

**MYHA Board Meeting
Meeting Minutes
November 6, 2023 6:30pm**

Board Members Present: BJ Klinck Chris Jewett, Jessica Cossalter, Nicole Zapzalka, Katie O’Kane, Katie Corona, Scott Zacharias, Sam Rogers, Patrick Mitch, Jacob Toledo, Mandy Whiteside, Matt Drawz, Jamie Kendall, Ryan Carlson

Board Members Not Present: Sam Rogers, Jerry Mitchell,

Also in Attendance:, Steve Wendorf, Matt Brausen, Eric Johnson, Nancy Hauser, Kiersten Struck

Call to Order: The meeting was called to order at 6:30pm by BJ Klinck

Prior Meeting Minutes: Jewett motioned to approve October meeting minutes; Cossalter seconded. Unanimous approval of the October meeting minutes.

Reports:

Pagel Rink1 and Rink2 Update: Matt Brausen

- Ice Available Parameters (School Year)
 - Weekdays (M-F) 3 – 11:59 p.m.
 - Weekends (Sat – Sun) 7 a.m. – 11:59 p.m.
 - Weekdays 7 a.m. – 3 p.m. during school year is virtually unusable due to parking constraints and MHS contracted ice time.
- Summer ice availability (once school concludes) is available 6 a.m. – 11:59 p.m.
- MYHA Ice Commitment at PAC
 - First day of school year through end of MYHA season
 - Weekday evenings after 5:15 p.m. - 4 hours minimum per rink
 - Weekends - 12.25 hours minimum per rink
- Rink 2 MYHA Banner Recommendations
 - Challenges
 - Over 60 Tourney Participants/Champion data points.
 - Overall space available for about 1/2 of total (33 banners)
 - Need to allow space for future banners, right?
 - Recommendation
 - Only create banners for champions (20 total)
 - Create one state participant/ banners with year listed (11 total)
 - White background for girls / blue background for boys

Executive Director: Steve Wendorf

- Created initial job descriptions for exec director, office and arena manager
- Dibs system management documentation and high school boys’ games uploaded
- Implemented team strength training sign-up system
- Created letter of agreement contracts for outsourced services

- Updated and Improved Tonka Tendies strategic plan--Website, content, checklist, contract
- Finalized fundraising presentation and plan to Minnetonka City Council
- Attended and spoke at Mite Director coach's meetings
- Finalizing website initial update
- Reviewing Research—should post by December

President: BJ Klinck

- All Game Suspensions (player or coach) must be called into D6 head of officials within 24hrs.
- Coach Behavior- coaches cannot yell at refs. MN Referee Board has instituted a rule that coaches reviving game misconducts for abuse of an official with be punished as follows:
 - 1st time - 3 Games
 - 2nd time - 30 Days
 - 3rd time - 1 Year
- All MYHA coaches must complete USA Hockey Registration, SafeSport, Background Checks and Age-Specific Module before they can go on the ice or bench. This is Mandatory!

Vice President: Chris Jewett

- Executive board members meeting this month to review financials and create a document for the entire board. Subsequent monthly meetings scheduled and then move to a quarterly meeting schedule.
- Working with the boy's director on tryout situations as they arise
- Working with ED on org chart and job descriptions
- Reviewing employee benefits and make sure our current offering is in market. Waiting on plan docs.
- Assisting equipment when needed with Gemini and making sure any jersey issues are resolved

Treasurer: Jessica Cossalter with Nancy Hauser

- Continue recording Season Registrations
 - Record and prepare refunds for Season Cancellations
 - Record payments from the payment plans
 - Reconcile daily deposit reports from SportsEngine
 - Reconcile monthly bank account statements with a secondary review
 - Continue working with the Tournament Director to record and pay for tournament entry fees and record refunds as needed.
- Invoiced and collect payments for Roster Fees for various Bantam, Peewee, and 12U teams.
- Communicate with members who have late payments to collect the funds
- Prepare and mail refund checks for coaches who have submitted their USA Hockey and training certifications.
- Worked with the Mite Directors to create a registration for the 2024 Mite Jamboree.

- Internally “roster” the teams in SportsEngine as the teams after formed to create reports for the Equipment Director to aid in assigning jersey numbers. This rostering also populates the Roster pages within the individual team web pages and creates the links to use in the SE apps.
- Reconcile invoices for ice used from the various ice arenas with the aid of the Ice Director (as needed)
- Continue working with the Sponsorship Director
- Answer emails from MYHA members and board members
- Continue to work with the Junior Gold Tournament Coordinator
- Work with the Tryout Administrator to record and pay tryout expenses
- Record Volunteer Buyouts in QB and Dibs
- Created Registration for Team Managers and will continue to “roster” Team Managers to their respective teams
- Created Registration for the Goalie Program and will continue to “roster” goalies to their respective training teams

Secretary: Nicole Zapzalka

- Next meeting Monday, December 11, 2023 at 6:30pm in the Rink2 Warming House
- Meeting Notice Form
- Proxy Form
- Motion Form

Charitable Gambling: Jamie Kendall

- Haskell’s records are currently being processed by our accountants. Will report for October at December 2023 meeting. The approved expenses for Oct 2023 were \$23,100 (allowable expenses plus taxes)
- September 2023: Haskell’s had gross receipts of \$221,429 and net receipts of \$26,522.
 - Actual allowable \$10,115, plus taxes and fees \$2,939 for a realized net profit of \$13,468. Payouts increased from 85.61% in August to 88.02% in September. The approved expenses for September 2023 were \$25,050 (allowable expenses plus taxes)
- November 2023 estimated \$\$ expenses are as follows:
 - Compensation (2 pay periods) 6,000
 - Accounting fees 350
 - Gaming purchases 8,000
 - Gambling taxes 6,000
 - Site rental 1,750
 - Misc. Expenses 1,000
 - Total \$23,100
 - Jewett motioned to approve November estimated expenses in the amount of \$23,100; Jewett seconded. Unanimous approval
- Jewett motioned for gambling to issue a check to MYHA in the amount of \$20,000 (\$10,000 from September and \$10,000 for October); Whiteside seconded. Unanimous approval

Ice Director: Chris Evans (reported prior to the meeting)

- We are not done drawing games. We still have 10 teams to go for approximately 200-240 games
- Many are short Saturdays this year
- MEA ice and Halloween ice was not utilized
- Playoff ice, play down ice are booked. We will need a director named for these events
- Remind all teams that turning back ice is not guaranteed. Team will be charged if ice cannot be reallocated

Registrar: Mandy Whiteside

- Currently 1150 registered players. Should increase with Junior Gold registrations after high school tryouts, termite registrations and 19U registrations
 - Bantam—107
 - Peewees—159
 - Squirts—137
 - 15U—57
 - 12U—57
 - 10U—63
 - Mite 1—61
 - Mite 2—92
 - Upper Mites—165
 - 6U—51
 - 8U—68
 - Termite—73
 - Junior Gold—29
 - 19U—12
- 218 registered coaches/243 total coaches
- Waivers out and in review

HDC Director: EJ Johnson

- Post-tryout coach's meetings—2 per team
- All head and assistant coaches attend
- Set expectations—games, practices and culture
- Communicate consistent style of play—tough, fast, free
- Emphasis placed on practice plans and structure
- Meetings start with the end in mind—parent feedback survey. Did my son/daughter play better hockey and is everyone coming back next year
- Coach Retention. Multiple flags during season and end of year survey feedback and scoring factor in retention
- Selecting good people, strong leaders and mentors
- Goalie Development Report
 - Contracted with Peak Performance for 8 sessions starting November 6 thru February for Mental Monday workshop

- Formalized contract with Brennan Poderzay for goalie training for 19 on ice sessions. Created form for feedback
- Integrated goalie specific off-ice training on Monday's strength and agility training
- Created goalie specific Tonka Tendies website page, calendar on website, email and GroupMe for all goalies
- Formalized an initial strategic plan under the HDC

Boys' Director: Matt Drawz

- Tryouts are finally over. 415 boys are now playing hockey on 26 teams
 - Bantams: 7 teams, 100 skaters, 7 goalies
 - Peewees: 10 teams, 157 skaters, 13 goalies
 - Squirts: 9 teams, 125 skaters, 11 goalies, 2 skater/goalies

Girls' Director: Sam Rogers (reported prior to the meeting)

- 10U Tryouts completed last week
 - Have not had a single parent request for feedback or complaints about player placement
 - Outlining process very well in parent meetings which seems helpful
 - Great job to Natalie Spicer and her team. Pools and Teams were posted promptly. Need to continue to get in fresh evaluators
 - Consider forming a tryout committee to review things that have gone well and how we can continue to improve process. Ex Boys and Girls Directors, Pres/VP and Natalie
- 15U Tryouts This Week
 - Moving Target with numbers, still could have 4 teams. Working with HS to get an up-to-date estimate
 - Will have a parent coach for all teams. Will use non-parent coaching stipend to bring in outside coaches for Top A team to ensure high-quality player development
- Coaches - Shaping up well for 12U and very deep at 10U
 - Coaching Tools and incentives are working - need to continue to incentivize coaches.
 - Coaches meeting with EJ are a big step forward. Instill MYHA philosophies - Tough, Fast, Free

Girls' Mite Director: Jerry Mitchell (reported prior to the meeting)

- 5 8U teams, 2 advanced 3 Intermediate
- 4 6U teams
- 45 coaches for girls
- Jamboree registration has opened, already have 6 teams signed up. First meeting is Nov 13 to start planning
- Booked group tickets to attend the gopher women's game on Dec 9 with close to 200 kids. meeting players after in the locker room for autographs and pictures.

Boys' Mite Director: Scott Zacharias

- October & November practice schedules to all Mite head coaches
- Skill development sessions for upper mites
- Upper Mites evaluation training with coaches
- Coaches certification status
- Mites are rostered, termites are next

JG/19U Director: Jacob Toledo

- Identifying dibs hours for Junior Gold tryouts and upcoming tournaments. Working to assess our current needs and post for sign-up
- Email being sent to all Bantam families to emphasize the "mandatory" requirement for signing up to work the Junior Gold Tournament, scheduled for Dec 6-10
- Several important upcoming dates related to dibs hours, including the Junior Gold tryouts on November 19th and 20th
- Compiled a comprehensive list of questions that have been raised by parents regarding Junior Gold and 19U. This list will serve as a quick reference guide for future Junior Gold Directors.

Communications Director: Katie Corona

- Goalie Program Update to Goalie Only Parents
- Tryout Updates
- Goalie puck shooters wanted

Tournament Director: Katie O'Kane

- Informed Bantams, 12U, Peewee, 10U, and Squirt coaches and team managers their team's tournament and hotel block information for season
- Cancelled and requested refunds on teams 10UB and Bantam C tournaments previously registered but not fielded teams
- Worked with teams (4) wanting to add additional (beyond their allocated 3 tournaments per season) tournaments to their schedule and one team that wanted to replace one of their tournaments
- Continue to work with Cara Ostrom and Chris Evans on details relating to Minnetonka Jr Gold tournament
 - D6 potential new rules about weeknight tournament games
 - Bantams sign up for volunteer slots

Equipment Director: Ryan Carlson

- All 12U, Bantam and Peewee game jerseys and socks are finished and out to teams.
- Practice jerseys and pucks are out to all teams that have started (travel and mites).
- Goalie gear is currently available for all Mite level teams, and inventory is good.
- Bad, broken and dated Mite goalie gear is being purged
- Squirt and 10U travel jerseys and socks scheduled for picking/packing on 11/2.

- Less hurdles this year compared to previous years, so new plan is working well. Bad broken and dated Mite goalie gear is being purged

Fundraising Director: Jamie Kendall

- Working with new venues for our upcoming fundraising events

Sponsorship Director: Patrick Mitch

- Total Sponsors (as of November 1)
 - Termites - 2 sponsors
 - 6U - 1
 - 8U - 5
 - 10U - 3
 - 12U - 3
 - 15U - 0
 - 19U - 1
 - Mite - 12
 - Squirt - 9
 - Pee wee - 10
 - Junior Gold - 0
 - Total - 41

Volunteer Director: Open Position

- Kiersten Struck is interested in joining the MYHA board and moving into the volunteer director position
- Jewett motioned to appoint Kiersten Struck to the Minnetonka Youth Hockey Association board; Corona seconded. Unanimous approval
 - Kiersten will fulfill the remainder of the 2 year term through the end of the 2024-2025 hockey season.
 - Kiersten will move into the volunteer director position for MYHA

Adjournment:

Jewett motioned to adjourn; Cossalter seconded. Meeting adjourned.