

Plainfield Athletic Club Little League By-Laws  
(Hereinafter referred to as the P.A.C.)

A Not for Profit Corporation of the State of Illinois. Created October 15, 2020.

**PLAINFIELD ATHLETIC CLUB LITTLE LEAGUE BY-LAWS**

These by-laws to the constitution may be amended, repealed or altered in whole or in part by a majority vote of the membership at any duly organized meeting provided notice of the proposed change is included in the notice of such meeting and announced 10 days prior to the date of the meeting. These By-Laws shall not conflict with the Official Little League Rulebook.

**ARTICLE I League Guidelines for Managers and Coaches**

**Section I Appointments**

The procedures for appointing managers and coaches must be understood and accepted by all concerned. The policies are:

- a) There is no seniority or tenure in serving as a manager or coach.
- b) All appointments expire annually.
- c) The power to appoint managers and coaches has been granted solely to Local League Vice President of Baseball and Softball for the Spring Season and the VP of Fall Ball for the fall ball season from the inception of the program with final approval by the Board of Directors.
- d) The Board of Directors will have the final right to approve or disapprove all appointments made by the VP of Baseball, VP of Softball, and the VP of Fall Ball.
- e) This is an administrative matter and is not subject to intervention by the membership.
- f) All managers and coaches are directly responsible to the VP's of the respective season and division.
- g) The VP's are responsible to the Board of Directors for the actions of all managers and coaches.
- h) There is no appeal process for reconsideration.
- i) Selection of managers, coaches and umpires is in the Local League jurisdiction and is not subject to intervention from the District or Region.
- j) The President may make temporary appointments as needed but these appointments will not exceed 14 calendar days.

**Section II Qualifications**

To ensure that the Local League has the best possible leadership, managers and coaches should have the following qualifications:

- a) Senior League or 16u - Managers selected should have managed at the Senior, Junior or Major level, or coaches coached in the Junior or Senior programs.

- b) Junior League or 14u — Managers selected should have managed at the Senior, Junior or Major level, or coaches coached in the Junior or Senior programs.
- c) Major Level or 12u— Manager selected should have previously managed or coached in the Minor, Major, Junior or Senior LL divisions.
- d) Minor League or 10u— Manager candidates selected should have previously managed or coached in the Minor, Major, Junior or Senior LL divisions.
- e) Rookie League or 8u - Managers selected should have managed or coached previously or display sufficient knowledge of baseball or softball to perform successfully at this level.
- f) Coach Pitch League (Coed)- Managers selected should have managed or coached previously or display sufficient knowledge of baseball or softball to perform successfully at this level.
- g) Managers – Must attend clinics as deemed by the board. All managers will be expected to help maintain fields throughout the entire year including preseason, during the season and post season play (i.e. early spring and late fall). Any suspension of a manager will carry the same penalty whether suspended by the board or an umpire. Managers will be responsible for establishing and coordinating team parents and field maintenance for his team.

### **Section III      Manager Responsibilities**

Managers and coaches shall attend a mandatory League Orientation. The President and Board of Directors shall insure that managers are familiar with Little League Rules, P.A.C. rules and policies by providing Official Little League Rule Books, and P.A.C. Little League literature, as well as providing classes on training and safety. The manager will make sure applicable policies are communicated to the parents at a team meeting to be held prior to the start of practices. The parents meeting shall be held at such time and place and under such circumstances that the parents can give the manager their undivided attention. Experience has shown that informed parents are more inclined to help.

- a) Manager/Coach commitment and background check: - The President and Board of Directors shall ensure that managers and coaches have been thoroughly reviewed and understand the Managers/Coaches Code of Conduct form and responsibilities. MANAGER VOLUNTEER APPLICATION, BACKGROUND CHECK, CODE OF CONDUCT FORM AND SIGNED AGREEMENT OF RESPONSIBILITIES MUST BE SIGNED AND TURNED IN PRIOR TO APPOINTMENT. This will include Social Security numbers; this is a requirement to run the required background checks. Assistant coaches will be named after the teams and players have been selected at all levels.
- b) Managers are responsible for keeping parents informed of meetings, picture dates, opening day ceremonies, fundraisers, concession stand, etc. The manager shall ask for a team parent to help take on the responsibilities.
- c) Draft policy: All managers are required to be present to draft their teams. All drafts will be in accordance with P.A.C. Little League Bylaws and policies. All draft information is confidential in nature; especially confidential is the players try out rankings and the draft round in which a player was selected. NO MANAGER SHALL RELEASE TEAM ASSIGNMENT INFORMATION UNTIL AFTER A TIME DETERMINED AND ANNOUNCED BY THE VP OF BASEBALL AND SOFTBALL, INCLUDING MID-SEASON REPLACEMENTS.
- d) Discipline Policy: Managers shall have each parent sign the P.A.C. Code of Conduct. He/She shall explain to both parents and players the importance of following the Code of Conduct. Managers may request to sit out a player if that player repeatedly misses practices or games, or as a disciplinary action (Breaking the rules of the signed Code of Conduct). Requests shall be made to the appropriate league representative/Director who will present it to the VP of

Baseball or Softball, Executive Vice President and President with sufficient time to notify player and parents prior to game day.

e) Training: Managers are expected to attend training sessions and to encourage coaches and other board approved volunteers to obtain proper training. Managers will be given a Little League Rule Book and a copy of P.A.C. rules. The manager is expected to read the Little League Rule Book and P.A.C. rules and make their coaches aware of the rules as well.

f) Safety: Managers shall be familiar with and follow the safety checklist on the inside of the back cover of the Little League Official Regulations and Playing Rules Book. P.A.C. appoints each year a Safety Officer who shall be introduced at the Managers/Coaches league orientation. All accidents must be reported to the Safety Officer.

g) Managers are expected to either have had first aid training or attend a first aid clinic. The manager shall fill out the insurance form (kept in the concession stand) for any injury during practices or games that require medical attention, report to the Safety Officer with the completed form, and the Safety Officer will then take appropriate action.

h) Any player requiring doctor's care that causes the player to be unable to play shall produce a signed release before participating in practices or games.

i) Managers will attempt to ensure that two board-approved adults are at each practice. The Manager shall make sure each adult is aware of the nearest location of a telephone and where to find the medical release forms. The adult in charge of practice will not leave until all players are picked up. It is up to the manager to determine the policy of the team regarding parents attending all practices/games.

j) Practices and games shall be cancelled if there is any question of safety due to weather (Lightning storms, wet fields), lack of adult supervision or other factors. The league representative will call the managers. Each manager may set up their communication plan for parents and players at the team parent meeting.

k) Practices: During the preseason, except in extenuating circumstances, P.A.C. teams shall practice and or play games no less than two (2) times a week. During regular season, except in extenuating circumstances, P.A.C. teams shall meet no more than five (5) times per week (including practices and games).

l) Equipment: Equipment and uniforms must be properly cared for during the season and cleaned before being turned in at the end of regular season. The team Manager must request any equipment needs or replacement needs to the League Equipment Coordinator or League Director. No player will be issued a uniform if money is due to P.A.C. for fundraisers or any other reason. It is the responsibility of the Managers and All-Star Managers to collect and return their teams equipment and keys. They must return them to the Uniform/Equipment rep in a timely fashion (i.e. within 1 week after the last game) Also, managers will be asked to inventory equipment at the end of the season and make recommendations for replacement.

m) Players who miss three pre-season practices without notifying the manager: The manager must report to the VP of Baseball or Softball any player who misses three pre-season practices without informing the manager. The VP shall investigate and may replace the player if the situation warrants.

n) Players who will or who may miss three consecutive games due to injury, moving, quitting, discipline or any other reason regardless of whether the manager is notified: The VP of Baseball or Softball must be notified immediately of any players who have moved out of league boundaries, have quit or who have suffered injuries that may cause a player to miss three or more consecutive regularly schedules games. Whether such player must be replaced on the roster will be determined by the Player Agent or Board based on consideration of Little League Rules, replacement player availability, point in the season when the vacancy occurred, and other relevant factors.

o) Move Ups: Should a player need to be moved up from a lower league, managers and coaches shall do everything possible to encourage the player to move up. Managers/coaches who interact with a player or parent with the intent of discouraging a player from moving up shall immediately be suspended from his/her position pending Board review of the situation.

p) Resignation: If a manager finds that he/she is unable to fulfill the manager commitment, the VP of Baseball or Softball must be notified immediately. The VP of Baseball or Softball shall inform the Executive Vice President and President for replacement.

q) Player Evaluation/Tryouts:

1. Vice President of Baseball and Softball will provide an evaluation form for tryouts and present it to the Board of Directors prior to League tryouts.

2. Each manager/evaluator shall complete a rating/ranking evaluation for each player ages 8 and up during tryouts. If the manager cannot attend tryouts, he/she must have one of the team coaches attend. Team coaches are welcome to attend with the manager if the manager chooses.

#### **Section IV      Suspension and Termination**

1. A Membership may be terminated by resignation or action of the Board of Directors. The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the interests of the local League and/or Little League Baseball and Softball.

2. If a Manager, Coach, or player is ejected from a game, that Manager, Coach, or player is suspended, from managing, coaching, or playing a minimum of one game, administered the next game played. For example, if the next game is rained out, the suspension is carried out on the next game that is played, not on the make-up game for the rain out. Failure to abide by this rule is grounds for permanent termination. Discipline beyond the immediate ejection must go in front of the Board of Directors.

3. The Member/Manager/Coach or player(incl. parents/guardian) involved shall be notified of such meeting within 2 days of the incident, informed of the general nature of the charges and given the opportunity to appear at the meeting to answer such charges.

4. In the case of a Manager or Coach, suspension or termination of membership shall also suspend or terminate their duties as a manager or Coach.

5. The Board of Directors will determine and provide any appropriate discipline based on the circumstances surrounding all charges.

#### **Section V      Length of Term**

1. All Managers and Coaches are appointed for one season only and incumbents must be re-appointed on a season basis if interested in continuing. At the conclusion of each season, the Board shall review the performance of the Managers and Coaches. They shall determine their ability to handle a team and members of that age group within the concepts and purposes of Little League Baseball.

2. Individuals interested in managing a team shall contact a Board member or indicate interest at League sign-ups.

3. Managers shall be assigned to a team by the VP of Baseball, Softball or Fall Ball, subject to the approval of the Board.

4. To manage or coach in the Local League, individuals involved are required to attend an orientation meeting to learn or review the rules and ideals of the Local League. The time and place will be designated by the appropriate League Coordinator/Division Director prior to the season opening game.

## **ARTICLE II League Coordinators**

The VP of Baseball, VP of Softball, VP of Fall Ball, with Board approval, may appoint a Manager in each League to be "League Commissioner". In addition to helping them locate other Manager candidates to fill the applicable League openings in their appropriate Division, they will insure proper maintenance and safety of the individual fields they play on during the season, and arbitrate minor disputes/discrepancies between Managers, Coaches or players should they occur.

## **ARTICLE III Participation**

A reasonable league participation fee may be assessed as the parents' obligation to assure the operational continuity of the Local League. At no time should the inability to pay any fee hinder the participation in any league program. If payment of the required fee is a hinder, then the applicant should contact a P.A.C. board member for consideration of the circumstances.

## **ARTICLE IV Sign Ups and Tryouts**

### **Section I Tryout Date**

Sign-ups open online after Thanksgiving or as approved by the Board of Directors. Adequate advertising in the local media/website shall be provided prior to sign-ups.

### **Section II Residency**

1) Throughout the history of Little League, the place of residence of a candidate for entry into a local Little League has been established as:

- a) The place of residence of the parents (their legal residence), or
- b) The place of residence of the parent that has legal custody of the child, or
- c) The place of residence of the guardian of the Child, as established by a Court of jurisdiction.

2) A parent or guardian must sign a player candidate up, and they must have satisfactory verification of birth date and residence within League boundaries.

### **Section III League Boundary**

1) League boundary extends as far north as 111<sup>th</sup> Street and as far south as Theodore Rd. The east and west boundary's surround the Plainfield School District schools. See attached boundary document.

2) If a player lives outside of these boundary's but attends a school inside the boundary will be eligible to play in the Plainfield Little League.

### **Section IV Parent or Guardian Agreement**

At the time of sign-up, the parent or guardian must agree to all League Rules and League drafting procedures prior to and during the playing season.

## **Section V      Late Sign-up**

Any player entering who signs up after the last registration date will be classified as a "late sign-up" and may be placed on a waiting list. They will be placed on a team based on roster availability. This list will be based on age, and it will be a first-come first-serve basis. The League will make its best effort to place all those who desire to play.

## **Section VI      Eligibility**

Player candidates must check in at tryout to receive credit for attendance. Players must attend 50% of the tryout to be eligible to play that season. Any exceptions must be approved by the Board of Directors.

## **ARTICLE V      Team Composition**

As a policy, age requirements/limitations will be met as set forth by the Rules and Regulations of Little League Baseball, Inc.

## **Section I      Divisions**

Safety is the primary consideration for the placement of all players, for both the individual player and other players on the team. It is for this reason that P.A.C. request all players age 8 and up participate in a skill level evaluation held as part of pre-season try-outs. These are general age guidelines for each division:

- a) Coach Pitch League: Player ages 4, 5 and 6. This division is focused on the basics of catching, throwing, base running and hitting. A batting tee is used for hitting in case the player cannot hit off the coach.
- b) Rookie League or 8u: Player ages 6, 7 and 8. This is a player pitch division. 6-year olds must attend the Rookies Skills Evaluation to determine if he/she has skills necessary for this division. This division continues to focus on the fundamentals of catching, throwing, base running and hitting.
- c) Minor League or 10u: Player ages 8, 9 and 10. This is a competitive player pitch division. A limited number of 8-year old's that have shown high skills assessment scores and have completed one season of our Rookie program may be eligible. 8-year-old eligibility will be determined by overall Minor roster needs. Primary objective of this division is to prepare players for the Major League. It is recommended that all potential Minor League players participate in the Skills Evaluation.
- d) Major League or 12u: Players of league age 10, 11 and 12 are eligible to play in this division. This is a highly competitive division. Teams are created thru a draft system. All new players must participate in the Majors tryouts to be considered draft eligible.
- e) Junior League or 14u: Players age 13 and 14 years old.
- g) Senior League or 16u: Players age 15 and 16 years old. These players are or are going to be high school students, and should possess an outstanding knowledge of baseball fundamentals, skills, and strategies. Any exception must be approved by the Board of Directors upon the recommendation of the Player Agent and respective League Coordinator.

## **Section II      The Draft System**

1. Teams will be re-drafted each season. Siblings if in the same league, will be guaranteed to be on the same team.

## **Section III      Draft Selection — Choosing a Player**

A team will be able to choose a player of any approved age, provided that that age bracket is not already filled on the team. A team can only have 8 players at any given age on a team.

#### **Section IV Minimum Play**

All Managers must play each player as stated in the Little League rulebook or P.A.C. Hometown Division Rules, whichever provides greater minimum playing time for players. The only exception to this rule will be in case of disciplinary action with approval of the Player Agent. Violation of minimum playing time will be handled per the rulebook as will disciplinary action against the Manager.

#### **Section V Minor League Player Selection**

- 1) The Board of Directors will determine the player selection process for the Minor Leagues. The primary goal is creating the most balanced competition possible.
- 2) Tryouts are not required for Minors, Rookie and Coach Pitch.
- 3) The selection may be through a draft process like the Major League or may be by a committee appointed by the Board of Directors.

#### **Section VI Junior Division Team Composition**

All players eligible for play in the Junior Division shall be placed in a draft pool for consideration and may be drafted in any order. Junior and Senior Divisions may be combined after waivers have been signed.

#### **Section VII Senior Division Team Composition**

All players eligible for play in the Senior Division shall be placed in a draft pool for consideration and may be drafted in any order. Junior and Senior Divisions may be combined after waivers have been signed.

### **ARTICLE VII Scheduling**

#### **Section I Opening Day**

Opening Day shall be at the discretion of the Board but will be no later than May 1st.

#### **Section II Rainouts or and tie games**

Rainouts or/and tie games will be made up in any manner decided by the Board. This may be handled by playing three games in any one week or on an open date provided by the League Coordinator. Standard restrictions applicable to pitcher eligibility cannot be waived. If there are discrepancies in the rescheduling of a game, the League Coordinator will select a date.

#### **Section III Tie Breaker**

In the event of a tie at the end of the regular season, the winner will be established by first tiebreaker is head to head records. The second tiebreaker is average defensive runs allowed per game by each team within the tie. The third tiebreaker is average defensive runs allowed per game against all teams in the league. If additional tie breaking requirements are needed the Board of Directors will decide on what they should be.

### **ARTICLE VIII P.A.C. All-Star Team Selection**

The P.A.C. All-Star Team shall not be announced prior to a date specified by the Little League District Office (June 15th).

Process:

- a) With the approval of the P.A.C. Board, the various All-Star Team Managers shall be determined by the VP of Baseball and Softball.
- b) The manager of the All-Star team may select 2 additional coaches to assist with board approval or in accordance with Little League International rules. If a manager cannot or will not be available, the assistant coach will assume the responsibility as manager with P.A.C. Board approval.
- c) All Star age brackets shall follow the Little League rule book. District All-Star teams will be selected in all divisions except Coach Pitch ball and Rookie division.
- d) All personnel involved in the selection process shall be sworn to secrecy of all All-star announcements and discussions until given dates authorized by the P.A.C. Board. Vote totals shall not be released to the public and will remain with the P.A.C. President until that seasons Little League International tournaments have concluded. Votes and totals will then be destroyed.
- e) All Votes shall be counted/compiled immediately after the voting process and in front of the President, VP of Baseball and Softball, All-Star Committee Director and two Managers in attendance. Voting will not be completed in private.
- f) Majors managers will provide a list of eligible players to VP of Baseball and Softball 7 days prior to the All-Star tryouts.
- g) After tryouts, all eligible players will then be put on a ballot to be used to select up to 14 players to represent their chosen age group at District and beyond. The actual number of teams, players on the team and team selection process will be determined by the P.A.C. Board prior to All-Star selection.
- h) Eligible players will be placed on the ballot. Each manager will select the number of players to fill the roster (i.e. If a 12-player roster, each manager selects 12 players). Those with the most votes are selected. If a tie occurs, those players will go into a second ballot vote.
- i) All-Star Team managers may practice only after release of the names to the public and all players have been contacted.
- j) The P.A.C. shall provide equipment and uniforms for the All-Star teams.
- k) Parents/Players need to understand that play time may be limited to rules of Little League. If player is selected for the older team, they will not be considered for the younger aged team. If the player is not selected to the older team, they can still be considered for the younger age bracket.

#### **Article IX        Amendments**

Amendments to these By-Laws must be submitted in writing to the Board of Directors at least one monthly meeting prior to the annual meeting of the P.A.C., or a special meeting of the P.A.C. Board as prescribed and called for by the P.A.C. Board of Directors to act on said amendments.

#### **Article X        Insurance and Indemnification**

The Corporation shall indemnify and hold harmless all Officers and Directors of the Corporation to the full extent permitted by the General Not For Profit Corporation Act of the State of Illinois and shall be authorized and entitled to purchase insurance for such indemnification of the Officers and Directors to the extent as determined from time to time by Board of Directors.



These by Laws were approved by the Plainfield Athletic Club Little League Membership on October 15, 2020.

John Mendoza

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October 15, 2020

President (print)

President's Signature

Date

149-06-01 Little League, Inc Charter Number Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.