

NABA TRYOUT CHECKLIST

BEFORE TRYOUTS:

- ___ Establish Date for Tryouts:_____ Time:_____
- ___ Obtain Tryout Field:_____ Bases:_____
- ___ Call National Office to Obtain Insurance for Tryout Field:_____
- ___ Check Request for Payment of Field:_____ Requested on:_____
- ___ Obtain Pitching Machine From:_____ Cost:_____
- ___ Advertisement for Tryouts runs on:_____
- ___ Have you gone over tryout procedures?_____

___ **VERIFY ALL TRYOUT CHECKLIST MATTERS WITH NATIONAL OFFICE NO LATER THAN 10 DAYS BEFORE TRYOUTS. Questions for National Office:**

MATERIALS NEEDED:

- ___ 1 Dozen Balls
- ___ 1 Paid Helper (**Must be approved by National Office**)
 Check request submitted for:_____
- ___ Tryout Numbers
- ___ Tryout Contacts
- ___ Pens
- ___ President's Draft Forms
- ___ Cash Box or Money Bag (zipper bag)
- ___ Bullhorn if Possible/Necessary
- ___ 2 Batting Helmets
- ___ Paperweights
- ___ Small Sign-in Table
- ___ Clipboard
- ___ Bats
- ___ Catcher's Gear

TRYOUT DUTIES:

- ___ Keep players and managers separated.
- ___ Register players. Keep tryout contacts in order by numbers.
- ___ Give President's address to players. Ask for any volunteer managers.
- ___ Start tryouts with outfield, infield, pitchers/catchers, and hitting.
- ___ Begin draft after hitting is completed.
- ___ Conclude draft. Ask remaining players for volunteer managers.
- ___ Announce date for 2nd ("turn-in") manager's meeting.