

HOLLIS BROOKLINE BASKETBALL CLUB MEETING

July 13, 2016

Attending:

Board Ryan Kelley, David Leclerc, Janet Lussier, Jennifer Razzaboni, Tim Stack, Kristy Trombley

Community Scott Cheyne, Brian Follensbee

Unavailable: Tori Thomas, Instructional Director

Location: Hollis Town Hall Community Room

I. Recreation Program

Kristy updated the Board that Amherst is definitely interested in developing an inter-town recreation game schedule. She has not heard back from Milford. Tim will send Kristy his Milford contact information in case there is another option to connect with them. Milford has a big recreation program and may not need other town participation to create a solid schedule. Kristy will continue efforts to get a definitive answer. Wilton was also suggested as a possibility to add to the schedule. Brian Follensbee will send Kristy the name of his contact in Wilton. The Board is hoping to develop a recreation schedule of inter-town games from grade 3 through grade 9. Recreation teams should be balanced so that each team can be competitive.

II. Hollis Recreation Meeting Update

Dave attended the July 6th Hollis Recreation Committee meeting to discuss the Hollis Brookline Basketball Club (HBBC) merger and our commitment to developing the basketball program for HB kids, grades K-9, for travel, recreation, and instructional levels. The meeting was constructive and HBBC's commitment to our kids and the sport, through our parent-run organization, was well received. The Board also would like to further explore available gym time at HB Middle School, especially the Multi-Purpose Room (MPR). Ryan will provide Dave with the contact information for the scheduler at HBMS.

III. Website

Brookline Basketball Club (BBC) has a website that is currently paid through November 2017 and could potentially be used to host the HBBC website. Alternatively, a website option will likely be a part of a new registration program, so once the Board selects a registration system, we will finalize our website implementation. The proposed site is HBBasketballClub.org.

IV. Registration System

The Board discussed the criteria required for the selection of a registration system. In no particular order, features requested include the following:

- Automatic email event reminders
- Integrated league registration with participant registration
- Roster information, coaches, contact information
- Email dashboard for coaches
- Easy to update game scores and standings

- Download schedule into personal calendar
- Reports
- Read-only files
- Order uniforms through same site
- Minimal administration
- Coaches link with coaches resources

Many options were discussed including Sport Ngin, League Athletics, Blue Sombrero and Sports Manager. One or more Board members had experience with all of the registration systems and discussed benefits and challenges. After lots of discussion, Dave motioned that Hollis Brookline Basketball Club use League Athletics as our registration system. Kristy seconded the motion, there was no further discussion and all were in favor. The travel league, Manchester Suburban Basketball League (MSBL), also uses League Athletics which will hopefully reduce administration time when registering our travel teams.

The Board agreed that setting up the registration system is a top priority and needs to be ready as soon as possible. Jenn will research cost effective payment options including PayPal and the Merchants Services administered through League Athletics. Dave will research setup and linking with MSBL. Dave will also determine if a domain name is part of the package.

The existing registration system for the Brookline Basketball Club, Sports Manager, will not be renewed at the end of its term on 12/31/2016.

V. Background Checks

Tori will research options for background checks including the process used by HB Cal Ripken, Protect Youth Sports. It was also suggested that we contact SAU41 as many volunteers go through background checks to volunteer at the schools. Jenn will contact SAU41.

VI. Club Infrastructure

Jenn will apply for an Employer Identification Number (EIN) for the Hollis Brookline Basketball Club, as well as, investigate bank checking account options. Jenn will also research cost effective insurance for HBBC to have in place before the season begins. Brookline Basketball Club's insurance policy expires on 9/24/2016.

VII. Coaching Materials

Ryan sent a request to all of last year's coaches to submit any coaching materials they utilize. Both instructional and travel materials will need to be accumulated and organized by September 10th. The Board hopes that having coaching resources readily available for all levels may attract more volunteers. Additionally, it will help streamline the basketball program.

The Board plans to solicit input from local resources, including our middle and high school coaches, and local experienced AAU coaches. The Board discussed offering coaching clinics as well.

VIII. Travel Program

The Board started outlining the process for open gym times leading up to travel assessments in October. The Board feels strongly that we should utilize both Hollis and Brookline gyms to accommodate separate gym time for the girls and boys. The schedule will need to offer times throughout the week so that children in fall sports can participate as well.

A general format for open gym will be developed that includes stretching, drills and scrimmaging. Experienced coaches should be available during all open gym times. Coaching clinics could be provided during open gym. After the period of open gym, but before the season begins, an additional coaching clinic would be offered.

The Board agreed that a player skill matrix should be developed for assessments. If at all possible, at least four evaluators should be at all assessments. Evaluators will most likely be the coaches for that age level including an independent evaluator, (i.e., someone who will not be coaching that grade level).

As Travel Director, Tim presented proposed guidelines for the formation of travel teams. The Board began reviewing the guidelines, however, it was determined that more time would be required to make final decisions. Travel guidelines will be further discussed and a vote called at the next Board meeting.

IX. Equipment / Uniforms

Dave will invite Dave Guay, the Uniform & Equipment Coordinator, to the August meeting so that we can discuss team uniforms. We will also discuss the process for purchasing uniforms (i.e., Club/parents, through registration site).

X. Next Meeting Agenda

The next Board meeting will be Tuesday, August 2nd, 2016 @ 6:30pm at the Brookline Fire Station meeting room. The agenda will include the following:

1. HBBC League Athletics registration and website update
2. Summary of coaching materials collected (Ryan), next steps
3. Travel program
 - Team formation philosophy/player selection process
 - Coaching selection criteria/process
 - Coach conduct
4. Discuss analysis of number of teams supported by available gym space (Dave)
5. Team uniform design and process
6. Develop and discuss High School Assistant Coaching program
7. Identify near-term actions requiring action in August – September timeframe