



MISSION HILLS FOOTBALL

Available Volunteer Positions for 2026 Season

- **Grizzly Gear Coordinator:**
Responsible for designing and ordering (with coach approval) all merchandise sold through the Grizzly Gear box. Maintains inventory and tracks weekly sales. Ensures the Grizzly Gear box is open and staffed by volunteers at all home events. Ideally never working the box during their child's game, but available to help if needed.
- **Grizzly Gear Coordinator Assistant:**
Assists with the Grizzly Gear Coordinator with all their tasks. Splits time working box so to ensure no one is working during their child's game.
- **Snack Bar Coordinator:**
Responsible for maintaining a clean and organized snack bar. Conducts weekly inventory, shopping, and restocking to ensure the snack bar is fully prepared for each home game. Oversees Thursday or Friday afternoon preparation so the snack bar is ready to open 15 minutes before the first game and ensures proper closing after games. Ideally never working during their child's game, but available to help if needed.
- **Snack Bar Coordinator Assistant:**
Assists with the Snack Bar Coordinator with all their tasks. Helps with weekly shopping and restocking. Splits time working in the snack bar to ensure no one is working during their child's game.
- **Grill Master:**
Responsible for setting up and managing the grill for Friday night Varsity game. Assists with food & station prep, cooking, and sales during the event. Ensures the grill is properly cleaned and stored at the end of the night. All food and supplies will be purchased by the Snack Bar Coordinator. Ideally never working during their child's game, but available to help if needed.
- **Sky Box Coordinator:**
Responsible for the setup and tear down of the Sky Box on nights it is sold, during varsity games only. Coordinates food for Sky Box guests from the pre-provided menu or snack bar. Ensures tables, chairs, and iced drinks are ready upon guest arrival and manages guest needs throughout the game.
- **VIP Seat Coordinator:**
Responsible for organizing the sale and assignment of VIP seats during the preseason. Prepares and distributes gift bags for each VIP seat holder at the start of the season. Ensures each seat holder receives their game ticket lanyard and snack bar coupons for the season. On varsity

game nights, removes seat covers before the game, sets up ropes at each end of the section to prevent non-seat holders from entering, and reapplies the seat covers at the end of the game.

- **Marine Volunteer Coordinator:**

Responsible for recruiting Marine volunteers for Friday night games using the established system. Marine volunteers are utilized for the snack bar, grill, and Grizzly Gear. Maintains a weekly sign-in sheet and provides letters verifying volunteer hours for participating Marines.

- **Friday Feed Coordinator:**

Responsible for organizing the weekly Friday team meal for the varsity players. Coordinates the menu, sources meal or food donations, and ensures the food is ready to serve on time. Ensures the serving area is set up with tables, chairs, and serving supplies, and maintains an inventory of paper goods, and other items needed to make the event successful.

- **Silent Auction Committee Coordinator:**

Works closely with the Donation Coordinator to ensure the silent auction has enough items for a successful event. Organizes all items and baskets in a professional, presentable manner. Creates all bid sheets, manages donations, oversees setup of the auction at the event, and coordinates dispersal of items after the auction.

- **Fundraising & Sponsorship Coordinator:**

Responsible for reaching out to the community to secure sponsorships and donations for the program, including corporate sponsorships, auction items, and game giveaways. Organizes and tracks all donations and sponsorships to support program needs.

- **Banner Hanger:**

Responsible for hanging and removing banners at every home game, ensuring they are displayed safely and prominently. Also responsible for properly storing the banners in the team storage area between games.

- **Freshman Team Liaison:**

Acts as the primary point of contact between freshman team parents and the booster club, facilitating communication and support for the freshman team. Responsible for organizing the freshman team basket for the silent auction or assigning that task to another parent.

- **JV Team Liaison:**

Acts as the primary point of contact between JV team parents and the booster club, facilitating communication and support for the JV team. Responsible for organizing the JV team basket for the silent auction or assigning that task to another parent.

- **Web Master:**

Responsible for maintaining and updating the MHHS Football program's website. Ensures information such as schedules, rosters, scores, event announcements, and booster communications are accurate and up to date. May also coordinate with social media platforms to promote team news and events.

- **Social Media Manager:**

Responsible for managing the high school football program's social media accounts. Creates and posts content to promote games, events, team achievements, and booster activities. Engages with followers, highlights players and coaches, and helps build a positive online presence for the program.