



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)

Board Meeting Minutes – January 15, 2018

VRC – Blue Line Room

7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Cordell Mack @ 7:01 pm

2.) **Roll Call/Introductions:**

*= *present*; ^= by phone for closed session only

Board Members	
*Cordell Mack	<i>President</i>
*Mike Newman	<i>Vice President – Hockey Operations</i>
*Michelle Fontaine	<i>Vice President – Administration</i>
Dawn Rodell-Riley	<i>Treasurer</i>
*Lindsay Yates	<i>Secretary</i>
Chad Curtis	<i>Jr. Gold</i>
*Dan Diminnie	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
*Jeff Campbell	<i>Upper Mites</i>
*Jon Johnson	<i>Lower Mites</i>
* Jeffrey Peltier	<i>U10, U12, U14</i>
*Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Accounting</i>
*Sarah Grobel	<i>Apparel</i>
*Ty Uhlenkamp	<i>SafeSport</i>
*Mike Colleran	<i>Equipment</i>
*Lori Hill	<i>Accounting</i>

List of Members at Large in Attendance:

- Ryan Herrmann

3.) **December Minutes Approval:** Approved unanimously. (Motion; Secretary Yates, 2nd VP Fontaine). Minutes will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- None



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5.) Standard Agenda:

A. Executive Updates

i. President – Cordell Mack

- Tryout Follow up – Member Survey
 - A Survey through “Survey Monkey” was sent out to membership (Squirts, 10’s and above) on January 13, 2018. About 110 responses have come in so far. A reminder email will be sent out to seek additional responses and feedback collected will be brought back to the Board next month.

- Review of Committee structure
 - Discussion was held regarding the evolution of the CCHA Board, how committees have traditionally been formed, and the degree of authority and decision making ability these committees have been given.
 - Work will be done over the next few months to better define and streamline authority and decision making abilities of committees with recommendations being brought back to the Board for approval.

- Chaska Community Center Ice and Concession Contract
 - Contracts have been received and are being reviewed.

- Community Orientation
 - Minnesota Hockey and the BHDC has asked that the Board research the advantages and disadvantages of an association of our size dividing into a Chanhassen High School and Chaska High School track for some upper level CCHA teams.
 - It was suggested to gather as many data points as we can – for example, looking to Lakeville, talking to District 6 as well as to CCHA members to garner as much information and opinion on this thought as possible.

ii. Vice President- Administration – Michelle Fontaine

- Volunteer Committee update
 - Volunteer hour request forms are completed and will be sent to level commissioners.

- Open 2018-2019 Board Positions
 - Open positions will be posted for elections.
 - Due to the mid-term resignation of Dawn Rodell-Riley as Treasurer, per CCHA bylaws a replacement will be appointed by March 2018 to fulfil the second half of the current 2 year term.



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- Discussion was held regarding the imbalance between level commissioner workloads.

- iii. Vice President –Operations – Mike Newman
 - Coach the Coaches
 - Sessions continue to be held with relatively low participation.
 - Plans have been set for the January 13th session.
 - It was asked that we revisit the communication to the coaches about these sessions making sure all coaches and levels are covered.
 - Information on Coach the Coaches sessions is posted on the Coach Information page on the CCHA website.

 - District 6 Meeting update
 - No meeting was held in December; next meeting will be held at the end of January.
 - Rob Schuman from D6 has relayed that complaints have come in from other associations at the Squirt level regarding the Relief Schedule requests which were adopted at the beginning of the 2017-2018 season. This will be discussed at the January D6 meeting.

 - Discipline committee
 - Discipline meetings continue and seem to be wrapping up with one remaining at the Pee wee level at this time.

- iv. Treasurer – Dawn Rodell-Riley
 - No report.

- v. Secretary – Lindsay Yates
 - No report.

- B. Updates to the Board
 - Registrar – Tammy Lueck (as reported by VP Newman)
 - 2 coaches who did not complete their coaching requirements by 12/31/2107 have been removed from the ice and relieved of their coaching duties for the remainder of the 2017-2018 season.

 - Accounting - Lori Hill
 - Delinquent accounts (re: failed payments) continue to be followed up on with little to no response from those who owe.



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- SafeSport – Ty Uhlenkamp
 - It was reported that things are settling down, but that questions and concerns about locker room monitors continue to come in from team managers and coaches.

- Equipment – Mike Colleran
 - A request was made to survey the membership regarding what style of socks (pro-fit vs. knit) should be ordered for next season. It was mentioned that team managers could potentially gather this information from their teams and report back to Mike.

- Ice Coordinator – Julie Eklund
 - All ice has been scheduled through mid-February with Jamboree and D6 playoffs allotted for as well.
 - Once all February ice has been scheduled, final assessments will be sent to members.
 - Ice Exchange, a Google spreadsheet located on the coach and team manager page of the CCHA website, has been created and is up and running. All managers have been notified of this tool and have been instructed that when making a swap, Julie must be emailed to make it official.

- Apparel – Sarah Grobel
 - The replacements for the 29 defective hats from Letterman have been delivered. It was explained that it was a bad batch from the manufacturer and that Letterman jumped in right away to get things corrected and replaced.
 - A question was raised from a Board member if a new ordering window could be opened as there have been requests for late in the season apparel purchases. Sarah will look into this and get back to the Board.

- Raffle – Lindsay Lundeen (as reported by Michelle Fontaine)
 - Raffle tickets have been printed and are ready to be distributed.
 - Team managers are responsible for picking up the raffle tickets and disseminating them out to their teams.
 - Mite level and below receive 6 tickets per player, Squirt level and above will receive 10 tickets per player.
 - Extra tickets can be purchased through Lindsay Lundeen.
 - Raffle will be held at the Jamboree on March 17th, time is to be determined.



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- Sponsorship – Jesse Parker
 - An overview of the CCHA’s current sponsorship program and recommendations for the future were presented. A motion was made by President Mack to form a steering committee to fully explore a sponsorship program for 2018-2019. 2nd by Commissioner Campbell. Vote to approve the motion – Unanimously approved.

- Jon Johnson – Lower Mite Commissioner
 - No report.

- Jeff Campbell– Upper Mite Commissioner
 - The 2017 Pond Hockey tournament went very well with about 240 players participating.
 - CCC Arena Manager Dave Wabbe was asked if Chaska would be interested in holding the pond hockey tournament outside next year and he is looking into it.
 - The Mariucci event was a success as well.

- Tony Sommerfeld – Lower U Commissioner
 - For the Jamboree in March, 8U will be listed as intermediate level.

- Jeff Peltier – Upper U Commissioner
 - CC StormHawk players have been mentoring the 12U girls this season and the feedback has been great.
 - Discussion was held regarding the request to add a 10U player at this point in the season. A motion was made by Commissioner Peltier to add the 10U player subject to the approval of appropriate player fees and the family being responsible for the CCHA registration late fee as well as for the charges incurred for a roster change through D6. 2nd by Commissioner Campbell. Vote to approve the motion – 15 votes yes, 1 vote no. Motion carried.

- Jesse Parker – Squirt Commissioner
 - No report.

- Jay Girard – PeeWee Commissioner
 - Disciplinary issues at this level continue to be worked out and followed up on.
 - Discussion was held regarding the creation of a “non-parent coach guidelines” document to help with expectations at the start of future seasons.
 - PeeWee AA Regionals are to be held at Victoria and Chaska March 2-4, Dibs to cover clock, scoresheet, penalty box, and concessions will be posted.



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- Dan Diminnie – Bantam Commissioner
 - No report.
- Chad Curtis – Jr. Gold Commissioner
 - No report.

6.) Next Meeting – Monday, February 19th @ 7 pm, VRC Blue Line Room

Motion to Adjourn: By: VP Newman; 2nd by Commissioner Campbell; Vote, unanimous.

End Time: 10:20 pm