refused the right to continue.

BY-LAW 35

In the By-Laws and in all other by-laws of the Association hereafter passed unless the context otherwise requires, word importing the singular number of the masculine gender shall include the plural number of the feminine gender, as the case may be, and vice versa, and references to the personal shall include firms and Associations.

BY-LAW 36 BULLYING, HARASSMENT AND CYBER-BULLYING

1. The Fort Frances Minor Hockey Association will follow the Hockey Canada and Hockey Northwestern Ontario by-laws on Bullying and Harassment and implement all guidelines and policies in these by-laws to determine appropriate consequences within the Fort Frances Minor Hockey Association.
2.
 - a. A. In the case of Cyber-Bullying the Fort Frances Minor Hockey Association will implement this by-law to act appropriately and view and make decisions based on the severity of the cyber-bullying act.
 - b. In reviewing the cyber-bullying act if the Fort Frances Minor Hockey Association Board finds the act severe enough it has the right to revoke membership in the association to the player(s), parent(s), fan(s), coach(s), trainer(s), manager(s), volunteer(s) or person(s) from the association for the length of time they feel is appropriate for the consequence.

Fort Frances Minor Hockey Association has a "0" tolerance for the above-mentioned acts and will hold the right to consequence any individual involved in Bullying, Harassment and Cyber-Bullying.

Constitution has been reviewed and revised.
By-Laws have been reviewed and revised.
This document supersedes all previous documents.

Accepted: May 14, 2024
Accepted: August 19, 2024

President: Patrick Briere

Signature Patrick Briere

Vice President: John Gibson

Signature 