

East Ridge Volleyball Expense Reimbursement Request Form

Please submit the below form and receipts/invoices to ERVB Booster Club Treasurer:
Lynn Chapman - chapman.lynn3@gmail.com.

Date _____

Name _____

Address _____

Phone _____

Expense Category

Program Expenses (Photography, Coaches expenses, Uniforms, equipment, etc)

Details:

Booster Club Events (Team dinners, Parent Night, Senior Night, etc.)

Details:

Community Involvement (Ball Kid, Youth Night, Pack the Perch, Homecoming, etc.)

Details:

Fundraising Expense (Sponsorship, tournament expenses, etc.)

Details:

Other

Details:

Reimbursement

Amount: _____

To be completed by East Ridge Booster Club Treasurer:

Check Payable to: _____

Amount: _____

Check Number: _____

Check Date: _____

Invoice/PO #: _____

President Signature (if applicable): _____

Treasurer Signature: _____