

Action Bulletin

Bulletin #: A2024-06

Date: August 23, 2024

To: Ontario Soccer; District Associations and Associate Members

CC: Ontario Soccer; Board of Directors, Staff

From: Johnny Misley, Chief Executive Officer

Subject: Notice of Annual Meeting of the Members

In accordance with Article **4.1 (a)** of the *By-laws* of Ontario Soccer notice is hereby given to all members that the **Annual Meeting of the Members** of Ontario Soccer will be held in person on **Saturday, September 21, 2024** at 3:30 pm. Ontario Soccer is pleased to provide you the following information on the organization of this year's Annual Meeting of the Members:

1. Venue and Date:

The Annual Meeting of the Members will be held on Saturday, September 21, 2024 at 3:30 p.m. in the Mississauga B & C Rooms at the Hilton Toronto Airport Hotel & Suites - 5875 Airport Rd, Mississauga, ON.

2. Registration:

Registration will commence immediately. All Voting Members (District Associations) are expected to attend. All Non-Voting Members (Associate Members) have the option to attend. **The deadline for registration is Friday, September 6, 2024.**

All registrations for the Annual Meeting of the Members will be conducted online through the link below:

[2024 AMM Registration](#)

3. Program:

Friday, September 20	7:00 PM-8:00 PM	Member's Finance Review Meeting (optional)
	8:00 PM-10:00PM	New Board Candidate Meet and Greet Reception (optional)
Saturday, September 21	9:00 AM-12:00 PM	Board of Director's Q ₂ Meeting
	9:00 AM-12:00 PM	Voting Members Council Meeting

	12:30 PM-2:30 PM	Centre Circle Awards Luncheon
	3:00 PM-3:30 PM	Sign-In for AMM
	3:30 PM-5:00 PM	Annual Meeting of the Members
	5:00 PM-6:00 PM	Short Meeting of the new Board

4. Travel and Accommodation:

Ontario Soccer will provide, where required, a “Travel and Accommodation Grant” to each Voting Member to assist with the travel and accommodation costs for delegates as outlined below.

Travel:

The travel grant will be based on travel for one vehicle only per Voting Member at a rate of \$0.50 per kilometre for travel to and from Ontario Soccer’s AMM. In the event that the Voting Member or Delegate chooses to drive from an acceptable air travel distance (i.e., Thunder Bay, Timmins or Sault Ste. Marie), the lower of the fare costs (economy fare verses mileage) will be applied.

Ontario Soccer is responsible for booking all air travel funded by Ontario Soccer. Any air travel booked by the Voting Member or Delegate will not be funded by Ontario Soccer. All requests for air travel must be submitted via email to Patty Forbes at pforbes@ontariosoccer.net no later than **Friday, September 6, 2024**.

Accommodations:

Ontario Soccer will fund, if required, one Voting Member or Delegate up to two (2) nights (or two (2) Delegates for one (1) night each). Non-Voting Members that require accommodations must arrange directly with the [Hilton Toronto Airport Hotel & Suites](#). The online booking link is listed below:

Online Booking: [2024 AMM Hotel Booking](#)

[Please make sure room bookings are done as soon as possible by clicking on the above link as there is no guarantee of preferred room rate of \\$189.00/night for late bookings or room availability.](#)

Reservations will be made on a first come basis and only available via the online registration form. Any reservation requests after that date will be provided solely on a space available basis at the Hotel’s prevailing rate.

5. Financial:

Ontario Soccer will cover the following costs:

- Airfare (if applicable), accommodation and meals for each official Voting Member OR one (1) Voting Member designated representative.

6. Summary of Important Dates:

DATE	DEADLINE
Friday, Sept. 6	Deadline for Annual Meeting of the Members Registration, travel booking requests and Hotel Reservations
Monday, Sept. 9	Ontario Soccer AMM briefing materials circulated to the Voting Members including Election Candidate Information
Thursday, Sept. 19	Proxies (if any) due
Saturday, Sept. 21	Ontario Soccer Annual Meeting of the Members

If you have any further questions, please contact Patty Forbes, pforbes@ontariosoccer.net.

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