



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: 2/26/25

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Chris Velasco, Joe Winegar, Alicia Prahm, Amanda Ciesinski, Steve Leary, Justin Jerve, Sam Blum

- I. Call to Order – at 5:31 by Grant
- II. Fundraising Meeting, open to all BAHA members: David H also joined the fundraising committee portion of the meeting. Alicia presented the Gambling report.
Amanda makes a motion to approve the \$4,569.62 in equipment for January '25, proposed March allowable expenses, and \$50,000 Lawful Purpose donation to BAHA 501c3.
 - Chris will continue to post DIBS for the meat raffle throughout the spring/summer months
- III. Good News =/< 5 minutes
 - a. Squirt teams had a strong showing at their home tournament
- IV. Approval of Meeting Agenda – Motion to approve by Joe, 2nd by Steve. Motion carries.
- V. Approval of Consent Agenda which includes the following: Motion to approve made Sam, 2nd by Joe. Motion carries.
 - a. Concessions report (*see attached*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*not provided*)
 - d. Recruitment and Retention Committee report (*nothing to report*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*see attached*)
 - g. Fundraising Committee report (*see attached*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*presented*)
 - j. Marketing Committee report (*nothing to report*)
 - k. Events Committee report (*discussed in meeting*)
 - l. Team Managers Committee report (*see attached*)
 - m. Meeting Minutes (*January '25 electronically approved and posted 2/18/25*)
- VI. Old Business
 - a. Try Hockey for Free Sponsorship/Other Sponsorships: This will be a standing agenda item for now. A work group has established to develop a sponsorship menu.
 - b. Long term planning: standing agenda items discussed.
 - c. Goalie recruitment: [Grant's goalie recruitment doc](#): The policy was reviewed and Alicia made a motion to approve, Sam 2nd the policy and the motion passes. Grant/Chris will finalize the formatting and send out to membership.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

- d. Golf Fundraiser: Dates discussed as well as preliminary logistics. June 4th is the last day of school so ultimately decided that was not a good date. Looking at June 25
- e. Referral of coach, parent, and player code of conduct violations to SSGD – Amanda presents the statement below. Sam makes a motion to approve adding this to our BAHA handbook, and Joe 2nd the motion. The motion passes.
 - i. All incidents involving the removal of a BAHA member, player, coach, or spectator from a BAHA-sanctioned event for misconduct shall be documented and reported by a representative of the team's leadership to the SSGD Committee Chair within 24 hours of the incident.

VII. New Business

- a. BoD Elections: Last call for Board nominations/self-nominations. No in person nominations were received.
- b. Shot Club – This is going to be the same as last year, and R&R committee will lead.
- c. End of Year Party and awards: The Board reviewed venue options for upcoming end of year party. Proposal was made to use the arena, as the space is being made available free of cost as a donation from the Foundation.
- d. Dryland Recap and Future Use – tabled given Board member unable to attend
- e. Girls Locker Room - Discussed ongoing conversations with the arena staff to have a designated girls locker room. Plan to revisit at the start of the next season
- f. Locker Room Monitors – Plan to reiterate the expectation that locker rooms are monitored and this a shared responsibility between the team managers and coaches.
- g. Checking Clinic – The PDC has previously discussed this, and the Board would like them to revisit and make a recommendation.
- h. Personnel – hockey director, tournament director, Hockey Ops coordinator, Concessions positions were discussed. After completion of BoD election, these positions will be established more definitively.

VIII. Comments and Announcement - none

IX. Adjournment – Motion to adjourn made by Alicia, 2nd by Joe. Motion carries.

Next Board meeting March 26 at 5:30pm

Concessions Report 2.24.25

Submitted by Kristina Lee

The Sales Summary and Product specific summary was provided to the Board

Hard to believe the end of the season is here. Overall, I think it was a good year. It had its challenges but nothing terrible.

We are getting low on things. Put in the final order to Pepsi and Bernick's today. After this weekend, we'll be open very little to get rid of anything that may be left. I don't expect it to be much. From there, we'll work on a good end of year cleaning and closing it up till next fall. What are thoughts on doing an end of year google survey for concessions. Maybe what people would like to see added for next year, what they would like to see changed and what they thought went well? Just getting members input sometime, not always, can be helpful.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Some things to think about for next year.

*Having one hired person per shift. Even if it was a few people that rotated shifts with management. This could help with volunteers feeling more comfortable claiming their shifts and just nice to know that there is always one person working. If not for each shift, then high school games would be amazing. Those seemed to be our biggest struggle to get help.

*Another fryer or a double one. No matter how much we tried to get ahead of the game we always had a wait during busy times. Sometimes we would run it non-stop for a couple hours.

*Reaching out to reps come August to get pricing and decide the best places to get things. Maybe even investigate Sam's Club or Costco membership for some things as I believe Sam's Club may be cheaper on some candy and depending on membership type they will ship it free. Over the next couple weeks, I'll be doing an inventory of tournament shirts, game socks (all levels) and Waggle Hats. We have tons of shirts left over from this year along with some from last year yet. I would say about 150 shirts. About 50-60 hats. I'll send final numbers next month.

Hockey Director Report 2.25.25

Submitted by Brent Potvin

PDC Updates 2-25-25

-Set up ice times, built coaching staffs and put together practice plans for the final skills sessions. All practice plans are skill based, station type practices intended for high reps and increased amount of puck touches. The first few nights have been pretty good and it appears as if the players are enjoying the new challenges.

-Game counts and final ice touches for the season completed and sent to BOD, PDC and coaches

-Brent and Shane met with Coach Tate Rusk and members of his coaching staff to discuss the 25-26 season to go over what his roster is going to look like, what that leaves the co-op for players at 15U and how that effects 12U and 10U. After the discussion we came to the following conclusions

-15U- we should have enough girls to field a 15U team but there is a possibility of needing to supplement a few girls from 12U in order to hit the numbers we need to field a full team. This will be something as we enter next season we will need to have board input on as last year it was suggested we field teams with the actual amount of girls we have at a given level

-12U-Their numbers are a little stronger than 15U and will have enough girls to field what appears to be 1 large team but there is also a lot of variables with this age group we will break down next month when we send out the projected numbers

-10U- Providing we get everyone to sign up who is eligible, it currently appears that we may be able to field 2 10U teams for next season.

-Started conversations with Jesse and Christy about potential replacements for them at the 8U and Mite level along with Tim and Whitney at the 6U and MM level.

-Met with Grant and Andrew to discuss hockey director role and future plans for BAHA



Brainerd Amateur Hockey Association
 P.O. Box 38
 Brainerd, MN 56401
 www.brainerdhockey.com
 218-851-2244

| | Oct | Nov | Dec | Jan | Feb | March | Dist/Regio | total |
|------|-----|-----|-----|-----|-----|-------|------------|-------|
| BAA | 19 | 26 | 28 | 28 | 23 | | | 124 |
| BB1 | 18 | 25 | 31 | 27 | 22 | | 4 | 127 |
| 15U | 18 | 21 | 27 | 27 | 23 | | 1 | 117 |
| PWAA | 21 | 19 | 24 | 26 | 21 | | | 111 |
| PWA | 14 | 21 | 25 | 26 | 18 | | 3 | 107 |
| PWB1 | 18 | 22 | 24 | 28 | 17 | | 4 | 113 |
| PWB2 | 17 | 21 | 23 | 27 | 15 | | 4 | 107 |
| 12UA | 17 | 25 | 29 | 23 | 19 | | 3 | 116 |
| SA | 13 | 16 | 21 | 27 | 19 | | 5 | 101 |
| SB1 | 13 | 16 | 22 | 25 | 17 | | 3 | 96 |
| SB2 | 13 | 15 | 22 | 21 | 21 | | 5 | 97 |
| SC | 11 | 15 | 23 | 18 | 18 | | 3 | 88 |
| 10U | 16 | 17 | 20 | 22 | 11 | | 4 | 90 |

SSGD Committee Report 2.26.25

Submitted by Amanda Ciesinski

1. The SSGD Committee has received and followed up on several allegations of player misconduct this month directed at teammates and other players. The committee would like to remind players to observe the Player's Code of Conduct.
2. The committee met once this month to review the following: a. A special panel was appointed and determined that it was more likely to be true than not that D. Wenshau violated the Parent's Code of Conduct. The panel ordered a two-week suspension from all BAHA-sanctioned activities.

Fundraising Report/Charitable Gambling 2.25.25

Submitted by Alicia Prahm

- Expenses were over budget for Equipment for the month of January '25. This was due to start up costs at BWW. There were less costs in Services and Supplies than anticipated, and more in "Equipment." (spent \$4965.62, was approved for \$3000.00).
- Charitable Gambling deposits for the month of January '25 were \$32,961.19 and Allowable Expenses \$20,560.57 Net profit before taxes \$8,993.18; and after taxes \$2,652.62 for the month of January. Taxes were \$9,748.00
- We have 8 months of data. After tax profit has ranged from -6,206.82 to 21,589.02. Net profit 109,215.25, over 8 months ~\$13,650 per month for the 3 sites. By May we will be up to 5 sites.
- Site inspections 1/17/25: BWW pull tab dispensing device and Grizzly's pull tabs. *No follow up necessary*
- Can we continue DIBS over the spring and summer months for Meat Raffle?

| | | | |
|----------------|------------------------------|----------|------------|
| Jan '25 | Rent to Sites | \$12,000 | \$4,501.85 |
| | Payroll & employee taxes | \$3,000 | \$1,267.84 |
| | Service & Supplies | \$4,000 | \$311.24 |
| | Inventory (gambling product) | \$10,000 | \$2,727.76 |



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

| | | | |
|--|-------------------------------------|----------|------------|
| | Accounting/legal | \$3,000 | \$0.00 |
| | Equipment | \$3,000 | \$4,569.62 |
| | E tabs, Ebingo, and Revenue sharing | \$15,000 | \$7,725.73 |

| | | | |
|----------------|-------------------------------------|----------|--|
| Feb '25 | Rent to Sites | \$12,000 | |
| | Payroll & employee taxes | \$3,000 | |
| | Service & Supplies | \$4,000 | |
| | Inventory (gambling product) | \$10,000 | |
| | Accounting/legal | \$3,000 | |
| | Equipment | \$3,000 | |
| | E tabs, Ebingo, and Revenue sharing | \$15,000 | |

| | | | |
|------------------|-------------------------------------|----------|--|
| March '25 | Rent to Sites | \$12,000 | |
| | Payroll & employee taxes | \$4,000 | |
| | Service & Supplies | \$3,000 | |
| | Inventory (gambling product) | \$8,000 | |
| | Accounting/legal | \$3,000 | |
| | Equipment | \$4,000 | |
| | E tabs, Ebingo, and Revenue sharing | \$15,000 | |

Managers Committee Report 2.25.2025

Prepared by Steve Leary

Managers submitted feedback as well as their team's W/L record and Goals For/Goals Against numbers. I have attached those documents to this report. Overall, there were some minor hiccups. One recurring complaint was the lack of cleanliness of arena. Managers had to deal with out-of-town guests on this as well. Another recurring complaint was the inability of the arena to designate a girls-only locker room. We should consult with the Arena Board and see if we can have one designated for 2025-26.