

Latham Lassies Executive Board Meeting
December 15, 2022
Location- Online

Members Present:

Chair- Nicole Mahoney
VP Travel- Seth Johnson
Treasurer- Priscilla DeLair
Secretary- Todd Haggerty
Player Agent- Janelle Scrivens
Field Director- Justin Brower
Website/Registration Coordinator- Matt Harrington

6:01- Meeting called to order by Chair Mahoney

Introductions & welcoming remarks by Chair Mahoney and individual Board members.

OPEN DISCUSSION & TOPICS

- Establish a regular meeting date; Thursdays at 6 works for most.
- Open discussion on Board and managerial duties and responsibilities.
- Who is overseeing each of the responsibilities?
- Verify job duties and descriptions on website.
- Group discussion on using old website versus Microsoft. Matt gave a quick overview on differences, pros and cons of the old website versus Microsoft.
- Open discussion on relationship between Town and League, sentiment is that the Town does not assist the League very much; Board members inquired as to how to get the Town more involved.
- Chair inquired if League needs to order rulebooks, equipment etc...
- Open discussion about the need for an equipment manager to assist in dispensing rulebooks, score books and player equipment.
- Current website expires on December 31st, Matt and Janelle are working on a solution.
- Matt strongly recommends all parents go to new vendor website to update contact information.
- Treasurer training will occur over next meeting and in person. Transfer of bank authorized users etc...Nicole, Priscillia and Todd must present themselves at SEFCU, sign papers.
- Becky Wilson will continue to liaison for Shaker evaluations, all requests for space should be directed through Becky.

IMPORTANT UPCOMING DATES

- Next Meeting- January 12th, 6pm, Online
- Registration- Normally launches in January. Matt and Janelle will create the rec system end of December to early January. Janelle mentioned somebody will help with marketing.
- EXECUTIVE BOARD MEETING- Third Thursday in February- Feb 9th. (in person)
- OPENING DAY- Historically been the first weekend in May- first weekend in April- Saturday April 29th?

TREASURERS REPORT

Matt gave an overview of how the banking was transacted and agreed to train Pricilla. Instructed Justin on his spending limits as field manager. Matt indicated that any amount over \$1,000 should be voted on by the board. Small supplies and misc. items under \$1000, Justin is authorized to purchase.

BANK BALANCES

SEFCU

Savings- \$9,760.45

General \$37,322.82 (7 outstanding checks totaling \$1788.06

Petty Cash on Hand- \$200.00)

CAPCOM

General \$1885.53- 13 outstanding checks totaling \$650

Concession \$2801.34

Field \$909.90

- Bank Account Access- Matt suggested Pricilla and Nicole be added to every account. Todd as a backup.
- CAPCOM/SEFCU- Field account, General account, Concession account

No motions were made. No votes were taken.

Meeting adjourned at 7:00pm