



BOARD OF DIRECTORS MEETING AGENDA

Date of meeting: July 31, 2019

Time: 6:30pm

Essentia Health Sports Center – Board Room

In Attendance: Darren Goltz, Jim Brau, Chad Rasinski, Ali Timmons, Mitch Hodgman, Kaycie Tohm, Jessica Gangl, Lisa Roberts, Ryan Glas, Mike Patrick, and Sam Blum.

- I. Call to Order – 6:37 by Darren Goltz
- II. Approval of Meeting Agenda – 1st by Mitch, 2nd by Chad – motion carries
- III. Approval of Consent Agenda which includes: 1st by Mitch, 2nd by Ali – motion carries
 - a. Executive Director’s report (Attached)
 - b. Hockey Director’s report (Attached)
 - i. Player Development Committee and In-House sub-comm. (report attached)
 - c. ~~Treasurer’s report (Attached)~~
 - d. Recruitment and retention committee report (attached)
 - e. Alumni project committee report (attached)
 - f. SafeSport/Grievance/Disciplinary Committee report (Attached)
 - g. Fundraising Committee report (Attached)
 - h. Events and promotions committee report (attached)
 - i. Volunteer Committee report (attached)
 - j. Executive Committee report (Nothing to report)
 - k. Committee member approval moved to new business
 - l. Meeting Minutes (Attached)
- IV. Old Business
 - a. Little Wild
 - i. We are at 28 registered players. (Goal is 60)
 - ii. Registration deadline is August 1.
 - iii. Social Media has received a lot of action/sharing.
 - b. Committee member approval from four committees tabled in June meeting
 - i. Per new MN Hockey Guidelines, all committee members serving will be required to register as a “Volunteer” on USA hockey site as well as complete a background check and safe sport training.
 - ii. Recruitment and retention
 1. The R&R Committee is hosting a “Brainstorming Session” on August 5th. The hope is that one outcome from this session is that some new BAHA members will be stimulated to join. Committee members to date: Jessica Gangl (Chair), Mary Devine Johnson, Sam Blum, Ali Timmons, with Kaycie Tohm as a liaison from the Events/Promo Committee.
 - iii. Events and promotions

1. Committee members: Kaycie Tohm (chair), Nicole Wheeler, Becky Fulton, Martha Jendro, Ali Timmons, Victoria Dudeck, and Jessica Gangl as a liaison from the R&R Committee. Still waiting to hear from 1-2 more to add to the group)
 - iv. Fundraising
 1. Committee Members: Mike Patrick (chair), Bruce Kennedy, Tonya Hagelie, Heidi Lemieur, Katie Haakonson, Leslie Goral, Miranda Neuwirth, Mitch Hodgman, and Ali Timmons
 - v. Volunteer
 1. Committee Members: Lisa Roberts (chair), Megan Hoppe, Kaycie Tohm and Mitch Hodgman
 - vi. Motion to approve the above listed committee members made by Glenn Hagberg with a second by Chad Rasinski. Motion carries.
 - c. Strategic planning follow up and move forward plan
 - i. Jessica will contact Bruce to see if we can meet with him on Nov 11, 13, 18 or 20th.
- V. New Business
- a. Laptop/tablet purchase for tournaments and hockey director
 - i. Motion to approve spending up to \$2k on two laptops/accessories/programs for use by the Tournament Coordinator and Hockey Director made by Chad Rasinski with a second by Lisa Roberts. Motion carries. Mitch Hodgman (Tournament Coordinator) abstained from voting.
 - ii. Mitch will look in to purchasing two iPads for use in each rink (previously approved in the budget). Jim will talk to Bill Satre about options/equipment.
 - b. Mouthguard update again from Colby/Mueller
 - i. Colby Mueller is again willing to host a free mouth guard clinic to local players, dates yet to be determined.
 - ii. 136 BAHA players participated in the free mouth guard clinic last year.
 - c. Treasurer's report (Attached)
 - i. The financials are shown from April-June (YTD). Everything is plugging along as expected.
 - ii. Motion to approve the financials made by Jessica with a 2nd by Kaycie – motion carries.
- VI. Comments and Announcements
- a. Sponsor update
 - i. Who is in charge of recruiting sponsors and for who's or what benefit?
 1. History: The Brainerd Blue Line Boosters (BBLB) was a sub-committee of BAHA. The intentions of the boosters was to streamline the fundraising for youth hockey and high-school hockey as a one-stop shop in an effort not to solicit donors multiple times. The BAHA board voted to remove the BBLB assets for the BBLB to become its own 501c3.
 2. BBLB Current Day: BBLB is officially its own 501c3, but will continue to focus its efforts to support BAHA and high-school hockey programs. The Brainerd Area Sports Foundation will continue to serve in the role of "landlord."
 - ii. Motion made by Kaycie Tohm to continue to partner with the BBLB in their new capacity with a request to have team sponsor level of \$500 per in-house team and \$750 for travel teams. 2nd by Chad Rasinski. Motion carries. BBLB Board



- members, Ali Timmons and Mike Patrick, abstained from voting due to conflict of interest.
- iii. Motion made by Jessica Gangl for BAHA to put together a donation to the HS Hockey golf tournament with a \$50 budget. 2nd by Mike Patrick. Motion carries. Jessica will put the basket together.
- VII. Adjournment – Motion to adjourn by Kaycie Tohm with a 2nd by Lisa Roberts. Motion carries at 9:07pm.

Next: **BOD meeting – August 28, 2019 – 6:30pm (EHSC Board Room)**

Committee and Director Updates – July 2019

Hockey Committee Meeting Notes/ Director Report

July 24th, 2019

Submitted by Ryan Glas, Hockey Director

In Attendance: Ryan Glas, Paul Borchert, Jack Freeman, Eric Jendro, Brent Potvin, Shannon Finnegan, Eric Gangl, Jim Brau

Not Present: Jake Brandt, Dan Germundson, Dave Aus

1. *Recap from the In-house sub-committee meeting:*

- Form a sub-committee to handle home Jamboree and end of the year tournaments/jamborees
- Need to decide if we will be requiring families to volunteer at our home tournament
- Replacement ideas for Grant @ the Mini Mite level
- Would like to develop a timeline for when/what needs to be done and when.
- If needed, move any other Mite specific items to our storage room in the Civic Arena

2. *Learn to Skate with VFSC*

Jim met with VFSC and they would like to continue the partnership again this season. VFSC will put together final proposal and contact Jim when they get it done

3. *Girls 15U/High School Update*

Coach Freeman presented his plan for the upcoming season in regard to participation numbers projected at the high school level. He has a strong desire to make a 15U team and outlined his plan to accomplish this. Once he receives approval from Charlie Campbell on a couple items the detailed plan will be made public.

4. *Boys Junior Gold/High School Update?*

Ryan Glas will follow up with Coach Aus on his plan for the upcoming season and fill us all in when done

5. *Fall Hockey Planning*

Fall hockey will again consist of two sessions per week, one will be focused solely on skill development and the other will have some skill work with an emphasis on small area games and scrimmage components

6. Try Hockey for Free

THFF nights are scheduled for September 24th and 25th. Would be great if we could get as many committee members to help as possible. We need to place a priority on recruiting and retaining new players. Equipment bags will be pre-packed based on questions and answers during the registration process.

Coach Freeman will try to get as many high school girls to help as possible working around fall sports etc. Ryan will follow up with Coach Aus for the same.

One point was brought up to limit which youth players are on the ice helping as some are just goofing around shooting pucks which can be intimidating to the players that are trying hockey for the first time. We will all make sure whichever youth players are on the ice they have been vetted and have specific instructions.

7. Follow-up on HDP glossary of common terminology

Coach Aus and Freeman were not able to meet yet to work on the doc to update the HDP. They will work on it in the coming weeks/months to be ready to share hopefully by the fall coaches meeting.

8. Minnesota Hockey Director Conference Call

- a. Welcome and Introductions
- b. Dave Peterson Goaltending Camp
*Steve Carroll, Goaltending Development Coordinator
Minnesota Hockey*
- c. USA Hockey Safety Declaration
*Dave Margenau, President
Minnesota Hockey*

Next PDC Meeting is scheduled for August 21th @ 5:30pm

Safe Sport/Discipline/Grievance Committee

Submitted by Chad Rasinski

Ssdg has met and discussed complaint letter. Additional interviews with asst coaches have also taken place.

A tentative meeting date has been set for Aug 1 with letter writing party and ssdg Committee.

Alumni Project Committee

Submitted by Glenn Hagberg



Samples have been printed and design is being selected and finalized. Working on obtaining school logos.

Volunteer Committee

Submitted by Lisa Roberts

Several families with unfulfilled hours made contact to make arrangements to complete their hours. Invoices were sent to players who had unfulfilled hours but did not make contact to make arrangements to complete their hours. Those players have also been flagged in the system and will not be able to register for any BAHA programs until they have either worked their required hours or paid their invoice. A total of 20 players were invoiced for unfulfilled hours.

Sarah Borchert has requested 3 shifts be added to DIBS for the SKATE party on August 4th from 11:30-3:30. Those shifts will be added and credit will be given for the 2019-2020 season unless claimed by families with unfulfilled hours.

Events and Promotions Committee

Chair: Kaycie Tohm

Committee members: Nicole Wheeler, Becky Fulton, Martha Jendro, Ali Timmons, Victoria Dudeck (and still waiting to hear from 1-2 more to add to the group)

Connected with Sarah Borchert to confirm date and time for SKATE party. Sarah requested me to be there to participate in the trivia with the kids and also asked for someone from the EP committee to take pictures. Jessica Gangl will be attending the even to participate as well as take pictures in place of myself since I will not be able to attend.

Met with R&R Committee chair; Jessica Gangl as well as the past chair of the Membership Committee, Nicole Wheeler to discuss the vision of the committee and upcoming events.

At this time the EP Committee will be looking at doing the following and adjusting or adding items along the way if needed:

1. Homecoming (2020)
2. Girls World Hockey Day (Oct 5-Oct 6)
3. HS Hockey Tailgating
 - a. Signs/Facepainting
4. Halloween Trick or Treating
5. Skate with Santa

6. Family Fun Nights
7. Food Drive
- . Kids Against Hunger
8. Photography
9. End of the Year Banquet
10. Hockey Mom Day (1/10/20)

Recruitment & Retention Committee

Submitted by Jessica Gangl

Jessica, Jim, Ryan and Darren met on July 12th to discuss the goals/vision for this newly formed committee. (R&R was formerly part of the Membership Committee's role) The initial vision of this committee will be more "strategic" in an effort to draw in new families to try hockey and work to help current families feel connected and welcome. This committee will partner with the Events & Promotion Committee as needed.

An R & R brainstorming session has been scheduled for 7:15pm on Monday, August 5th. The goal of this meeting is to hear from parents about the things that BAHA could do to help new families feel connected to our association. All are welcome. The secondary goal is to gain a few members who are interested in serving on the committee.

Distributed Little Wild flyers to Fun & Friends at Washington School. Been sharing/posting Little Wild info on social media. Also, submitted a press release to local news/radio outlets. Also, completed and submitted Community Ed guide ad for the Sept issue – for Try Hockey for Free. (Thanks to Teresa Lund for her work on that ad design) Community Focus on WJJY is scheduled for Sept 20th.

Committee members to date that need to be voted on: Jessica Gangl (chair), Leslie Goral, Mary Devine Johnson, and Ali Timmons. Kaycie Tohm will serve as a liaison to the Events/Promo Committee.

Finance & Fundraising Committee Report

Submitted by Mike Patrick

Fundraising Team:

2019-2020 Members to be voted on:

Bruce Kennedy
Tonya Hagelie
Heidi Lemieur
Katie Haakonson
Leslie Goral
Miranda Neuwirth

Board members



Mike Patrick
Mitch Hodgman
Ali Timmons
Pizza Fundraiser:

Giovanni's will keep pricing the same as the last two years. We will hand out Pizza Cards tryout weekend and collect cards / money the week of November 4th. Pizza Pickup will be Monday November 25th or Tuesday November 26th. Giovanni's will confirm the date that works best in the next couple of weeks.

Raffle:

Reeds Sporting goods has provided a price list for available guns to choose from.

I will be scheduling an Aug meeting with the team once it is voted on and then raffle will get put into full swing with gambling permit being applied for.

July 2019 – Executive Director's Report Submitted by Jim Brau

Spring/Summer Hockey

1. Current registration numbers are 165 with 163 unique entries.
2. 2018 final numbers were 196 with 169 unique entries.
3. Skills development camps began July 29th.

Home Tournaments

1. Online registration went live on June 4th and remain open.
2. Current participation levels are:

Bantam AA – Full

Bantam B1 – 2 open spots

Bantam B2 – 2 open spots

12UA – 4 open spots

12UB – 2 open spots

PWB1 – Full

PWB2 – Full

10UB1 – Full

10UB2 – Full

Squirt A – Full

Squirt B1 – 4 open spots

Squirt B2 – Full

Squirt C – Full

Jamborees – Only 2 teams have reserved so far, both are 8U teams.

Away Tournaments

1. All away tournament scheduling is completed.

Summer Shot Club

1. Currently have 36 participants tracking shots online (last year 29) and have shot 78,572 pucks so far.

Little Wild Program

1. Have 28 signed up so far, the lowest number of all locations.
2. Promotion is ongoing, had flyers made for everyone to help hang up at local establishments.
3. “Boosted” an ad via Facebook again to run until deadline.
4. Deadline to register is August 1st.

Concessions/Registrar

1. Job postings were sent out to membership as well as the Indeed platform for applicants.
2. Received some candidates for both, will make final selection in coming days.

Girls’ Co-Op with LF

1. Met with Coach Freeman and representative from Little Falls to discuss 12U co-op.
2. Coach Freeman also expressed his desire to be able to field a 15U team this upcoming season and beyond and he shared his plan for that. Once his plan is approved by Charlie Campbell, he will share publicly.
3. Will be planning a co-op group meeting soon to finalize arrangements.

Shirts

1. Shirts for mini-mites/mites/8U have been ordered and are complete.
2. Will work on a plan for distribution.

501(c)(3) Reclassification

1. Met with lawyer to further edit by-laws and articles of incorporation.

Regular Season Registration

1. Registration will be open by August 1st.

Fall Hockey Registration

1. Registration will be open by August 1st.