



PROVENUE®
TRAINING DOCUMENTATION

*Ticketing Setup –
Package Event List Administration*

Revision History

Document Version	Application Version	Date	Author	Changes
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2.0	PV 3.4.00	4/1/2015	Susan Leslie	Updated for PV 3.4.00

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Overview

A package contains one or more Package Event Lists, with each Package Event List containing one or more events. Package behavior is determined by the Package Event Lists that are assigned to the package. The Package Event List determines if the included events are fixed, variable, or flex in their behavior.

In many instances, only one Package Event List will be assigned to a package, but there is no practical limit on how many can be assigned. Having multiple Package Event Lists allows packages in different venues to be presented in steps to the user, with all events in one Package Event List being presented and selected at once. It is also possible to assign different types of Package Event Lists (fixed, variable, flex) to a single package. Packages that contain multiple Package Event Lists in different venues, however, cannot be sold online.

Prerequisites

To create a Package Event List within ProVenue[®], a user must have one of the following Portal Roles assigned within *User Management*:

- ConfigMgmt – Configuration Management; or
- TicketingSetup – Supplier Scoped Ticketing Setup

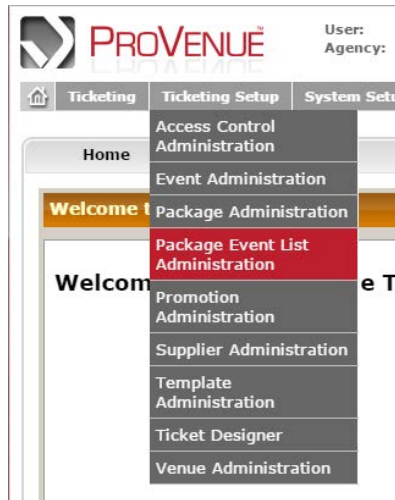
These roles allow a user access to *Package Event List Administration*.

Before creating a Package Event List, the following items must be set up in the system:

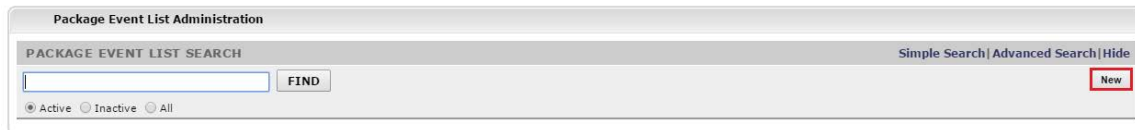
- Supplier
- Season
- Access Codes
- Primary/Secondary/Settlement Org Affiliates
- Venue
- Price Structures

Creating a Package Event List

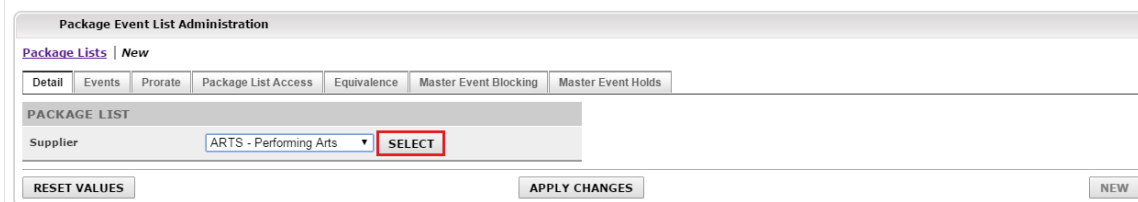
- From the *Home* screen, navigate to *Ticketing Setup > Package Event List Administration*.



- To create a new Package Event List, click **New**.



- Choose the Supplier from the dropdown list and click **SELECT**.



Detail

The following screen will be displayed.

Package Lists | **New**

Detail | Events | Prorate | Package List Access | Equivalence | Master Event Blocking | Master Event Holds

PACKAGE LIST

<p>ID: <input type="text"/></p> <p>Supplier: Performing Arts Change</p> <p>Code: <input type="text"/></p> <p>Description: <input type="text"/></p> <p>Public Description: <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div></p> <p>Season: 16POPS - 2015 - 2016 Pops Season ▼</p> <p>Event Inventory Type: Inventoried ▼</p> <p>Event Class: Primary ▼</p> <p>Event List Type: Fixed ▼</p> <p>Event Date Type: Fixed ▼</p> <p>Event List Status: Unavailable ▼</p> <p>Voucher Liability Type: <input checked="" type="checkbox"/> Inherit ▼</p> <p>Display Order: 100</p> <p>Status: <input checked="" type="radio"/> Active <input type="radio"/> Inactive</p>	<p>Access Code: ALLACCESS - ALL access ▼</p> <p>Venue: THEATREV - Theatre V ▼</p> <p>Master Configuration: THEATR - Theatre V ▼</p> <p>Venue Configuration: VCFG - VENUE CFG ▼</p> <p>Best Seat Configuration: RNKCFG - RANKING CFG ▼</p> <p>Price Scale Configuration: PRICES - Prices for Theatre V ▼</p> <p>Sell By Type: Price Scale ▼</p> <p>Zone Ext Seat Config: ▼</p> <p>Price Scale Option: Same Seat Use Ev List/Any Use Const ▼</p> <p>Seat Type: Any Seat ▼</p> <p>Seat Calculation Rounding: Round Up ▼</p> <p>Options: <input type="checkbox"/> Fixed Seat Quantity</p> <p>Default Prorate: <input type="checkbox"/> Enable Prorate ▼ before event ▼</p> <p>Composite Display Threshold: <input type="checkbox"/> Fixed <input checked="" type="radio"/> %</p> <p>Email Package Seat Summary Type: Never ▼</p>
--	---

MASTER EVENT

<p>Reference Date: <input type="text"/> <input type="text"/></p> <p>Date/Time Text: <input type="text"/></p> <p>Blocking Hold Code: ▼</p> <p>Inclusive Tax: <input checked="" type="checkbox"/></p> <p>General Ledger Number: <input checked="" type="checkbox"/></p>	<p>Number of Events (including Master Event): <input type="text"/></p> <p>Hold Code Template: HOLDCFG - HOLD CFG ▼</p> <p>Price Structure: 15BWYC - 2105 Broadway Composite ▼</p> <p>Ticket Printing: No Master ▼</p> <p>Primary Org Affiliate: TKTPRM - Ticketing Company Primary ▼</p> <p>Settlement Org Affiliate: TKTSETTLE - Ticketing Company Settlement ▼</p>
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RESET VALUES APPLY CHANGES NEW

Package List

PACKAGE LIST	
ID	
Supplier	Performing Arts <input type="button" value="Change"/>
Code	<input type="text"/>
Description	<input type="text"/>
Public Description	<input type="text"/>
Season	16POPS - 2015 - 2016 Pops Season ▼
Event Inventory Type	Inventoried ▼
Event Class	Primary ▼
Event List Type	Fixed ▼
Event Date Type	Fixed ▼
Event List Status	Unavailable ▼
Voucher Liability Type	<input checked="" type="checkbox"/> Inherit ▼
Display Order	100
Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive
Access Code	ALLACCESS - ALL access ▼
Venue	THEATREV - Theatre V ▼
Master Configuration	THEATR - Theatre V ▼
Venue Configuration	VCFG - VENUE CFG ▼
Best Seat Configuration	RNKCFG - RANKING CFG ▼
Price Scale Configuration	PRICES - Prices for Theatre V ▼
Sell By Type	Price Scale ▼
Zone Ext Seat Config	▼
Price Scale Option	Same Seat Use Ev List/Any Use Const ▼
Seat Type	Any Seat ▼
Seat Calculation Rounding	Round Up ▼
Options	<input type="checkbox"/> Fixed Seat Quantity
Default Prorate	<input type="checkbox"/> Enable Prorate ▼ before event ▼
Composite Display Threshold	<input type="checkbox"/> Fixed <input checked="" type="radio"/> %
Email Package Seat Summary Type	Never ▼

Package List	
ID	A unique system-generated Code.
Supplier	The Supplier associated with this Package Event List.
Code	Enter a unique code, up to 14 characters, that represents the Package Event List. If the Package Event List will only be used in one package, then it is recommended that the code for the Package Event List be the same as the code for the package to which it will belong.
Description	Enter a description for the Package Event List. The description can contain up to 30 characters. This should be written in mixed case.
Public Description	Enter a public description for the Package Event List. This will be displayed online.
Season	Select a season from the dropdown list. Seasons provide a major grouping for events and packages and may be used to segregate events and packages on reports. In addition, patron balances (credits and receivables) may be shown by season. Only events associated with this season can belong to the Package Event List, and in turn the package. The season must have been previously set up in <i>Supplier Administration</i> .
Event Inventory Type	All events in this Package Event List must have the same inventory true type as the Package Event List: <ul style="list-style-type: none"> • Inventoried - events are used to sell seats • Non-inventoried - events are used to sell non-seat inventory. A donation event is an example of a non-inventoried event.
Event Class	The event class represents an attribute that describes the nature of an event, for example a 'Primary Event' or a 'Parking' event. Once the Package Event List event class association is established, the system enforces the restriction of events in the

Package List	
	<p>Package Event List to those of the same event class. Certain processes and reports rely on all events in a single package Event List belonging to the same event class.</p> <ul style="list-style-type: none"> • Primary – Events such as concerts, lectures and football games. • Parking – Parking passes for a primary event. • Concessions – Some aspect of concession that is available during a primary event. • Merchandise – Some aspect of merchandise that is typically available with a primary event. • Secondary – An event that occurs in the primary venue, but is not a primary event. For example, a fan appreciation day could occur in a baseball venue, but is not considered the primary event. • Travel – Some aspect of travel that is provided for people attending a primary event. • Value – Some kind of extra value that is provided with a primary event. For example, the extra value might be a meet and greet opportunity with a celebrity for patrons who purchased an event with this class. • Voucher – A payment voucher is a form of payment for an event. Vouchers are usually printed on ticket stock and sold to patrons. The vouchers can then be redeemed for a specific event. For example, patrons could buy a "Flex-40" package of vouchers that they can redeem for regular season baseball games. • Other – A secondary event that is not represented in the dropdown list
<p>Event List Type</p>	<p>The event list type defines the behavior of the Package Event List.</p> <ul style="list-style-type: none"> • Fixed – A fixed Package Event List has a fixed list of events and a requirement for the user to select seats for all of the events in this fixed list. Fixed Package Event Lists may not span venues or master configurations. • Variable – A variable Package Event List has a fixed list of events, but the user shall not be required to select seats for all events in this fixed list. A variable Package Event List will always have a minimum number of events and maximum number of events which must be purchased as a part of the Package Event List. • Flex – A flex Package Event List is similar to a variable Package Event List in that the range of events that may be purchased when it is used is not fixed. But, while a variable Package Event List provides a pre-determined list of events (and other Package Event Lists) that are available when assigned to a package, events are assigned to a flex list based on season, event run, or event group, which

Package List	
	<p>allows the system at runtime to determine which events are to be displayed.</p>
<p>Event Date Type</p>	<p>The event date type determines whether the event will occur once on a specific date or if it can be used for various dates.</p> <p>All events in a Package Event List must have the same event date type and Package Event Lists with an Event Type of Variable cannot be a Package Event Type of Flex.</p> <ul style="list-style-type: none"> • Fixed – Select Fixed if the event only occurs once on a specific date. For example, a Wednesday event that occurs at 7:00 PM on June 1, 2016. • Variable – Select Variable when the exact same event that is part of a bundle will recur repeatedly. For example, if all Monday events are free soda coupon events, the non-inventoried soda event can have an event date type of Variable. By making the date type variable, the soda event can be created once and reused by each associated event.
<p>Event List Status</p>	<p>The event list status determines the availability of the Package Event List.</p> <ul style="list-style-type: none"> • Available - In order to be able to see this event list when building your package, it must be set to “Available” or “Master Only.” Note: you cannot change to “Available” until after the individual events have been added. • Master Only – This is used when single events are not going to be attached to the list at this time (e.g., individual events are not yet confirmed). This should also be used when the package is being rolled into and rollover to an expanded package is not recommended. For example, MLB orders must be rolled into a master only package. Note: When set to Master Only, the list must be expanded via the <i>System Setup > Utilities > ‘Master Event Expansion’</i> function in order to become “Available.” • Unavailable – this package list will not be available for use or sale (the Package Event List must stay in this status while it is being built) <p>There are certain state changes in Package Event List status which are allowed, others are not allowed.</p> <p>From Unavailable To:</p> <p>Master Only - Allowed if the status has not previously been through the expansion process or set to the “Available” status. Once expansion has begun or a package has been set to an available state, the “Master Only” state is no longer allowed.</p>

Package List	
	<p>Available - This state change is allowed for Package Event Lists that do not have a Master Event. This state change is also allowed for Package Event Lists with a Master Event created in an “expanded” state. A Package Event List set to “Master Only” can only be set to “Available” by the process that expands Master Events.</p> <p>From Master Only To:</p> <p>Unavailable - Allowed.</p> <p>Available - Not allowed. Only the expanding Master Events process can change a Package Event List status from “Master Only” to “Available.”</p> <p>From Available To:</p> <p>Unavailable - Allowed.</p> <p>Master Only - Not allowed. Once a Package Event List has been set to “Available”, it may never be set back to “Master Only.”</p>
Voucher Liability Type	When a Package Event List is associated with the “Voucher: event class, the open item liabilities created when the Package Event List is sold must be set up to have an open item liability type with a true type of “Voucher” The open item liability type is set up using inheritance at the supplier/season/package levels, but can be selected at this level.
Display Order	This determines the Package Event List position when displayed in lists throughout ProVenue®. If more than one group has the same display order number, then these will be sorted in alphanumeric order.
Status	Specify whether the Package Event List is active or inactive.
Access Code	Access Codes determine who can access the Package Event List for operational functions and some reporting. Only those Agencies/Users with defined permissions for the Access Code associated with the Package Event List will be able to access the Package Event List and perform the operational functions granted to the role. Access Codes do not control sales access to a Package Event List.
Venue	A venue is a place where an event takes place. Only the venues that are associated with the selected supplier are available for selection. The venue that you select determines the master configurations that you can choose from.
Master Configuration	<p>A master configuration is a representation of all of the seats that are available for any specific venue configuration. Master configurations allow different venue configurations with slight variations to be represented in composite maps.</p> <p>Only the master configurations that are associated with the</p>

Package List	
	<p>chosen venue are available for selection. The master configuration that you select determines the venue configuration that you can choose from.</p> <p>Once a master configuration has been assigned to a Package Event List, it cannot be changed.</p>
Venue Configuration	<p>A venue configuration represents a layout of seats for a venue that can be assigned to an event. The layout determines physical attributes such as section, row, and seat number. The venue configuration contains a seat map configuration with the associated Hold Code, Extended Seat Definitions, price scale configurations, and rankings. Many venues change configurations from time to time.</p> <p>Only the venue configurations that are associated with the chosen master configuration are available for selection. Only seats that are in the master configuration can be included in a venue configuration.</p>
Best Seat Configuration	<p>A best seat configuration determines the best seat behavior of the ticketing system for the events based on the venue that you selected. Only configurations that are associated with the chosen venue configuration are available for selection.</p>
Price Scale Configuration	<p>A price scale configuration is an 'overlay' of price scales on a master configuration and thus extends to a venue configuration. The price scale determines the pricing for each area of the venue for the event. Only valid price scales that are associated with the chosen venue configuration are available for selection.</p>
Sell By Type	<p>For an external client such as ProVenueOnline[®], the specific means by which availability is displayed at the Package Event List level needs to vary depending on the type of venue and event. For a small venue, it may be most efficient to display availability by price scale and section. In a large venue, however, there may be too many sections for it to be practical to display availability in this way. The following options are available:</p> <ul style="list-style-type: none"> • Price Scale – When set to this value, best seat availability is sent to an external client by price scale. • Price Scale and Section – When set to this value, best seat availability is sent to an external client by price scale and section. • Price Scale and Zone – When set to this value, best seat availability is sent to an external client by price scale and zone. Zones are seating areas defined by a specific type of extended seat configuration.
Zone Ext Seat Config	<p>To support the 'Sell By Type' of "Price Scale and Zone" described above, the Package Event List must use an Extended Seat Configuration containing seats with an Extended Seat Definition type of "Zone." This value can be defaulted from a value assigned at the venue configuration level if one is assigned, however the user is free to change the default if needed at the Package Event List level.</p>

Package List	
Price Scale Option	<p>(Future functionality) Determines how seats are sold by price scale when the Price Scale Configuration for the Package Event List and all constituent events are not the same.</p> <ul style="list-style-type: none"> • Use Event List • Use Constituents • Same Seat use event list/any seat use constituents
Seat Type	<p>The seat type attribute in a Package Event List determines if a patron is provided with the same seats to all events in a Package Event List. While it may be a goal for a same-seat Package Event List for all seats to be the same, once single tickets have gone on sale for individual events within a Package Event List, it can become more and more difficult to find the best seats for all events with the restriction that they be the same. It may, therefore, be an option for a user to override the same-seat value at seat selection time.</p> <ul style="list-style-type: none"> • Same Seat – The patron is provided with the same seat to all events within the Package Event List. • Any Seat – The patron is provided with the best seat (or one selected manually) in each event; the seats for each event may be different. • Same Price Scale – The patron is provided with seats within the same price scale. The seats may be different.
Seat Calculation Rounding	<p>When a package is set up to allow different quantities of seats for different events within an event list, the concept of a package seat may be less meaningful. At the package level, package seats are calculated based on the following rules. The sum of the number of seats for all seats to all events in all Package Event Lists divided by the number of events in all Package Event Lists. This field allows you to set whether you want the package to round up or down by 1 or half.</p>
Options	<p>Check the 'Fixed Seat Quantity' box if you want to have the same number of seats for each event in the Package Event List.</p>
Default Prorate	<p>Enable Prorate- Prorating allows you to continue selling packages after events included in the original package have already taken place.</p> <p>To enable prorate mark this box. Once enabled you will need to set a default prorate date directly underneath the option. This date is relative to each event. For example – 1 day before the event.</p>
Composite Display Threshold	<p>For Package Event Lists with an event inventory true type of 'Inventory', there is an optional event threshold defined which is used when the Package Event List is displayed on a composite map. This can be a fixed amount or percentage of events.</p> <p>For example, an 82 game Package Event List (a Master Event and 81 events) might have a threshold of 60. When assembling a composite map, the system shall display seats where 60 or more events are available differently than where</p>

Package List	
	<p>fewer than 60 events are available.</p> <p>Please note that the composite display threshold only applies to sales using a seat map. This setting does not apply to best available seat selection options.</p> <p>If the threshold should be adjusted as events prorate out of a Package Event List, the percentage calculation should be used.</p>
<p>Email Package Seat Summary Type</p>	<p>Determines whether package details are summarized in email confirmation.</p> <ul style="list-style-type: none"> • Never – package details are not summarized in email confirmation. • When seats and buyer type match – package details are summarized in email confirmation when the Package Event List contains more than one event and the section, row, seat number, buyer type, and ticket quantity are the same across all events in the Package Event List. <p>The following transaction types are supported for package summarization in email confirmation:</p> <ul style="list-style-type: none"> • Exchange • Release • Return • Redelivery • Reservation • Claim

Master Event

A Master Event is used in Packages as a proxy event to store renewal seats and can be used as the official seat of record in renewals

MASTER EVENT	
Reference Date	3/1/2016 12:00 AM
Date/Time Text	
Blocking Hold Code	81FULL - 81 Full Blocking
Inclusive Tax	
General Ledger Number	
Number of Events (including Master Event)	82
Hold Code Template	BSBALL - Baseball Hold Code Config
Price Structure	16FULL81C - 2016 Full Season Composite
Ticket Printing	No Master
Primary Org Affiliate	TKTPRM - Ticketing Company Primary
Settlement Org Affiliate	TKTSETTLE - Ticketing Company Settlement


Master Event	
Reference Date	Enter the date that the event will display on the calendar. Best practice is to set this reference date to coincide with the first event in the Package Event List.
Date/Time Text	Type a textual representation of the reference date/time. The text date and time are displayed in the ticketing interface for users.
Blocking Hold Code	Select the Hold Code to use for blocking. This is only needed if another package will use the same seat inventory.
Inclusive Tax	Select Inclusive Taxes, if any, to be assigned to the Master Event.
General Ledger Number	Select the general ledger that will be used.
Number of Events (Including Master Event)	<p>This field requires you to specify the maximum number of events (including the Master Event) that can be added to the Package Event List before the Package Event List is made available.</p> <p>For renewal groups, the 'Number of Events' setting allows the system to calculate whether the number of tickets in a renewal group exceeds the maximum number allowable for online renewal in a single transaction when the package is in a "Master Only" status.</p>
Hold Code Template	Select the Hold Code Configuration for your Master Event (setup in <i>Venue Administration</i>)
Price Structure	Select the Composite Price Structure for the Master Event. The prices in the Composite Price Structure are the sum total of the prices for each event in the package,
Ticket Printing	<p>Select the appropriate ticket printing for the Master Event.</p> <ul style="list-style-type: none"> • No Master – If you do not want to have a ticket print for the Master Event, choose this.*Note: this is the most commonly used choice. • Master Only – If you do not want tickets to print for events in the Package Event List and ONLY want the Master to print, choose this option. • Master and Non-Master – If you want tickets to print for both events in the Package Event List AND the Master Event, choose this option.
Primary Org Affiliate	A Primary Org Affiliate can be used to represent a relationship that can be used for display and reporting purposes.

Master Event	
	Select the primary Org Affiliate that you want to use for the event. Primary Org Affiliates are created at the system level and associated with one or more suppliers. Only the Primary Org Affiliates that are associated with the event supplier are available for selection in this section.
Settlement Org Affiliate	Select the Settlement Org Affiliate that you want to use for the event.

Events

The “Events” tab is used to add events to your Package Event List; it is also where you associate the Price Structure and Ticket Format individually for each added event.

- To add events to the Package Event List, click the “Events” tab.



The screenshot shows the 'Package Event List Administration' interface. At the top, there are tabs for 'Detail', 'Events', 'Prorate', 'Package List Access', and 'Equivalence'. The 'Events' tab is highlighted. Below the tabs is a search bar with a 'FIND' button. The main area is titled 'EVENTS' and shows a table with columns: Select, Code, Description, Event Date, Display Order, Price Structure, Ticket Format, and Remove. The table is currently empty. At the bottom, there are dropdown menus for 'Price Structure' and 'Ticket Format', an 'Apply' button, and a 'Remove All' button. There are also 'RESET VALUES' and 'APPLY CHANGES' buttons at the very bottom.

- To perform a simple search for events, enter search criteria and then click **FIND**.



The screenshot shows the search results for the query '16'. The search bar contains '16' and the 'FIND' button is highlighted. The results are displayed in a table with columns: Select, Code, Description, and Event Date. The results are as follows:

Select	Code	Description	Event Date
<input type="checkbox"/>	16BB0601M	Beauty and the Beast - June 1	Wed, Jun 1, 2016 1:00 PM EDT
<input type="checkbox"/>	16BB0601	Beauty and the Beast - June 1	Wed, Jun 1, 2016 8:00 PM EDT
<input type="checkbox"/>	16BB0602	Beauty and the Beast - June 2	Thu, Jun 2, 2016 8:00 PM EDT
<input type="checkbox"/>	16BB0603	Beauty and the Beast - June 3	Fri, Jun 3, 2016 8:00 PM EDT
<input type="checkbox"/>	16BB0604M	Beauty and the Beast - June 4	Sat, Jun 4, 2016 1:00 PM EDT
<input type="checkbox"/>	16BB0604	Beauty and the Beast - June 4	Sat, Jun 4, 2016 8:00 PM EDT
<input type="checkbox"/>	16BB0605M	Beauty and the Beast - June 5	Sun, Jun 5, 2016 1:00 PM EDT
<input type="checkbox"/>	16BB0605	Beauty and the Beast - June 5	Sun, Jun 5, 2016 8:00 PM EDT
<input type="checkbox"/>	16RA0706M	Rock of Ages - July 6	Wed, Jul 6, 2016 1:00 PM EDT

At the bottom of the table, there are 'Select All' and 'Clear All' buttons, and an 'Include' button.

- To perform an advanced search, click **Advanced Search**. Enter search criteria, such as day of the week and season, and then click **FIND**.

SEARCH EVENTS Simple Search **Advanced Search** Hide

Code: Season: **16BDWAY - 2016 Broadway Season**

Description: Event Run:

Keywords: Event Group:

Secondary Title: Primary Org Affiliate:

Date: to

Day of Week: All Su M Tu W Th **F** Sa

Promotion Code:

Promotion Description:

CLEAR **FIND**

RESULTS: 5 FOUND Hide

Select	Code	Description	Event Date
<input type="checkbox"/>	16BB0603	Beauty and the Beast - June 3	Fri, Jun 3, 2016 8:00 PM EDT
<input type="checkbox"/>	16RA0708	Rock of Ages - July 8	Fri, Jul 8, 2016 8:00 PM EDT
<input type="checkbox"/>	16MM0812	Mamma Mia - Aug 12	Fri, Aug 12, 2016 8:00 PM EDT
<input type="checkbox"/>	16PO0909	Phantom of the Opera - Sept 9	Fri, Sep 9, 2016 8:00 PM EDT
<input type="checkbox"/>	16SE1104	Starlight Express - Nov. 4	Fri, Nov 4, 2016 8:00 PM EDT

[Select All](#) | [Clear All](#) **Include**

- Select the Events you want to add to the Package Event List by checking the box to the left of the corresponding Event Code. Once you have selected the Events, click **Include**.

RESULTS: 5 FOUND Hide

Select	Code	Description	Event Date
<input checked="" type="checkbox"/>	16BB0603	Beauty and the Beast - June 3	Fri, Jun 3, 2016 8:00 PM EDT
<input checked="" type="checkbox"/>	16RA0708	Rock of Ages - July 8	Fri, Jul 8, 2016 8:00 PM EDT
<input checked="" type="checkbox"/>	16MM0812	Mamma Mia - Aug 12	Fri, Aug 12, 2016 8:00 PM EDT
<input checked="" type="checkbox"/>	16PO0909	Phantom of the Opera - Sept 9	Fri, Sep 9, 2016 8:00 PM EDT
<input checked="" type="checkbox"/>	16SE1104	Starlight Express - Nov. 4	Fri, Nov 4, 2016 8:00 PM EDT

[Select All](#) | [Clear All](#) **Include**

- Select the Price Structure and Ticket Formats for the selected events and then click **Apply**. Note, Ticket Formats can be added at a later date.

EVENTS Total Listed: 5

Select	Code	Description	Event Date	Display Order	Price Structure	Ticket Format	Remove
<input checked="" type="checkbox"/>	16BB0603	Beauty and the Beast - June 3	Fri, Jun 3, 2016 8:00 PM EDT	1			
<input checked="" type="checkbox"/>	16RA0708	Rock of Ages - July 8	Fri, Jul 8, 2016 8:00 PM EDT	2			
<input checked="" type="checkbox"/>	16MM0812	Mamma Mia - Aug 12	Fri, Aug 12, 2016 8:00 PM EDT	3			
<input checked="" type="checkbox"/>	16PO0909	Phantom of the Opera - Sept 9	Fri, Sep 9, 2016 8:00 PM EDT	4			
<input checked="" type="checkbox"/>	16SE1104	Starlight Express - Nov. 4	Fri, Nov 4, 2016 8:00 PM EDT	5			

Price Structure: **16BDWAYS - 2016 Broadway Single Pricing** Ticket Format: **THTTKT - Theater Ticket** **Apply**

[Select All](#) | [Clear All](#) Remove All

- Once all the events have been selected and the Price Structure and Ticket Format applied, click **APPLY CHANGES**.

APPLY CHANGES

Note: If you created a Master Event, then the Master Event will automatically appear in the list.

Package Event List Administration

[Package Lists](#) | 16FULL81 - 2016 Full 81 Game Season

[Detail](#) | [Events](#) | [Prorate](#) | [Package List Access](#) | [Equivalence](#) | [Master Event Blocking](#) | [Master Event Holds](#)

SEARCH EVENTS [Simple Search](#) | [Advanced Search](#) | [Hide](#)

RESULTS [Show](#)

EVENTS Total Listed: 0

Select	Code	Description	Event Date	Display Order	Price Structure	Ticket Format	Remove
<input type="checkbox"/>	16FULL81	2016 Full 81 Game Season	Tue, Mar 1, 2016 12:00 AM PST		16FULL81C		

Price Structure: Ticket Format:

[Select All](#) | [Clear All](#)

Prorate

The “Prorate” tab allows you to override the default date per event for prorated sales.

- To edit the cut-off date for prorated sales, click the “Prorate” tab.

Package Event List Administration

[Package Lists](#) | 168DWYFRI - 2016 Broadway Friday

PRORATE EVENTS

Default Prorate Time: 1 day(s) before event

Code	Description	Secondary Title	Event Date	Prorate Cut-Off
16BB0603	Beauty and the Beast - June 3		Fri, Jun 3, 2016 8:00 PM EDT	<input type="text"/> <input type="button" value="Calendar"/>
16RA0708	Rock of Ages - July 8		Fri, Jul 8, 2016 8:00 PM EDT	<input type="text"/> <input type="button" value="Calendar"/>
16MM0812	Mamma Mia - Aug 12		Fri, Aug 12, 2016 8:00 PM EDT	<input type="text"/> <input type="button" value="Calendar"/>
16PO0909	Phantom of the Opera - Sept 9		Fri, Sep 9, 2016 8:00 PM EDT	<input type="text"/> <input type="button" value="Calendar"/>
16SE1104	Starlight Express - Nov. 4		Fri, Nov 4, 2016 8:00 PM EDT	<input type="text"/> <input type="button" value="Calendar"/>

Note: In order for the “Prorate” Tab to be selectable, you must have selected ‘Enable Prorate’ on the Package Event List “Detail” tab.

Default Prorate Enable Prorate

day(s) before event

- To override the 'Default Prorate Date' for an event, enter the new cutoff time for the selected event.

Package Event List Administration

Package Lists | 16BDWYFRI - 2016 Broadway Friday

Detail Events Prorate Package List Access Equivalence

PRORATE EVENTS

Default Prorate Time: 1 day(s) before event

Code	Description	Secondary Title	Event Date	Prorate Cut-Off
16BB0603	Beauty and the Beast - June 3		Fri, Jun 3, 2016 8:00 PM EDT	6/1/2016 7:00 PM
16RA0708	Rock of Ages - July 8		Fri, Jul 8, 2016 8:00 PM EDT	
16MM0812	Mamma Mia - Aug 12		Fri, Aug 12, 2016 8:00 PM EDT	
16PO0909	Phantom of the Opera - Sept 9		Fri, Sep 9, 2016 8:00 PM EDT	
16SE1104	Starlight Express - Nov. 4		Fri, Nov 4, 2016 8:00 PM EDT	

RESET VALUES APPLY CHANGES

- Once the Prorate Cut-Off dates have been updated, click APPLY CHANGES.

APPLY CHANGES

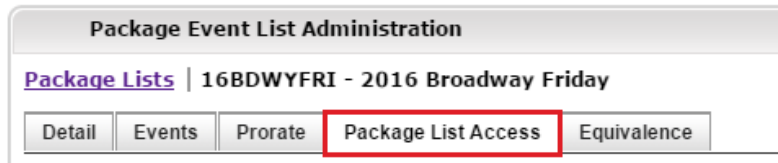
Package List Access


While most access will be defined at the package level, certain access permissions must be defined at the Package Event List level, as the permissions may need to vary between Package Event Lists contained in a package.

Package List Access may be defined for the Sales Channels/Agencies/Users at the Supplier or package List level.

When a new Package List is created, Package List Access defaults to the values defined at the Supplier level, but can be inherited or overridden at the Package List level

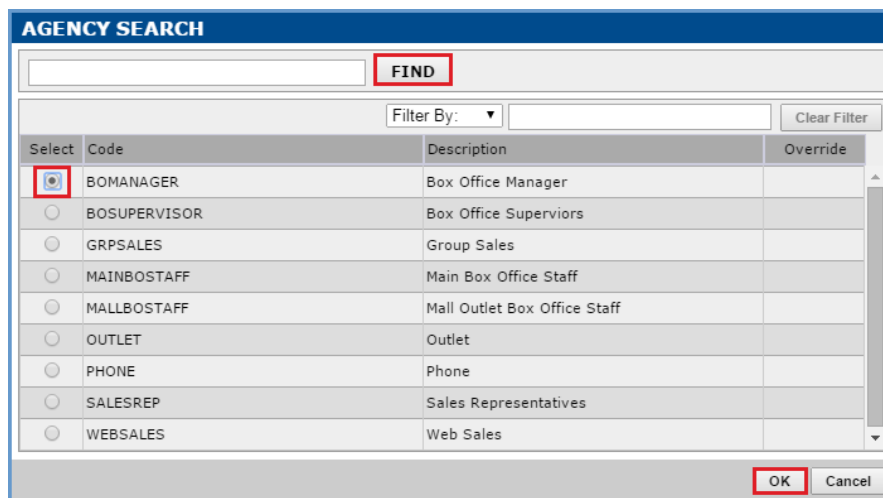
- To edit Package List Access, click the “Package List Access” tab.



- To set Package List Access for a particular Sales Channel/Agency/User, click the  icon next to the corresponding level. In the example below, we'll set Package List Access for the Box Office Manager Agency.



- Enter Agency search criteria, if needed, and click **FIND**. Check the box next to the Agency for which you want to set Package Access and click OK.



General

- Select "General" from the 'Set/Modify' dropdown menu.

Package Event List Administration

[Package Lists](#) | 16BDWYFRI - 2016 Broadway Friday

ACCESS
 Set/Modify: General

CONTEXT

Package List	Channel	Agency	User
16BDWYFRI	BOXOFF	BOMANAGER	--

[Clear Context](#)

TICKETS / SEATS
 Min/Max Package Event List Seats: Inherit /
 Master Event Seating Behavior: Inherit Allow Seating Separately
 Hold Code Return/Release Behavior: Inherit
 Current Hold Code
 Default Hold Code
 User Selectable Hold Code
 Allow Hold Code Override
 Filter Available Seats: Inherit

 Disable Navigation Map Actions on Fully Unavailable Sections/Seat Maps
 Alternate NavMap Background Image Name:
 No file chosen

 Alternate NavMap Background Image Height:
 Alternate NavMap Background Image Width:
 Alternate NavMap Foreground Image Name:
 No file chosen

 Alternate NavMap Foreground Image Height:
 Alternate NavMap Foreground Image Width:

BEST SEAT SELECTION
 Best Seat Strategy Thresholds: Inherit
 Max Contiguous Seats:
 Block Seats: /
 Adjacent Block: /
 Near Block: /
 Near Block Proximity: Inherit
 Front-Back Max: Left-Right Max:
 Best Available Stranding Seats: Inherit

 Map Sales Stranding Seats: Inherit

 Best Seat Rollover: Inherit

PARTIAL PACKAGE
 Partial Package Return/Release Type: Inherit
 Single Event Access Rules
 Package List Access Rules
 Partial Package Exchange Sale/Reservation Cut-off: Inherit
 minute(s)

Tickets / Seats

TICKETS / SEATS

Min/Max Package Event List Seats Inherit /

Master Event Seating Behavior Inherit Allow Seating Separately

Hold Code Return/Release Behavior Inherit

Current Hold Code

Default Hold Code

User Selectable Hold Code

Allow Hold Code Override

Filter Available Seats Inherit

Disable Navigation Map Actions on Fully Unavailable Sections/Seat Maps

Alternate NavMap Background Image Name

No file chosen

Alternate NavMap Background Image Height

Alternate NavMap Background Image Width

Alternate NavMap Foreground Image Name

No file chosen

Alternate NavMap Foreground Image Height

Alternate NavMap Foreground Image Width

Tickets / Seats	
Min / Max Package Event List Seats	<p>Limits the number of seats per Package Event List.</p> <ul style="list-style-type: none"> • Min - If set, this value determines the smallest number of seats for each Package Event List which can be locked for a package ticket sale by this sales channel/agency/user at one time. If not set, the user may select one seat as a minimum. • Max - If set, this value determines the largest number of seats for each Package Event List which can be placed on offer in a package ticket sale by this sales channel/agency/user for this package at one time. If not

Tickets / Seats	
	set, the user may offer as many seats as are available.
Master Event Seating Behavior	If enabled (along with the Ticket permission set in Package Access to Allow Override Seat Type), the Master Event Seating Behavior allows you to seat a package one event at a time, including the Master Event.
Hold Code Return / Release Behavior	<p>This setting determines the behavior of the sales channel/agency/user when a seat is returned or released when the Package Event List event inventory true type is 'Inventory'.</p> <p>One of the following options is selected for package seats that are returned/released:</p> <ul style="list-style-type: none"> • Current Hold Code – The system will default to the Hold Code currently associated with the sold seat(s). • Default Hold Code - The system will default to a specific Hold Code set up for the sales channel/agency/user engaged in returning/releasing seats to this package. When this option is selected, the specific Hold Code must be defined. • User Selectable Hold Code – allows the user to select from the list of Hold Codes designated to the sales channel/agency/user for return/release for this Package Event List. • Allow Hold Code Override - allows the sales channel/agency/user to override the value determined by the above settings. In such an instance, the user can replace the Hold Code with any Hold Code they have permission to set for this package that is defined as settable.
Filter Available Seats	<p>If set, only seats in an Extended Seat Configuration that have been assigned an Extended Seat Definition can be accessed by a user. Choose from the dropdown list the Extended Seat Configuration that you wish to use to filter available seats. If left blank, no seats will be filtered.</p> <p>If set, the user is then able to:</p> <ul style="list-style-type: none"> • limit access to filtered available seats in the Navigation Map and seating maps links • create specific background and foreground images for the event <p>Tick the box on the left of the statement Disable Navigation Map Actions on Fully Unavailable Sections / Seat Maps to:</p> <ul style="list-style-type: none"> • Disable the mouse pointer hover behavior on the navigation map. • Disable the mouse click / navigation action for the section. • Disable the polygon Price Scale color for the section that is not visible. • Remove links in other seat maps that provide navigation to the hidden section.

Tickets / Seats	
	<p>To add a new alternative navigation map background either:</p> <ul style="list-style-type: none">• Select the new image from the background or upload the information to ProVenue®• Set the image height• Set the image width <p>To add a new alternative navigation map foreground either:</p> <ul style="list-style-type: none">• Select the new image from the background or upload the information to ProVenue®• Set the image height• Set the image width

Best Seats Selection

BEST SEAT SELECTION	
Best Seat Strategy Thresholds	<input type="checkbox"/> Inherit Max Contiguous Seats <input type="text" value="18"/> Block Seats <input type="text" value="4"/> / <input type="text" value="16"/> Adjacent Block <input type="text"/> / <input type="text"/> Near Block <input type="text"/> / <input type="text"/>
Near Block Proximity	<input checked="" type="checkbox"/> Inherit Front-Back Max <input type="text"/> Left-Right Max <input type="text"/>
Best Available Stranding Seats	<input type="checkbox"/> Inherit <input type="text" value="Allow Singles"/> ▾
Map Sales Stranding Seats	<input type="checkbox"/> Inherit <input type="text" value="Allow Singles"/> ▾
Best Seat Rollover	<input checked="" type="checkbox"/> Inherit <input type="text" value="Not Available"/> ▾
<input type="button" value="Clear Access"/>	

Best Seat Selection	
Best Seat Strategy Thresholds	<p>The quantity of seats requested plays a large role in the strategy employed in acquiring seats through the best seat engine. A small request, for example, will result in the acquisition of seats that are side-by-side. A larger request may result in seats that span multiple rows. When acquiring seats, there are four different types of strategies that may be employed depending on the quantity requested:</p> <ul style="list-style-type: none"> • Contiguous Seats - Contiguous seats are contained within a single row, are all side-by-side with a left/right proximity that is defined as contiguous. • Contiguous Block Seats - Contiguous block seats are also all contiguous, but the up/down seat proximity is also allowed in determining which seats are contiguous with each other. For example, a block of 14 seats might be returned with 8 seats in one row and 6 seats in the next row. • Adjacent Block Seats - Adjacent block seats allow seats with an adjacent proximity to be gathered in a single request. This allows a block of seats to span an aisle for example. An adjacent block shall be deemed as adjacent if through seat proximity, any seat in one block 'touches' a seat in another block. Adjacent block seats can span: <ul style="list-style-type: none"> • Sections • Seats Maps

Best Seat Selection	
	<ul style="list-style-type: none"> • Seat Layouts • Price Scales <ul style="list-style-type: none"> ○ Spanning a price scale requires an event access permission. • Near Block Seats - Near block seats are separate blocks of seats. With each block returned, seats match the block seats or adjacent block seats rules, but each separate block returned is not contiguous or adjacent with the other blocks.
Near Block Proximity	This setting defines how far apart, front and back, left and right, the blocks could be.
Best Available Stranding Seats	<p>The system has logic that avoids leaving single and triple seats. Triple seats will lead to a circumstance where a common request for two seats cannot be satisfied without leaving a single. To set up your rules for stranding seat choose one of the following options:</p> <ul style="list-style-type: none"> • Not Allowed • Allow Triples • Allow Singles <p>If "Allow Singles" is selected, the system by default will also allow triples. Allowing triples does not allow a user to leave singles.</p>
Map Sales Stranding Seats	<p>This setting allows the stranding rules to apply when selecting seats from the map, as opposed to best available. To set up your rules for stranding seats from the map choose one of the following options:</p> <ul style="list-style-type: none"> • Not Allowed • Allow Triples • Allow Singles
Best Seat Rollover	<p>This setting provides the following options:</p> <ul style="list-style-type: none"> • Not Available - When selected, the rollover function is not enabled and the system attempts to lock seats only in the specified price scale for all events in the package. • Any Scale - When selected, the rollover function is enabled for Package Event List seats. For any event in the package, if the system cannot fulfill a seat request in the selected price scale, the system attempts to lock a seat in <u>any</u> price scale. <p>The "Any Scale" option is available for Fixed and Flex Package sales via ProVenue®. For ProVenueOnline® sales, however, this option is only available for Flex Package sales.</p> <p>ProVenue® can only apply 'Best Seat Rollover' functionality when the seat type is defined as 'Any Seat' via one of the following mechanisms:</p> <ul style="list-style-type: none"> • Package Event List 'Seat Type' is configured as "Any Seat" • A ProVenueOnline® seat request specifies 'Any Seat' in the request.

Partial Package

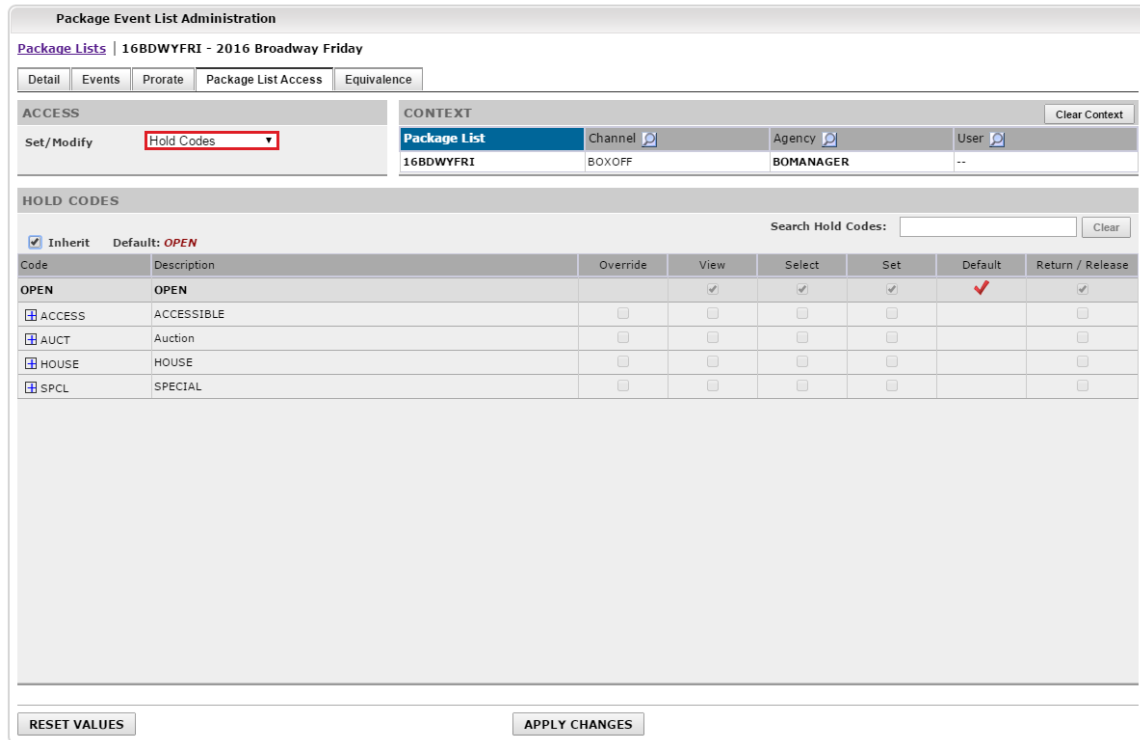
PARTIAL PACKAGE	
Partial Package Return/Release Type	<input checked="" type="checkbox"/> Inherit <input type="radio"/> Single Event Access Rules <input type="radio"/> Package List Access Rules
Partial Package Exchange Sale/Reservation Cut-off	<input checked="" type="checkbox"/> Inherit <input type="text" value="0"/> minute(s) ▼ at event ▼
<input type="button" value="Clear Access"/>	

Partial Package	
Partial Package Return / ReleaseType	Choose whether the single event access rules or Package Event List access rules are used for this sale channel/agency/user when a partial package return/release takes place for an event in this Package Event List occurs.
Partial Package Exchange Sale / Reservation Cut-off	Assign a relative time for the cut-off of sales of individual events in the Package Event List when part of a partial package exchange transaction.

Hold Codes

For Package Event List with an event inventory type of 'Inventory', there is a mapping of Hold Codes for the sales channel/agency/user that provides a list of Hold Codes that are available for the various permissions that are enabled.

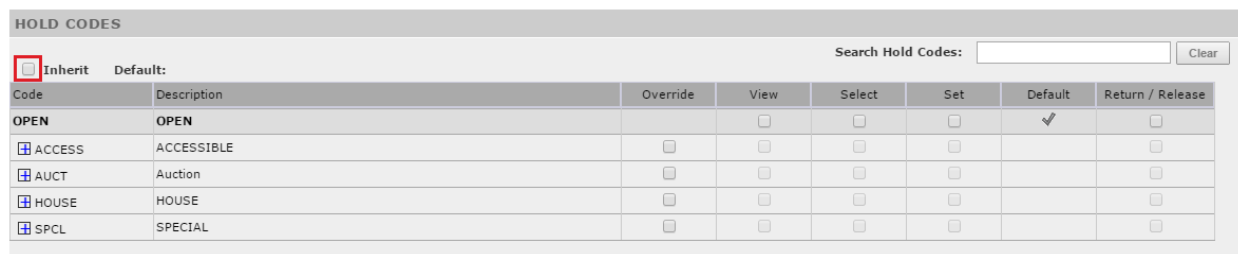
- Select "Hold Codes" from the 'Set/Modify dropdown menu. This option will only appear in the dropdown if the Package Event List is an inventoried event.



The screenshot shows the 'Package Event List Administration' interface. The 'Set/Modify' dropdown menu is set to 'Hold Codes'. The 'CONTEXT' section shows 'Package List' as 16BDWYFRI, Channel as BOXOFF, Agency as BOMANAGER, and User as --. The 'HOLD CODES' section has the 'Inherit' checkbox checked and 'Default: OPEN'. A table lists hold codes with their descriptions and permissions.


Code	Description	Override	View	Select	Set	Default	Return / Release
OPEN	OPEN		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> ACCESS	ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> AUCT	Auction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> HOUSE	HOUSE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> SPCL	SPECIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>




- To make changes to the Hold Code permissions, deselect the 'Inherit' checkbox.



This close-up screenshot shows the 'HOLD CODES' section with the 'Inherit' checkbox now unchecked. The 'Default' for the OPEN code is now marked with a checkmark.

Code	Description	Override	View	Select	Set	Default	Return / Release
<input type="checkbox"/> OPEN	OPEN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> ACCESS	ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> AUCT	Auction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> HOUSE	HOUSE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> SPCL	SPECIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>




- To see the individual Hold Codes belonging to a Hold Code Group, click the  icon to expand the Hold Code Group.

HOLD CODES								
<input type="checkbox"/> Inherit Default:		Search Hold Codes: <input type="text"/>						Clear
Code	Description	Override	View	Select	Set	Default	Return / Release	
OPEN	OPEN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
 ACCESS	ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
 AUCT	Auction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/> HOUSE	HOUSE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
BLKOUT	Blackout Holds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
DEV	DEVELOPMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
HOUSE	HOUSE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
LIMITV	LIMITED VIEW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
MKTG	MARKETING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
REMOVE	REMOVE SEATS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
SOUND	SOUNDBOARD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
TROUBL	TROUBLE SEATS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
 SPCL	SPECIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	

Permissions can be set by the individual Hold Code or by the Hold Code Group. If a Sales Channel/Agency/User should have the same permissions for all individual Hold Codes within a Hold Code Group, then the access can be set at the Hold Code Group level.

When you set permissions for View, Select, Set, or Return/Release at the Hold Code Group level, those permissions will be applied to the individual Hold Codes.

- To set Hold Code access, check the box in the Override column of the Hold Code Group or Individual Hold Code. Next, check the box in the column corresponding to the access to be granted.

HOLD CODES								
<input type="checkbox"/> Inherit Default:		Search Hold Codes: <input type="text"/>						Clear
Code	Description	Override	View	Select	Set	Default	Return / Release	
OPEN	OPEN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	
 ACCESS	ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
 AUCT	Auction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/> HOUSE	HOUSE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
BLKOUT	Blackout Holds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
DEV	DEVELOPMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
HOUSE	HOUSE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
LIMITV	LIMITED VIEW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
MKTG	MARKETING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
REMOVE	REMOVE SEATS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
SOUND	SOUNDBOARD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
TROUBL	TROUBLE SEATS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	✓	<input checked="" type="checkbox"/>	
 SPCL	SPECIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	

- Each user must have a default Hold Code. To select the default Hold Code, click the check mark in the Default column corresponding to the Individual Hold Code. This will turn the checkmark from grey to red.

HOLD CODES							
<input type="checkbox"/> Inherit Default: OPEN		Search Hold Codes: <input type="text"/> <input type="button" value="Clear"/>					
Code	Description	Override	View	Select	Set	Default	Return / Release
OPEN	OPEN		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> ACCESS	ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> AUCTION	Auction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> HOUSE	HOUSE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
<input type="checkbox"/> SPCL	SPECIAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Hold Code Permissions	
View	This allows a user to see the display group and/or display indicator when in a view mode for the Hold Code. A user can view a seat with a Hold Code, but might not be able to select or lock it, refer to the select permission below.
Select	This allows a user to select a seat for the Hold Code enabled with this permission. Note that enabling select for a user automatically enables view.
Set	This allows a user that has locked seats in a Hold Code list to set the locked seats to the enabled Hold Code.
Return / Release	This allows a user with appropriate permissions to use the Hold Code to protect a seat that is being returned or released for this Package Event List. A user might have multiple Hold Codes defined for this purpose, selecting the appropriate Hold Code for a particular purpose when it is returned.

Note: A Hold Code type of 'block' or 'market' can be set to view, but cannot be set to select, set, or return/release.

- Once all the needed Hold Code Access has been set, click APPLY CHANGES.

APPLY CHANGES

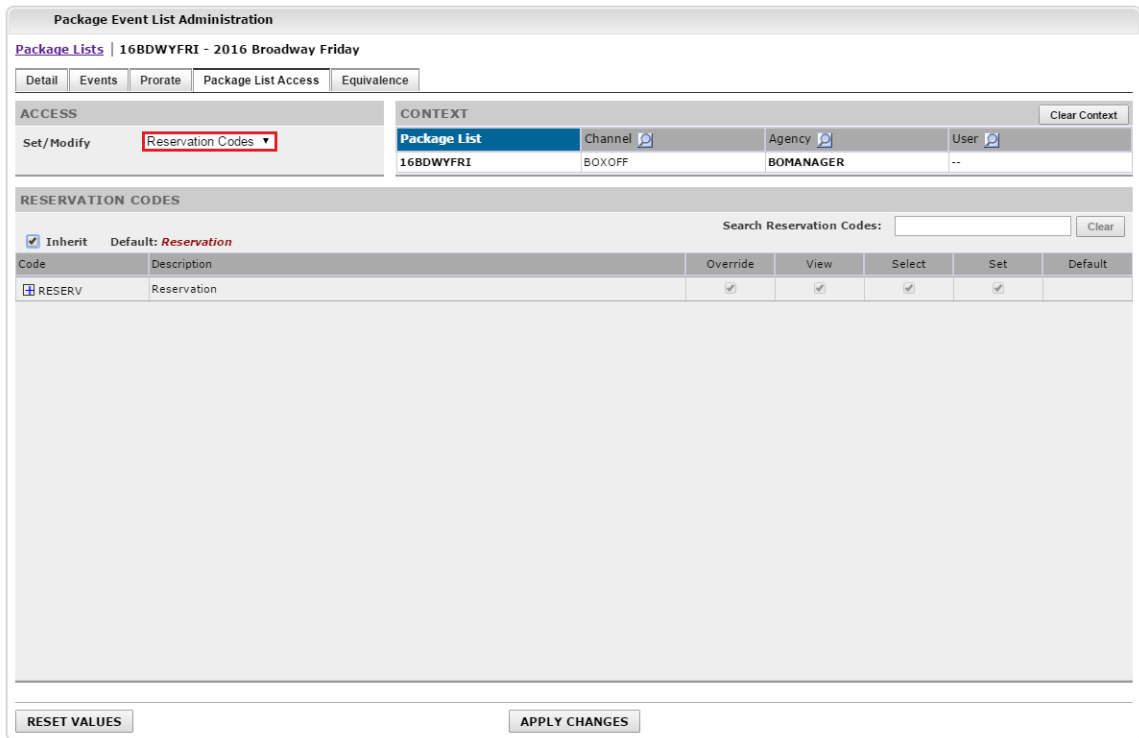
Reservation Codes

Similar to a Hold Code, a reservation code is an access mechanism used in conjunction with a reservation to protect inventory. Reservation code access provides a means of controlling access to reserved seats.

A reservation will have a transaction and patron associated with it. Unlike seats with Hold Codes, only transaction processes are allowed to alter a seat with a reservation, either by claiming it (and subsequently selling it) or by releasing it.

Like Hold Codes, reservation codes can be segregated into groups and can be visually displayed on a seat map

- Change the Set / Modify dropdown box in the Access section to Reservation Codes.



The screenshot shows the 'Package Event List Administration' interface for '16BDWYFRI - 2016 Broadway Friday'. The 'ACCESS' section has a 'Set/Modify' dropdown menu set to 'Reservation Codes'. The 'CONTEXT' section shows 'Package List: 16BDWYFRI', 'Channel: BOXOFF', 'Agency: BOMANAGER', and 'User: --'. The 'RESERVATION CODES' section has an 'Inherit' checkbox checked and a 'Default: Reservation' label. A table below lists the reservation code 'RESERV' with a description 'Reservation' and various action checkboxes (Override, View, Select, Set, Default) all checked.

- To make changes to the Reservation Code permissions, deselect the Inherit checkbox.



This screenshot shows the 'RESERVATION CODES' section with the 'Inherit' checkbox now deselected. The 'Default' label remains 'Reservation'. The table below shows the 'RESERV' code with all action checkboxes (Override, View, Select, Set, Default) now unchecked.

- To set Reservation Code access, check the box in the Override column of the Reservation Code Group or Individual Reservation Code. Next, check the box in the column corresponding to the access to be granted.

RESERVATION CODES						
<input type="checkbox"/> Inherit Default:		Search Reservation Codes: <input type="text"/>			Clear	
Code	Description	Override	View	Select	Set	Default
<input type="checkbox"/> RESERV	Reservation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/> GROUP	Group Reservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> SEASON	Season Reservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> SINGLE	Single Reservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- To select the Default Reservation Code, click the check mark in the Default column corresponding to the Individual Reservation Code. This will turn the checkmark from grey to red.

RESERVATION CODES						
<input type="checkbox"/> Inherit Default: <i>Season Reservation</i>		Search Reservation Codes: <input type="text"/>			Clear	
Code	Description	Override	View	Select	Set	Default
<input type="checkbox"/> RESERV	Reservation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> GROUP	Group Reservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> SEASON	Season Reservation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> SINGLE	Single Reservation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Reservation Code Permissions	
View	When in a view mode that shows information for reservations, users with view level access will be able to see the display group/display indicator for seats with this permission
Select	When enabled, this permission allows a user to claim a seat with this reservation code. Note that enabling select for a user automatically enables view.
Set	With set permission, users are allowed to use this reservation code when making a reservation.

Note: A sales channel/agency/user will not have any reservation code access unless one of the following conditions is met:

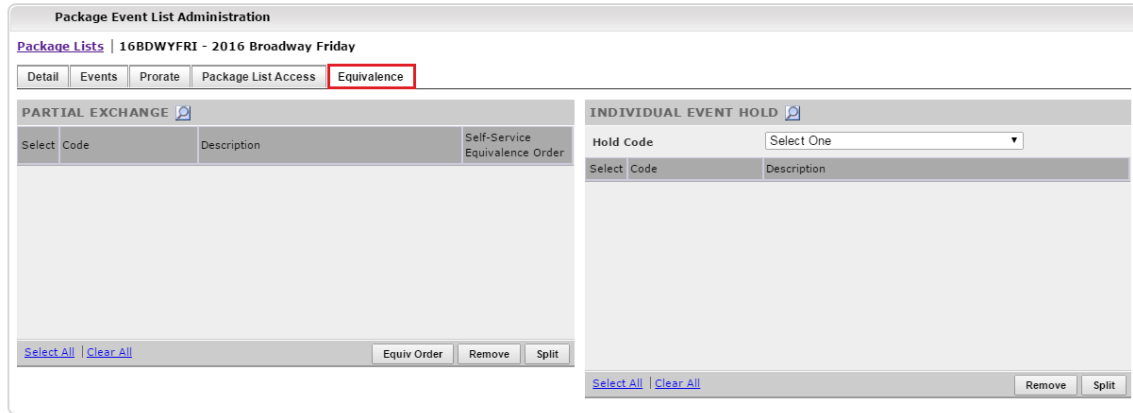
- They are allowed to reserve/release seats; or
 - They are allowed to claim reservations.
- Once all the needed Reservation Code Access has been set, click APPLY CHANGES.

APPLY CHANGES

Equivalence

Equivalence is a term used to identify some kind of relationship between events to ensure only eligible events are presented to a user/patron for selection in an exchange and to provide proper pricing context, especially for events that can be part of many different package configurations, for an exchange. In ProVenue®, Package Event Lists can be defined as equivalent to other Package Event Lists for the purpose of conveying the context within which a target event should be sold based on the context within which the source event was originally sold.


- To set Package Event List Equivalences, click the “Equivalence” tab.



The screenshot shows the "Package Event List Administration" interface for the package "16BDWYFRI - 2016 Broadway Friday". The "Equivalence" tab is selected and highlighted with a red box. The interface is divided into two main sections: "PARTIAL EXCHANGE" and "INDIVIDUAL EVENT HOLD".


Package Event List Administration
Package Lists | 16BDWYFRI - 2016 Broadway Friday

Detail | Events | Prorate | Package List Access | **Equivalence**

PARTIAL EXCHANGE 

Select	Code	Description	Self-Service Equivalence Order
--------	------	-------------	--------------------------------

[Select All](#) | [Clear All](#) | [Equiv Order](#) | [Remove](#) | [Split](#)

INDIVIDUAL EVENT HOLD 

Hold Code:

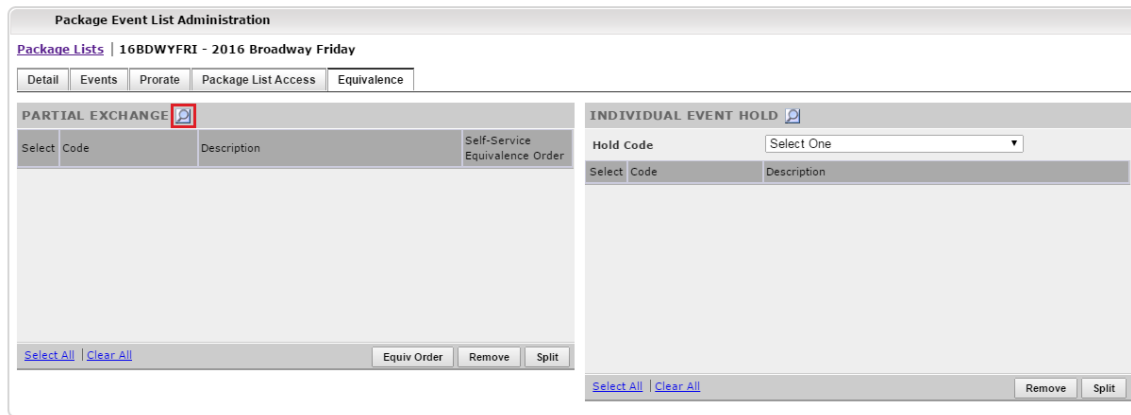
Select	Code	Description
--------	------	-------------

[Select All](#) | [Clear All](#) | [Remove](#) | [Split](#)

Partial Exchange

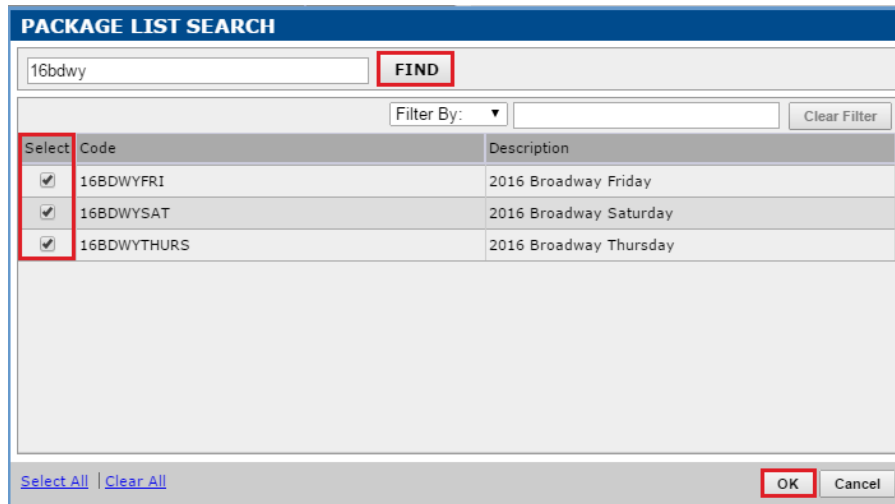
ProVenue® offers the ability to define package list equivalences for any package lists configured for sale. This is a very easy way to specifically limit the events that should be available to complete an exchange. When an event is selected to be exchanged and has been sold as part of a package, the package list containing that event is evaluated to find any other package lists that have been defined as its 'equivalent'. Then, the events contained in those lists are presented for selection in the exchange flow. If there is no package list equivalence defined, then only the other rules (including those set in *Package Administration*) shall be evaluated.

- To select a Package Event List for Partial Exchange Equivalence, click the  icon.



The screenshot shows the 'Package Event List Administration' window for '16BDWYFRI - 2016 Broadway Friday'. The 'Equivalence' tab is active, and the 'PARTIAL EXCHANGE' section is highlighted with a red box around its magnifying glass icon. The interface includes a table for selecting equivalent package lists and buttons for 'Select All', 'Clear All', 'Equiv Order', 'Remove', and 'Split'.

- Enter Package Event List search criteria, if needed, and click FIND. Check the box next to the Package Event Lists you want to define as equivalent and click OK.



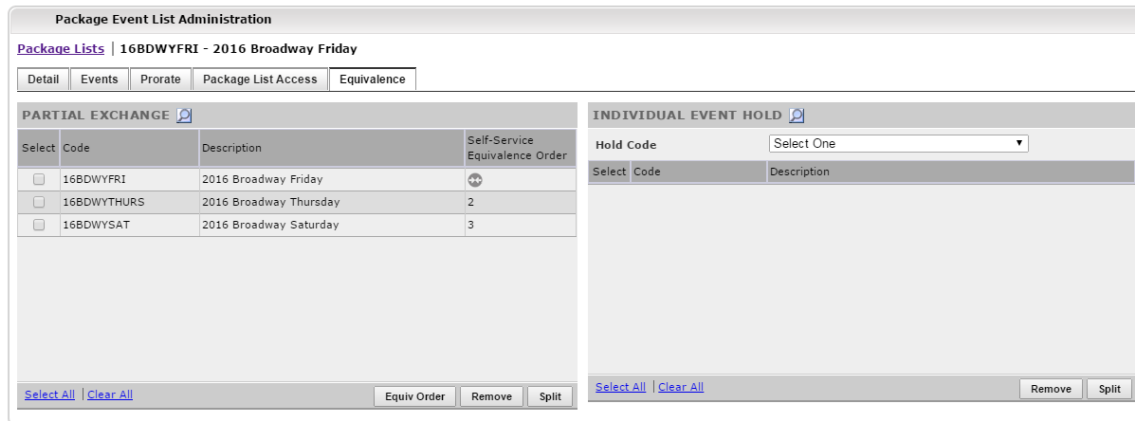
The screenshot shows the 'PACKAGE LIST SEARCH' dialog box. The search criteria '16bdwy' is entered in the search field, and the 'FIND' button is highlighted with a red box. The search results table shows three entries, each with a checked checkbox in the 'Select' column, also highlighted with a red box:

Select	Code	Description
<input checked="" type="checkbox"/>	16BDWYFRI	2016 Broadway Friday
<input checked="" type="checkbox"/>	16BDWYSAT	2016 Broadway Saturday
<input checked="" type="checkbox"/>	16BDWYTHURS	2016 Broadway Thursday

At the bottom of the dialog, the 'OK' button is highlighted with a red box, along with 'Cancel', 'Select All', and 'Clear All' buttons.

Note: If events in a Package Event List are eligible for exchange from events within the same list, then the list may be defined as equivalent to itself.

The selected lists will now be defined as equivalent.



Package Event List Administration

Package Lists | 16BDWYFRI - 2016 Broadway Friday

Detail | Events | Prorate | Package List Access | **Equivalence**

PARTIAL EXCHANGE

Select	Code	Description	Self-Service Equivalence Order
<input type="checkbox"/>	16BDWYFRI	2016 Broadway Friday	+
<input type="checkbox"/>	16BDWYTHURS	2016 Broadway Thursday	2
<input type="checkbox"/>	16BDWYSAT	2016 Broadway Saturday	3

Select All | Clear All

Equiv Order | Remove | Split

INDIVIDUAL EVENT HOLD

Hold Code: Select One

Select	Code	Description
--------	------	-------------

Select All | Clear All

Remove | Split

Note: Using the Package Access Permission for “Override Exchange Equivalence,” non-external users (those not used by ProVenueOnline® or APIs) can always be granted the ability to choose target events outside of the defined Package Event List equivalence. This forces only the external processes for exchanges to honor the equivalences for pricing purposes.

Note: The target events for exchanges can be further filtered by the use of exchange groups, which are set up in *Supplier Administration* > ‘Event Groups’ and assigned in *Event Administration*.

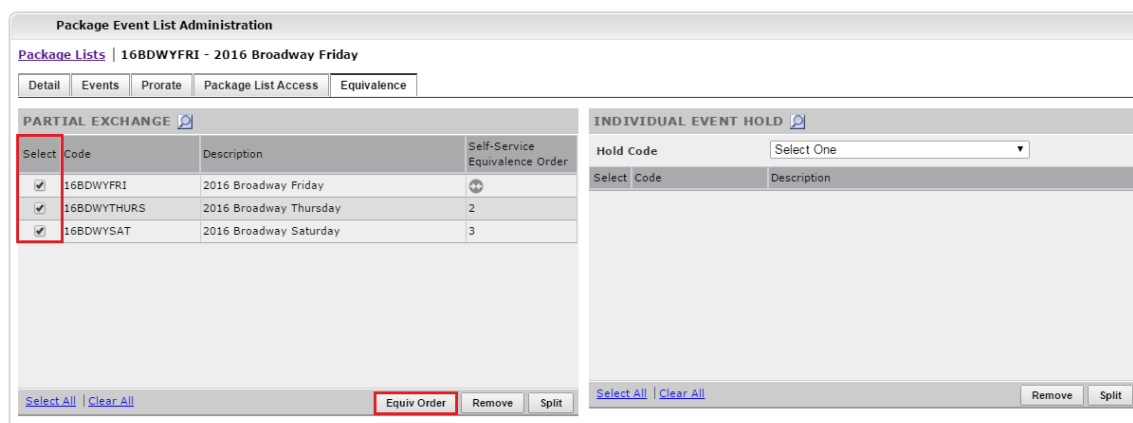
Self-Service Equivalence Order

The Package Event List context for a selected event is important because it dictates the available pricing for the exchange based on the price structure associated to the event in the context of the package list.

Since an event could be included in multiple Package Event Lists, and each Package Event List could be assigned a different price structure, selecting the correct Package Event List context is critical to determining the correct per event ticket price that should be used in the exchange.

In order to resolve to a specific partial package context and price structure to complete the exchange online, the Package Event Lists are assigned a sort order by which ProVenueOnline shall evaluate each equivalent list.

- To edit the Self-Service Equivalence Order, select the Package Event List and click **Equiv Order**.



Package Event List Administration

Package Lists | 16BDWYFRI - 2016 Broadway Friday

Detail | Events | Prorate | Package List Access | **Equivalence**

PARTIAL EXCHANGE

Select	Code	Description	Self-Service Equivalence Order
<input checked="" type="checkbox"/>	16BDWYFRI	2016 Broadway Friday	+
<input checked="" type="checkbox"/>	16BDWYTHURS	2016 Broadway Thursday	2
<input checked="" type="checkbox"/>	16BDWYSAT	2016 Broadway Saturday	3

Select All | Clear All

Equiv Order | Remove | Split

INDIVIDUAL EVENT HOLD

Hold Code: Select One

Select	Code	Description
--------	------	-------------

Select All | Clear All

Remove | Split

- Enter the Equivalence Order for each Package Event List, and then click **APPLY CHANGES**.

SELF-SERVICE EXCHANGE EQUIVALENCE ORDER

Code	Description	Equivalence Order
16BDWYFRI	2016 Broadway Friday	1
16BDWYTHURS	2016 Broadway Thursday	2
16BDWYSAT	2016 Broadway Saturday	3

Some lists displayed here may be self-equivalent in the context of their own partial exchange configuration. A list that appears here, but not in its own partial exchange block is not self-equivalent, but is equivalent to one of the other lists displayed here.

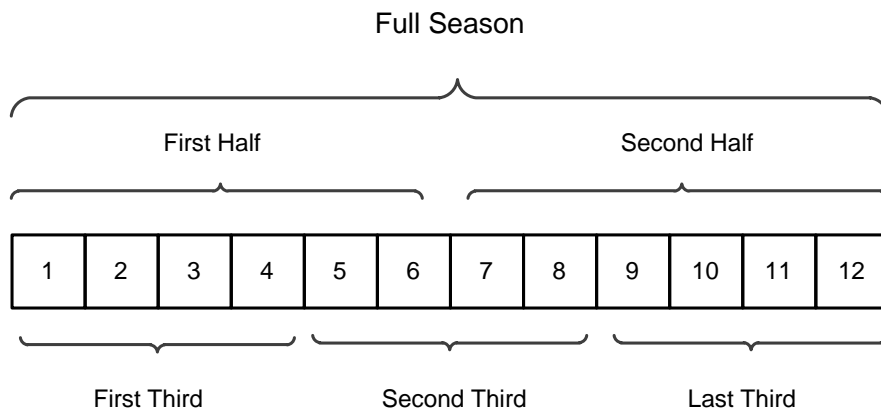
Apply Changes Cancel

Note: When a list is defined as equivalent to itself, it shall always be considered first when it comes to evaluating self-service equivalence order regardless of its potential assigned order in the grouping of equivalent lists. Any remaining lists shall be evaluated in their assigned order to identify any events not in the original list.

Master Event Blocking

When Master Events are used, it is possible that a sale/reservation of a seat on one Master Event might make a corresponding seat unavailable in another Master Event. Master Event Blocking defines such relationships in order to enable a system process to prevent the same seat from being sold in two different Master Events prior to expansion.

For example, six different Package Event Lists might be set up for a season, one representing the full season, two representing different halves of the season, and the remaining three representing different thirds of the season.



When a seat is sold on the full season, it should not be available for sale for any of the other Package Event Lists. Therefore, in the full season Package Event List, blocks should be set for the five other Package Event Lists.

Similarly, when a seat is sold on the First Third package, it should not be available for sale for the First Half or Full Season Package Event Lists. Therefore, in the First Third Package Event List, blocks should be set for those two, and only those two, Package Event Lists.

- To set up blocking, click the “Master Event Blocking” tab.

The screenshot shows the 'Package Event List Administration' interface for '16FULL81 - 2016 Full 81 Game Season'. The 'Master Event Blocking' tab is highlighted with a red box. Below the tabs, there is a 'Copy From' dropdown menu set to '1541HALFA - 2015 41 Game Half Season A' and a 'Copy' button. The main area is titled 'BLOCKED MASTER EVENTS' and contains a checkbox for 'Unblock Removed Master Events'. Below this is a table with columns: 'Select', 'Code', 'Description', 'Event List Status', and 'Remove'. At the bottom of the interface are buttons for 'RESET VALUES' and 'APPLY CHANGES'.

- To add Master Package Event Lists for blocking, click the icon.

This screenshot is identical to the previous one, but the 'add icon' (a blue square with a white plus sign) next to the 'BLOCKED MASTER EVENTS' header is highlighted with a red box.

Note: While setting Master Event blocking, the affected Package Event Lists must be in the “Unavailable” state.

- Enter Package Event List search criteria, if needed, and click **FIND**. Check the box next to the Master Package Event List for which you want to set blocks and click **OK**.

The screenshot shows a dialog box titled 'MASTER EVENT PACKAGE LIST SEARCH'. It features a search input field, a 'FIND' button (highlighted with a red box), and a 'Filter By:' dropdown menu. Below the search area is a table with columns: 'Select', 'Code', 'Description', and 'Event List Status'. Two rows are visible, both with 'Unavailable' status: '16HALF40A - 2016 Half Season Plan A' and '16HALF40B - 2016 Half Season Plan B'. The 'Select' column for both rows has a checked checkbox, with the first checkbox highlighted by a red box. At the bottom of the dialog are 'Select All', 'Clear All', 'OK', and 'Cancel' buttons.

Select	Code	Description	Event List Status
<input checked="" type="checkbox"/>	16HALF40A	2016 Half Season Plan A	Unavailable
<input checked="" type="checkbox"/>	16HALF40B	2016 Half Season Plan B	Unavailable

The selected Master Events will now have blocking holds applied when seats are sold or reserved from this Package Event List.

Package Event List Administration

Package Lists | 16FULL81 - 2016 Full 81 Game Season

Detail Events Prorate Package List Access Equivalence Master Event Blocking Master Event Holds

Copy From 1541HALFA - 2015 41 Game Half Season A Copy

BLOCKED MASTER EVENTS

Unblock Removed Master Events

Select	Code	Description	Event List Status	Remove
<input type="checkbox"/>	16HALF40A	2016 Half Season Plan A	Master Only	
<input type="checkbox"/>	16HALF40B	2016 Half Season Plan B	Master Only	

Preview Reapply Blocking Remove All

RESET VALUES APPLY CHANGES

- To preview blocks, select at least one Master Event, and then click **Preview**.

Package Event List Administration

Package Lists | 16FULL81 - 2016 Full 81 Game Season

Detail Events Prorate Package List Access Equivalence Master Event Blocking Master Event Holds

Copy From 1541HALFA - 2015 41 Game Half Season A Copy

BLOCKED MASTER EVENTS

Unblock Removed Master Events

Select	Code	Description	Event List Status	Remove
<input checked="" type="checkbox"/>	16HALF40A	2016 Half Season Plan A	Master Only	
<input checked="" type="checkbox"/>	16HALF40B	2016 Half Season Plan B	Master Only	

Preview Reapply Blocking Remove All

RESET VALUES APPLY CHANGES

The following preview screen will be displayed. For new events without sales, there should be zero seats to block.

PREVIEW

Conflicting Seats	0
Seats To Block	0
Seats To Unblock	0
Seats To Release	0

DETAILS CLOSE

- Once all of the needed Master Package Event Lists have been added, click **APPLY CHANGES**.

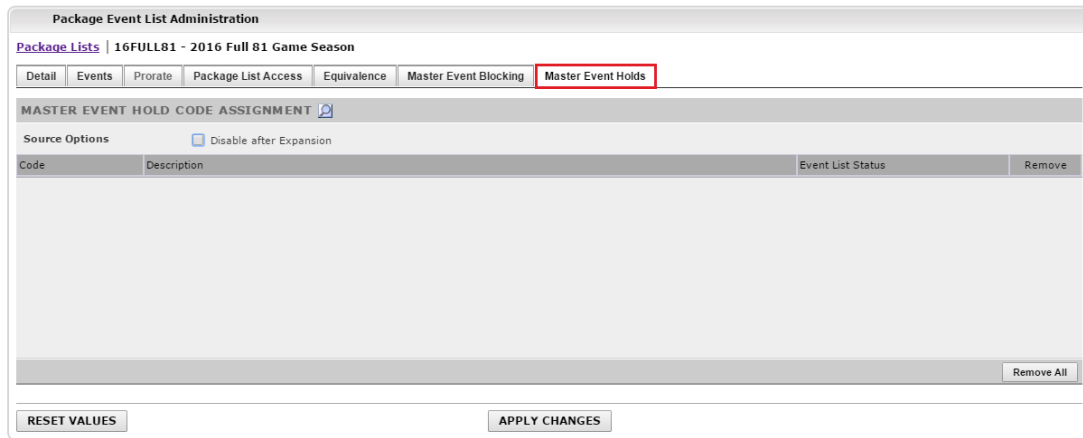
APPLY CHANGES

Master Event Holds

This feature allows you to define relationships between Master Events wherein Hold Codes assigned to one Master Event will be propagated to the other Master Events. If no relationship is defined, then no Hold Code propagation to other Master Events will occur.

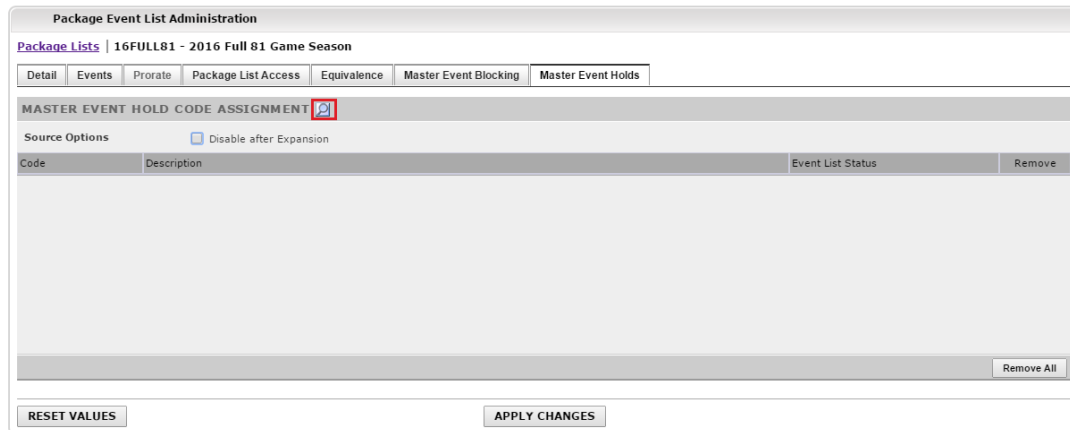
A best practice is to only define the relationships as one-way and from the 'top down' in the Package Event List hierarchy. If the 'FULL' Hold Code is defined as inventory for the Full Season Package Event List and the 'HALF' Hold Code is defined as inventory for the First and Second Half Season Package Event Lists, then both can be assigned at the Full Season Package Event List level.

- To set up hold, click the "Master Event Holds" tab.



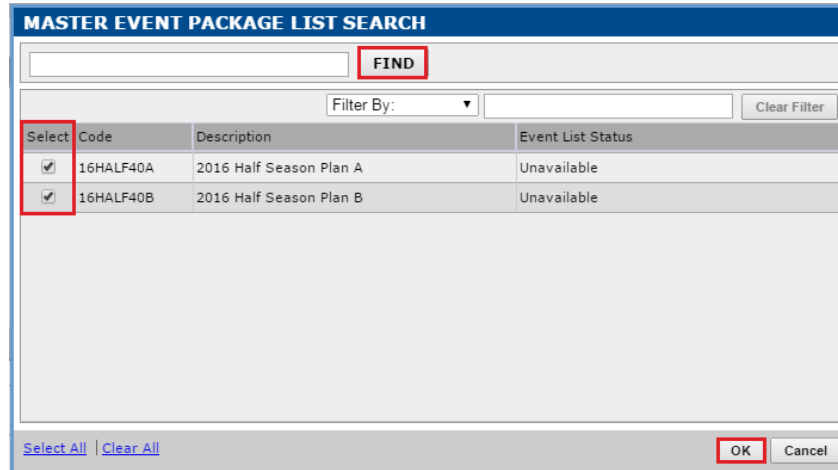
The screenshot shows the 'Package Event List Administration' interface for '16FULL81 - 2016 Full 81 Game Season'. The 'Master Event Holds' tab is highlighted with a red box. Below the tabs is the 'MASTER EVENT HOLD CODE ASSIGNMENT' section, which includes a 'Source Options' checkbox for 'Disable after Expansion' and a table with columns for 'Code', 'Description', 'Event List Status', and 'Remove'. A 'Remove All' button is located at the bottom right of the table area. At the bottom of the interface are 'RESET VALUES' and 'APPLY CHANGES' buttons.

- To add Master Package Event Lists for Hold Codes, click the  icon.



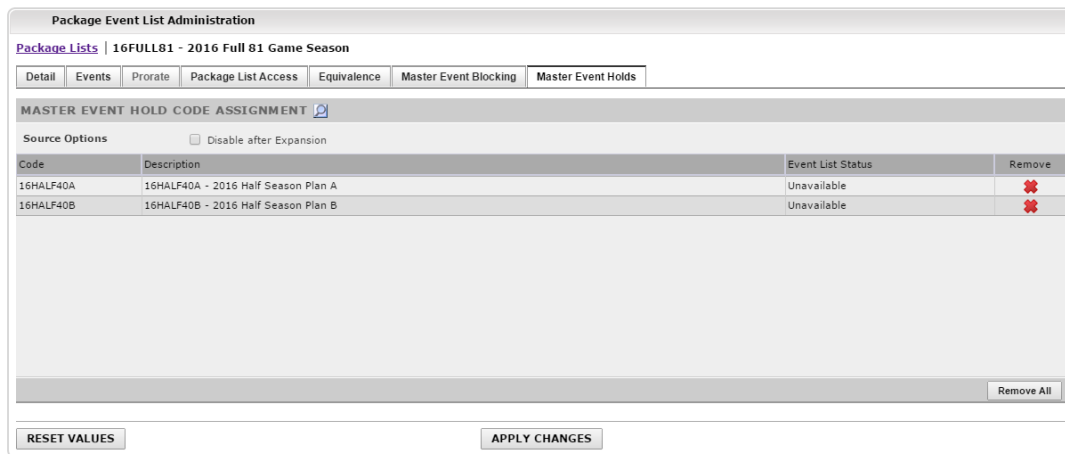
This screenshot is similar to the previous one, but the 'add icon' (a small square with a plus sign) next to the 'MASTER EVENT HOLD CODE ASSIGNMENT' title is highlighted with a red box. The rest of the interface, including the tabs, source options, table, and buttons, remains the same.

- Enter Package Event List search criteria, if needed, and click **FIND**. Check the box next to the Master Event Package List for which you want to set blocks and click **OK**.



Select	Code	Description	Event List Status
<input checked="" type="checkbox"/>	16HALF40A	2016 Half Season Plan A	Unavailable
<input checked="" type="checkbox"/>	16HALF40B	2016 Half Season Plan B	Unavailable

The selected Master Event Package Lists will now have holds propagated to them when Hold Codes are assigned to this Package Event List.



Code	Description	Event List Status	Remove
16HALF40A	16HALF40A - 2016 Half Season Plan A	Unavailable	
16HALF40B	16HALF40B - 2016 Half Season Plan B	Unavailable	

- If you don't want to continue the Hold Code propagation after the Master Event has been expanded, then check the box to the left of 'Disable after Expansion.'



Source Options Disable after Expansion

- Once all the needed Master Event Package Lists have been added, click **APPLY CHANGES**.

APPLY CHANGES

Making a Package Event List Available

- Once your setup is complete, return to the “Detail” tab. Change the ‘Event List Status’ to “Available” or “Master Only,” and then click **APPLY CHANGES**.

Package Event List Administration

[Package Lists](#) | 16BDWYFRI - 2016 Broadway Friday

Detail | Events | Prorate | Package List Access | Equivalence

PACKAGE LIST

<table border="0" style="width: 100%;"> <tr><td>ID</td><td>2701</td></tr> <tr><td>Supplier</td><td>Performing Arts</td></tr> <tr><td>Code</td><td>16BDWYFRI</td></tr> <tr><td>Description</td><td>2016 Broadway Friday</td></tr> <tr><td>Public Description</td><td>2016 Broadway Friday</td></tr> <tr><td>Season</td><td>16BDWAY - 2016 Broadway Season</td></tr> <tr><td>Event Inventory Type</td><td>Inventoried</td></tr> <tr><td>Event Class</td><td>Primary</td></tr> <tr><td>Event List Type</td><td>Fixed</td></tr> <tr><td>Event Date Type</td><td>Fixed</td></tr> <tr><td>Event List Status</td><td>Available</td></tr> <tr><td>Voucher Liability Type</td><td><input checked="" type="checkbox"/> Inherit</td></tr> <tr><td>Display Order</td><td>100</td></tr> <tr><td>Status</td><td><input checked="" type="radio"/> Active <input type="radio"/> Inactive</td></tr> </table>	ID	2701	Supplier	Performing Arts	Code	16BDWYFRI	Description	2016 Broadway Friday	Public Description	2016 Broadway Friday	Season	16BDWAY - 2016 Broadway Season	Event Inventory Type	Inventoried	Event Class	Primary	Event List Type	Fixed	Event Date Type	Fixed	Event List Status	Available	Voucher Liability Type	<input checked="" type="checkbox"/> Inherit	Display Order	100	Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive	<table border="0" style="width: 100%;"> <tr><td>Access Code</td><td>ALLACCESS - ALL access</td></tr> <tr><td>Venue</td><td>Theatre V</td></tr> <tr><td>Master Configuration</td><td>Theatre V</td></tr> <tr><td>Venue Configuration</td><td>VCFG - VENUE CFG</td></tr> <tr><td>Best Seat Configuration</td><td>RNKCFG - RANKING CFG</td></tr> <tr><td>Price Scale Configuration</td><td>PRICES - Prices for Theatre V</td></tr> <tr><td>Sell By Type</td><td>Price Scale</td></tr> <tr><td>Zone Ext Seat Config</td><td></td></tr> <tr><td>Price Scale Option</td><td>Same Seat Use Ev List/Any Use Const</td></tr> <tr><td>Seat Type</td><td>Same Seat</td></tr> <tr><td>Seat Calculation Rounding</td><td>Round Up</td></tr> <tr><td>Options</td><td><input type="checkbox"/> Fixed Seat Quantity</td></tr> <tr><td>Default Prorate</td><td><input checked="" type="checkbox"/> Enable Prorate 1 day(s) before event</td></tr> <tr><td>Composite Display Threshold</td><td><input type="radio"/> Fixed <input checked="" type="radio"/> %</td></tr> <tr><td>Email Package Seat Summary Type</td><td>Never</td></tr> </table>	Access Code	ALLACCESS - ALL access	Venue	Theatre V	Master Configuration	Theatre V	Venue Configuration	VCFG - VENUE CFG	Best Seat Configuration	RNKCFG - RANKING CFG	Price Scale Configuration	PRICES - Prices for Theatre V	Sell By Type	Price Scale	Zone Ext Seat Config		Price Scale Option	Same Seat Use Ev List/Any Use Const	Seat Type	Same Seat	Seat Calculation Rounding	Round Up	Options	<input type="checkbox"/> Fixed Seat Quantity	Default Prorate	<input checked="" type="checkbox"/> Enable Prorate 1 day(s) before event	Composite Display Threshold	<input type="radio"/> Fixed <input checked="" type="radio"/> %	Email Package Seat Summary Type	Never
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MASTER EVENT

<table border="0" style="width: 100%;"> <tr><td>Reference Date</td><td></td></tr> <tr><td>Date/Time Text</td><td></td></tr> <tr><td>Blocking Hold Code</td><td></td></tr> <tr><td>Inclusive Tax</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>General Ledger Number</td><td><input checked="" type="checkbox"/></td></tr> </table>	Reference Date		Date/Time Text		Blocking Hold Code		Inclusive Tax	<input checked="" type="checkbox"/>	General Ledger Number	<input checked="" type="checkbox"/>	<table border="0" style="width: 100%;"> <tr><td>Number of Events (including Master Event)</td><td></td></tr> <tr><td>Hold Code Template</td><td>HOLDCFG - HOLD CFG</td></tr> <tr><td>Price Structure</td><td>15BWC - 2105 Broadway Composite</td></tr> <tr><td>Ticket Printing</td><td>No Master</td></tr> <tr><td>Primary Org Affiliate</td><td>TKTPRM - Ticketing Company Primary</td></tr> <tr><td>Settlement Org Affiliate</td><td>TKTSETTLE - Ticketing Company Settlement</td></tr> </table>	Number of Events (including Master Event)		Hold Code Template	HOLDCFG - HOLD CFG	Price Structure	15BWC - 2105 Broadway Composite	Ticket Printing	No Master	Primary Org Affiliate	TKTPRM - Ticketing Company Primary	Settlement Org Affiliate	TKTSETTLE - Ticketing Company Settlement
Reference Date																							
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