



## REGISTRATION FEE REFUND POLICIES

Written cancellations in the form of a completed Advanced Officiating Symposium Registration Fee Refund Form must be received in order to confirm cancellation. Verbal cancellations will not be accepted.

- A full refund (less a \$30.00 processing fee) will be issued for all refund requests received by the USAH National Office **prior to July 31, 2025**.
- Cancellations received **after July 31, 2025**, will not be refunded.

Please submit the completed form to BJ Ringrose at [bjr@usahockey.org](mailto:bjr@usahockey.org). Incomplete forms will not be processed for refunds. Once approved, your name will be removed from the Advanced Officiating Symposium attendance roster and you will receive an email confirming your cancellation.

Please note, it may take 7 – 10 business days for your refund credit to appear in your bank records. Please contact your bank to confirm processing.



**REGISTRATION FEE REFUND FORM**  
*(Please PRINT clearly)*

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

USA Hockey Officiating Number: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Symposium Registration (REQUIRED): \_\_\_\_\_

Reason for Cancellation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**PayPal Order#/Transaction ID** (REQUIRED if applicable): \_\_\_\_\_  
*(this is a 12-character number found on your original receipt)*

**Credit Card Information** (REQUIRED if applicable)

MasterCard \_\_\_\_\_ VISA \_\_\_\_\_ American Express \_\_\_\_\_ Other (please list) \_\_\_\_\_

Credit Card First Four Digits: \_\_\_\_\_ Credit Card Last Four Digits: \_\_\_\_\_

Credit Card Expiration Date (MM/YY): \_\_\_\_\_

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**USA HOCKEY STAFF USE ONLY**

Officiating Approval: \_\_\_\_\_ Confirmation #: \_\_\_\_\_ Reference #: \_\_\_\_\_

Account #: \_\_\_\_\_