

TCAHA Board Meeting Minutes

Tuesday, October 14th, 2025, at 6:30 p.m. Hampton Inn & Suites Pasco

I. Call to Order (6:33 pm)

Board Members in Attendance: Matt McDaniel, Dustin Willoughby, Bruce Gradisher, Aaron Trombley, Kurt Lukins, Gary Atherley

Absent from the board: Derek Ellingsen, Kelley Scott

Attendance: Garrett Stephenson, Haley Hollandsworth, Melanie Billingsley, Andrea Owens, Erin Donica, Phillip Ponn, Ashley Willoughby, Tiffany Richardson, Tracy Bullington

*Reading of September Meeting Minutes

The motion to approve minutes by Gary seconded by Dustin, and the board approved.

*Treasurer Report – Kelley Scott, provided by Kurt Lukins

Beginning Balance: \$488,503.67

Total Debits: \$25,444.82

Total Credits: \$98,278.80

Ending Balance: \$561,337.65

The motion to approve the Treasurer's report by Aaron, Gary seconds, and the board approved.

II. Report of Officers and Directors

*President – Matt McDaniel – Working with HWL on lease renewal for next July, conversations have begun.

A lot of feedback on referees, please be respectful and patient. We are working with them on solutions.

*Vice President – Bruce Gradisher – Nothing to report

*Secretary – Kurt Lukins – Items the Board has completed or approved since the last board meeting:

1. October Board Meeting Date
2. 8U Girls House Registration for Dru Hammond
3. Refunds for two players who did not attend practice and will not be participating this season.
4. Discounts for late season registration, including the relevant dates.
5. 10U Nelson - Requests for Goodwill sponsor sticker on Helmet
6. Goalie Lab Coach Requirements
7. Hire Director 4`
8. House Tournament Fee Waiver
9. NWAHL Playoff Tournament Submission
10. Discipline Committee - replace Chris Brown with Tim Carlson
11. PeachJar Online Platform Service Purchase (\$525) for THFF
12. 12UB Jr. Ams Logo for Hats and T-Shirts (unedited)

*Treasurer – Kelley Scott – Delivered by Kurt Lukins - We are working with CLA to transition the books over. We are working on quickbooks first, then we will get Expensify going. Thursday the board officers

will be meeting to change over the bank account names, add some accounts, get new cards/check books.

***Directors:**

– Aaron Trombley - Director 3 – Girls THFF this Saturday, please attend. Team Photos will be done through Heather Weagant, scheduled by teams.

– Bonnie Cannon - Director 4 – Discussed Rink Rate rental option. Replacing internal gear rental system.

– Dustin Willoughby - Director 5 – Working with HWL on fixes around the rink to include the Zamboni. Working with Hammond family on project that we will present soon.

– Gary Atherly - Director 6 – Nothing to report.

***Past President –Derek Ellingsen – Absent no report**

Dru Hammond awards for 2025-27

First-year player – Logan Lucas

Girl player – Ashlynn Snook

***Hockey Director – Garrett Stephenson – Season is well underway, overwhelmingly positive. HTT was here and got great feedback. Could have done better with parent attendance event. THFF was great, 67 participants and a high amount of helpers. Working on marketing plans to try to capture some of those participants. Girls THFF this weekend!**

III. Committee Reports (Chairperson/Board Liaison)

***Tournament Committee – Garrett Stephenson – House tourneys are filled or near filled (10U has a wait list). Rep tournaments are tougher, 10UB is full and moving 10UA empty fills over. Looking at 10UA tournament after state tournaments here locally.**

***Goalie Committee – Mike Landry – Absent. Garrett reported – Pacific District goalie in chief here this Saturday (Darren Campbell). Extra session this week. 10U and above averaging 24 goalies at lab. 8U and below are using learn to play time (trying every three weeks at this level).**

***Coaching Committee – Garrett Stephenson – Nothing to report**

***Discipline Committee – Bruce Gradisher – Nothing to report
Bonnie – Nothing to report**

***Equipment/Facilities Committee – Dustin Willoughby – Nothing to report**

***Finance Committee – Kelley Scott – Board Finance Liaison – Nothing to report**

***Nominations Committee – Kurt Lukins – Looking for help with nominations committee – Six weeks of work at most. Would like to get one person from each age group that isn't interested in being on the Board but knows a lot of people in the age group. Open positions for vote this year – President, Treasurer, Director 4 Equipment and Director 6 Awards.**

***Public Relations/Sponsorship Committee – Aaron Trombley – Committee is formed.**

***Registration Committee – Haley Hollandsworth – Still open, higher than previous years. New influx of people coming in.**

***Scheduling Committee – Brandy Kovic – Provided by Kurt Lukins - Scheduling is coming along. Every team has games on the schedule. I did get notified today that some aren't receiving SE notifications about their game - folks need to make sure to be checking their SE as well as linking that to their phone calendar to make sure they don't miss anything. Hoping to have stuff finalized soon - just waiting to hear from other associations before being able to finalize!**

***Scholarship/Awards Committee - Gary Atherly – 10 scholarships provided this month.**

*All Team Manager Committee – Haley Hollandsworth (Associate Team Manager) – THFF for girls this weekend, pizza party afterwards. Haley will schedule recurring managers meeting and push out photo info to all managers.

*Tri-City American Board Liaison – Isaac Merkl – Garrett – agreement is not finished yet, sent to Jammie the week of opener. Haley - Discounted ticket link coming out tomorrow.

*Girls' Club – Tiffany Richardson – Submitting jersey orders tonight (thanks Monika). 12U tournament coming in November (4 submitted). 10U needs more submissions. State level girls committee meeting today donated \$300 to TCAHA girls program. PWHL event on Nov 23rd on for 8U/10U girls at Olympic View. Dec 19th is girls dev camp, Garrett and Tiffany working on a list.

*Mid-Columbia Hockey Officials Association (MCHOA) – Not present.

IV. Unfinished Business

None

V. New Business

Chris Hedger asked permission for a uniform policy deviation in December for his 18UAA team to wear Hawaiian shirts during a tournament weekend to and from the rink in lieu of the uniform standard. This is meant to build camaraderie and be fun. The Board did not vote but all agreed this was acceptable to told Coach Hedger to go forward with his plan.

VI. Adjourn Meeting

Motion to adjourn by Kurt at 7:03 pm, seconded by Aaron– the board approves.

VII. BOD available for questions/discussions

Prepared by:  _____, Kurt Lukins, Secretary, Board of Directors

Approved by:  _____, MATT MCDANIEL, Board of Directors