

# 2018-2019 Michigan Women's Program Rules and Policies



**USA GYMNASTICS®**

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**Michigan**

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*Items that are new are in red print.*

# MI USA Gym Administrative Committee Members

<b>STATE ADMINISTRATIVE COMMITTEE CHAIR (SACC)</b> Beckey Burden-Cuddeback	971 Lynch Drive Traverse City, MI 49686 (231) 941-7751 (Gym) (231) 649-2813 (Cell) <a href="mailto:beckeyburd@gmail.com">beckeyburd@gmail.com</a>
<b>JUNIOR OLYMPIC COMMITTEE CHAIR (JOCC)</b> Lori Koch	51676 Danview Technology Court Shelby Township, MI 48315 (586) 803-1333 (Gym) (586) 803-1033 (Fax) <a href="mailto:olympia@comcast.net">olympia@comcast.net</a>
<b>EDUCATION COORDINATOR</b> Monique Dawood	22475 Heslip Dr. Novi, MI 48375 (248) 344-9344 (Gym) (248) 344-0276 (Fax) <a href="mailto:monique@mega-gym.com">monique@mega-gym.com</a>
<b>COMMUNICATIONS COORDINATOR</b> Christie Copeland	3166 Tri-Park Dr. Grand Blanc, MI 48439 (810) 240-2383 (Cell – Text first please) (810) 694-3533 (Fax) <a href="mailto:communicationsmiusag@gmail.com">communicationsmiusag@gmail.com</a>
<b>LEVEL 9 &amp; 10 REPRESENTATIVE</b> Kim Tanskanen	22475 Heslip Dr. Novi, MI 48375 (248) 344-9344 (Gym) (248) 344-0276 (Fax) <a href="mailto:kimpodatc@aol.com">kimpodatc@aol.com</a>
<b>LEVEL 8 REPRESENTATIVE</b> Michelle Kocan	6209 Siebert St. Midland, MI 48640 (989) 430-7638 (Cell) <a href="mailto:michkocan@gmail.com">michkocan@gmail.com</a>
<b>LEVEL 7 REPRESENTATIVE</b> Brett Wargo	9410 Davis Highway Dimondale, MI 48821 (630) 244-0721 (Cell) (517) 322-0436 (Fax) <a href="mailto:brettwargo@gmail.com">brettwargo@gmail.com</a>
<b>LEVEL 6 REPRESENTATIVE</b> Valarie Mailloux	15100 Hubbard St. Livonia, Mi. 48154 (248) 921-8795 (Cell) (734) 466-2930 (Gym) (734) 466-2931 (Fax) <a href="mailto:valarie.mailloux@gmail.com">valarie.mailloux@gmail.com</a>
<b>LEVEL 4 &amp; 5 REPRESENTATIVE</b> Nicole Bentley	6712 Financial Parkway Kalamazoo, MI 49071 (269) 615-1819 (Cell) (269) 544-3000 (Gym) <a href="mailto:nbentley.branchgym@gmail.com">nbentley.branchgym@gmail.com</a>

<p><b>LEVEL 3 REPRESENTATIVE</b> Kim Dowis</p>	<p>2709 Pine St. Saginaw, MI 48602 (989) 754-7401 (Gym) (989) 280-8453 (Cell) kim.gjgc@gmail.com</p>
<p><b>XCEL REPRESENTATIVE</b> Sarah Gross</p>	<p>943 West River Center Dr. NE Comstock Park, MI 49321 (616) 202-7953 michiganxcelrep@gmail.com</p>
<p><b>NAWGJ STATE JUDGING DIRECTOR</b> Debbie Campbell</p>	<p>11085 Harvest Ct. Plymouth, MI 48170 (734) 812-6967 (Cell) dsccampbell@comcast.net</p>

## MI NAWGJ Committee Members

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<b>NAWGJ STATE JUDGING DIRECTOR</b> Debbie Campbell	11085 Harvest Ct. Plymouth, MI 48170 (734) 812-6967 (Cell) dsccampbell@comcast.net
<b>ASSIGNER</b> Linda Morton	35840 Oakwood Lane Westland, MI 48198 (734) 394-6449 (Cell) lmortonsport@msn.com
<b>ASSIGNER</b> Alice Porter	3919 Berry Ridge Dr. Holt, MI 48842 (517) 282-5144 (Cell) Alicemommy2002@yahoo.com
<b>COMPULSORY/OPTIONAL REPRESENTATIVE</b> Sheryl DeWeerd	5833 West Bradshaw Rd. Ludington, MI 49431-9239 (231) 510-5208 (Cell) sheryldeweerd@gmail.com
<b>XCEL REPRESENTATIVE</b> Kelly Boone	68168 Edgewater Beach Rd. White Pigeon, MI 49099 (269) 625-0785 (Cell) (269) 651-3344 (Home) kellyboone24@gmail.com
<b>SECRETARY/LIBRARY</b> Judy Dobransky	3446 Gordon Drive Sterling Heights, MI 48310 (586) 202-7563 (Cell) (586) 264-2047 (Home) ddobransky@aol.com
<b>ADMINISTRATIVE ASSISTANT</b> Donna Trevethan	11085 Harvest Ct. Plymouth, MI 48170 (810) 623-2457 (Cell) dtjasnational@gmail.com
<b>MEMBERSHIP</b> Heidi Curtis	(616) 836-9199 (Cell) hlcurtis1@att.net
<b>JUDGES CUP DIRECTOR</b> Cathy Short	12257 Hoisington Road Gaines, MI 48436 (810) 735-6583 (Home) (810) 626-2170 (Gym) (810) 869-5948 (Cell) cathyshort@hartlandschools.us

<p><b>TREASURER</b> Alanna Mrlik</p>	<p>1330 Sherborn Court Rochester Hills, MI 48306 (248) 821-4487 (Cell) treasurer.minawgj@gmail.com (MI-NAWGJ treasurer correspondence)</p> <p>alannamrlik@wideopenwest.com (General gymnastics/judging correspondence)</p>
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## Region 5 Administrative Committee Members

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<b>REGIONAL ADMINISTRATIVE COMMITTEE CHAIR (RACC)</b> David Stiles	105 Woodland Lane Carmel, IN 46032 (317) 504-8281 (Cell) d.b.stiles@att.net
<b>REGIONAL TECHNICAL CHAIRMAN</b> Char Christensen	1260 Churchbell Way Columbus, OH 43235 (614) 668-8822 (Cell) charchristensen@icloud.com
<b>REGIONAL JO CHAIRMAN</b> Kittia Carpenter	566 Mulberry Way N Westerville, OH 43082 (614) 309-0858 (Cell) (614) 895-1611 (Gym) (614) 895-7644 (Fax) kittiac@buckeyegymnastics.com
<b>ILLINOIS STATE CHAIRMAN</b> Norbert Bindixen	426 Midway Drive Mundelein, IL 60060 (847) 334-7768 (Cell) (847) 949-6241 (Fax) NorbertIL@aol.com
<b>INDIANA STATE CHAIRMAN</b> Bob Neat	2907 S 500 W New Palestine, IN 46163 (317) 332-1968 (Cell) bob@indianausagym.org
<b>KENTUCKY STATE CHAIRMAN</b> Brian Blewitt	2388 New Haven Rd. Bardstown, KY 40004 (502) 348-2164 (Gym) (502) 419-0212 (Cell) brianblewitt@blueribbonssports.net
<b>MICHIGAN STATE CHAIRMAN</b> Beckey Burden-Cuddeback	971 Lynch Drive Traverse City, MI 49686 (231) 941-7751 (Gym) (231) 649-2813 (Cell) beckeyburd@gmail.com
<b>OHIO STATE CHAIRMAN</b> Patrick Jordan	836 Reading Rd. Mason, OH 45050 (513) 383-9782 (cell) (513) 229-7315 (gym) patrickjordan@gym-nation.com
<b>REGIONAL SECRETARY</b> Augusta Lipsey	3705 Miller Road Kalamazoo MI 49001 (269) 720-7937 (Cell) Augusta.lipsey@att.net

<b>REGIONAL JUDGING DIRECTOR</b> Donna Trevethan	4990 Gallagher Blvd. Whitmore Lake, MI 48189 (810) 623-2457 (Cell) dtjasnational@gmail.com
<b>REGIONAL PETITION COORDINATOR</b> Sue Kane	2980 Wynde Tree Dr. Seven Hills, OH 44131 (216) 407-2383 sue.kane76@gmail.com region5usag+petition@gmail.com
<b>REGIONAL XCEL CHAIRMAN</b> Nancy Gibson	1344 Lockard St. Madison, Indiana 47250 (219) 781-3088 cell judgen1@aol.com
<b>REGIONAL TRAINING CAMP COORDINATOR</b> Lori Koch	51676 Danview Technology Court Shelby Township, MI 48315 (586) 803-1333 (Gym) (586) 803-1033 (Fax) lorikochr5camps@gmail.com

## USA Gymnastics Contact Information

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<b>USA GYMNASTICS NATIONAL OFFICE</b>	130 E. Washington St., Suite 700 Indianapolis, IN 46204 (317) 237-5050 (Phone) (317) 237-5069 (Fax) www.usagym.org
<b>USA GYMNASTICS MEMBER SERVICES</b>	(800) 345-4719 (Phone) (317) 692-5212 (Fax) membership@usagym.org

## 2018-2109 Xcel Competitive Season Information

	Silver	Gold	Platinum	Diamond
State Meet Date	March 29-31, 2019		March 15-17, 2019	
State Qualifying Scores	32.00 AA I.E.S 8.5 per event			
Last Day to Submit State Qualifying Score	Monday, March 25, 2019		Monday, March 11, 2019	
	<i>If gymnast qualifies after the postmark deadline for entry to the State Meet, late fees will apply.</i>			
Division Declaration Deadline <small>(Explanation of Level Declaration on page 13)</small>	<b>February 1, 2019</b>			
State Meet Entry Fee	\$75.00/gymnast		\$85.00/gymnast	
	<i>Online entries are not considered official until payment is received.</i>			
State Meet Team Fee	\$20.00/level			
State Meet Entry Deadline Postmark Date	Monday, February 25, 2019		Monday, February 11, 2019	
State Meet Late Fees	\$25/gymnast plus applicable club fee of \$100 or \$300. Please see additional information regarding late fees on page 13.			
Regional Meet Dates	May 3-4, 2019			
Regional Qualifying Score	36.00 AA IES 9.0 per event	35.50 AA IES 9.0 per event	35.00 AA IES 9.0 per event	35.00 AA IES 9.0 per event
Regional Entry Fee	\$90.00/gymnast <small>Must be paid with one club check at the State Meet</small>			
Minimum Mobility Score to Enter Division	None	31.00 AA IES 8.0 per event in Silver Division	31.00 AA IES 8.0 per event in Gold Division	31.00 AA IES 8.0 per event in Platinum Division
Entry Division from the JO Program	JO Levels 1, 2 or 3	JO Levels 3 or 4	JO Levels 5 or 6	JO Levels 7, 8, 9 or 10



## 2018-2019 JO Competitive Season Information

	Level 10	Level 9	Level 8	Level 7	Level 6	Level 5	Level 4	Level 3
State Meet Dates	March 15-17, 2019				April 6-7, 2019	April 27-28, 2019	April 6-7, 2019	April 27-28, 2019
State Qualifying Score	32.00 AA IES 8.0 per event	32.00 AA IES 8.0 per event	31.00 AA IES 7.75 per event	31.00 AA IES 7.75 per event	31.00	30.00	30.00	30.00
<i>State qualifying score may be achieved at any USA Gymnastics sanctioned competition after August 1, 2018</i>								
Last Day to Submit State Qualifying Score	Monday, March 11, 2018				Monday, April 1, 2019	Monday, April 22, 2019	Monday, April 1, 2019	Monday, April 22, 2019
<i>If gymnast qualifies after the postmark deadline for entry to the State Meet, late fees will apply.</i>								
Level Declaration Deadline	Monday, February 11, 2019				Monday, March 4, 2019	Monday, March 25, 2019	Monday, March 4, 2019	Monday, March 25, 2019
State Meet Entry Fee	\$95.00/gymnast Online entries are not considered official until payment is received.				\$85.00/gymnast Online entries are not considered official until payment is received.			
State Meet Team Fee	\$20.00/level							
State Meet Entry Deadline Postmark Date	Monday, February 11, 2019				Monday, March 4, 2019	Monday, March 25, 2019	Monday, March 4, 2019	Monday, March 25, 2019
State Meet Late Fees	\$25/gymnast plus applicable club fee of \$100 or \$300. <small>Please see additional information regarding late fees on page 13.</small>							
Regional Meet Dates	April 12-14, 2019		April 26-28, 2019		N/A	N/A	N/A	N/A
Regional Qualifying Score	34.00 AA IES 9.0 per event	34.00 AA IES 9.0 per event	34.00 AA IES 9.0 per event	35.00 AA IES 9.0 per event	N/A	N/A	N/A	N/A
Regional Entry Fee	\$125.00/gymnast <small>Must be paid with one club check at the State Meet</small>		\$125.00/gymnast <small>Must be paid with one club check at the State Meet</small>		N/A	N/A	N/A	N/A
National Meet Dates	May 17-18, 2019	May 10-12, 2019	N/A	N/A	N/A	N/A	N/A	N/A
National Qualifying Procedure	See National R&P	See National R&P	N/A	N/A	N/A	N/A	N/A	N/A
National Entry Fee	\$135.00	\$135.00	N/A	N/A	N/A	N/A	N/A	N/A
Minimum Mobility Score	N/A	34.00 AA IES 8.5 per event	34.00 AA IES 8.5 per event	32.00 AA IES 8.5 per event	32.00	32.00	34.00	N/A

# MI USA Gym SAC Mission & Purpose

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## MISSION

- Encourage participation in all aspects of gymnastics in Michigan.
- Support the athletes and gymnastics clubs in the state and assist in their pursuit of competitive excellence.
- Generate public awareness of the sport of gymnastics in the state of Michigan.
- Commit to servicing the professional membership in the state of Michigan.

## PURPOSE

The purpose of the Michigan USA Gymnastics State Administrative Committee (SAC) is to implement the USA Gymnastics National Women's Artistic Gymnastics Program. This means to promote, serve and administer the official gymnastics program for girls and women of all levels of ability throughout the United States. This shall be accomplished by: Carrying out the purposes, standards and objectives of USA Gymnastics.

State Administrative Committee Responsibilities:

- Assist in organizing competitions for girls and women of all levels of ability at local and state level.
- Establish state meet qualifying procedures.
- Propose state meet dates that will be scheduled in conjunction with regional and national competition dates and judging availability.
- Refrain from any self-serving interests when considering a committee vote.
- Organize and provide technical, development and specific guidelines and rules and policies for MI USA Gymnastics.
- Provide a network of communication necessary for the implementation of the above objectives.
- Organize state training clinics and educational opportunities for gymnasts, coaches, club owners, and judges.

# MI USA Gym SAC Election Procedures

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The election of the Michigan USA Gym State Administrative Committee members is done in a staggered year format to help maintain committee memory. In May of each year a call for nomination will go out to the MI USA Gym professional membership. Election information will be found on the Michigan USA Gym web site: [www.michigangymnastics.com](http://www.michigangymnastics.com).

Each nominated USA Gymnastics member:

- a. Must be a USA Gymnastics professional member in good standing.
- b. Must give permission for your nomination.
- c. Serves a two-year term.
- d. Attends all scheduled SAC meetings.
- e. Has strong computer and communication skills.
- f. Uphold all USA Gymnastics and MI Rules & Policies.
- g. Will have 1 vote.

The election of Committee members will follow the format below:

Even Year Election 2020, 2022, 2024	Odd Year Election 2019, 2021, 2023
State Administrative Committee Chairman Xcel Representative Level 8 Representative Level 5 Representative Level 3 Representative	Junior Olympic Chairman Communications Coordinator Education Coordinator Level 9/10 Representative Level 7 Representative Level 6 Representative Level 4 Representative

## Professional Conduct

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All professional members are expected to conduct themselves in a way that positively represents the sport of gymnastics. They are also expected to know and follow the Women's Program Rules and Policies code of ethics as well as the responsibilities of professional membership. Members should also know and follow the Michigan Rules and Policies.

It is the responsibility of our professional membership including coaches, judges, and meet directors to report any violations of the Rules and Policies.

# State Meet Information

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## AWARDS

### Individual Awards

The procedures for individual awards, team awards, and breaking ties are outlined in the Women's Rules & Policies. The SAC determines age divisions. Any gymnast competing in the wrong age division is ineligible for any awards.

- Achievement ribbons will not be awarded at any level.
- Each Level 3 competitor beyond the 40% all-around placement will receive an achievement medal.

### Team Awards

A club that has 3 or more athletes entered is considered a team and will be required to pay the team entry fee.

- Team awards will be a minimum of 40% of the teams entered. Top (3) three scores from each event will count for team placement. Places 1<sup>st</sup> to 3<sup>rd</sup> will receive team placement banners and the remainder of the teams will receive trophies.
- State meet banners and state meet medals will be purchased from the MI USA Gymnastics JOC.

## CHANGES IN CLUB AFFILIATION

Gymnasts who switch member clubs during the competition season must have been with the new club for **30 days or more** for her scores to be considered for the team competition. The gymnast can compete for individual and all-around awards.

## FLOOR MUSIC

For the most effective time management at all compulsory competitions, teams are encouraged to use the same version of floor music for all their athletes.

Coaches must provide floor music in a digital format (MP3, computer, tablet, smart phone, etc.). The meet director does not provide CD playback equipment. The device must have a screen and must be able to be connected to the playing equipment via cable.

## INDIVIDUAL EVENT SPECIALISTS

Individual Event Specialists are allowed at levels 7-10 and all Xcel Divisions.

- Gymnasts must be declared as an IES before the start of the competition.
- If an all-around gymnast is injured during a state meet she may not change her designation to an IES.

## INJURY OR ILLNESS PETITIONS TO STATE CHAMPIONSHIPS

Injury or illness petitions must be sent to the Michigan level representative and the SACC. Please use the USA Gymnastics Injury Petition Form found in the Michigan Rules & Policies or in the Women's Program Rules & Policies.

Petitioning rules and deadlines may be found in the Women's Program Rules & Policies .

## **LEVEL DECLARATION DATE**

The Michigan level declaration date for Levels 3-10 is the state meet entry deadline date for each respective level. **The Michigan level declaration date for all Xcel divisions is February 1, 2019.**

The level the gymnast competes in a sanctioned competition after the declaration date designates her level for the remainder of the current season.

Example 1: A gymnast competes level 6 during most of the season. She tries a meet at level 7 the last weekend in February. Since the level declaration date is February 11<sup>th</sup>, she would need to remain at level 7 for the remainder of the season. For state meet she may compete as a level 7 if she obtained a qualifying score. If she did not, she is not eligible for any state meet. Note: the gymnast may compete level 7 BEFORE February 11<sup>th</sup> and still compete as a level 6 at the state meet if she achieved a level 6 qualifying score. She may compete level 6 at state even if she achieves a level 7 qualifying score.

## **LATE ENTRY FEES**

All state meet entries must be submitted electronically. Payment and electronic entries must be received before the postmarked deadline to avoid a late fee.

### **Individual Late Fees (Payable to Host Club)**

Any gymnast not entered by the postmark entry date will be charged \$25/gymnast.

Any changes made after the postmark entry date will be charged \$25/change. This includes any changes to the entry. Examples: level changes, late qualifying scores, session changes, etc.

### **Club Late Fees (Payable to MI USA Gymnastics SAC)**

Entire club entries mailed after the postmark entry date will be charged a \$100 Club Late fee. If the entry is postmarked within 10 days of the first day of competition, the club late fee will increase to \$300.

If a club entry is submitted before the postmark date but the club needs to enter a gymnast late, only the \$25/gymnast fee will apply.

## **REFUNDS FOR SCRATCHED GYMNASTS**

Refunds for state meets will be given for gymnasts who are scratched for illness or injury through the Monday of the week of the state meet. A doctor's note must accompany the request.

# Regional Meet Information

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## **XCEL REGIONAL CHAMPIONSHIPS**

State teams for Silver, Gold and Platinum divisions will consist of top 16 gymnasts at each division determined by all-around score with no regard to age groups. They will be divided into two teams per state based on rank score. Team 1 is gymnasts ranking 1-8, and team 2 is gymnasts ranking 9-16. Michigan team 1 will compete against other state's team 1. Michigan team 2 will compete against other state's team 2.

State teams for the Diamond division will consist of the top 8 gymnasts determined by all-around score with no regard to age groups. There will only be one team for the Diamond division because the numbers of gymnasts are much lower than other divisions.

The top 4 scores on each event will be used to determine the team score. All gymnasts competing on state teams will be eligible for individual and all around awards.

All Stars (all remaining qualifiers not on state teams) will be divided by age group and will compete in sessions according to division and age groups.

At the state meet, coaches must let meet directors know if their gymnasts will be participating in regionals at the beginning of each session for the purpose of determining the state teams.

## **LEVEL 7 REGIONAL CHAMPIONSHIPS**

Level 7 Regional Championships will be held in conjunction with the Level 8 Regional Championships.

## **INJURY OR ILLNESS PETITIONS TO LEVELS 8-10 REGIONAL CHAMPIONSHIPS**

Injury or illness petitions must be sent Hillary Carlson according to the Women's Program Rules & Policies. Please use the USA Gymnastics Injury Petition Form found in the Women's Program Rules & Policies.

Fax, email, or express mail all forms as instructed to Hilary Carlson. Coaches must notify their RACC, their RTCC, and Hilary Carlson by fax or email no later than the Monday following the state championships of any athletes that intend to petition to their regional meet.

Petitioning rules and deadlines may be found in the Women's Program Rules & Policies.

There are no injury or illness petitions to Level 7 or Xcel Regional Championships.

## **REGIONAL APPAREL**

### **T-Shirts**

Regional t-shirts are available for purchase at the Xcel and Levels 7-10 State Meets. Advanced sale information will be available. To support your club and the state of Michigan; gymnasts, coaches, and spectators may wear these t-shirts at regional championship meets.

### **Leotards**

The SAC offers a regional qualifier leotard each year. Regional qualifiers must be sized and order leotards at their state meet.

**Levels 9 & 10**

The SACC provides leotards to all regional qualifiers. Individual club coaches will determine if their gymnasts will wear this leotard for regional competition.

**Level 8**

The SACC provides leotards to all state team qualifiers. State team members are required to wear this leotard for regional competition. All-star gymnasts may purchase the regional qualifier leotard. Individual club coaches will determine if their all-star gymnasts will wear this leotard for regional competition.

**Level 7**

The SACC provides leotards to all state team qualifiers. State team members are required to wear this leotard for regional competition. All-star gymnasts may purchase the regional qualifier leotard. Individual club coaches will determine if their all-star gymnasts will wear this leotard for regional competition.

**Xcel**

The SACC provides leotards to all state team qualifiers. State team members are required to wear this leotard for regional competition. All-star gymnasts may purchase the regional qualifier leotard. Individual club coaches will determine if their all-star gymnasts will wear this leotard for regional competition.

**Clubs must purchase regional leotards at the state meet with a club check or credit card.**

# Notification Procedure for Gymnasts Changing Clubs During Competition Season

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If a gymnast moves or changes to a new club during the competition season, the new club must email the appropriate SAC level representative with the date the change will go into effect. That SAC level rep will follow up with the previous club to verify the date.

It is recommended that all outstanding fees from the prior club be taken care of before starting at a new club.

## State Meet Host & Meet Director Requirements

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State Meets are run under the jurisdiction of the Michigan State Administrative Committee. Meet directors and hosts will work hand-in-hand with the Michigan JO Program Rep and appropriate level representative on the organization, communication and implementation of all State Meets. It is the responsibility of the Meet Director to follow all of the following requirements.

- The meet director must have taken and passed the meet directors exam, be safety certified and be a USA Gymnastics professional member in good standing.
- Follow all rules in the Women's Program and Michigan Rules & Policies.
- The meet director, in conjunction with the level representative(s) and state JO Representative, decides scheduling, rotations, age groups, draw, awards, etc. using the National R&P.
- The meet site must have updated, safe equipment and matting that meets the Michigan SACC standards and exceeds the National R&P standards.
- Charge the appropriate entry fees and team fees according to the MI R&P.
- Provide the appropriate individual and team awards for the State meet you are hosting according to the MI R&P.
- The meet director must provide final meet information to the competing gyms attending the meet a minimum of ten (10) days prior to the meet.
- The meet director must provide meet information to the judges attending the meet a minimum of ten (10) days prior to the competition.
- The gym must be nicely decorated, cleaned, and properly organized for the enjoyment of all involved.
- The gym must be available for the state meet **all day** Friday, Saturday and Sunday for 3-day meets and all day Saturday and Sunday for 2-day meets.
- Team entry fees collected for state meets will be used entirely for team awards.
- Meet directors must file a meet report form after each state meet. This may include any issues that may have come up during the competition; complaints, compliments or concerns should also be included.
- Coaches' packets should include the state meet site evaluation form. Any forms collected should be returned with your meet report.
- Open scoring is required at the Michigan level 6-10 state meets. Open scoring is not allowed at any other level.

### STATE MEET MEDALS AND BANNERS

- State meet medals and banners must be ordered from MI USA GYMNASTICS. Contact Brett Wargo to place orders.



- Each order will be shipped directly to your gym. Each medal is wrapped in a plastic bag, and any unused medals must be returned in the individually wrapped plastic bags in order to avoid being charged. All medals must be returned within two weeks after the State Meet.
- You will receive an invoice for the total medals used. Invoices must be paid within 10 days.
- State meet hosts will award team banners for teams finishing 1st, 2nd, & 3rd.

#### **STATE MEET ADMISSION FEES**

- Will not exceed \$10.00 for Adults (18 yrs.+), \$7.00 for seniors (62 yrs. +) and children (under 18 yrs.).
- You may offer multi-session or multi-day passes at a discounted rate.

## **Responsibilities of Meet Directors Regarding Assigned Officials**

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WELCOME to the 2018-2019 competitive season. Once again we are asking for your assistance to make our job of assigning officials more manageable and your job as meet director easier.

#### **JUDGE ASSIGNMENT SITE**

All meet directors (or their designated person) need to be able to access our assigning web site so that they may view or print contracts which the judges have signed and returned. If you have not been given access previously and sent directions on the site, have never accessed the site or lost your password, please contact Linda Morton at [lmortonsport@msn.com](mailto:lmortonsport@msn.com) to gain access.

Please follow these guidelines in requesting judges:

1. Meet requests should be submitted as soon as possible.
2. **YOUR MEET REQUESTS MUST BE SUBMITTED ONLINE at <http://www.gymjas.com/mi/index.php>.**
3. All meets will be assigned by the NAWGJ assigner for a fee of \$3.00 per judge. Requests made less than 30 days prior to a competition date will be assessed a \$5.00 per judge fee. If the meet is cancelled this fee will still be assessed. This fee will now be collected when you request your judges.
4. Judges for combined meets (various levels) will be assigned based upon the highest rating needed.
5. The assigner who will be assigning your meet will contact you. Please get times, maps and any other pertinent information to the assigner. As soon as possible after the entry deadline please get a tentative schedule to your assigner if this is a large meet. The assigner will send out an Initial Fact Sheet to all judges assigned and to the meet director (or their designated individual). It will be important to have the exact address for the meet site and hotel so the judges can use their GPS systems. This sheet will also have the event assignments and hotel room assignments once they are complete. Five days prior to the meet a FINAL MEET INFORMATION SHEET will go out to all judges and designated meet personnel. Meet directors should verify that all information is correct one more time. ALL contacts with the judges should be handled through the assigner. We have asked the judges to work directly through their assigners and not to contact meet directors directly.
6. A minimum of 14-days notice is required for cancellation of officials. If cancellation of officials occurs less than 14 days prior to the meet and the officials are not re-assigned to another competition, the meet

director is responsible for payment of 2-hours honorarium per judge and any non-refundable expenses incurred.

7. When a scheduled two day meet drops to a one day meet, the contract has been altered and is no longer in effect. It is the meet director's responsibility to contact the assigner.
8. Please do not change the level of the meet less than ten (10) days before the meet. Contact your assigner to work together with the change. We cannot guarantee to meet your requests for judges under these circumstances, but will do our best to work with meet directors in these situations.
9. The designated meet referee will have pay sheets and will prepare the sheets for you. Fees are based upon the contracted march in time. The meet director keeps the top (white) copy of the pay sheet and mails the other two copies to Linda Morton the day following the meet. A self-addressed envelope will be provided for this purpose. The assigning fee should be returned in this envelope as well following the meet.

Thank you for your assistance and support. Good luck with the season.

Linda Morton

Alice Porter

## **JUDGES MEALS**

These are minimum requirements at Michigan competitions (sanctioned and unsanctioned meets)

### **BREAKFAST**

1. A meal that includes fruit (ex. fruit salad) – a good continental breakfast
2. A hot or semi hot meal (ex. quiche).
3. If you choose not to serve breakfast – a \$10.00 charge will be assessed for overnight meets.

### **LUNCH & DINNER**

1. Lunch and dinner should be a healthy ample meal.
2. Fast food is not recommended for judges' meals.
3. It is suggested that lunch and dinner plans and food selection should be communicated with the meet referee or assigner prior to the competition.

# State Meet Sanction Reporting Procedures

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## WITHIN 48 HOURS

1. Mail a copy of the sanction report form to:

USA Gymnastics Sanctions  
132 E. Washington Street, Suite 700  
Indianapolis, IN 46204

2. Mail a copy of the sanction report form, plus \$1.00 per gymnast entered to:

Dave Stiles, Region 5 RACC  
105 Woodland Lane  
Carmel, IN 46032

**(Make checks payable to: Region 5 USA GYMNASTICS)**

3. Mail a copy of the sanction report form, plus **\$2.00** per gymnast to:

Becky Burden-Cuddeback, SACC  
971 Lynch Drive  
Traverse City, MI 49686

**(Make checks payable to: MI-USA GYMNASTICS)**

## FOR LEVELS 8, 9, & 10 ONLY

4. Send Level 8, 9 and 10 State Meet results to:

Char Christensen, RTCC  
1260 Churchbell Way  
Columbus, OH 43235

5. Mail Regional entry forms to the appropriate regional meet hosts by ***overnight mail***.

## WITHIN 6 WEEKS

1. Email or mail a copy of the USA Gymnastics financial report form for state meets to:

Becky Burden-Cuddeback, SACC  
971 Lynch Drive  
Traverse City, MI 49686  
[beckyburd@gmail.com](mailto:beckyburd@gmail.com)

# Invitational & Mobility Meet Sanction Reporting Procedures

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## **WITHIN 48 HOURS**

1. Mail a copy of the sanction report form to:

USA Gymnastics Sanctions  
132 E. Washington Street, Suite 700  
Indianapolis, IN 46204

2. Mail a copy of the sanction report form, plus \$1.00 per gymnast entered to:

Dave Stiles, Region 5 RACC  
105 Woodland Lane  
Carmel, IN 46032

**(Make check payable to: Region 5 USA GYMNASTICS)**

3. Mail a copy of the sanction report, plus \$1.00 per gymnast entered to:

Becky Burden-Cuddeback, SACC  
971 Lynch Drive  
Traverse City, MI 49686

**(Make check payable to MI USA GYMNASTICS)**

4. All meet results (including in-gym mobility meets) must be uploaded into My USA GYM via your scoring program. This allows the Michigan SAC to monitor mobility and state qualification. Invitational meets that do not upload their results to this system will not be considered a “state qualifier” meet. Likewise, in-gym sanctioned meets must upload results in order to be considered for mobility purposes.