

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

May 28th, 2024 @ 6:30 pm

1. CALL TO ORDER: - 6:31 pm

2. ATTENDANCE

Brittany Stearns, Nick Schuett, Zach Welding, Jeremy Uhrich, Becky Krueger, Ben Heath, Dylan Sweeney, Chris Gadacz, Craig Ballensky, Melissa McAlpine, Nikki Cook, Amber Wilkinson, Corey Murphy, Joe Hostrawser

3. REVIEW AND APPROVAL OF GAMBLING REPORTS (*Amber Wilkinson, Gambling Manager*)

Princeton Lanes closed for the summer. Dirty Blonde is going well, comparable to PGC. Searching for different gambling storage solution for same or lower cost. New Bingo program distributed to Board of Directors. Working on additional site in Milaca. No transfer this month due to significant increase in accounting/auditing fee. Jeremy Uhrich motions to approve LG1004, Corey Murphy seconds. All in favor, motion passes.

4. REVIEW AND APPROVAL OF MEETING MINUTES (*Brittany Stearns, Secretary*)

Corey Murphy motions to approve April meeting minutes, Nick Schuett seconds. All in favor, motion passes.

5. REVIEW AND APPROVAL OF TREASURER REPORT (*Jeremy Uhrich, Treasurer*)

Brittany Stearns motions to approve the treasurer’s report, Zach Welding seconds. All in favor, motion passes.

6. PRESIDENT’S REPORT (*Joe Hostrawser*)

Nothing new to report.

7. VICE PRESIDENT’S REPORT (*Becky Krueger*)

No feedback forms to discuss. Discussed fundraising invoices for last season. Discussed the Minnesota Hockey Leadership Conference and sessions attended. Discussed upcoming parade and summer challenges (10K puck and stickhandling).

8. ARENA/ADVERTISING MANAGER REPORT (*Missy McAlpine*)

SCR came out to replace component but will need to return to finish. 20 registered for Tiger Sports which starts on 6/3. Craft Fair had 70 vendors and raised \$4,200 just in vendor registration. Summer to do list is complete and meeting set with Missy and Officers. BBL used 321 of 500 hours, Missy sold 176 hours to North Branch who is looking for home ice and more available hours. Need to discuss ice rental rates for 2025. Summer Open Hockey and Open Skate dates are set, mix of daytime, evening and weekend hours. Arena is planning to host a monthly Glow Skate, dates to come. Pee wee A/Bantam A registration is open – cost increases on 6/10. MIAMA conference registration will open soon, Missy will reach out for approval once sessions are made available and registration is open. Freezies for the parade have been purchased. Discussed upcoming contract negotiations with PHS, BBLHS and BBLHYHA.

9. DISTRICT 10 REPORT (*Joe Hostrawser*)

Neckguards required for any player or referee under age 18 effective 8/1/24. No coaching certifications after 12/15/24. SafeSport can be taken 60 days prior to expiration. Co-Op Discussion – what is working/what isn’t. Girls 13U is now an official program. Proposing locked locker rooms at all D10 arenas – decisioning to come by August.

10. BOARD MEMBER REPORTS

- **Away Tournament Coordinator**, *Becky Krueger/Brittany Stearns* – started mapping out possible tournaments so registration can begin as tournaments open. Solicited coach feedback on last year’s tournaments – recurring theme was send teams out of town sooner for team bonding purposes.
- **Communications Coordinator**, *Becky Krueger* – parade participant email sent. Summer Clinic emails have been sent. Stickhandling Challenge email in the works. One last Tiger Sports email sent. Email with registration links and sponsorship opportunities for Pirate Hockey and Goons 4 Good sent. Summer Dryland Facility hours/team rental email sent.
- **Equipment Manager**, *Dylan Sweeney/Jeremy Uhrich* – one family fitted for gear. Equipment room in need of cleaning/organizing/purging.

- **Fundraising Coordinator, Corey Murphy** – Goons 4 Good update: verbal sponsor interest, need to follow up for commitments. Sponsors should email their logos to Corey Murphy. 12 registered at this time. Still waiting on the City to respond about the Special Event Liquor License.
- **Game Sheet Coordinator, Brittany Stearns** – nothing new to report
- **Girls Program Coordinator, Becky Krueger** – 13U program is official. Planning a June meeting to discuss options for 13U parents/players. Planning an all girl family meeting to discuss the PBBL co-op. Working on a recruiting video promoting the PBBL co-op. Applied for an 8U endowment grant that could provide PYHA/PBBL with some equipment.
- **Hockey Director, Nick Schuett** – met with the HDC who asked “what does the board want from the HDC?” Help and support for the Board and Association. Recurring theme – would like the HDC to be around for on ice practices with teams. Need to get them on the Flex Roster. HDC support for the board and association (not an all inclusive list): finding evaluators for tryouts, practice support for coaches, video review for coaches, coaching recruitment, assist in disciplinary actions/meetings, fine tuning the tryout process (suggesting improvements). Looking to strengthen the relationship between HS staff/players and Youth staff/players. Opportunity to build upon a mentorship program by recruiting more Student Coaches (ages 13-17). Secretary to send meeting minutes to HDC once they are published on the website.
- **Home Tournament Coordinator, Corey Murphy** – nothing new to report
- **Mite/8U Coordinator (On-Ice), Ben Heath** – used additional funds from Spring league to purchase hockey triangles for the dryland facility
- **Mite Jamboree Coordinator, Danielle Murphy** – did not attend
- **Mite/8U Coordinator (Off-Ice), Zach Welding** – nothing new to report
- **Outdoor Ice Manager, Jon Stenslie** – did not attend
- **Recruitment Coordinator, Dylan Sweeney** – Learn to Skate dates set (6/9, 7/21 and 8/11). Working on coach/student support for these events. Upcoming events: parade, Duck Booth, Splash Park and Primary/Intermediate School Open Houses. In the works/brainstorming: get flyers out to Daycare’s/Private Schools/Homeschool groups, consider placing an ad in the Community Ed brochure as we’ve done in the past,
- **Referee Coordinator, Joe Hostrawser/Jeremy Uhrich** – neck guards required for referees effective 8/1/24
- **Registration/Team Manager Coordinator, Brittany Stearns** – recapped the 5/19/24 D10 Registrar and MN Hockey Rules meeting: Roster Requirements and documentation, LRMs and possible locked locker rooms, Top Team requirements, Peer Move Ups, Roster Sign Off Dates (10/27 for travel teams and 12/1 for Mite/8U), early roster sign off, Board Roster due 9/30/24, no coaching certification classes after 12/15/24, no coaching temp cards will be issued, Auto Redline for SafeSport, New MN Hockey School Waiver Rule – the **ONLY** players allowed to request school waivers are 1st year Squirts or Junior Gold – discussed why the rule was changed by MN Hockey. Discussed discretionary waivers – absolutely no discretionary waivers will be granted to mites.
- **Scheduling Coordinator (Practice), Joe Hostrawser** – nothing new to report
- **Scheduling Coordinator (Games), Missy McAlpine** – nothing new to report
- **Tiny Tigers Coordinator, Zach Welding/Nick Schuett** – moved Tiny Tigers to New to Hockey tab on website and removed from Teams. Joe to discuss with Colleen in June.
- **Volunteer Coordinator, Corey Murphy** – nothing new to report
- **Website Coordinator, Becky Krueger** – editing pages, adding summer activities, coaching application is live

11. NEW ITEMS

- **Splash Park Sponsorship (July 18th):** Discussed via email on 04/30/24; Corey Murphy motions to do a Splash Park Sponsorship, Zach Welding seconds. All in favor, motion passes.
- **TAF Summer Chill Golf Scramble Sponsorship:** Discussed via email on 04/30/24; Corey Murphy motions to sponsor a PYHA Alumni Team and be a hole sponsor (\$600), Becky Krueger seconds. All in favor, motion passes.
- **Goons 4 Good Sponsor & Donation Letter:** presented at April meeting. On May 1st, Corey asked for feedback/revisions so the Fundraising Committee could begin contacting potential sponsors/donors. Brittany made a few revisions. Dylan and Jeremy approved.

- **Preskates** – 4 weeks; discussed the possibility of bringing in coaches (not team specific) the final week as teams won't yet be announced.
- **Registration Changes (Code of Conduct, Price Increases, Dryland Facility Cost, Jersey Cost, Open Earlier)** – building 2024-2025 registration now; no change to the following: Code of Conduct, Dryland Facility Cost, Volunteer hours, no show fee or fee for non compliance, Fundraising requirements or fee for non compliance, Mite A additional fee (invoiced after teams are announced); Changes and Additions: Jersey Cost will increase to \$150 for travel teams, add a social media release authorization, add a neck guard requirement acknowledgement, add an acknowledgement for raffle tickets as they are separate from fundraising requirements. Still in discussion: price increases. Consider opening registration earlier in coming seasons, not 24-25 season. D10 is asking all associations to align their registration dates.
- **2024-2025 Jerseys** – waiting on mock ups; watch for emails from Jeremy and Becky
- **24-25 Projections and Levels (tournaments)** – Discussed 24-25 projections and initial level declarations. Away tournaments will be scheduled using initial level declarations as many tournaments have or will soon be opening registration.
- **Dryland Summer (hours, staffing, fees)** – Open hours on Wednesday's from 2:00 – 5:00 pm, no cost to association members, depending on attendance additional days may be added; \$50 team rental fee and teams can schedule through Missy McAlpine.
- **Summer To Do List (schedule a date for Missy and Officers to review and establish budget to present to the board)** – meeting scheduled for Wednesday June 12th @ 3:00 pm
- **Lighting costs** – revisit quotes and programs/grants to replace lighting for increased efficiency and lower cost
- **Duck Booth** – scheduled for both Friday June 7th and Saturday June 8th – looking for booth coverage on Friday June 7th from 2-6 pm and all day Saturday June 8th – more discussion will happen this week via email. Booth will have: shooting activity, Mite and Tiny Tiger information, Goons 4 Good information
- **Head Coach Exit Interviews Summary (closed topic - Board Members only)** – Becky/Nick/Ben shared recurring themes from Head Coach Exit Interviews. Items to be addressed in coach selection, coaching meetings and planning sessions for upcoming season.
- **Bylaws and Handbook (ADA policy, neck guards, e-voting; closed topic - Board Members only)** – need to communicate Bylaw/Handbook revision so we can work on adding: ADA verbiage, DE&I verbiage and e-Voting (board items votes on via email between meetings) verbiage.
- **Finalize Annual Performance Reviews for Arena Staff (closed topic - Board Members only)** – discussed and finalized annual performance reviews and compensation conversations for arena staff.

12. ADJOURN: - Zach Welding motions to adjourn, Ben Heath seconds. 10:41 pm