

## Rogers QB Club

### November 3, 2025 Meeting

#### Meeting Minutes

<b>Facilitator</b>	Crissy Uttech
<b>Date &amp; Time</b>	11/3/25 at 7:00 PM
<b>Location</b>	Coach Franz Classroom
<b>Attendees</b>	<b>Present:</b> Crissy Uttech (President), Coach Marc Franz, Brian Willegalle (VP), Tracy Anderson (Treasurer), Kaylie Kunkel (Concessions), Martina Willegalle (Fundraising), Katie Mastel (Social Media), Jeff Ridlehoover (Secretary), Kristina Cardenas

Agenda Items/Topics	
1. Previous Minutes and Current Agenda Review/Approval (Crissy)	
	<ul style="list-style-type: none"><li>● Motion to approve: Martina</li><li>● Seconded to approve: Kaylie</li></ul>
2. Treasurer's Report (Tracy)	
	<ul style="list-style-type: none"><li>● Checking: \$49,645.26</li><li>● Savings: \$20,661.01</li><li>● Banquet cost is final large expense</li><li>● Potentially a small invoice from Burnicks</li><li>● Martina and Tracy to follow up on program revenue to ensure payments are aligned</li></ul>
3. Secretary Report (Jeff)	
	<ul style="list-style-type: none"><li>● Pavers - Discussion as to plans to make this an annual order. The Board indicated a yes to this. There is a need for more pavers as the last of the pavers in RHS possession are either depleted or the quality is low. It will be important to locate similar style/color pavers for the next order and beyond. Both Jeff and Crissy have the contact information for the vendor who does the engraving. The vendor is located in St. Louis Park. The team discussed costs. For 2025, there was an "early bird" rate of \$150 and then it went to \$200 after June 1st. The new Board will determine the new cost - some talk about \$200 early bird and \$225 or \$250 after June 1st.</li></ul>

- Secretary Meeting Minutes Template (this document) - Jeff to share a black version with the new Secretary and it is also shared below. Always make a copy and retitle. After the minutes are complete, upload to the QB Club website.
- [QB Club Board Minutes Template \(Blank\) - Minutes of the Rogers Royals QB Club](#)
- QB Club emails - Jeff has the QB Club emails for concessions and secretary. Jeff will share this information with the newly elected QB President.
- Star News - Jeff spoke with the Editor (Jim Boyle) regarding the lack of local coverage.

#### 4. Concessions Report (Kaylie)

- Overall the season went very well
- Happy with Burnicks as a partner. Ease of delivery, etc.
- Important to check expiration dates on pop/soda for potential return
- Some leftover pop/soda near expiration. The QB Club asked Coach to take it and share it with players and staff prior to the expiration date.
- Kaylie hopeful to find a back up concessions lead next season with the intent to transition to that person in 2027.
- Kaylie shared that the new process of sign-up was helpful. She also shared that some games the concessions were overstaffed. Kaylie to discuss this with the Board next summer prior to the G-Sheet sign-up.

#### 5. Fundraising Report (Martina)

- Looking into a 50/50 raffle or some other ideas for additional revenue.
- Brian to discuss the cards with Coach

#### 6. VP Report (Brian)

- Brian indicated that he would assist in creating a Media Day next August. Katie indicated she would as well.
- Brian will work with Coach related to equipment needs.

#### 7. Communications Report (Katie)

- This new position was a big success.
- Suggests communication with photographers for game day posts

## 8. Presidents Report (Crissy)

- Suggested to continue with the same volunteer format as was instituted this year.
- Photographers - Shared that Micah's cost will increase next year and Easton is graduating. New Board to determine next steps.
- Crissy mentioned the openings on the QB Club Board
  - President, Fundraising, and Secretary
  - Interested individuals can express interest at the December QB Club meeting or email Jeff Ridlehoover at [rogersqbclubsecretary@gmail.com](mailto:rogersqbclubsecretary@gmail.com). This information will also likely be shared via social media, Group Me, and at the banquet.
- Banquet:
  - Date is November 30, 2025
  - Anticipated attendance is 200-250
  - Junior and sophomore families are assigned desserts - pre cut bars or cookies
  - Attire is "nicer clothes" - Dress pants are common. Jeans and polo OK too
  - Crissy to share the above information with grade level coordinators

## 9. Coaches Report (Marc)

- Coach will be meeting with the current seniors for pizza in an upcoming WIN
- Coach will share that seniors can purchase their jerseys for \$125
- Coach mentioned the scholarship criteria. The QB Club selects 2 players total with each receiving a \$500 scholarship
- Equipment needs include helmets, a water system (estimated \$3200-\$3500), pads on 5 man sled (~\$2000 total), game jerseys (typical 5 year purchase due this year) with jersey costs \$155/jersey (total cost estimated at \$13000). Per the AD, some financial assistance may be available for the jerseys.
- Practice jerseys - Coach to get quotes.
- The game schedule for 2026 is "flipped" from 2025.

10. Motion to Adjourn: Jeff, Seconded by: Katie  
Meeting adjourned

Next Meeting: 12/1/25 @ 7pm Coach Franz Classroom  
Respectfully Submitted by: Jeff Ridlehoover - Rogers QB Club Secretary