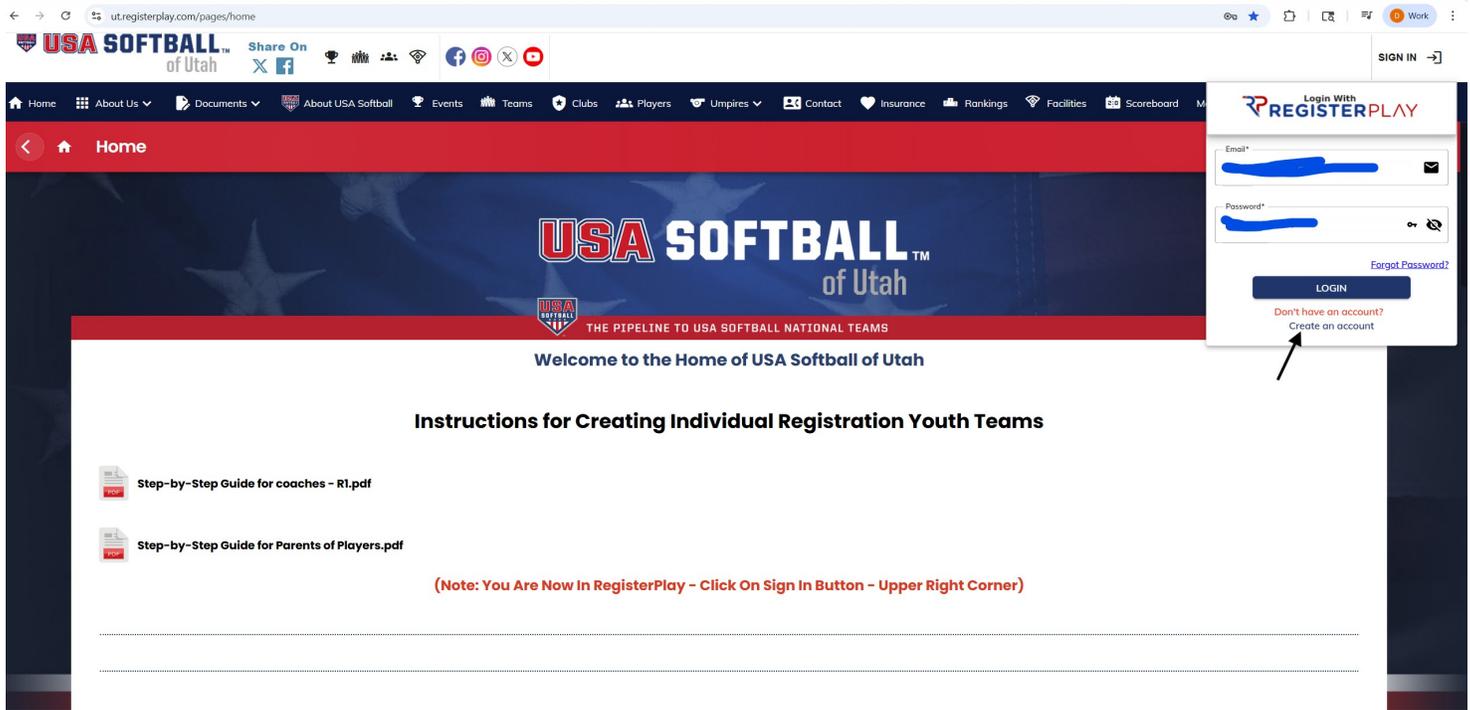


## Step-by-Step Guide for Umpires (revised 12/08/2025)

<https://ut.registerplay.com>

### Umpire

1. Log in/create an account at [www.ut.registerplay.com](http://www.ut.registerplay.com). Some information was transferred from the new site so if you get a message saying that your email or phone # is already in use, click the “reset password” link.



2. Once you are logged in, create a profile by clicking on the “register” tab and completing all required fields.

The screenshot shows the "Create A New Account" registration form on the USA Softball of Utah website. The browser address bar displays "ut.registerplay.com/pages/home". The website header includes navigation links for Home, About Us, Documents, About USA Softball, Events, Teams, Clubs, Players, Umpires, Contact, Insurance, Rankings, Facilities, Scoreboard, and More. A "Teams" tab is highlighted in the navigation bar. The main content area features the USA Softball of Utah logo and the tagline "THE PIPELINE TO USA SOFTBALL NATIONAL TEAMS". Below this, a heading reads "Create A New Account". A yellow warning box at the top of the form states: "This account is for you. Once created you will have the ability to create people in your family, like your children. DO NOT create an account for your child. To comply with the Children's Online Policy Act, you must be at least 18 years old to create an account." The form contains five input fields: "First Name\*" (required), "Middle Name", "Last Name\*" (required), "Email\*" (required), and "Email Confirm\*" (required). Each field has a small "e" icon to its right. Below each field, there is a red text prompt indicating if the field is required: "First Name is required", "Last Name is required", "Email is required", and "Confirm Email is required".

3. Agree to Terms and Conditions and opt in to any desired communication.

Zipcode\*

Zipcode is required

United States Phone

Phone is required

Password\*

Password is required

Password (Confirm)\*

Password confirmation is required

Yes, I have read and agree to website Terms of Use.  
[USA Softball of UT Terms and Conditions](#)

Yes, I would like to receive marketing communications, updates, special offers (including partner offers), and other information from USA Softball of UT.

I agree to receive communications by Text Message regarding to Updates on Tournaments, including weather conditions, delays, and cancellations from Register Play.  
[USA Softball of UT Privacy Policy](#)

You must accept terms and conditions  
Please fill all the required fields

CREATE AN ACCOUNT

4. Select the "Official" tab and click on "Register for 2026"

Home Dashboard About Us Documents About USA Softball Events Teams Clubs Players Umpires Contact Insurance Rankings Facilities Scoreboard More

Dashboard

USA SOFTBALL™ of Utah

THE PIPELINE TO USA SOFTBALL NATIONAL TEAMS

Approvals My Directors My Staff My Family My Teams My Events

Family Members

Name	Contact Info	Action
1 [Redacted]	[Redacted]	Compliance Join a Team Officials More
2 [Redacted]	[Redacted]	Compliance Join a Team Register for 2026 More

Add Your Child

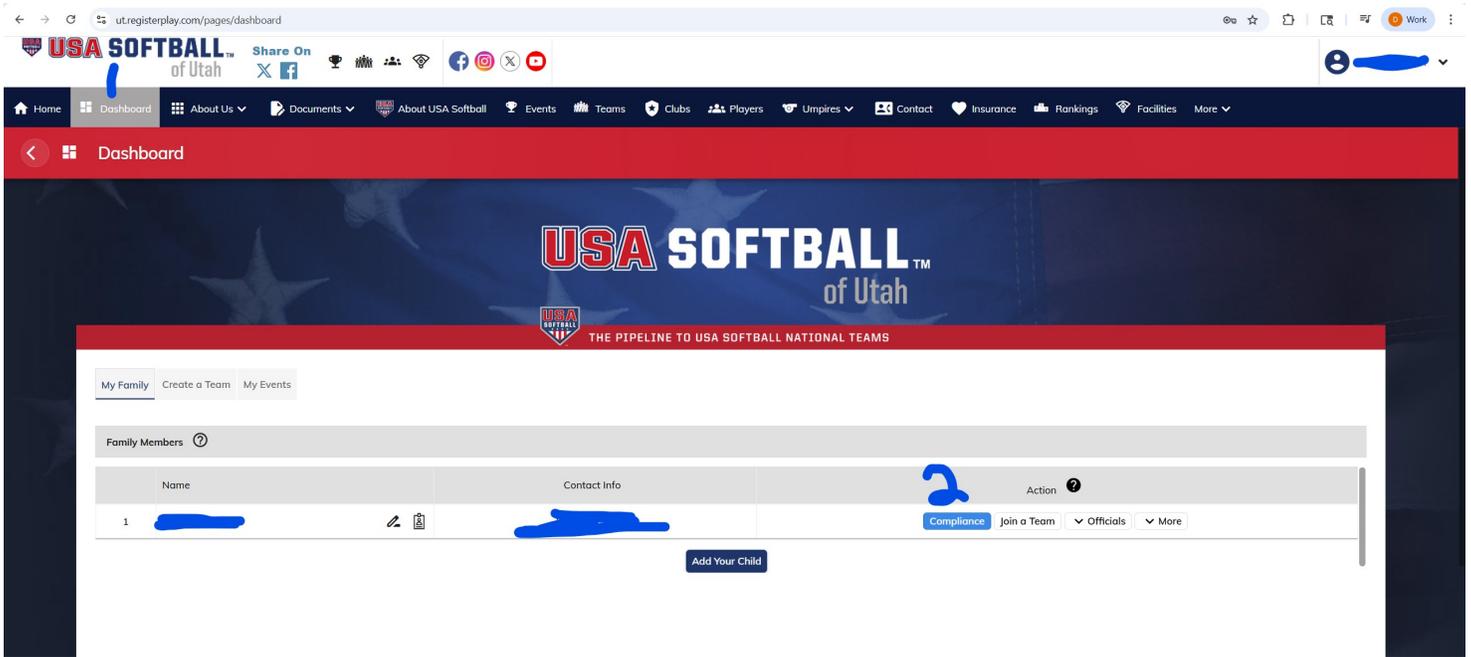
5. Select the correct registration. Umpires who will be working girls fastpitch games are required to complete a background check.

The screenshot shows the 'Umpire Registration' form on the USA Softball of Utah website. The form is titled 'Umpire Registration' and includes a note: 'In order to be an official you must have an active official registration.' The registration options are: 'Officials Registration\*' with 'Adult Registration (Jan-Dec 2026) - \$54.32 \*' selected. A green button indicates 'Background Check Included --- \$24.48'. The 'Your State\*' and 'Your County\*' dropdowns are both set to 'Utah'. The 'Primary Sport\*' dropdown is set to 'Girls' Fast Pitch (Youth)'. The 'Additional Sports' dropdown is empty. The 'Payment Method' section shows 'New Card' selected. A 'Card number' field is present with a 'link' icon. A button at the bottom says 'Pay \$78.8 for Umpire Registration'. Arrows point to the 'Background Check Included' button and the 'Primary Sport' dropdown.

6. Umpires who will only be working adult slow pitch games are NOT required to complete a background check.

The screenshot shows the 'Umpire Registration' form on the USA Softball of Utah website. The form is titled 'Umpire Registration' and includes a note: 'In order to be an official you must have an active official registration.' The registration options are: 'Officials Registration\*' with 'Adult Registration (Jan-Dec 2026) - \$54.32 \*' selected. The 'Your State\*' and 'Your County\*' dropdowns are both set to 'Utah'. The 'Primary Sport\*' dropdown is set to 'Adult Slow Pitch'. The 'Additional Sports' dropdown is empty. The 'Payment Method' section shows 'New Card' selected. A 'Card number' field is present with a 'link' icon. A button at the bottom says 'Pay \$54.32 for Umpire Registration'. An arrow points to the 'Primary Sport' dropdown.

7. From the Dashboard, you can open the “Compliance” tab



8. Select the “background check” tab to start your background check.

9. Click whichever option applies - “1<sup>st</sup> time with SafeSport” or “Returning User”. You will be directed to the SafeSport site where you can log in and complete the SafeSport course. When you’ve completed the course, save a copy of your certificate so you can upload it to your profile in RegisterPlay.

