



HOW TO USE SPORTS ENGINE

- **Download the SportsEngine app**
- In **SportsEngine**, manually create an individual post for each game and practice (hint: it's easier to work on a computer vs. phone) [SportsEngine | Dashboard](#)
- **To Add a Game in SportsEngine:**
 - Click on **+New Game**, then populate fields with necessary information.
 - Add the information:
 - [Your Team/Color] vs. [Other Team/Color]
 - Arrive by [Time]
 - Wear Blue, Bring White (or coach's choice)
 - Bethel Springs Elementary School - 3280 Foulk Rd, Garnet Valley, PA 19060
- **To Schedule Practices and other activities in SportsEngine:**
 - Click on **+New Event** for schedule practices and other activities.
 - For training, use Event Name: [Team/Color] Practice, Time: Start AND End, and toggle the Does Not Repeat: to reflect the recurrence option (likely weekly)

Schedule

Games & Events Calendar RSVPs

< > September 2023 All Games & Events ▾

EVENT	DATE	TIME	LOCATION
<input type="checkbox"/> Fall Training	Sep 6	7:30 pm - 8:30 pm EDT	MSI Sports Complex - Field D
<input type="checkbox"/> @ Delaware Union	Sep 9	11:30 am - 12:30 pm EDT	Middletown Village Soccer Fields
<input type="checkbox"/> Indoor Fall Training	Sep 11	7:00 pm - 8:30 pm EDT	BYC Field House - Indoor Courts

+ NEW EVENT **+ NEW GAME**

Need Help?

- **Tips:**
 - **Team rosters (players)** will be updated by FCB Administration
 - Always enter the **START AND END time** for practices and games. This is also helpful for FCB (at the club-level), when looking at the calendar for available field space
 - Turn **ON** notifications for last minute changes/chats.
 - If cancelling an event, you need to delete it. There is no option to "cancel".
 - **CALL-OUTS FOR PARENTS:**
 1. **Accurate RSVP** responses are critical for training sessions and games!
 2. **Parents can add more email addresses directly in SportsEngine** (*Recommended!* Add an email address for all parents/spouses to have full access), phone numbers, etc.
 3. Under "**Roster**" find each player's parent(s)' email and phone by clicking on the player's name