

COPPELL HIGH SCHOOL HOCKEY ASSOCIATION



Player and Member Handbook 2025-2026 Season

The purpose of this document is to communicate and confirm the expectations of all officers, coaches, volunteers, players, and parents involved with the Coppell High School Hockey Association ("CHSHA"). The information contained herein is intended to protect the rights of all CHSHA players and members, the health and safety of our players, the integrity of the Association, and the well-being of the facilities we utilize.

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ACCOMPANYING DOCUMENTS

- Parent Code of Conduct
- Coppel High School Hockey By-Laws (as amended) – ***Copy available on website***

I. DEFINITIONS

- “*Association*,” “*Club*” or “*CHSHA*” means the Coppell High School Hockey Association. Listed terms may be used interchangeably.
- “*Board*” means the Board of Directors of the CHSHA
- “*By-Laws*” means these By-Laws of the CHSHA.
- “*Executive Officers*” means the President, Vice-President, Secretary/Treasurer of the Board.
- “*Fiscal Year*” means the period of twelve (12) months beginning on the 1st of May and ending on the 30th of April of each year.
- “*League*” means the governing High School Hockey League in which the CHSHA participates.
- “*Members*” means the parents and/or legal guardians of Players, and other parties interested in supporting the objectives of the CHSHA and who willingly obey the By-Laws and the rules and regulations established by the Board, and who have paid the required dues as established by the Board.
- “*Membership*” means the parents and/or legal guardians of Players, and other parties interested in supporting the objectives of the CHSHA and who willingly obey the By-Laws and the rules and regulations established by the Board, and who have paid the required dues as established by the Board, collectively as a group, as opposed to individually.
- “*Player(s)*” means youth meeting the requirements set forth in Article 3 of the By-Laws.

II. CLUB MISSION

The Coppell High School Hockey Association aspires to become the highest quality high school hockey program, as recognized by USA Hockey. This will occur only through personal commitment by all participants, to include all players, parents, coaches, volunteers, and Board members.

The Club exists first and foremost for the players, in order that we may provide students in the Coppell Independent School District and league designated surrounding school districts the opportunity to represent the community of Coppell while competing in and enjoying the sport of ice hockey at a competitive level through organized practices, games, tournaments, and scheduled team events. To accomplish this objective, all CHSHA players must hold in high regard the values of teamwork, sportsmanship, competition, and community.

As has been its tradition, the Coppell High School Hockey Association will endeavor to compete at the highest levels, though do so within the morals of discipline, respect, and dignity. It is expected that all players and members will strive to create an environment where winning can occur through discipline, hard work, self-sacrifice, and accountability. While the coaches will work with the players to improve their individual skills, there will be greater emphasis placed on the team, both on and off the ice. If the organization is successful with the above, winning on the ice will be the natural result culminating from these endeavors.

The Coppell High School Hockey Association exists secondarily for the parents of these players. As a club sport, it is recognized that parents cover the majority of participation costs for their players. These parents are entitled to receive adequate value in return for such expenses. This value should be measured in terms of overall club success; not only measured by the win and loss column, but also in the maturity and emotional growth and life experiences achieved by the players.

III. CLUB VALUES

Teamwork

We work together as a team, both on and off the ice. We share the responsibility of success. We hold ourselves accountable to our position, our actions, and our mistakes. Win or lose, we support each other's accomplishments and find ways to help each one of us improve for the betterment of the Club.

Competition

We are dedicated to winning, though we will do so fairly and honestly. We will strive to make decisions that are in the best interest of the organization, not ourselves. We are disciplined in our actions and resolve in our commitment to the Club and each other.

Sportsmanship

We respect authority, each other, and the rules of the game. While we strive to win, we will not do so at all costs. We will maintain a high standard in our own actions and for those around us. Specific disciplinary actions will be taken by the coaches and board upon repeated game ejections, public outburst, foul language, slamming doors, and disrespecting coaches and teammates. Players representing CHSCA are responsible for their own actions. The club

reserves the right to limit playing time for poor sportsmanship. I understand that inappropriate actions resulting in poor sportsmanship could result in forfeiture of team fees and league registration fees. Player Initials:

Community

We represent our logo proudly. We are ambassadors of the community in which we live and strive to make them proud through our success as well as our actions.

IV. CHSHA CONTACT INFORMATION

Mailing	CHSHA, PO BOX 602, Coppell, TX 75019
Email	CoppellHSHockey@gmail.com
Website	www.coppellhockey.com
Facebook	www.facebook.com/CoppellHockey
Instagram	coppellshockey
Twitter	@CoppellHSHockey

V. STRUCTURE OF GOVERNING BODIES

USA Hockey - the ultimate authority. USA Hockey provides the structure and governance for structure and governance for all associations and participants throughout the country. USA Hockey serves as the official source for the rules of the game. All players and members are encouraged to familiarize themselves with these rules, all of which can be found at www.usahockey.com.

Texas Amateur Hockey Association (TAHA) - the local authority for the state of Texas and the Metroplex. TAHA provides oversight and governance to all leagues and associations in Texas, enforcing the rules established by USA Hockey.

AT&T Metroplex High School Hockey League - these are the rules, as developed and imposed to enhance USA Hockey Rules, by the local governing body for the league, of which CHSHA is a member association.

Individual Ice Rink's Rules - each ice rink facility develops and publishes their rules of acceptable behavior. It is the responsibility of the Club, and individual players, to know and adhere to these rules.

Coppell High School Hockey Association Rules - the Club has developed, communicated, and will hold members and players accountable for the rules established by the governing organizations outlined above, as well as additional policies and procedures as appropriate. Such policies will be provided in writing, either within this handbook, accompanying documents, or email communications to members.

Coaches' Team Rules - CHSHA Coaches are entitled and encouraged to develop and enforce such team rules as they wish. It is the players' responsibility to know both the rules and the consequences of failing to adhere to them. These rules shall be communicated to the entire team and every player shall abide by the same rules. In special circumstances, when there is an issue with a particular player, the coach may require additional requisites for that player until the situation is normalized within the team structure.

"Host" Organizations - any organization that hosts a tournament that CHSHA has elected to participate may establish rules specific to the tournament or situation.

VI. 2025-2026 SEASON COACHES

Head Coach	DJ Graham	214-972-9915
Assistant Coach	Clay Kelly	940-230-0482
Assistant Coach	Lee Towne	214-769-5899
Assistant Coach	Cutter Lloyd	972-765-2270
Assistant Coach	Hunter Kimmerle	214-934-6987
Assistant Coach	Stephen Ochs	940-594-4684
Assistant Coach	Tyler Albitz	330-410-5010

VII. 2025-2026 BOARD OF DIRECTORS

The Board of Directors serves as the governing body and implements the By-Laws of the CHSHA. The Board must consist of no less than three (3) and no more than six (6) members, according to the terms of the Board structure within the Bylaws of the Club. An election is held each year, prior to the start of the regular season. No active coach may serve as a member of the Board.

The 2025-2026 Season Board of Directors is comprised of (those with an [*] serve as Executive Officers):

President*	Adam King	972-896-2015
Vice President*	Jodi Wood	214-223-7872
Treasurer/Secretary*	Darbi Glassburn	940-232-0217

VIII. COACHES' GUIDELINES

To appropriately consider and address issues, it is important that any issues or concerns be brought to the attention of the coaches in an expeditious manner.

To the extent that a **parent** has an issue with a coach the following procedure will be followed:

1. The twenty-four (24) hour rule will apply. A parent must first wait twenty-four (24) hours to raise an issue with the coach.
2. The parent can contact the coach to set up a personal meeting or phone conference; the player should be present as well. The coach will not converse through email.
3. If the issue cannot be resolved at the team level, the parent may request to have a meeting with the Director of Coaches and/or the Board.

To the extent that a **player** has an issue, question or concern, the following procedure will be followed:

The player can call the coach at any time 24/7. The coaches want every player to feel comfortable talking about anything they choose. The coaches are comfortable with meeting with the player alone or while a parent is present. For the safety of all parties, **all meetings** with players will be held in a public place.

Regarding ice decisions including, but not limited to ice time, line combinations, defensive pairs, etc., the decisions are the coaches alone to make and are non-negotiable. While the coaches have selected players for the teams with an expectation that every player will contribute, there will be situations that require skill sets the coach feel will give the team the best opportunity to be successful. These situations can result in limited ice time for some players, and more ice time for others. **Every player will earn their ice time**, however coaches make every effort to ensure players receive opportunities to play on a regular rotation, and when that is disrupted, they will make every effort to make up the ice time in situations moving forward. Given that, please understand Coppell Hockey is competing at a high level for any teams within the organization and the coaches will make every decision with **the best interest of the team** as the defining factor.

IX. COACHES' TEAM RULES

These rules are designed to promote player responsibility, accountability and team discipline and apply to any team within the organization.

1. Players will comply with any instruction or directive given by any Coppell Coach and or CHSHA Board Member.
2. Players will be respectful of their teammates, coaches, officials, and opponents.
3. Specific disciplinary issues will be handled on a case-by-case basis with both the coach and CHSHA Disciplinary Committee involved.
4. Alcohol, illegal drugs, and vaping are prohibited. Any player involved in an incident involving alcohol, illegal drugs or vaping will be immediately suspended pending a meeting with the coach, parents, and CHSHA Board representative.
5. Players and parents will not engage with officials at any time. A team captain may be directed by the coach to ask a question to an official related to a rule, but that will be up to the discretion of the coach. No other communication, either by word or gesture, from a player to an official will be tolerated.
6. CHSHA adheres to the USA Hockey Zero Tolerance Policy, which can be found on the Coppell Hockey, the AT&T Metroplex Hockey League, and the USA Hockey web sites.
7. Only Coppell Hockey players and coaches are allowed in the locker room. No non-team member will be allowed to enter the locker room without specific permission from the coaches.
8. In the locker room, Coppell Hockey game jerseys are to be hung up and kept off the floor and player sticks are to be kept in the corner, away from the players' dressing area or stall.
9. If a player is going to be absent or late for any Coppell Hockey team event (e.g. practice, game, community outreach, etc.), the player is asked to contact the Head Coach via Sports Engine, text or phone (the player may leave a voicemail) prior to the absence or tardiness. The player is expected to provide the Head Coach with a reason for the absence or tardiness. Except in the case of serious illness, it is required that the contact be made by the player. The Head Coach will maintain a record of absences and late incidents and determine if they are excused or unexcused.
10. Excused absence - no disciplinary action taken.
11. Unexcused absence – disciplinary action will be taken that can result in limited playing time in game(s) as determined by the Head Coach. Multiple unexcused

absences will result in additional disciplinary action, which may affect playing time in multiple games.

12. Players should be dressed and ready ten (10) minutes prior to every practice to get final instructions from coaches.
13. Players will be at the rink one hour before fall games and forty-five (45) minutes before summer games dressed in game day attire – designated Coppell Hockey “team pullover and team pants” – no jeans, t-shirts, torn shorts, cut-offs, flip flops, etc. In the event of cold weather, players may wear a suitable jacket (e.g., Coppell team jacket or Coppell letter jacket). All equipment preparation (e.g., skate sharpening, stick taping, etc.) will be completed prior to the warm up. Upon completion of the team warm up, players will dress for the game and be ready for the pre-game meeting fifteen (15) minutes prior to game time.
14. Players need to have shower items, a towel, shower sandals, pair of running shoes, t-shirt, and gym shorts in their hockey bag at all times.
15. Players must maintain a neat well-groomed appearance at all Coppell Hockey functions.
16. Grades will be checked every nine weeks. The Head Coach is responsible for verifying and maintaining grade records with players and parents. Players must maintain a passing grade point average to meet the requirements of the CHSHA and No Pass No Play.
17. Players will practice as they play in games, which is at 100% effort and intensity.

X. DRESS CODE

Pre-Game Attire: Coppell Hockey prides itself in having every player be a positive representation of not only the organization, but also individually. Arrival at the Rink should be conducted and displayed in a professional manner. Proper dress attire is the designated "team pullover and team pants" and closed toe shoes. No sandals are permitted. Alterations to the Pre-Game Attire will be at the discretion of the Coach.

Game Time Attire:

- **Helmet:** Helmet in compliance with USA Hockey safety requirement. Going with tradition, the Club **REQUIRES** an exterior color of Red* Player Initials:
- **Game Day Jersey:** Both Home and Away Jerseys should be brought to every game.
- **Game Day Socks:** Both Home and Away socks/sock covers should be brought to every game.
- **Pants/Shells:** Only solid black in color, **BEARING NO LOGOS**, other than Coppell Hockey
- **Protective Equipment:** Players are recommended to follow the Protective Equipment guidelines per USA Hockey

XI. USA HOCKEY SAFE SPORT COMPLIANCE

The safety of our players is of paramount importance to both the Coppell High School Hockey Association and USA Hockey. This includes both on-ice and off-ice safety. As such, CHSHA is committed to the rules and regulations established by USA Hockey and its SafeSport Program to include, without limitation: Physical Abuse, Sexual Abuse, Screening, Locker Room Supervision and Hazing Policies, in addition to Codes of Conduct applicable to administrators, coaches, officials, parents, players and spectators.

USA Hockey instituted a new rule effective in the 2019-2020 season involving its SafeSport Training. As a result, players that turn 17 or older in 2025 (by 12/31/2025) will be required to complete the on-line SafeSport Training. Players will not be able to play or practice or be rostered to CHSHA until this training is complete. The SafeSport training will require completion prior to any practice or game in the fall season.

To learn more about USA Hockey's SafeSport program, individual policies, and procedures, please review the SafeSport Handbook at the following website:

<http://www.usahockey.com/safesporttraining>

XII. LOCKER ROOM POLICY

Parents in Locker Rooms

We discourage parents from entering locker rooms unless it is absolutely necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, then we ask parents to work with the coach prior to entering the locker room, if possible, to allow time for the coach to notify other players and make proper arrangements to avoid embarrassment.

Mixed Gender Teams

Teams may consist of both male and female players. It is important that the privacy rights of all our players are given consideration and appropriate arrangements are made. Where possible, CHSHA will have the male and female players dress/undress in separate locker rooms and then convene in a single locker room before the game or team meeting. Once the game or practice is finished, the players may come to one locker room for a team meeting and then the male and female players proceed to their separate locker rooms to undress and shower, if available. If separate locker rooms are not available, then the players will take turns using the locker room to change. We understand that these arrangements may require that players arrive earlier or leave later to dress but believe that this is the most reasonable way to accommodate and respect all our players.

Cell Phones and Other Mobile Recording Devices

Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room.

Player Initials:

Prohibited Locker Room Conduct and Reporting

CHSHA prohibits all types of physical abuse, sexual abuse, emotional abuse, bullying, threats, harassment, and hazing, all as described in the USA Hockey SafeSport Handbook. Participants, employees, or volunteers in CHSHA may be subject to disciplinary action for violation of these locker room policies or for engaging in any misconduct or abuse or that violates the USA Hockey SafeSport Policies. Reports of any actual or suspected violations, you may email USA Hockey at SafeSport@usahockey.org or may call 1-800-888-4656.

XIII. SOCIAL MEDIA, MOBILE AND ELECTRONIC COMMUNICATIONS

As part of Coppell High School Hockey Association's emphasis on participant safety, communications involving our minor participants should be appropriate, productive, and transparent. Effective communication concerning practice or game schedules and administrative issues among coaches, administrators, players, and their families is critical. However, the use of mobile devices, web-based applications, social media, and other forms of electronic communications increases the possibility for improprieties and misunderstandings and provides potential offenders with unsupervised and potentially inappropriate access to participants. The improper use of mobile and electronic communications can result in misconduct. Adherence to the Social Media, Mobile and Electronic Communications Policy helps reduce these risks.

All electronic communication between coach and player must be for the purpose of communicating information about team activities. Coaches, players, and all team personnel must follow common sense guidelines regarding the volume and time of day of any electronic communication allowed. All content between coaches and players should be readily available to share with the public or families of the player or coach. If the player is under the age of 18, any email, text, social media, or similar communication **must** also copy or include the player's parent/parents.

Social Media

Social media makes it easy to share ideas and experiences. CHSHA recognizes, however, that social media, mobile and other electronic communications can be especially concerning where minor participants are involved. Coaches are prohibited from having players join their personal Facebook page, Twitter, Instagram, Snapchat, or any other similar social media application. To facilitate communication, an official organization or team page may be set up and players and parents may join the official organization or team page, and coaches can communicate to players through the site. All electronic communication of any kind between coach and player, including use of social media, must be non-personal in nature and be for the purpose of communicating information about team activities or for team oriented motivational purposes.

Email, Text Messaging and Similar Electronic Communications

Coaches, team managers and players may use email, text messaging and smart phone applications (such as Sports Engine or GroupMe) to communicate. All email, text message, and smart phone application message content between coaches/team managers and players must be non-personal in nature and be for the purpose of communicating information about team activities. Emails, text messages and messages in smart phone applications from a coach to any minor participant **must** include a copy to the player's parent/parents.

Request To Discontinue All Electronic Communications or Imagery with Athlete Following receipt of a written request by the parent/parents of a minor player that their child not be contacted by any form of electronic communication by coaches or other adults, the team, coaches, and administrators shall immediately comply with such request without any repercussions for such request.

Abuse and Misconduct

Social media and other means of electronic communication can be used to commit abuse and misconduct (e.g., emotional, sexual, bullying, harassment, and hazing). Such communications by any employee, volunteer, independent contractor, or other participant of a USA Hockey Member Program will not be tolerated and are considered violations of USA Hockey's SafeSport Program.

Reporting

Infractions of CHSHA's Mobile and Electronic Communications Policy should be reported to the President of CHSHA or any other member of CHSHA's Executive Board.

A CHSHA participant or parent of a participant who violates this Social Media, Mobile and Electronic Communications Policy is subject to appropriate disciplinary action including but not limited to suspension, permanent suspension, and/or referral to law enforcement authorities.



**Coppell High School Hockey Association 2025-2026 Season Member Handbook
Acknowledgement and Agreement Form**

By signing, I acknowledge I have received and read the Coppell High School Hockey Association 2025-2026 Handbook and accompanying documents. I further understand that violations of the rules in the Handbook and accompanying documents could result in reduced ice time, suspension, fine or other penalties as deemed appropriate by the various governing bodies, Board of Directors, or Coach. Serious and/or repeated violations may result in a hearing before the Coppell High School Hockey Association Board and subsequent dismissal from the Club.

Player's Name

Player's Signature

Date

Parent's Name

Parent's Signature

Date