

BYBS (Berlin Youth Baseball & Softball) Coaches Guide for Sports Engine

Sports Engine is a team management solution that Berlin Youth Baseball & Softball takes advantage of and is the preferred method for Coaches to schedule practices and communicate with their team. Sports Engine is also one method BYBS uses to send out league-wide communications such as weather cancellations.

Who is this for? All coaches of Girls & Boys Minors, Majors, Seniors, and Tournament Teams.

NOTE*: The BYBS board handles all Coach Pitch & T-Ball communications, so while it is true that all T-Ball & Coach Pitch parents should download the Sports Engine mobile app, the T-Ball & Coach Pitch coaches will be unable to perform the actions below.

LOGIN

Mobile App (preferred): In the Apple/Google app store, download “Sports Engine Team Management”

Website: If you prefer using a computer, you can do the same activities here => <https://my.sportngin.com/>

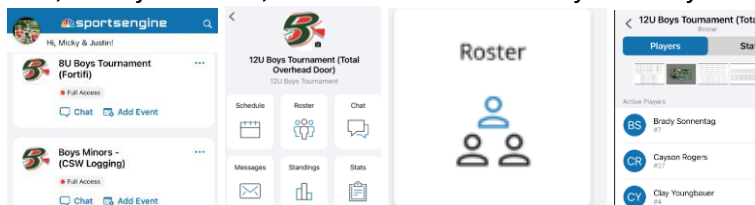
Username/password: Use the same login information you used to register your child for ball.

Notes: Parents can perform the same exact steps above to login and see their child’s team
Upon login, if your team is missing, click “+Add Team” and do a “Team Search”



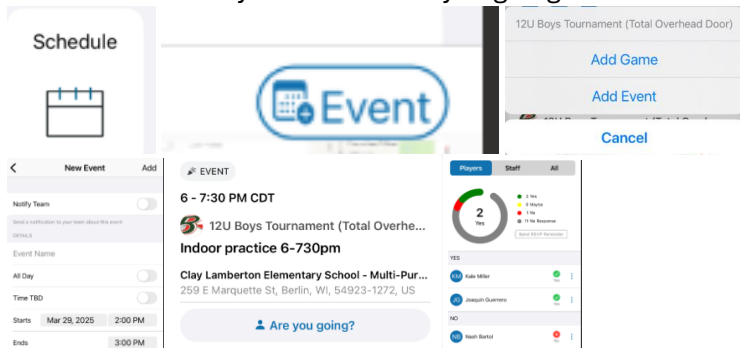
ROSTER

BYBS automatically pre-fills your team rosters with all your players, their Jersey numbers, and your coaches. From home, click your team, click “Roster” to see all your “Players”. Click “Staff” to see coaches.



PRACTICES

To schedule a new practice from your team’s page, Click “Schedule”, Click “+Event” in the bottom right corner. Click “Add Event”. Give the Practice a name, date, time, and location and click “Add”. Your team will now see an “Event” on their schedule and they can RSVP “Are you going?”. You can see who has responded in the Event.



GAMES

To schedule a new game from your team’s page, Click “Schedule”, Click “+Event” in the bottom right corner. Click “Add Game”. Mark your opponent, the date, time, location, and arrival time and click “Add”. Your team will now see an “Game” on their schedule and can RSVP “Are you going?”. You can see who has responded in the Game.

NOTE*: BYBS can automatically pre-fill all your games if you prefer. Just email us and we’ll get it done.



CHAT

Keep your team updated on a variety of items like Practice Reminders, Game Location updates, Weather Cancellation, or anything that is useful to the team. Simply click “Chat” from the team page.

Chat



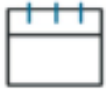
ADDING A PARENT/GUARDIAN

Parents can add their own additional guardians for their child by following the “Parent Guide” BYBS supplies.

ADD GAMES/PRACTICES TO YOUR PHONE CALENDAR

Sports Engine has the ability to automatically add your games and practices directly to your mobile phone calendar (so that you don’t have to click into the App every time). From the team page, click “Schedule”, on the bottom left corner click “Subscribe”, then follow the instructions for your Apple or Google calendar.

Schedule



Select Your Calendar

Apple Calendar

Google Calendar

This will launch a web view of Google Calendar. Click 'Add' to confirm your subscription.

Other Calendar

This will copy the webcal URL to your clipboard so you can paste it in your preferred calendar app.

HAVING ISSUES OR QUESTIONS?

Email the BYBS Board at berlinyouthbaseballsoftball@gmail.com