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“The purpose of the SHSAA is to foster educational opportunities for all students through interschool sport.”

Job Posting

Assistant Executive Director

The Saskatchewan High Schools Athletic Association is beginning the search for the next Assistant Executive Director. The individual chosen to fill this position will begin work on August 1, 2021 based out of the SHSAA offices located in Regina.

Duties will include, but not limited to:

- athletic event planning and management
- communication with school administration and athletic directors
- professional development for coaches & officials
- advocate for interschool sport
- budget and finance administration
- assignments by the Executive Director

The successful applicant will:

- have, or be eligible for, a Saskatchewan teaching certificate
- have successful teaching experience
- have knowledge of educational athletics and SHSAA
- have excellent leadership, communication, and interpersonal skills
- have ability to effectively use office IT equipment, software, and social media platforms
- work well within an office team dedicated to the philosophy of educational athletics

SALARY:

- based on STF scale – plus an administrative allowance

Deadline for applications is Friday, November 20, 2020. Please submit a cover letter, resume, and references by email (shsaa@shsaa.ca) to SHSAA Executive Director, Lyle McKellar.