





SCOREKEEPING TIPS AND REMINDERS

USAVolleyball

1. **ALL CAPITAL LETTERS** throughout the scoresheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME, FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 01/12/02).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an **“X”** in **three** places: (can be done for both games)
 1. through the encircled **S** of the serving team
 2. through the encircled **R** of the receiving team
 3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECKMARK** over the number in the **Service Rounds** box for each player’s **FIRST SERVE** (if legal serve).
Exceptions:
 1. wrong server
 2. game point awarded to receiving team on loss of rally
 3. In a deciding game, at the change of courts,
 - a. When team on left serves for point 8, use a checkmark on far left and “x” on far right for that server; no exit score recorded in far left box, final exit score is recorded in far right box.
 - b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, use an “x” instead of a checkmark and repeat the last exit score from the previous server.
9. **THREE** actions on **SUBSTITUTION**:
 1. Slash the player #, replace with sub player #
 2. Write the **Score** at time of Substitution (sub team score first)
 3. Slash the team sub
10. **After** the **LAST POINT** is recorded (begin using pen):
 1. Record **END** time **INTERNATIONAL TIME**
 2. Circle **BOTH** final **EXIT SCORES** (Service Rounds section ONLY)
 3. Record team names and scores of game in **RESULTS** section
 4. Hourglass unused points in the **Points** column (both teams) → 
 5. Check scoresheet for errors and proper count of substitutions
 6. **SIGN** scoresheet **AFTER** all information has been **VERIFIED**

QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN <i>(prior to first serve)</i>	PENCIL <i>(everything during game play)</i>	PEN <i>(after last point recorded)</i>
<ul style="list-style-type: none"> • heading • OFFICIALS section • team names • 3 “Xs” for S, R and  • lineups • game START time 	<ul style="list-style-type: none"> • “checkmark” for first serve • slashes in Points column • exit scores • Substitutions and Time Outs • Sanctions 	<ul style="list-style-type: none"> • game END time • circle final exit scores • RESULTS section • hourglasses in Points column • signature