

Hastings Hockey Boosters



BYLAWS

Amended 10-13-2024

ARTICLE I

PHILOSOPHY AND PURPOSE

The purpose of the Hastings Hockey Boosters (HHB) is to provide structure, organization, and financial management of the Hastings youth hockey program. The HHB is dedicated to the principles of fair play and good sportsmanship and to the development of character in hockey players. We believe that players will have fun if each player has the opportunity to develop hockey skills to the best of his/her ability. It is the goal of this organization to teach the game of hockey and to instill in players the virtues necessary to achieve success.

It is the intent of the program that every player on a team must be given an equal opportunity to develop and improve hockey skills. Therefore, the only acceptable philosophy is that all players on a team should be given approximately equal amount of playing time.

The HHB is organized as a non-profit, tax-exempt corporation incorporated and operated under the laws of the State of Minnesota. The HHB will also cooperate with and abide by the rules of USA Hockey, Minnesota Hockey and District 8.

ARTICLE II

MEMBERSHIP

All memberships shall be annual (except Lifetime Members) and run from registration to the next registration. Membership in the HHB shall entitle the member to one vote and be granted to:

1. Any parent, stepparent, or legal guardian, listed on the registration form, (a maximum of two adults) of any HHB registered hockey player upon registration for that year.
2. Any active HHB Board (Board) member, Coordinator or Advisor.
3. Any coach or assistant coach that is on the Board's approved list of coaches set at the beginning of each hockey season,
4. Any adult of legal age that has been nominated by the President, Vice President, or a Director, and approved by the Board, as an honorary member.
5. Lifetime Member. Bestowed upon an individual, by nomination of the President, and approved by the Board.

ARTICLE III

HHB BOARD

The HHB Board shall consist of all the officers and directors as defined in Article III. The officers of the HHB shall be the President, Vice President, and Treasurer. The President, Vice President, and Treasurer shall be bonded. The signature of one duly bonded officer shall be required to validate checks and/or other disbursements of funds of amounts as determined by the Board for purposes as may be authorized by the Board. The Board shall provide a bond in an adequate amount for the officers charged with the responsibility of all funds.

DIRECTORS AND OFFICERS

The number of directors shall be no less than sixteen (16). All directors and officers shall be elected by a majority of the members voting for a term of two years with one half of all directors and officers being elected on alternate years. Elections shall be held in the beginning of February in preparation for the annual meeting with terms to commence on the following first day of April, all departing directors and officers terminate their responsibilities as of March 31st. In the event a vacancy occurs in any office other than the president, a person to finish out the term of that vacancy would be appointed by the president. In the event of the vacancy of the president, the vice-president shall serve out the remaining term of the president. In the event that the vice president is not able to serve out the remaining term of the president, a special election will be held by the HHB with a majority of the members voting electing the person to serve the remainder of the term.

Any necessary increase or decrease in the number of directors shall be approved by a majority of the Board at any membership meeting. A special vote will be held to elect the person to serve as the new director(s) at the next membership meeting by a majority of the board members voting. The term will expire at the next annual meeting. Any decrease in the number of directors will take effect at the next annual meeting.

Board members may be removed from office by:

1. A written motion to remove shall be made at a membership or Board meeting to remove a specific Board member.
2. The president shall appoint at that time an ad hoc committee to investigate the charges.
3. At a special meeting called within 15 days of the motion, the committee shall make its report to the HHB.
4. A two-thirds majority vote of the members voting is required to remove a Board member.

POWERS OF THE BOARD

The Board shall exercise all the powers of the corporation in the management of the business and affairs, as it deems best for the interests of the corporation. In addition, the Board shall set the policies of the corporation and shall have the power to make any final decisions regarding said policies subject to the Referendum action outlined below. The Board shall have the authority to approve bills and authorize payment.

Referendum - Any member of the HHB can require a vote on any issue if the following requirements are met:

1. Create a written petition which states the issue to be decided.
2. Collect signatures of 33% of the HHB membership in support of sending the issue to a membership vote; and
3. Presenting the petition and signatures at the next membership meeting at which the Board will discuss the issue and establish a date within 30 days for a special vote of the membership.

A majority of the members voting at the special meeting will determine the issue. The Board will implement the issue as decided upon by the vote.

PRESIDENT

The president shall preside at all general membership meetings and meetings of the Board. He/she shall take direct charge and assume responsibility in the supervision of the business and the direction of the organization. He/she shall have the power to form new committees that may from time to time be authorized by the Board and become necessary in the execution of his/her duty as president (see Committee Guideline for procedure). He/she shall be ex-officio member of all standing committees unless otherwise noted by the Standard Operating Guideline for Committees. In the event of a deadlock in the voting by any committee or the Board, he/she shall have the power to cast the deciding vote. In general, the president shall perform all duties usually incident to the office of president. The president of the HHB shall also have the power of signature on all checking and savings accounts in the name of HHB. In addition, the President shall act as the District 8 representative and oversee the general guidelines of SafeSport.

VICE PRESIDENT

The vice president shall have such power and perform such duties as may be specified by the president. He/she should become familiar with the various standing committees and offices of this organization. He/she should become familiar with the rules and regulations of HHB, USA Hockey, Roberts Rules of Order, District 8 and Minnesota Hockey. If for any reason the President cannot fulfill his/her duties, the vice president shall succeed to and perform the duties of the president. The vice president shall oversee the administrative portions of the board including Volunteers, Tournaments, Web Admin/IT, Registrar, Apparel, Recruitment, and Ice Scheduling.

TREASURER

The treasurer shall keep all financial records as they pertain to HHB. Accurate monthly financial statements such as bank statements, profit & loss statements, balance sheets, accounts receivable and payable shall be reported to the board at each monthly meeting. The Treasurer shall deposit all checks and drafts in a timely manner and endorse checks for payments for any invoices received, disburse funds and issue checks and drafts in the name of the corporation, as authorized by the Board. The treasurer is also responsible for the overall compilation of the annual budget. The treasurer will cooperate with and provide documentation and records for the annual tax return and financial review as necessary. The treasurer shall oversee the financial portions of the board including the Revenue Director, Sponsorship Coordinator, and Gambling Manager.

ARTICLE IV

MEETINGS

A majority of the number of Board Members shall constitute a quorum for the transaction of business at all meetings of the HHB. All issues voted upon by the Board shall be decided by a majority of the votes cast by the officers and directors present.

MEMBERSHIP MEETINGS

The HHB will have monthly membership meetings to conduct the regular business of the HHB. The day, time and place will be published prior to the meeting occurrence. The March meeting will serve as the annual meeting.

The date, time and location of a membership meeting may be changed. The change must be published via email, newsletter, or listed on the official HHB website.

The agenda for membership meetings will be emailed to the general membership and posted to the official HHB website a minimum of two days prior to the meeting date. Any member wanting an item to be put on the agenda is welcome to do so. The member must contact the Secretary ten (10) days prior to the date of said meeting.

Any new business can be brought in front of the Board at any membership meeting during the open forum section of the agenda. This new business may be acted upon by the Board or tabled for the next membership meeting.

ANNUAL MEETING

The March Membership Meeting will serve as the Annual Meeting. At the annual meeting, election results for all open Board positions will be discussed. To ensure fair and knowledgeable elections, write-in votes will only be allowed for positions without a declared candidate. Persons wishing to run for an open Board position must submit a written declaration of their intent with a background and reason for seeking the Board position no later than January 31st. Candidate declarations will be posted on the official HHB website and copies provided at the election itself. Each member shall be allowed one vote per open Board position, and all elections will be decided by a majority of votes cast. Eligibility of voting may be challenged at any time for a show of proper credentials. The members must be present to vote (absentee votes will not be allowed). Elected Board members will assume office April 1st following the elections.

BOARD MEETINGS

A meeting of the Board can be called at any time by the President and/or on request of any two Board members as necessary to act on any special issue that requires immediate attention prior to the next membership meeting. Results of any Board meeting will be discussed in detail at the next membership meeting. Notice of the date, time, location, and purpose of Board Meetings will be sent to all Board Members a minimum of three days prior to said meeting.

SPECIAL MEMBERSHIP MEETINGS

A Special Meeting of the HHB may be called at any time by the President, a majority of the Board or by a signed petition of any fifty members. Written notice of the date, time and purpose of any Special Meeting will be sent to all members a minimum of three days prior to said meeting.

BOARD MEMBER VOTING POLICIES

To conduct the business of the HHB corporation votes on topics, actions and policies will take place by the officers and directors of the board. Voting of the HHB board of directors can be done so in the following manors in conjunction with proper execution of Roberts Rule of Order:

- **Oral Vote:** The president (and/or the acting chair of the board) can request an oral vote with signifying by saying "I" on either "in favor" or "opposed" by the voting board members.
- **Hand Vote:** The president (and/or the acting chair of the board) can request a hand vote with signifying with a raise of one hand per voting member on either "in favor" or "opposed" by the voting board members. In the event the president (and/or the acting chair of the board) cannot distinctly tally an oral vote he/she may then call for a re-vote by use of a Hand Vote.

- **Emailed Votes:** It may be noted that action of the board may need to occur in a timely fashion prior to a scheduled board meeting and/or special board meeting. In the event this occurs any voting board member may make a motion via email to the President. The President will then, at the earliest convenience, copy all voting board members via email with the motion and request a 2nd prior to opening to a vote. Once a 2nd is received the President will then open the motion to a vote with all voting member “replying all” to all voting board members with either a “Yes” or “No” vote. During this time the motion will also be open for discussion amongst the board members. Upon the motion receiving a majority of votes by ALL voting board members the President will then “reply all” with the motion passing or failing. The results of an emailed vote will be published with the next HHB Meeting Minutes and made accessible to HHB membership.

ARTICLE V

AMENDMENTS

These “By Laws” may be amended by a 2/3 majority of the members voting at any meeting of the HHB. Written notice of the proposed amendment must be sent to all members at a minimum of 10 days prior to said meeting. "The Operating Policies and Procedures" (Hastings Hockey Boosters, Inc. Membership Handbook) will be provided to all members via the HHB website. These policies and procedures will be consistent with the By Laws of this corporation and will govern the day-to-day activity of the HHB. As stated in Article III (Powers of the Board), the Board shall set the policies of this corporation. All amendments to these policies and procedures must be sent, by electronic email or postal service to the members or posted on the official HHB website no later than 30 days after such changes.

RULES OF ORDER

The rules contained in Roberts Rules of Order as revised, shall govern this Corporation in all cases in which they are applicable and in which they are not inconsistent with these By Laws.