



October Board Meeting Agenda

October 26th, 2025

7:00 PM, In-person (The Ballpark)

Our Mission: To offer a community-based fastpitch softball program that allows opportunities for all Spring Lake Park female athletes to learn and enjoy fastpitch softball.

Our Vision: Provide a fastpitch softball program that teaches fastpitch softball fundamentals in a fun and supportive learning environment by promoting team play, providing individual skill development opportunities (physical & mental), and developing competitive teams regardless of age or level of play.

Call To Order

1) Welcome, Introductions & Role Call (Tom)

Present	Board Member	Present	Board Member
	Tom Doran, President		Malynda Zugeler, Player Development Director
	Mike Raymond, Vice President		Brad Hunt, Website & IT Director
	Kari Gregory, Treasurer		Bree Minor, Brand & Marketing Director
	Carolyn Balmer, Secretary		Kristi Cobbs, Community Liaison & Fundraising Director
	OPEN, League & Team Schedule Director		Amanda Tschakert, Director at Large
	OPEN, Coaches Director		John Garcia, Director at Large
	OPEN, Panther Classic Tournament Director		OPEN, Director at Large

*Board Quorum for Approval Decisions: 50% of filled roles required

Additional Attendees: Tyler Klose?, Jana Peterson?, Cassandra Fremstad?

Board role transitions starting September as voted during the August meeting:

- Carolyn Ahlstrom

2) Review & Approval of September Agenda (Tom)

Any additions?

Motion:

Second:

Vote:

3) Review & Approval of August Meeting Minutes (Tom)

Any updates/revisions?

Motion:

Second:

Vote:

Financial Updates

1) Treasurer's Report (Kari/Josh)

October Financials Review

Discussion Notes:

- Tom to send a list to Kari/Josh with what coaches to pay - Have we paid any yet?
- Non-profit status and filing with the state
- Need any assistance with the transition? Information transferred over yet?

Next Steps/Board Lead/Timing:

- Tom/Kari to get with Tanya/Josh on non profit status

Old Business

1) Fall Round table (Carolyn, John, Tom, Bree)

Discuss any updates on the Fall Roundtable

- How did it go? Any noticeable take-aways? (Board Attendees: Carolyn, John, Tom, Bree)
- Here is the information from Carolyn in the drive [here](#).
- Anything else?

Discussion Notes:

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Next Steps/Board Lead/Timing:

2) Fall Homecoming Tailgate (Kristi, Bree, Amanda, John)

- How did this go?
- Kristi have you been reimbursed?
- Thoughts for next year?

Discussion Notes:

Next Steps/Board Lead/Timing:

3) Scheduling Resource Proposal & Vote (Amy)

The general consensus was that we need a more streamlined way to manage team and field scheduling vs. the manual process we're using today. Further discussion was requested around the logistical application and implications of the new process. Proposal for review can be found [HERE](#).

Did anyone have a chance to check this platform out yet?

Motion:

Second:

Vote:

Discussion Notes:

Next Steps/Board Lead/Timing: Brad is connecting with Amy for future discussion. Brad will spend some time looking at the platform for later team meeting discussion. Need to fill this position.

4) **Spring 2026 Uniform Design Development & Ordering** (Brad & Bree)

Any updates? Need anything from the group?

Discussion Notes:

Next Steps/Board Lead/Timing:

New Business

1) **Board Role Discussion and Votes** (Tom)

Jana Peterson | New Board Member and Panther Classic Tournament Director

Propose we vote to accept Jana as a new member of the Board and fill the Panther Classic Tournament Director role that is open as Sarah Gatlin transitioned off the Board last month.

Motion:

Second:

Vote:

Cassandra Framstead | New Board Member and Panther Classic Tournament Director

Propose we vote to accept Cassandra as a new member of the Board and fill the League and Schedule Director role that is open as Sarah Gatlin transitioned off the Board last month.

Motion:

Second:

Vote:

John Garcia | New Coaches Director Opening

Propose we vote to accept John as a new member of the Board and fill the Coaches Director role that is open as Sarah Gatlin transitioned off the Board last month.

Motion:

Second:

Vote:

Does anyone want to fill open roles?

Motion:

Second:

Vote:

Future Votes

- Tyler Klose | Expressed intent to join the board with interest in an At Large role. Unsure of this currently I will reach back out
- Cassie Fremstad | New Board Member and At Large Role Vote in September?
- Add Sam Howard as a potential for future Board Member as well

Other Notables:

- The League and Team Schedule Director remains open.
- The Panther Classic Role is open, but I believe Jana had expressed interest or anyone else.

Discussion Notes:

- Mike term done at Vice President in December

Next Steps/Board Lead/Timing:

- Tom reaching out to Tyler Klose
- Tom update Carolyn on Website

2) Evaluation Discussion (Kristi)

- Kristi had some information pertaining to fall tryouts she would like to discuss with the group.
- Save the date (Facebook/Website/email) - would be good to get this set to make sure people can save the dates on their calendars
- Brad to discuss audience for the website and how we use it for the purpose of attracting new players
- Teams set up in sports engine
- Consider offering 16U/HS again?
- Spring open Gym dates and reserve times
- Consider opening a certain number of sign up slots to make team formation earlier. This could be fluid ex. Would be 20 people signed up in the first couple weeks and we say 24 spots total once filled registration will be closed

Motion:**Second:****Vote:****Discussion Notes:**

Organization wide save the dates?

Next Steps/Board Lead/Timing:**3) Strategic Planning/Priority Setting (All)**

Do we want to set up a small committee?

Make a list of topics that will be a priority or that people feel are important?

Future Discussion:

- Scholarship program (low income) (SLP Basketball has a [policy](#) developed and an [application](#) can we adapt from there?)
- Focus on pitching catching and hitting
- Getting coaches information and training - Living document with anything and everything coaches could ever need to be successful
- Getting training set up for early in the season especially (Ms. Dunning, Gopher Girls, other college or high school girls?)

Motion:

Second:

Vote:

Discussion Notes:

Tom and Malynda to connect on training opportunities (reach out and start collecting information on prices/timelines/who specializes in what/pitching and hitting clinics, ect to relay to board at next meeting - **want to make sure we have enough time to implement!**

Next Steps/Board Lead/Timing:

4) Panther Classic (All)

- Ways to offset losses from concessions - ("Dine in" nights, sponsorships, banners, booths, increased team fees)
- Do we have the field officially reserved and dates set?
- How to handle less volunteers with the payment options?
- Second "C" level tournament later in the season?
- Increasing team fees?
- Team Scheduling (I am unsure what this is in reference to, but it was in my notes)
- Non- refundable entrance fee after a certain date or tiered where you lose 50% if before this date and 100% as it gets closer?

Motion:

Second:

Vote:

Discussion Notes:

Next Steps/Board Lead/Timing:

- Tom/Jana to connect with Sarah to get some more information

4) Equipment (All)

- Equipment needs going into next year? (catchers equipment not latching for the younger ages, 4-5ish new shed keys, more or new of anything else)?
- Do we consider an equipment check in/check out to keep track of supplies?

Motion:

Second:

Vote:

Discussion Notes:

Next Steps/Board Lead/Timing:

Wrap Up and Adjourn

Closing Notes/Reminders:

- [2024/2025 Strategic Plan](#) Reflection
- Next Board Meeting: November 16th at 7:00 PM (Virtual)

Motion:

Second:

Vote:

Future Agenda Topics:

- Budget 2026 (Spring) and Fall “2027”
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Appendix A | 2025 Board Meetings

Day	Date	Location
Sunday	January 26 @ 7:00pm	Virtual
Sunday	February 23 @ 7:00pm	Virtual
Sunday	March 23 @ 7:00pm	Virtual
Sunday	April 27 @ 7:00pm	Virtual
Sunday	May 18 @ 7:00pm	Virtual
Sunday	June 22 @ 7:00pm	Hybrid
Sunday	July 27 @ 7:00pm	Virtual
Sunday	August 17 @ 7:00pm	Virtual
Sunday	September 21 @ 7:00pm	Virtual
Sunday	October 26 @ 7:00pm	In Person
Sunday	November 16 @ 7:00pm	TBD
Sunday	December 14 @ 7:00pm	TBD

Appendix B | Important Dates - 2025-2026 Dates

Event	Dates	Location
SLPSA Summer Season Registration	11/4/2024 - 1/31/2025	
MN Softball Director Meeting	1/14	7:00 PM Medina Entertainment Center
Summer Parent Meeting	2/3	7:00 PM via ZOOM
MN Softball 8U Directors Meeting	2/10	7:00 PM Medina Entertainment Center
Summer Team Evaluations	3/1 – 3/2	Westwood Middle School
Summer Team Selections Communicated	3/3	
SLP HS Softball Tryouts	3/17 – 3/21	
Big West Registration Deadline	4/7	
Big West Coach Schedule Meeting	4/8	Medina Entertainment Center 10U/12U @ 6:00PM 14U @ 8:00PM
SLPSA Picture Day	4/29 & 5/9	SLP HS Fields
Big West Summer League Games (10U & 12U)	4/28 – 6/19	
8U League Games	4/30 - 6/21	
Panther Classic Tournament (8U/10U/12U)	5/10	Fridley Community Fields
SLP HS Softball Youth Night	5/12	University of Northwestern
Big West Summer League Games (14U)	5/20 – 7/8	
SLP Youth Activities and Athletics Expo	5/28	SLP High School
MN Softball Metro HS League Games (16U+)	6/2 – 7/9	
SLP Tower Days Parade	6/5	Spring Lake Park
8U State Tournament	6/28 – 6/29	
10U & 12U State Qualifier	6/28 – 6/29	
SLPSA Fall Season Registration	5/24 – 7/24	
10U & 12U State Tournament	7/12 – 7/13	
NAFA Nationals 10U & 12U	7/17 – 7/20	10U Cottage Grove 12U Eagan & Mendota Heights
14U & 16U State Qualifier	7/19 – 7/20	
Fall Team Selections Communicated	Week of 8/4	
Monsta Championships 10U	7/24 – 7/27	
NAFA Nationals 14U/16U/18U	7/24 – 7/27	14U Prior Lake & Lakeville

		16U Champlin Park & Coon Rapids 18U Eden Prairie & Chaska
14U/16U/HS State Tournament	7/26 – 7/27	
Monsta Championships 12U/14U/16U	7/31 – 8/3	Mounds View
Club Softball Evaluations can begin	8/4	
MN Softball Fall Ball Meeting	8/12	6:00 PM at Medina Entertainment Center
Fall Ball Weekend #1	8/23 – 8/24	
Fall Ball Weekend #2	9/6 – 9/7	
Fall Ball Weekend #3	9/13 – 9/14	
Fall Ball Weekend #4	9/20– 9/21	
Fall Ball State Tournament	9/27 – 9/28	
Fall Roundtable Event	9/30	
MN Softball Year-End Directors Meeting	11/6 (11/13 reschedule)	Medina Entertainment Center

Appendix C – Board of Directors Roles

Name	Current Role	SLPSA Board Appointment Date	Current Role Appointment Date	Role Expiration <small>(2 year term for Officers)</small>
Tom Doran	President*	January 2025	July 2025	July 2027
Mike Raymond	Vice President*	November 2023	December 2023	December 2025
Carolyn Ahlstrom	Secretary*	October 2025	October 2025	October 2027
Kari Blood	Treasurer*	July 2025	July 2025	July 2027
Open	League & Team Schedule Director			
Open	Coaches Director			
Open	Panther Classic Tournament Director			
Malynda Zugeler	Player Development Director	August 2025	August 2025	August 2027
Brad Hunt	Website & IT Director	April 2024	July 2025	July 2027
Bree Minor	Brand & Marketing Director	December 2024	July 2025	July 2027
Kristi Cobbs	Community Liaison & Fundraising Director	September 2023	September 2023	September 2025?
Amanda Tschakert	Director At Large	July 2025	July 2025	July 2027
John Garcia	Director At Large	September 2025	September 2025	September 2027
Open	Director At Large			

*Officer roles have 2 year term limits per SLPSA bylaws