

Program Director

First, thank you for volunteering to be the Program Director. You are the voice of the Vernon Baseball and represent all of your coaches, players, and parents. All issues and concerns on and off the field will be directed through you. You are responsible for the planning and execution of a successful season. Below is a list of the common duties of the Program Director. If you have questions that have not been answered here, please seek support from the President.

Role

The Program Director's primary responsibility is to provide access to training for coaches and players. In addition, the Program Director must communicate effectively with Vernon Baseball Executive, coaches, umpires, and parents as required. Finally, the Program Director must facilitate a healthy, fun and educational environment for kids, coaches and parents; and inspire the principles of sport through the game of baseball.

Duties

Monthly Meetings: Attend monthly Vernon Baseball Executive meetings to discuss league topics. Vote on changes to policy, expenditures, and contribute new Ideas. Understand Vernon Baseball policies, Code of Conduct and the rules that apply to each division.

Pre-Season: Update the coaches list supplied by the registrar. Each coach must supply a copy of their Criminal Record Check. Obtain coaches' NCCP certification numbers. Confirm which coaches will be coaching and at what level. Determine the need at each level for training and certification. Contact and interview each coach. At this time, deal with any issues that surface and make changes to the current program.

Clinics: The Program Director should host a series of coaches' development clinics at the start of the season. Fall and winter programs should be encouraged and supported at all levels.

Summary: This job title comes with a large workload over a short period. Planning and utilizing the Executive is your top priority. Being a good communicator and having the ability to work with others is an asset. The Program Director has the full support of the Executive. Be creative, Vernon Baseball is always looking for ways to improve.