



Brainerd Amateur Hockey Association  
P.O. Box 38  
Brainerd, MN 56401  
www.brainerdhockey.com  
218-851-2244

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### BAHA BOARD OF DIRECTORS MEETING

sportsmanship \* respect for individuals \* integrity \* pursuit of excellence \* enjoyment \* loyalty \* teamwork

Date of meeting: May 28, 2025

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Chris Velasco, Joe Winegar, Alicia Prahm, Sam Blum, Justin Jerve, Scott Bender, Steve Leary, Andrew Murray

- I. Call to Order – Meeting called to order at 5:33 by Grant
  - Fundraising Meeting, open to all BAHA members: The above BoD members were present, no other members from the general membership elected to attend.
  - Review and approve fundraising report – Alicia presented the gambling report, summary of which is attached to the minutes. Sam made a motion to approve the gambling report. Joe 2<sup>nd</sup> the motion. The gambling report and allowable expenses were approved.
  - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Please reach out if a Teams link is desired.
- II. Approval of Meeting Agenda – Motion to approve by Justin, 2<sup>nd</sup> by Andrew. The motion passes
- III. Approval of Consent Agenda which includes the following: Motion to approve by Andrew and 2<sup>nd</sup> by Justin. The consent agenda passes.
  - a. Concessions report (*nothing to report*)
  - b. Hockey Director's report (*see attached*)
    - i. Player Development Committee and In-House sub-comm.
  - c. Treasurer's/Financial report (*see attached*)
  - d. Recruitment and Retention Committee report (*nothing to report*)
  - e. Alumni Committee report (*nothing to report*)
  - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
  - g. Fundraising Committee report (*nothing to report*)
  - h. Executive Committee report (*nothing to report*)
  - i. Finance Committee report (*see attached*)
  - j. Marketing Committee report (*nothing to report*)
  - k. Events Committee report (*see attached*)
  - l. Team Managers Committee report (*nothing to report*)
  - m. Meeting Minutes (*electronically approved 5/21/25*)
- IV. Old Business
  - a. Squirt in house proposal: Hockey Director is to draft a communication to membership regarding changes for the upcoming season. Squirt in house changes were approved at the last BoD meeting. Bob House memorial donation for jerseys – Grant will follow up
  - b. Sponsorship brochure: Alicia presented the most recent revision of the sponsorship brochure. We will print copies and send out as an PDF, as well as printed copies to distribute
  - c. Long term planning, standing agenda item: Topics discussed
  - d. Player waiver: The family was contacted and discussed options. No decision has been communicated back to BoD on this
  - e. Golf tournament: Discussed upcoming tournament and logistics for this.



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- f. Update on Hockey Development positions: Andrew and Grant provided the Board with updates on candidates for these positions. Alicia will post in house coordinator position to Social Media
- V. New Business
- a. Election of Officers: Sam makes a motion to nominate the following: Grant was nominated for President, Joe was nominated for Vice President, Justin was nominated for Treasurer and Alicia was nominated for Secretary. Steve 2<sup>nd</sup> the motion and the motion carries.
- b. Establish Committees, note deadline for committee applicants is June 4: The Board plans to establish committees at our next meeting (after the application deadline), but committee chairs were discussed. Andrew agrees to co-chair Recruitment and Retention committee with Amanda again this year. Alicia will follow up with Amanda. Sam will again chair the Alumni committee. Per bylaws, Grant is chair of the Fundraising Committee. Justin and Alicia will both assist with the Fundraising Committee. Per bylaws, Justin is the chair of Finance Committee, and Grant is the chair of Executive Committee. Alicia agrees to chair Marketing/Social Media Committee. We will follow up to confirm that Amanda is willing to chair SSGD again this year. Joe and Scott volunteer to co-chair the Events committee. Steve will chair the Managers committee. Joe made a motion to approve, Sam 2<sup>nd</sup> the motion. The motion passes.
- c. 24/25 Fiscal Year review and discussion – Justin presented the year end numbers. The plan is for the Finance Committee to meet and work on a budget for the upcoming year and that will be presented at the next meeting.
- d. Plan for concessions stand – management and employees: The board and last year's concession manager have communicated regarding the upcoming season and concessions. The plan is for one assistant manager in the upcoming year.
- e. Next meeting on June 25? – Noted that June 25 is next scheduled Board meeting, also the date of Warrior Classic Golf Tournament. Next board meeting was moved to Monday June 23.
- VI. Comments and Announcement:
- VII. Adjournment –

Next Board meeting **Monday June 23** at 5:30p at the Essentia Sports Center board room

### Treasurer's Report – 5.28.25

Prepared by Justin Jerve, Treasurer

Attached are the March and April 2025 financial reports.

Now that fiscal year 24-25 is final and analysis is complete, Finance Committee will meet and get a budget ready for June meeting. Fiscal year 24-25 review will be gone through line by line in the May 28, 2025 board meeting.

### Fundraising Report/Charitable Gambling 5.26.25

Submitted by Alicia Prahm

- Charitable Gambling revenue for the month of April '25 was \$48,123.53. Allowable Expenses were \$27,447.26. Net profit before taxes \$20,676.27; and after taxes \$2,523.27. Taxes paid were \$18,153.00.
- Expenses are higher than usual in April: Our Allowable Expenses usually run \$17-\$20k. This month we had \$27,447 in Expenses. Here is the breakdown, as compared to March for example: Gambling product was \$1250 more, Payroll was \$1500 more, Rent was \$2250 more, Profit Sharing \$1200 more, and Supplies \$1900 more. The additional cost in gambling product and supplies were part of starting a new site (Notch 8) and adding a \$5 box at Grizzly's. Rent and profit sharing were higher based on



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higher revenue from March (both are a percentage from last month's revenue). And it was a 3 paycheck month for BAHA employees.

- Review reports: one pulltab game deposited outside of the 4 day rule because of an ill employee
- **CG has donated \$156,000 back to BAHA** in the first 11 months. \$22,000 in September '24, \$36,000 in December '24, \$50,000 in February '25, and \$50,000 in March '25.  
\*\*Note: \$50-\$60k of this was always in the budget for raffle proceeds
- Please review and approve expenses

<b>April '25</b>	Rent to Sites	\$12,000	\$8,896.04
	Payroll & employee taxes	\$4,000	\$3,409
	Service & Supplies	\$3,000	\$489.69
	Inventory (gambling product)	\$8,000	\$3,281.80
	Accounting/legal	\$3,000	\$0.00
	Equipment	\$4,000	\$2,545.99
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$8,915.21

<b>May '25</b>	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

<b>June '25</b>	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	



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**Event Committee Report 5.27.25**

**Submitted by Joe Winegar**

The event committee has the upcoming Warrior Golf Tournament. Sam Blum and Joe Winegar have been in contact with many sponsors at this point. We are in the process of getting volunteers the day of for our raffle and registration.

We have 5 teams that are signed up as of 5/27/2025. We are hoping for 24 teams soon, if this is going to happen. I have put a hold on getting raffle prizes at this time because registered team numbers are low. I have talked with many of the places and they are ready at any moment if we continue.

My suggestion is to send a survey to the BAHA members to see what are the drawbacks to signing up for the tournament. Then, decide if it is worthwhile to continue.

The Kick Off Party will be right around the corner. The committee will be meeting to start discussing locations and dates.

**Finance Committee – Investment Account Report**

**Submitted by Sam Blum**

Account balance information for month ending 30 Apr 2025:

**Components of Change**

	MTD	QTD	YTD	1 YR
AUM (Beginning)				<b>\$162,485.04</b>
Net Contribution				<b>-\$40,000.00</b>
Income				\$3.48
Capital Appreciation				\$304.49
Expenses				\$0.00
Change in Accrued Income				\$235.66
<b>AUM (Ending)</b>				<b>\$123,028.67</b>

PDC Updates 5-28-25

-We currently have 7 away tournaments to register for that all open June 1 and our tournament registrations for 25-26 will be completed.

-Worked with Chris to get our coaching application opened up for the 25-26 season. Applications will open up June 1 and close on the 21<sup>st</sup> at which point we will review all non parent applicants and potentially will appoint head coaches if need be.



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-We will be reviewing all PDC applicants in June and make recommendations on who, if any, we would be looking at to add to the PDC. I have had a few conversations with current coaches about the possibility of joining the PDC but to date none of them have accepted and are thinking it over.

-In-House leads from last year are still talking with the potential leads for the 25-26 season and in the process of compiling all documents for what hopefully is a smooth transition to this year. I would like to have those new leads appointed by the end of June so they can start planning for their season.