

**Physical Address**

13901 S. Robert Trail  
Rosemount, MN 55068

**Business Office Address**

5886 Blackshire Path, Suite 200  
Inver Grove Heights, MN 55076

**Irish Sports Dome**

www.irishsportsdome.com  
sales@IrishDomeMN.com  
cell or txt | 651-485-8843

# TIMELINE | RENTAL PROCESS

**CONTRACTUAL RENTALS**

(to qualify for contract rate (Sept-May), a min. of 16 dates and/or min of \$15K and/or at the discretion of Dome management)

<b>DATE</b>	<b>ACTION</b>
Jan 1- 15	Now is the time to review your current seasons use and what the upcoming season might look like. If you would like a copy of your past season rental packet, let me know and I will email it to you.
Jan 15	Submit your request for the upcoming season by Jan. 15. The more info you provide us with your request, the more we can try and meet your dome needs.
Jan 15 – Feb 15	All request for space received by Jan. 15 is reviewed simultaneously. During this time of review, we reach out to everyone directly. This may include phone calls, txt, emails, as we sort thru the best way to accommodate your requests and those of the dome.
Feb 16 – Mar 15	Your reservation calendar is prepared and emailed to you for your review. Upon review and approval, we then process the official contract.
Mar 15	Official contract is mailed for signature and down payment.

After signed contract and downpayment has been received, the rental packet is emailed to you.

**ALL OTHER RENTALS****ACTION**

- Review the PDF Dome Availability located on the Irish Dome Website under the Dome Availability Tab - review and submit your request to Patty at sales@IrishDomeMN.com
- Please include your phone number when emailing your request!
- Rental requests will be process as received

Let me know if you have any questions - call or email me!

THANKS! - Patty

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