



Bylaws of the Eastview Soccer Club, part of Eastview Athletic Association

ARTICLE 1: Name, Address, and Purpose

Section 1. Name

The name of the organization shall be the Eastview Soccer Club, hereinafter referred to as EVSC and is part of the Eastview Athletic Association, hereinafter referred to as EVAA.

Section 2. Purpose

- EVSC is organized exclusively for sporting and athletic purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under said Section 501(c)(3) of the Internal Revenue Code of 1986.
- The purpose of EVSC is to develop, promote, advance, and administer the sport of soccer among coaching staff and youth players registered with EVSC.

ARTICLE 2: Board of Directors

Section 1. Governing Authority

The governing authority shall be vested with the Board of Directors of EVSC whose powers shall be delineated in the Bylaws.

Section 2. Size and Term Length as Director

- The number of members of the Board of Directors shall be adjusted by the Board of Directors, but shall not be less than 5 voting members.
- Each officer as listed in Article 3 Section 1 shall be a member of the Board of Directors.
- The immediate past president of the Association may be an ex-officio member of the Board of Directors.
- Each director shall hold office for two years unless duly removed from their position as detailed in Article 3 Section 4.

Section 3. Duties of the Board of Directors

The Board of Directors shall have the vested responsibility and authority to:

- Formulate and amend the EVSC Bylaws, Policies, and Procedures in order to serve the best interests of the club.



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- Interpret and enforce the EVSC Bylaws, Policies, and Procedures.
- Budget for and administer the funds of EVSC in order to serve the best interests of the club.
- Hire, supervise, and terminate employees and/or independent contractors and/or volunteers.
- Appoint individuals to fill vacancies on the Board of Directors until the next regular election.
- Form committees and appoint individuals to serve on such committees in order to serve the best interests of the Club, as required.
- Be familiar with and abide by the rules of the Association, Minnesota Youth Soccer Association (MYSA), and the United States Soccer Federation (USSF) and its divisions.
- Each director shall act in the best interests of the EVSC.

Section 4. Meetings of the Board of Directors

- A regular meeting of the Board of Directors shall be held at monthly and shall be called by the Director or Secretary.
- Monthly meetings may be waived by the Director for any individual month, but never for two consecutive months, unless voted on and agreed by the Board.
- Minutes of the meeting shall be recorded by the Secretary or his/her delegate if he/she is unable to attend a meeting.
- Financial Statements will be submitted to the Board of Directors 30 days after every calendar quarter, at a minimum, by the Director/Treasurer.
- Persons wishing to speak at a Board of Directors meeting must submit a request to the Secretary at least one calendar week in advance to ensure a spot on the agenda for the meeting.

Section 5. Special Meetings of the Board of Directors



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Special meetings outside of the regular monthly meetings of the Board of Directors may be called by the Director or three or more members of the Board of Directors.

Section 6. Notice of Meetings

- Notice of meetings shall be given 1 week in advance in writing or by electronic email.
- If 1 week notice is not given, and three or more directors object to the transaction of any business because proper notice was not given, then official business cannot continue.
- Objections to the transaction of any business must occur via email to the Director or in person to the Director upon arrival at the meeting location.

Section 7. Voting

- Unless specifically prohibited in this document, Directors may vote on any proposal using any of the following methods: in person, via telephone/conference call, in an email (only for those items not requiring discussion).
- Each member of the Board of Directors shall be entitled to one vote, except the Director, who shall cast a vote only in the case of a tie.
- A majority vote (50% + 1) may pass any proposal if a quorum exists unless that proposal requires a 2/3 majority vote.
- No vote requiring a 2/3 majority shall be taken in any manner other than in person.
- The Director shall cast a vote only to break a tie but may be counted to constitute a quorum at a meeting.

Section 8. Voting by Proxy

Voting by proxy is not allowed.

Section 9. Quorum

- A quorum constitutes 4 members of the Board.



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- If less than a quorum is present at any Board of Directors meeting, then a majority of the directors present may adjourn the meeting without further notice since a quorum does not exist.

Section 10. Action without a Meeting

- Any action that may be taken by the Board of Directors at a meeting may be taken without a meeting as long as the action to be taken is documented and distributed in writing or in an email to all members of the Board of Directors for voting.
- Members of the Board of Directors shall be given 1 week to approve/disapprove the action.
- A quorum of directors must vote on the action to be taken, pursuant to Article 2 Section 9.
- Records of any such action taken outside of a meeting shall be documented by the Secretary.
- If three or more board members object to taking action without a meeting, then the action cannot be taken until a meeting is held.

Section 11. Open Positions

- Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the remaining directors.
- A director elected to fill a vacancy shall be elected for the unexpired portion of the term. Any directorship to be filled by reason of an increase in the number of directors may be filled by election by the Board of Directors for a term of office continuing only until the next election.

Section 12. Compensation

No Director or Board member shall for reason of his/her office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director from receiving any compensation from the EVSC for duties other than as a director or officer.

ARTICLE 3: Officers

Section 1. Number of Officers



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- The Officers of the EVSC shall include the following elected positions:
 - President
 - Assistant Director
 - Secretary
 - Treasurer

- The 4 positions above and the Members-At-Large will constitute the Board of Directors.

- The Board of Directors roles will include responsibilities for:
 - Director (s) of Coaching
 - Team Manager Coordinator
 - Equipment Manager
 - Trophy sourcing and delivery
 - AED Facilitator
 - Marketing
 - Photography Coordinator
 - Fundraising Coordinator
 - Field Assignor
 - Field Maintenance Coordinator
 - Social Media/Public Relations Coordinator
 - Uniform/Apparel Wear Coordinator
 - Webmaster
 - Or any other officer that the Board of Directors deems necessary.

NOTE: any two or more offices may be held by the same person, except the offices of Director and Secretary, which may not be held by the same person.

Section 2. Election.

- “Elected” members of the Board, as described in Article 3 Section 1, are made with a proposer and then 2/3 majority of the board approval.

- Officers shall be elected by a majority vote of the membership in attendance at the Association’s annual membership meeting.

- Candidates for EVSC offices may be nominated by any voting member of the EVSC membership.



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Section 3. Term of Office

- Officers are elected for a 2-year term, and they shall not have any term limits.
- Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified, or until his/her death, or until he/she shall resign or shall have been removed in the manner according to Article 3 Sections 4 and 5.

Section 4. Removal

- Any elected or appointed director may be removed by a two-thirds majority vote of the remaining Board of Directors whenever, in its judgment, the best interests of EVSC will be served by the removal.
- Such removal shall be without prejudice to the contract rights, if any, of the person so removed.
- Election or appointment of a director shall not of itself create contract rights, and such appointment shall be terminable at will.

Section 5. Vacancies

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

Section 6. General Expectations of Officers

- Each officer shall carry out his or her duties in a responsible manner, acting only in the best interests of the EVSC and its membership.
- Each officer shall be prepared to report on his or her activities and areas of responsibility at meetings.
- Each director shall follow the EVSC financial policy regarding budget proposals, expense reports, and handling of EVSC monies.

Section 8. Specific Duties of Members of the Board



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- These are covered in detail in separate documents as Job Descriptions.

ARTICLE 5: Amendments

Section 1. Proposals

- Proposed amendments to the Bylaws may be submitted by any member of the Board of Directors.
- Proposals should include the number and text of the current rule, the text of the proposed new or revised rule, and the reason for the change.
- Proposals to revise or amend the Bylaws shall be submitted, in writing, to the Director and/or Secretary at least 30 days in advance of the scheduled meeting at which the proposal will be considered.
- Amendment proposals shall be published and distributed to BOD members for study at least 14 days prior to the scheduled meeting at which the proposal will be considered.

Section 2. Approvals

- These Bylaws may be altered, amended or repealed and new Bylaws adopted when necessary by a two-thirds majority of the Board of Directors.

ARTICLE 6 – Authorization of Expenditure

- The Director has sole authorization for expenditures incurred for EVSC.

ARTICLE 7: Fiscal Year

The fiscal year of the EVSC shall be January 1 to December 31.

ARTICLE 8: Annual Expenditures

Section 1. Annual Budget

- An annual budget will be prepared and approved by the Board of Directors.
- Expenditures not covered by the budget must, before being incurred and paid, be approved by the Board of Directors as outlined in Article 6.



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Section 2. Tournament Budgets

- Tournament budgets will be prepared by the tournament director and must approved by the Board of Directors.
- Expenditures covered by the tournament budget must still be approved by the Tournament Director before incurred and paid.
- Expenditures not covered by the tournament budget must, before being incurred and paid, be approved by the Tournament Director in concert with the Director and Treasurer.

The above Bylaws were approved and adopted by the Board of Directors of the EVSC on

_____ day of _____, _____.

___Peter M Beaumont_____ EVSC Program Director

Adopted May 22, 2023

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