

Inver Grove Heights Baseball Association

Sunday, December 16, 2025

6:00 pm

Virtual

*Denotes a voting item

1) Call to Order

2) Roll Call

<input checked="" type="checkbox"/> Kate Skappel, President	<input type="checkbox"/> VACANT, Concessions
<input checked="" type="checkbox"/> Jason Guzinski, Vice President - Operations	<input type="checkbox"/> Jake Devney, Training
<input checked="" type="checkbox"/> Josh Norgard, Vice President - Baseball	<input checked="" type="checkbox"/> John Stadelman, Coaches
<input checked="" type="checkbox"/> Ryan Swainey, Treasurer	<input checked="" type="checkbox"/> Tom Hinkle, In House
<input checked="" type="checkbox"/> Megan Shavers, Secretary	<input type="checkbox"/> Marcus Fitzgerald, Equipment
	<input type="checkbox"/> VACANT, Fields/Tournament
	<input checked="" type="checkbox"/> Katie Hinkle, Gambling Manager
	<input type="checkbox"/> VACANT, Volunteers

3) Reading and Approval of Previous Meeting*

Motion by Kate to approve previous meeting minutes. Motion 2nd by Jason. All in favor. Motion passed

4) Approval of Agenda of Current Meeting*

Motion to approve by Jason. 2nd by Megan. All in favor. Motion passed.

5) Reports of Officers

a) President's Report -no new updates

b) Vice President Reports

i) Operations

ii) Baseball

c) Treasurer's Report

6) Reports of Committees (Directors)

a) Charitable Gambling

i) Net Profit for November

(1)\$13, 499

(a) Celts owes from past rent-at this point we will move forward and not backcharge for dues.

ii) Est. Expenses for December*

(1)Estimated expenses for December approximately \$40,000. Motion by Jason to approve. 2nd by Ryan. All in favor. Motion passed

iii) Bartender Gifts - from IGHBA

(1)\$150-regular bartenders

(2)\$100-part-timers

(3)Charitable staff-&150

iv) Tabby Gift - from IGHBA

v) Staff End of Year Bonuses

b) Training/Tryouts

i) Josh will follow up with Jack Ryan for T/TH gym time. Running into issues with gym availability only being late at night.

c) In House

i) Megan will post registration link again

d) Tournaments/Fields

e) Concessions

f) Volunteers

g) Coaches

h) Equipment

7) Member Topics

No new topics

- 8) Old and Unfinished Business
- 9) New Business (Discussion Items)
- 10) Adjournment

Open Positions

Tournaments/Fields

- Schedule practice and game fields for regular season.
- Communicate with city when games need to be rescheduled.
- Schedule tournaments with City
- Set up tournament registrations
- Take tournament payments
- Respond to emails from teams registering
- Communicate with MBL on tournament materials
- Be on site for tournaments/or coordinate with hired tournament director to be onsite.
- Collaborate with Concessions director.
- Order tournament awards (medals, hats or trophies)

Concessions

- Review past sales for concessions to determine what will be sold.
- Order, deliver and set up concessions prior to home tournaments.
- Check in with tournament director or designee if more product is needed.
- Coordinate with city to gain access to concession stand.
- Coordinate with volunteer director to ensure shifts are covered appropriately.

Volunteers

- Set up volunteer shifts in Dibs
- Monitor shifts and communicate with tournament director about shifts need to be filled.
- Send reminders to volunteers.
- Post on social media when we are in need of volunteers.
- Coordinate Parent Appreciation event.
- Record coach and manager dibs hours.
- Send a spreadsheet to treasurer and president of families who completed hours so deposits can be canceled.