



**ARC Board Meeting**  
Minutes  
Monday, April 17, 2023  
7PM

1. **CALL TO ORDER**

Jeff Barnett, President, at 7:05PM

**Executive Board Members Attending:** Jeff Barnett – President;  
Bleu Owens –VP/Program Operations; Kristen Fowks – VP/Physical Operations;  
Mukesh Arora – Treasurer; Alice Kerber – Secretary

**Committee Chairs Attending:** Jason Beagle – Community Outreach;  
Debbie Brock – Fundraising/Finance; Jenny Cater – Hooch; Bryce Chung – Past  
President; Douglas Duerr – Legal; Danielle Evangelista – Membership;  
Ben Hall – Equipment; Mark Ribbens – Strategic Planning

**Club Leadership Attending:**

Emily Maxwell – Club Manager; Sarah Ribbens – Risk Manager; Chris Zurawski –  
Health; Clayton Whitfield – Investments; Jenn Wood – Social

**Minutes of Previous Board Meetings**, by Alice Kerber

**Presentation:** ARC Board Meeting Minutes – Final from March 15, 2023

*Motion to approve minutes as written by Mark Ribbens, seconded by Ben Hall, all in favor, motion passed. Follow-up to action items from March meeting re: Launch availability/repair included under Club Manager report.*

*Safe Sport requirement clarification (in light of collaboration with minors and adaptive rowers) explained under Legal/Risk Management update.*

**Treasurer's Report**, submitted by Mukesh Arora, ARC Treasurer

Investments: Clayton Whitfield-*Jeff Barnett is collaborating with Clayton on investments*

*Adaptive checking: \$3,674.51*

*Checking: \$23,480.23*

*Savings: \$160,065.44*

*Total Vanguard assets: \$93,466.80*

## Club Manager Report April 2023

- NPS Meeting - March 11th, all information and permitting fees paid.

### Equipment

- All engines are back at the boathouse and still functional
  - All engine carts are the same brand and take up less space to allow for more storage
  - Tape will be put down soon to mark each storage location for engines
- Stetson bow is reattached and very structurally sound without adding much weight to the boat. Skeg replaced.
- The lowest rack boats were moved in prep for heavy rainfall and potential flooding previous which prevented 3 days of possible damage in the last 3 weeks
- [Coaches practice checklist](#) to aid in preventing damage as well as lock up the boathouse correctly was sent out in the last coaches meeting
  - Additionally, a laminated checklist for [water practices](#) is now in the LBH with dry erase markers
  - A laminated checklist for [erg practices](#) is in the UBH now
- Most ergs are functional, the remaining one needs a new chain and bungee, will be done in the next week
- New "No Name" Quad has arrived, is in What's Open & available for checkout
- All launch registrations are in What's Open as the picture associated with the correct launch (under resources, equipment, launches) - all current coaches have access to this if needed on the water
- Private boat storage has been updated for 2023
  - Boats have been moved to new locations
  - Locations have been updated on the website
  - Ben and I did some adjusting to the LBH racks to allow for more spacing, still brainstorming one last potential issue
- Working on a few shifts in the UBH of larger club boats to best support programs, including new Rec B+
- Vespoli refurb 4x (TMQ replacement, 2015 mid weight) delivered free and safely by me. Boat was insured at pick up, all information was sent to Sarah Ribbens to add to our insurance plan before transport
- New skinny sweep oars have arrived. Set to lengths discussed with both comp coaches
- All sweep oars in What's Open include the following info in notes:
  - Inboard
  - Outboard
  - Blade design
  - Handle type

- Serial Number
- Water separators have arrived to be added to all launch gas tanks. Inexpensive fix to prevent carburetor issues. Now with tracking engine usage we can replace these water separators every 300 hours of use
  - I now have access to a corporate account to order even less expensive engine parts to make this water separator under \$40 every time we need one
- *Leaky launch will be repaired in next few weeks when repairman is working on multiple launches from other clubs to decrease labor costs.*
- *Emily Maxwell will contact GSU to request use of their launch(es) for ARC Saturday morning practices when we need 5 launches.*

### Coaches/Programs

- Coaches are now required to reserve sweep oars and engines for practices. This will help with tracking usage to increase preventative maintenance/service.
  - This has been going well! Coaches and captains have been executing without much reminder. Thank you all! Wendy, Carmie and Kim Wyatt have been fantastic!!
  - This should help with reducing the service costs we currently experience
    - \$3,301.18 currently spent at Marietta Marine as of March 16th, 2023
- New programs schedule through June has been posted on all exterior doors around the boathouse as well as in the bulletin board in the LBH
- ***New potential coach: Eric Post:***
  1. *Rowed at University of Tampa in college, lots of small boat experience.*
  2. *Coached at University of Tampa*
  3. *Coached Sarasota Scullers*
  4. *Extensive trailer driving experience*
  5. *Experience working with masters and adaptive, and veteran athletes while in Sarasota*
  6. *Certifications: First Aid, CPR & AED, SafeSport, USRowing Level 2, and Boater's License.*

*Bleu Owens will contact Eric Post and set up coach "ride along" and appropriate conversations. Follow-up recommendation (from Bleu Owens and Emily Maxwell) will be addressed through email correspondence with Board.*

### Facilities

- Private oar labels have been installed, last few should be done soon
- Private boat labels going up next.
  - These clearly state the boat is not a club boat to cut down on members using private equipment

## **Disciplinary Committee Findings Report – Mark Ribbens**

### ***Continue to maintain privacy***

*Committee met with Douglas Duerr and Jeff Barnett re: findings and next steps. After presentation of findings and recommendations, discussion ensued. Motion made to abide by committee recommendations by Kristen Fowks, seconded by Ben Hall, approved by simple majority, 2 abstentions. Motion passed and Jeff Barnett will file documentation and follow-up with parties of concern.*

## **President**

*Boathouse Committee formed: Mark Chen as lead with Jeff Owens, Jeff Landefeld, Bryce Chung & Jeff Barnett.*

*Proposal for fee request to rezone ARC property for new boathouse (proposal attached). Additional expenses for rezoning are not in current budget. With the current proposal of approximately \$20K, the board can approve. A full membership vote is required for off budget expenditure greater than or equal to \$50,000.*

*Board is to review and provide feedback to Jeff Barnett re: proposal by Friday, April 21, 2023.*

*Committee Goals: Tabled: will be reviewed at future Board meeting.*

## **Legal/Risk Management Update**

- *Safe Sport Policy <https://www.atlantarow.org/safesportpolicy>*

*Click through the tabs for more details re; behavioral expectations of members and coaches.*

*All Board/leadership/members, competitive rowers & those involved with adaptive rowers are required to take 90 minute US Rowing Safe Sport course & then annual renewal. Bleu Owens will remind coaches.*

- *Mukesh Arora, Kristen Fowks, Bleu Owens & Douglas Duerr will review coaching financials & burden/benefit comparison of 1099 versus w2 for coaches' payments. Douglas Duerr will present overview at May meeting.*

## **Past President**

*Website review: Communicate desired updates or desired reorgs/features to Sean Bryant who is taking the lead. Bryce Chung will connect with Sean Bryant re: status. Work with emails and other aspects being updated by Ben Hall and Emily Maxwell.*

## **REPORTS/UPDATES**

### **First VP**

Rec B+ started April 3: providing third coached practice with additional fee. Participants will be competing at one regatta per season: currently planning on Dogwood and Secret City. Carmie McGuire and Jeff Owens coaching Rec B and B+.

Sculling Programs for beginning and intermediate rowers begin April 24. Currently 15 participants registered. Will include singles, doubles and quads.

### **Second VP**

Westminster Camp: Kristen Fowks will meet with Kasia Darlak this week and provide update to Board. The Westminster 8+ is back, but Westminster has SYL for use through end of May.

Launch Driver Clinic scheduled for Saturday, May 20, 2023. Pam Falk coordinating; Emily Maxwell assisting with equipment reservations.

### **Secretary**

DIBS: send requests updates to Alice Kerber

Bill Youtie Memorial will be Sunday, May 7, from 8-10am (inclement weather date May 21). Diane Heath coordinating: Wendy Barnes will provide safety launch support. Diane has connected with Rec B coaches for cooperative effort. Twelve people interested in participating in row to the fishing pier. Emily Maxwell coordinating equipment reservations.

### **Adaptive/LTR/Community Coordinator**

LTR Update: 27 participants for two concurrent sessions. Hope to graduate 15-16 to move on to Novice Masters after Memorial Day. Session 3 begins June 2 with change in schedule for NLTR day (June 10) & July 4.

Discussion of dock concerns: challenging height for some singles; Ben Hall reviewed plan to experiment with changes to smaller downstream area first. Coordinating with Armando Cabrera re: dock rower solution.

Para/Adaptive Update: Quarter 2 grant report submitted to Freedom Rows. PRRC clinic scheduled for Friday, April 21, 11-1. Three veterans went to Crew Classic in San Diego. Jason Beagle received Freedom Rows Contribution Award: Anita Willingham rowed to a gold medal in her composite 8+.

May 20 para ID camp advertised on USRowing U23 page. No registrations as yet.

### **Committees**

**Membership:** 201 members: on par with last year at this time. Emailed 72 members who did not renew: 30 did renew, 22 answered that will not renew due to

*life/work/health issues, not fee change. Receiving emails with interest and requests for guest rows.*

*Mukesh Arora and Danielle Evangelista will collaborate on financials for membership.*

*Membership levels re: Minors: **Discrepancy noted on website:***

1) Under dues (<https://www.atlantarow.org/dues>)

“Junior membership is for individual members wishing to join the club that are either 16 or 17 years of age. A junior member can only be part of a family membership. We encourage independent junior rowers to participate with our local junior rowing clubs: St. Andrew’s Rowing Association and Atlanta Junior Rowing Association.”

2) Under membership types <https://www.atlantarow.org/policies//membership>

“Junior membership is available for persons between the ages of 14 - 18 years old under ARC Bylaws, Article III, Section 3(b) and is only available in conjunction with a Family membership.”

**Social:** *Committee completed with Jenn Wood (Rec B) as lead with Lubna Javaid (Rec A) & Ted Cater (Competitive). Schedule of member events for the year.*

*March Madness Brackets had 20 participants with 13 attending after party. Planning event around Women’s World Cup in July. Planning monthly “Row Fridays” beginning May 19; Holiday rows for Memorial Day, July 4 and Labor Day. Fall social at Lucky’s in September: date TBD. Erg competition in October-November with scavenger hunt. Brief discussion of budget for January 2024 banquet.*

**Hooch:** *Marketing plans re: TVA presence on the venue; considering change in clothing supplier. Social Media/Website manager being finalized; still need Merchandise manager.*

**Fundraising/Finance:** Preliminary planning. Debbie Brock has outreach options in mind. Limited at this time by 1) 501c3 application outcome (expect to hear in next two weeks), 2) Boathouse plans.

**Adjourned** *by Jeff Barnett, President, at 9:09PM.*

**Next Meeting**

***Tuesday, May 16, 2023***

**Upcoming Meetings**

Tuesday, May 16, 2023

Wednesday, June 14, 2023

Thursday, July 13, 2023

Monday, August 21, 2023

Tuesday, September 19, 2023  
Wednesday, October 18, 2023  
Thursday, November 16, 2023  
Monday, December 11, 2023  
Tuesday, January 16, 2024