



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: 4/24/2024

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngereen, Steve Leary, Andrew Murray, Alicia Prahm, Joe Winegar, Chris Velasco

- I. Call to Order – 5:35 by Grant
- II. Fundraising topics - open to BAHA membership
 - a. Roll Call for open portion of the meeting: Amanda Ciesinski, Aaron Chan, Nicki Lick, Stephanie VanWyngereen, Christy Winegar, Kathy Leary, Jerr Johnson, Erin Velasco, Kaycie Tohm, Jeremy Prahm
 - b. Fundraising committee report: Joe provided a report regarding the upcoming golf tournament in the fall.
 - c. Vote regarding pizza fundraiser - Joe made a motion to keep all pizzas the same price, regardless of type of pizza. Steve 2nd this motion. Voting occurs in person and online and the motion passes.
- III. Good News =/< 5 minutes
 - a. Ice is going back in at the arena!
- IV. Approval of Meeting Agenda – Motion to approve by Andrew, 2nd by Joe. Motion carries.
- V. Approval of Consent Agenda which includes: Motion to approve made Joe, 2nd by Andrew. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*nothing to report*)
 - d. Recruitment and Retention Committee report (*nothing to report*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*nothing to report*)
 - h. Volunteer Committee report (*nothing to report*)
 - i. Executive Committee report (*nothing to report*)
 - j. Finance Committee report (*nothing to report*)
 - k. Marketing Committee report (*nothing to report*)
 - l. Events Committee report (*nothing to report*)
 - m. Team Managers Committee report (*nothing to report*)
 - n. Meeting Minutes from Feb '24 (*approved electronically 4/14/24*)
- VI. Old Business
 - a. 23-24' Concession sales report, Chris Velasco: Tabled to next meeting.
 - b. Volunteer policy and DIBs requirements for next year: Chris will calculate how many hours are required for BAHA to cover a season of concessions, etc. Then decision can be made regarding the required number of DIBs per player (at the various age levels). Tabled to next meeting
 - c. DIBs buyout option: Option to provide DIBs buyout and/or fundraiser buyout options for next season will be discussed at next meeting. Tabled to next meeting
 - d. Dick's Grant
 1. New iPads and security for these – Steve and Chris are going to investigate cost of new tablets for music, and security for the iPads that currently have game sheets installed.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

2. Whiteboards for locker rooms – Grant will look at some options from RinkSystems and will ask the arena staff about allowing BAHA to install new whiteboards.

e. Shot Club – Information will go out to our membership with the start of shot club on May 1.

f. Budget – Tabled to next month as Treasurer is unavailable.

g. Contract discussions with the Foundation: Steve and Grant met with members of the Foundation today. The Foundation is redrafting a new contract to send back.

h. Home tournament online registration: Steve and Grant have researched this topic for our upcoming year. Steve made a motion to increase our tournament costs to \$1550. Joe 2nd this motion and the motion passes. This cost of registration is in line with other tournaments of similar size.

VII. New Business

a. Concessions management plan for next year: Joe made a motion to have a concession manager and 2 assistant managers. The concession manager salary will be \$10,000 for the season and the assistant managers will be \$5000, each, for the season. The motion was 2nd by Alicia, and the motion passes. Steve will work on the job description.

b. Recap End of Year banquet – notes for next year: The Board discussed the End of Year Banquet from this year and will provide feedback to the Events Committee for next year.

c. Try Hockey for Free and Rookie program – discussion on timeline, “earlier this season” and how does this work with fall hockey: Recruitment and Retention will discuss this further. *Tentative* plan to have Try Hockey for Free the week of Sept 9. Learn to Skate would be the weeks of Sept 23 and Sept 30, and could have 5-6 sessions in those 2 weeks. Plan for Andrew and Amanda to make a formal proposal for the timeline at the next Board meeting.

d. Follow up long term strategy items: The board members in attendance had a follow up conversation regarding long term strategy items.

VIII. Comments and Announcement: none

IX. Adjournment – Motion to adjourn made by Steve, 2nd by Andrew. Motion carries.

*Next Board meeting May 29, 2024 at 5:30, Essentia Health Sports Arena and open Fundraising Committee meeting on Teams

Hockey Directors Report 4.24.24

Submitted by Brent Potvin

PDC Updates 4-24

-Decision was made that over the summer we will be looking over our development plan and making changes/updating the document. Along with reviewing the development plan, we also will be building 8-10 practice plans that we would like our coaches to utilize during the season that will coincide with our development plan. Our In-house teams will be utilizing the USA hockey ADM pre-made practices, Squirts and 10U will have age-appropriate plans built and ready for them to use along with the Peewee's/12U and Bantams/15U. These plans will be put on IHS and made available for all our coaches within our organization.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

- With our rising need for ice, we did start discussions about the possibility of utilizing the Dondelinger rink for actual scheduled practices. These would be weather dependent. It was suggested that a few of us go over to assess the current state of the rink and compile a list of items that need to be fixed/repaired.
- We will continue to utilize PEP in our practices and will be requiring all travel levels to participate. PEP practice plans will continue to be sent out weekly.
- We are going to require all of our head coaches to utilize IHS for this upcoming season for practice planning purposes, will require practice plans to be sent out prior to the practice starting via email and will be requiring our coaches to include Brent when sending the practice plans out. This will all be explained during our coaches meeting at the start of the 24/25 season.
- Coaching applications for the 24/25 season we would like to see opened up on May 15th and closed on June 15th. At the June PDC meeting we will be reviewing candidates and setting up interviews for the Month of July. The month of July meeting, any qualified non-parent coaches that do apply, will be recommended to be assigned to the teams that are a best fit for them along with the program. Any qualified parent coaches who apply will be assigned post tryouts.
- The move up/over policy and form is going to be updated for the upcoming season and will be ready for approval at the May board meeting. Our main purpose for this is simply to provide clarity on who needs to fill the form out and who doesn't. Last season we had received a large number of in-house requests looking to move from 6U to 8U and MM to Mites, even after the request was made by BAHA to not send those forms in if they fell into that category. The In-house committee will be reviewing their policy this year and hope to have an updated process for the upcoming season.
- Brent and Andrew will be meeting this month to discuss next year plans with all of our non-parent head coaches from this past season in the month of May.